



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Marian D. Moskowitz  
Josh Maxwell  
Michelle Kichline

**OFFICE OF THE COMMISSIONERS**  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

## AGENDA COMMISSIONERS' MEETING

July 22, 2021

### 1. CALL MEETING TO ORDER

### 2. PLEDGE OF ALLEGIANCE

### 3. ANNOUNCEMENTS

- Executive Session – The Board of Commissioners met in Executive Session on, Tuesday, July 20, 2021, to discuss personnel and legal matters.

### 4. MINUTES OF PREVIOUS MEETING

### 5. PUBLIC COMMENT ON AGENDA

### 6. OLD BUSINESS

#### a. Bid Rejection

It is recommended by the Department of Procurement and General Services that the Board of Commissioners reject the attached bid.

#### b. Bid Award

It is recommended by the Department of Procurement and General Services that the Board of Commissioners award the attached bid.

### 7. NEW BUSINESS

#### a. Resolution 29-21

Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes.

#### b. Resolution 30-21

Resolution of the Chester County Commissioners authorizing continued implementation of the Chester County COVID-19 Library System Grant.

#### c. Contracts

#### d. Grants

### 8. PERSONNEL MATTERS

#### a. Human Resources Agenda

**9. FINANCIAL MATTERS**

**a. Finance Agenda**

**10. PUBLIC COMMENT**

**11. ADJOURNMENT**



# THE COUNTY OF CHESTER



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## COMMISSIONERS' MEETING MINUTES

June 24, 2021

### 1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:00 AM on June 24, 2021 in the Commissioners' Board Room by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

### CALL TO ORDER

### 2. PLEDGE OF ALLEGIANCE

Chair Moskowitz asked Becky Brain, Public Information Officer, to lead the Pledge of Allegiance.

### PLEDGE OF ALLEGIANCE

### 3. ANNOUNCEMENTS

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Tuesday, June 22, 2021 to discuss personnel and legal matters.

### ANNOUNCEMENTS

### 4. MINUTES OF PREVIOUS MEETING

Commissioner Maxwell made a motion to approve the minutes from the last meeting on June 10, 2021. Commissioner Kichline seconded the motion. Motion carried to approve the minutes from the June 10, 2021 Commissioners' Meeting.

### MINUTES APPROVED

### 5. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

### PUBLIC COMMENT

### 6. OLD BUSINESS

### OLD BUSINESS

#### a. Bid Award

Following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell, the Board of Commissioners approved the following bid award:

#### Bid Award

**Brick Repointing and Window Replacement at the Prison, Bid #357104-1380E:**

FW Houder, Inc. \$174,712.00

### 7. NEW BUSINESS

### NEW BUSINESS

#### a. Authorities, Boards, and Commissions

Commissioner Maxwell made a motion to approve the following appointments. Commissioner Kichline seconded the motion, with the exception of abstaining from the vote for the Mental Health and Intellectual Disabilities Board. Motion carried to approve the following appointments:

#### ABCs

**Chester County Aging Citizens Advisory Council**

Appoint Shari Cooper for a term ending 6/30/2024  
Appoint Valeriana Hoffman for a term ending 6/30/2024

**Chester County Drug and Alcohol Advisory Board**

Reappoint Cindy Wanamaker for a term ending 6/30/2024  
Appoint Claire Lang Ballantyne for a term ending 6/30/2024

**Chester County Health and Education Facilities Authority**

Appoint Mark Rupsis for a term ending 6/30/2026

**Chester County Industrial Development Authority**

Appoint Neal Fisher for a term ending 12/31/2023

**Chester County MH/IDD Advisory Board**

Reappoint Philip Lawson for a term ending 6/30/2024  
Appoint Barry Berger for a term ending 6/30/2024  
Appoint Michelle Kichline for a term ending 6/30/2024

**Chester County Solid Waste Authority**

Reappoint Skelly Holmbeck for a term ending 6/30/2026  
Appoint George Barstar for a term ending 6/30/2026

**Chester County Women's Commission**

Reappoint Deb Ryan for a term ending 6/30/2024

**Chester County Workforce Development Board**

Appoint Joanne Hopkins for a term ending 6/30/2024  
Appoint Patti VanCleave for a term ending 6/30/2024

**b. Authorization to Bid**

Following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell, the Board of Commissioners approved the following authorization to bid:

- **Exton Library Front Parking Lot Modifications**
- **Guiderail Replacement for County Bridges**

**Authorization to Bid**

**c. Resolution 27-21**

Commissioner Maxwell made a motion to approve Resolution 27-21 authorizing the exoneration of certain county taxes. Commissioner Kichline seconded the motion. Motion carried to approve Resolution 27-21.

**Resolution 27-21**

**d. Public Assistance Grant Program Agreement**

Commissioner Kichline made a motion to approve the Public Assistance Grant Program Agreement between the Commonwealth of Pennsylvania and the County of Chester, designating an agent for the County to assist in the proper use of all Public Assistance funds provided by or through the Commonwealth. Commissioner Maxwell seconded the motion. Motion carried to approve the Public Assistance Grant Program Agreement.

**Public Assistance Grant Program Agreement**

**e. Contracts**

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Contracts agenda.

**Contracts**

**f. Grants**

Commissioner Kichline made a motion to approve the Grants Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Grants Agenda.

**Grants**

**8. PERSONNEL MATTERS**

**PERSONNEL**

**a. Human Resources Agenda**

Commissioner Maxwell made a motion to approve the Human Resources Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Human Resources Agenda.

**9. FINANCIAL MATTERS**

**FINANCE**

**a. Finance Agenda**

Commissioner Kichline made a motion to approve the Finance Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 11-21
- Vouchers as submitted by the Controller

**10. PUBLIC COMMENT**

There was no public comment.

**PUBLIC COMMENT**

**11. ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline. Motion carried to adjourn. Meeting adjourned at 10:08 AM.

**ADJOURNMENT**



**Taken by Taylor Pettit**

**On behalf of Chief Clerk Robert J. Kagel**

**Commissioners Agenda July 22, 2021**

**Bid Rejection:**

The Department of Procurement and General Services recommends to the Board of Commissioners the following bid be rejected:

**Carpet Replacement at the Hankin Library, Bid #124104-1379E**

**PC Curry Floor Covering**

**\$ 97,981.00\***

\* Reason for Rejection: Vendor is unable to obtain Surety

**Commissioners Agenda July 22, 2021**

**Bid Award:**

The Department of Procurement and General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

**Carpet Replacement at the Hankin Library, Bid #124104-1379E**

<b>Mac Flooring</b>	<b>\$ 111,155.00</b>
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Other Bids Submitted:

PC Curry Floor Covering	\$ 97,981.00*
Continental Flooring Company	\$ 111,890.00
Franklin Flooring, Inc.	\$ 164,464.00
William B. Myer, Inc.	\$ 291,000.00

\* Vendor is unable to obtain Surety

## Commissioners Agenda July 22, 2021

### Authorization to Bid:

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **County Wide Enterprise Security Camera Replacement**



**THE COUNTY OF CHESTER  
COMMONWEALTH OF PENNSYLVANIA  
RESOLUTION No. 29-21**

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**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING  
THE EXONERATION OF CERTAIN COUNTY TAXES**

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**WHEREAS**, located in Wallace Township, Chester County, Pennsylvania, is a property designated as tax parcel number 31-4-88 which was purchased by Chester County (hereinafter the “County”) on May 30, 2018 as authorized by Chester County Resolution 21-18 and which was subject to an Act 319 preferential tax assessment covenant; and

**WHEREAS**, the County acquired the subject property in consideration for future trail extension of the County’s Struble Trail; and

**WHEREAS**, the County filed a tax exemption appeal before the Chester County Board of Assessment which subsequently granted tax exemption of the subject property on July 26, 2018; and

**WHEREAS**, since the property was subject to an Act 319 covenant, County taxes and fee have accrued in the total amount of \$937.19, which will require exoneration.

**NOW, THEREFORE, BE IT RESOLVED**, that in consideration of the foregoing, the County of Chester does hereby exonerate the accrued County taxes and fee, as currently accrued on the aforementioned tax parcel.

**THIS RESOLUTION**, adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by the Board of Chester County Commissioners.

**COMMISSIONERS:**

\_\_\_\_\_  
**Marian D. Moskowitz**, Chair

\_\_\_\_\_  
**Josh Maxwell**, Commissioner

\_\_\_\_\_  
**Michelle Kichline**, Commissioner

**ATTEST:**

\_\_\_\_\_  
**Robert J. Kagel**, Chief Clerk

**THE COUNTY OF CHESTER  
COMMONWEALTH OF PENNSYLVANIA  
RESOLUTION No. 30-21**

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**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING  
CONTINUED IMPLEMENTATION OF THE CHESTER COUNTY COVID-19  
LIBRARY SYSTEM GRANT**

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**WHEREAS**, the County of Chester, Commonwealth of Pennsylvania, (“the County”) is a Third Class County and a political subdivision organized and existing under the laws of the Commonwealth of Pennsylvania (the “Commonwealth”); and

**WHEREAS**, the Chester County Commissioners previously applied to the Federal Government under the Coronavirus Aid, Relief and Economic Security Act (“CARES Act”) and received funding for specified uses including, but not limited to, expenditures related to facilitating compliance with COVID-19 related public health measures; and

**WHEREAS**, on or about December 10, 2020, pursuant to the authority vested with the Chester County Board of Commissioners, the Board of Commissioners adopted Resolution No. 62-20 authorizing the implementation of the Chester County COVID-19 Library System Grant Program providing up to \$1M from CARES Act funding to non-County owned member Libraries of the Chester County Library System and their supporting organizations for the purpose of facilitating compliance with COVID-19 related public health measures while maintaining services from March 1, 2020 through December 30, 2020, as the Board of Commissioners recognized the need to support the non-County owned member Libraries of the Chester County Library System faced with uncertainty and economic challenge during the COVID-19 pandemic emergency while continuing to serve citizens, providing critical services that support health and well-being; and

**WHEREAS**, now the Chester County Board of Commissioners recognize the continuing need to provide such economic support to the Non-County owned member Libraries of the Chester County Library System and their supporting organizations for the purpose of enabling compliance with COVID-19 related public health measures while maintaining services for the community. As such, the Board of Commissioners authorize the continued implementation of the Chester County COVID-19 Library System Grant Program, referred to in Chester County Resolution 62-20, to use up to the remainder of originally allocated \$1M in CARES Act funding for same through December 31, 2021; and

**WHEREAS**, the Chester County Commissioners authorize the Chester County Library System, as well as any County employees, to assist with the creation of application guidelines, forms and related administrative processes/procedures to implement a grant program consistent with the parameters identified in Attachment “1.”

**NOW, THEREFORE, BE IT RESOLVED**, that the Chester County Commissioners hereby authorize the continued implementation of the Chester County COVID-19 Library System Grant Program and administrative process consistent with the terms and conditions as outlined in this Resolution.

**BE IT FURTHER RESOLVED**, that the Director of the Chester County Library System is authorized to approve payments to currently contracted providers that meet the criteria found in Attachment 1 to ensure the program is implemented without delay.

**THIS RESOLUTION**, adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by the Board of Chester County Commissioners.

**COMMISSIONERS:**

\_\_\_\_\_  
**Marian D. Moskowitz**, Chair

\_\_\_\_\_  
**Josh Maxwell**, Commissioner

\_\_\_\_\_  
**Michelle Kichline**, Commissioner

**ATTEST:**

\_\_\_\_\_  
**Robert J. Kagel**, Chief Clerk

## Attachment 1

### Eligibility:

- A non-County member library or supporting organization (such as Friends of the Library, Trusts, or Foundations) of the Chester County Library System. Must be a non-profit organization.
- Funding must not be used to supplant other funding received for the claimed expenses.
- Funding may not be used for expenses that were planned and/or budgeted prior to COVID-19.
- Documentation of the allowable expenses during the eligible period must be provided.
- Per Treasury Guidance, for a cost to be considered to have been incurred, performance of services or delivery of goods O occur during the covered period (March 1, 2020 through December 30, 2020\*\*)

### Eligible Expenses:

- Purchasing of cleaning and sanitizing products that meet the Centers for Disease Control and Prevention or Pennsylvania Department of Health criteria for mitigating COVID-19.
- Training and professional development of staff needed to move to virtual/mobile services and/or regarding sanitation and COVID-19 mitigation strategies.
- Purchasing of personal protective equipment, thermometers, infrared cameras and other items for the purpose of mitigating the spread of COVID-19.
- Modifications of existing areas or equipment to support appropriate social distancing and/or sanitation to ensure the health and safety of staff and clients/consumers being served.
- Purchasing technology to enable virtual service provision or internet connectivity services for Chester County clients/consumers being served to ensure access to services during the COVID-19 disaster emergency.
- Higher operating costs related to cleaning and social distancing requirements. May include additional staff costs if not previously planned or budgeted and necessary for quarantine and social distancing related to COVID-19.
- Lost revenue due to closure of facilities, services, or inability to perform fundraising due to compliance with COVID-19 safety requirements,
- Other one-time or increased expenses incurred related to COVID-19.

**\*\*Deadline has been extended to December 31, 2021**

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 22-JUL-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Children Youth and Families</u></b>				
Vendor: Diakon Child Family Community Ministries Contract ID: 0017792	Amendment	0.00	07-01-2021 06-30-2023	Amendment #4: This amendment extends the contract term for an additional two (2) year period and revises the Work Statement and Payment Schedule for youth ages 12-18 years currently involved with Children, Youth and Families or the Juvenile Probation Office. CO: 20%            ST: 75%            FED: 5%
Vendor: Pressley Ridge Contract ID: 0017922	Amendment	0.00	07-01-2021 06-30-2023	Amendment #2: This amendment extends the contract term for an additional two (2) year period and revises the Work Statement for Residential Placement Services. CO: 20%            ST: 75%            FED: 5%
Vendor: Phoenix Language Services, Inc. Contract ID: 0017940	Amendment	0.00	07-01-2021 06-30-2023	Amendment #2: This amendment extends the contract term for an additional two (2) year period and replaces the existing Language Access Services Proposal for Interpreting and Translation Services. CO: 20%            ST: 75%            FED: 5%
Vendor: National Mentor Healthcare, LLC Contract ID: 0017989	Amendment	0.00	07-01-2021 06-30-2023	Amendment #2: This amendment extends the contract term for an additional two (2) year period and revises the Work Statement for Residential Foster Care Services. CO: 20%            ST: 75%            FED: 5%
Vendor: Bethanna Contract ID: 0018424	Amendment	0.00	07-01-2021 06-30-2023	Amendment #2: This amendment extends the contract term for an additional two (2) year period and revises the Work Statement for Residential Foster Care Services. CO: 20%            ST: 75%            FED: 5%
Vendor: Three Rivers Adoption Council Contract ID: 0018860	Amendment	0.00	07-01-2021 06-30-2023	Amendment #1: This amendment extends the contract term for an additional two (2) year period and revises the Work Statement for Residential Foster Care and Adoption Services. CO: 20%            ST: 75%            FED: 5%
Vendor: Gateway HorseWorks Contract ID: 0019539	Amendment	0.00	07-01-2021 06-30-2023	Amendment #1: This amendment extends the contract term for an additional two (2) year period and revises the Work Statement for the Beyond The Barn Program that provides equine-assisted learning activities for youth ages 13-18 years that are involved with Children, Youth and Families and the Juvenile Probation Office. CO: 20%            ST: 75%            FED: 5%
Vendor: Holcomb Associates, Inc. Contract ID: 0019842	Amendment	649,315.00	07-01-2021 06-30-2022	Amendment #1: This amendment extends the contract term for an additional one (1) year period for a Truancy Prevention Program for children identified by their school district as having attendance difficulties. CO: 20%            ST: 75%            FED: 5%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 22-JUL-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Unruh, Turner, Burke & Frees, P.C. Contract ID: 0018219	Amendment	0.00	01-01-2018 12-31-2021	Amendment #4: This amendment extends the contract term for an additional (6) six month period for Legal Services for the administration of federal, state and local county funding. The cost associated with this amendment is funded by the Housing Trust Program, Community Development Block Grant, U.S. Department of Housing and Urban Development Home Investment Partnership Program (HOME), Medical Assistance Transportation Program and the Workforce Innovation and Opportunity Act (WIOA). This supports Strategic Business Plan Career and Workforce Development, Home Construction and Community Revitalization activity. CO: 45%                      ST: 0%                      FED: 55%
Vendor: Human Services, Inc. Contract ID: 0019210	Amendment	34,250.00	07-01-2021 09-30-2021	Amendment #3: This amendment extends the contract term for an additional three (3) month period and provides additional funding for Recovery Support Services for Rapid Re-Housing and a Housing Case Manager position for opiate substance abuse disorder individuals and families experiencing homelessness or near homelessness who are involved in treatment/recovery services. The cost associated with this amendment is funded by the Department of Drug and Alcohol State Opioid Response (SOR) Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%                      ST: 100%                      FED: 0%
Vendor: Friends Assoc.Care & Protect of Children Contract ID: 0019843	Amendment	80,000.00	07-01-2020 06-30-2021	Amendment #1: This amendment provides additional funding for the Emergency Shelter Program. The cost associated with this amendment is funded by the Pennsylvania Department of Human Services Block Grant. This supports strategic Business Plan Housing and Community Support Services activity. CO: 0%                      ST: 100%                      FED: 0%
Vendor: Friends Assoc.Care & Protect of Children Contract ID: 0020443	Amendment	1,000,000.00	07-01-2021 12-31-2021	Amendment #1: This amendment provides additional funding and revises the Payment Schedule for individuals and families at risk of homelessness to include those suffering financial hardship as a result of the COVID-19 pandemic. The cost associated with this amendment is funded by the United States Department of the Treasury Emergency Rental Assistance Program (ERAP). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%                      ST: 0%                      FED: 100%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 22-JUL-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: PathStone Corporation Contract ID: 0019847	Amendment	130,000.00	07-01-2020 06-30-2021	Amendment #1: This amendment provides additional funding for the Employment, Advancement and Retention Network (EARN) Program to provide training and education for the Temporary Assistance for Needy Families (TANF) and Supplemental Nutrition Assistance (SNAP) Programs. The cost associated with this amendment is funded by the Pennsylvania Department of Human Services. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0%            ST: 0%            FED: 100%
Vendor: PathStone Corporation Contract ID: 0020972	Contract	503,052.00	07-01-2021 06-30-2022	This contract renews funding for the Employment, Advancement and Retention Network (EARN) Program to provide training and education for the Temporary Assistance for Needy Families (TANF) and Supplemental Nutrition Assistance (SNAP) Programs. The cost associated with this contract is funded by the Pennsylvania Department of Human Services. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0%            ST: 0%            FED: 100%
Vendor: Housing Authority Of Chester County Contract ID: 0019884	Amendment	0.00	01-01-2021 06-30-2021	Amendment #1: This amendment extends the contract term for an additional six (6) month period for rental assistance to individuals and families experiencing near homelessness due to income loss connected to COVID-19. The cost associated with this amendment is funded by the Coronavirus Aid, Relief, and Economic Security (CARES) Act. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 0%            FED: 100%
Vendor: Housing Authority Of Chester County Contract ID: 0020269	Amendment	9,975.00	07-01-2021 12-31-2021	Amendment #1: This amendment provides additional funding for rental and utility assistance to individuals and families at risk of homelessness. The cost associated with this amendment is funded by the United States Department of the Treasury Emergency Rental Assistance Program (ERAP). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 0%            FED: 100%
Vendor: Chester County OIC Inc. Contract ID: 0019905	Amendment	7,200.00	04-01-2020 12-31-2021	Amendment #1: This amendment provides additional funding for the Workforce Reintegration Program for income eligible adults. The cost associated with this amendment is funded by the Pennsylvania Department of Community and Economic Development Coronavirus Aid, Relief, and Economic Security (CARES) Act and the Community Services Block Grant. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0%            ST: 0%            FED: 100%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 22-JUL-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Chester County Economic Dev. Foundation Contract ID: 0020060	Amendment	0.00	01-01-2021 06-30-2022	Amendment #1: This amendment extends the contract term for an additional one (1) year period for the incumbent worker training and business resource needs of companies adapting their business to survive and remain competitive following the impacts of COVID-19. The cost associated with this amendment is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation and Opportunities Act (WIOA). This supports Strategic Business Plan Career and Workforce Development activity. CO: 0%            ST: 0%            FED: 100%
Vendor: Chester County Economic Dev. Foundation Contract ID: 0020979	Contract	150,000.00	07-01-2021 06-30-2022	This contract renews Comprehensive Employer Engagement and Job Seeker Services for employers and job seekers administered by the Hire One Program. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation and Opportunities Act (WIOA). This supports Strategic Business Plan Career and Workforce Development activity. CO: 0%            ST: 0%            FED: 100%
Vendor: Open Hearth, Inc. Contract ID: 0020444	Amendment	1,000,000.00	07-01-2021 12-31-2021	Amendment #1: This amendment provides additional funding and revises the Payment Schedule for individuals and families at risk of homelessness to include those suffering financial hardship as a result of the COVID-19 pandemic. The cost associated with this amendment is funded by the United States Department of the Treasury Emergency Rental Assistance Program (ERAP). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 0%            FED: 100%
<b><u>Coroners Office</u></b>				
Vendor: County of Montgomery Contract ID: 0020966	Other	0.00	07-22-2021 OPEN ENDED	This Memorandum of Understanding provides for access to and use of Montgomery County's morgue and autopsy facility per the Fee Schedule. CO: 100%            ST: 0%            FED: 0%
<b><u>DCIS</u></b>				
Vendor: ePlus Technology, Inc. Contract ID: 0019158	Amendment	10,000.00	01-01-2021 12-31-2021	Amendment #2: This amendment provides additional funding for Information Technology Services at the existing hourly rates and extends the contract term for an additional one (1) year period. CO: 100%            ST: 0%            FED: 0%



**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 22-JUL-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>DCIS</u></b>				
Vendor: Diversified LLC Contract ID: 0019944	Amendment	231,982.68	07-22-2021 UNTIL COMPLETE	Amendment #1: This amendment provides for changes to the original scope of work as defined in Change Orders #1, 2 and 3 for Courtroom/Hearing Room Audiovisual Design/Installation. This contract is the result of the Request for Proposal #2009-02. CO: 0%            ST: 0%            FED: 100%
Vendor: Arraya Solutions Contract ID: 0020961	Contract	77,500.00	07-22-2021 07-21-2022	This contract provides Unified Support for Microsoft. This is a COSTARS vendor #006-114. CO: 100%            ST: 0%            FED: 0%
<b><u>Drug and Alcohol Services</u></b>				
Vendor: Scantek Inc. Contract ID: 0019924	Amendment	15,874.00	08-04-2021 12-03-2022	Amendment #3: This amendment adds the Drug and Alcohol Department to the existing agreement for Electronic Document Management Services. CO: 10%            ST: 90%            FED: 0%
Vendor: UHS Recovery Foundation, Inc. Contract ID: 0020828	Contract	0.00	07-01-2021 06-30-2025	This contract renews Non-Hospital Residential Rehabilitation and Detoxification, Case Management Screening and Assessment Services. Other funding: DUI/Act 198 = 2%. CO: 8%            ST: 73%            FED: 17%
Vendor: Bowling Green Brandywine Contract ID: 0020829	Contract	0.00	07-01-2021 06-30-2025	This contract renews Non-Hospital Residential Rehabilitation and Detoxification Services, Partial Hospitalization and Case Management Screening and Assessment Services. Other funding: DUI/Act 198 = 2%. CO: 8%            ST: 73%            FED: 17%
Vendor: Teen Challenge Training Center Inc. Contract ID: 0020831	Contract	0.00	07-01-2021 06-30-2025	This contract renews Non-Hospital Residential Rehabilitation and Detoxification Services. Other funding: DUI/Act 198 = 2%. CO: 8%            ST: 73%            FED: 17%
Vendor: Interim House, Inc. Contract ID: 0020968	Contract	0.00	07-01-2021 06-30-2025	This contract renews Non-Hospital Residential Rehabilitation and Halfway House Services. Other funding: DUI/Act 198 = 2%. CO: 8%            ST: 73%            FED: 17%
Vendor: White Deer Run, LLC Contract ID: 0020969	Contract	0.00	07-01-2021 06-30-2025	This contract renews Non-Hospital Residential Rehabilitation, Detoxification Services and Halfway House Services. Other funding: DUI/Act 198 = 2%. CO: 8%            ST: 73%            FED: 17%
Vendor: Good Friends, Inc. Contract ID: 0020973	Contract	0.00	07-01-2021 06-30-2025	This contract renews Non-Hospital Treatment and Halfway House Services. Other funding: DUI/Act 198 = 2%. CO: 8%            ST: 73%            FED: 17%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 22-JUL-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Drug and Alcohol Services</u></b>				
Vendor: Gaudenzia, Inc. Contract ID: 0020974	Contract	0.00	07-01-2021 06-30-2025	This contract renews Non-Hospital Residential Rehabilitation, Detoxification and Halfway House Services. Other funding: DUI/Act 198 = 2%. CO: 8%            ST: 73%            FED: 17%
Vendor: Spanish American Civic Association Contract ID: 0020975	Contract	0.00	07-01-2021 06-30-2025	This contract renews Non-Hospital Residential Rehabilitation and Halfway House Services. Other funding: DUI/Act 198 = 2%. CO: 8%            ST: 73%            FED: 17%
Vendor: HEAR Inc. Contract ID: 0020976	Contract	0.00	07-01-2021 06-30-2025	This contract renews Halfway House Services for adult men and women. Other funding: DUI/Act 198 = 2%. CO: 8%            ST: 73%            FED: 17%
Vendor: Outside In School of Experiential Contract ID: 0020977	Contract	0.00	07-01-2021 06-30-2025	This contract renews Non-Hospital Residential Rehabilitation Services for adolescent males. Other funding: DUI/Act 198 = 2%. CO: 8%            ST: 73%            FED: 17%
Vendor: Libertae, Inc. Contract ID: 0020978	Contract	0.00	07-01-2021 06-30-2025	This contract renews Non-Hospital Residential Rehabilitation for women with children and Halfway House Services. Other funding: DUI/Act 198 = 2%. CO: 8%            ST: 73%            FED: 17%
Vendor: Drug & Alcohol Rehabilitation Services Contract ID: 0020982	Contract	0.00	07-01-2021 06-30-2025	This contract renews Non-Hospital Residential Rehabilitation Services for adolescent males. Other funding: DUI/Act 198 = 2%. CO: 8%            ST: 73%            FED: 17%
<b><u>Emergency Services</u></b>				
Vendor: Sprint Spectrum L.P. Contract ID: 0017641	Amendment	0.00	07-01-2021 02-28-2032	Amendment #1: This amendment to the Tower and Ground Space Lease Agreement allows for tenant upgrades at the Spring City Tower Site. This is a revenue contract and will yield an additional \$600.00 per month. CO: 0%            ST: 0%            FED: 0%
Vendor: Octorara Area School District Contract ID: 0020004	Amendment	0.00	08-16-2021 08-15-2022	Amendment #1: This amendment extends the contract term for an additional one (1) year period for the Octorara School District to utilize space and equipment at the Public Safety Training Campus for the Octorara Homeland Security and Protective Services Academy Program. This is a revenue contract and will generate \$29,995.00 to the County. CO: 0%            ST: 0%            FED: 0%
Vendor: American LE Training & Consulting LLC Contract ID: 0020073	Amendment	5,370.00	07-22-2021 12-31-2021	Amendment #1: This amendment provides additional training sessions for employee and leadership development programs. CO: 100%            ST: 0%            FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 22-JUL-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Emergency Services</u></b>				
Vendor: AT&T Mobility II, LLC Contract ID: 0020984	Contract	2,994,955.36	07-22-2021 07-31-2026	This contract provides for the purchase and installation of 700 vehicle mounted LTE routers to connect responders' mobile data computers to the Computer Aided Dispatch System and a five (5) year maintenance agreement for the equipment. This is under COSTARS contract number 4400023687. CO: 100%            ST: 0%            FED: 0%
Vendor: PTII Tower Associates, LP Contract ID: 0020986	Contract	229,384.80	08-01-2021 07-31-2024	This Lease Agreement renews the County's rental of warehouse space and a work assembly area for storage of critical equipment and vehicles needed for a large scale emergency disaster. CO: 100%            ST: 0%            FED: 0%
<b><u>Facilities</u></b>				
Vendor: Traffic Planning and Design, Inc. Contract ID: 0016847	Amendment	41,735.57	07-22-2021 UNTIL COMPLETE	Supplemental Engineering Agreement #5: This Supplemental Agreement to the PennDOT Engineering and Construction Management System (ECMS) Agreement L00035 provides funding for a new sub-consultant for the cancellation and replacement of Part #2 with Supplement #5 of the agreement for the replacement of County Bridge #175 on Creek Road over Pickering Creek in Schuylkill Township. This increases the total contract amount to \$397,440.71. This Supplemental Agreement is embedded in County Resolution No. 28-21 dated July 22, 2021. CO: 20%            ST: 80%            FED: 0%
Vendor: CM3 Building Solutions Contract ID: 0017905	Amendment	0.00	07-01-2021 06-30-2023	Amendment #5: This amendment updates the time and materials hourly labor rates for HVAC Support Services for the Automation Controls and Mechanical Systems at the Justice Center, Government Services Center, Historic Courthouse, Prison, Work Release and Youth Center. CO: 100%            ST: 0%            FED: 0%
Vendor: Bernardon PC Contract ID: 0019823	Amendment	15,464.95	07-22-2021 UNTIL COMPLETE	Amendment #1: This amendment provides additional funding for Professional Design Services for the programming and preliminary office space design of the existing Solicitor and Finance Offices on the 6th floor at the 313 West Market Street building. CO: 100%            ST: 0%            FED: 0%
Vendor: Valley Environmental Services, Inc. Contract ID: 0020985	Contract	2,500.00	07-22-2021 UNTIL COMPLETE	This contract provides for a Comprehensive Groundwater Evaluation for the Pocopson Home and Prison Waste Water Treatment Plant. CO: 100%            ST: 0%            FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 22-JUL-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Juvenile Probation</u></b>				
Vendor: Stukes, Anthony Contract ID: 0019866	Amendment	7,000.00	12-01-2021 11-30-2022	Amendment #1: This amendment extends the contract term for an additional one (1) year period and increases funding for Trainer/Facilitator Services to assist in identifying training programs to educate Juvenile Probation staff in the areas of race and culture. CO: 100%      ST: 0%      FED: 0%
<b><u>MH/IDD</u></b>				
Vendor: ARC of Chester County Contract ID: 0020523	Contract	0.00	07-01-2021 06-30-2022	This contract renews In Home and Community Supports, Supported Employment, Advocacy and Assistive Technology Services to individuals with intellectual disabilities. CO: 0%      ST: 100%      FED: 0%
Vendor: Clarke Pennsylvania, Inc Contract ID: 0020557	Contract	0.00	07-01-2021 06-30-2022	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-English speaking children and their families. CO: 10%      ST: 90%      FED: 0%
Vendor: Fellowship Health Resources, Inc. Contract ID: 0020691	Contract	0.00	05-01-2021 06-30-2021	This contract provides one time only funding for Service Delivery System Enhancements to improve quality of care. CO: 0%      ST: 100%      FED: 0%
Vendor: Devereux Foundation Contract ID: 0020719	Contract	0.00	07-01-2021 06-30-2022	This contract renews Student Assistance Programs to link at risk students with available Community Mental Health Services. CO: 0%      ST: 100%      FED: 0%
Vendor: Department of Human Services Contract ID: 0020970	Contract	0.00	07-01-2021 06-30-2026	This contract renews the agreement between the County of Chester, The Department of Human Services and the Office of Child Development and Early Learning to administer Waiver Funded Services to eligible children ages birth to three (3) years old. CO: 0%      ST: 100%      FED: 0%
Vendor: Carelink Community Support Service Contract ID: 0020981	Contract	0.00	07-01-2021 06-30-2022	This contract renews Community Residential Rehabilitation, Supported Employment and Interpreter Services for adults diagnosed with serious mental illness. CO: 0%      ST: 83%      FED: 17%
<b><u>Managed Behavioral Healthcare</u></b>				
Vendor: The Council of Southeast PA, Inc. Contract ID: 0020056	Amendment	85,312.00	10-01-2021 12-31-2021	Amendment #1: This amendment extends the contract term for an additional three (3) month period for the Peer Support Expansion Initiative (PSEI). CO: 0%      ST: 100%      FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 22-JUL-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Pocopson Home</u></b>				
Vendor: General Healthcare Resources LLC. Contract ID: 0018724	Amendment	0.00	07-22-2021 OPEN ENDED	Amendment #2: This amendment for Staffing Services increases the hourly rates for Registered Nurses and Licensed Practical Nurses at Pocopson Home. CO: 0%            ST: 100%            FED: 0%
Vendor: Wissahickon Hospice of UPHS Contract ID: 0020960	Contract	0.00	07-22-2021 07-21-2022	This contract provides Hospice and Respite Services to residents of Pocopson Home and will bill Medicare and third party insurances directly. This is a revenue contract. CO: 0%            ST: 0%            FED: 0%
Vendor: Maven Medical, LLC Contract ID: 0020980	Contract	264,586.32	07-22-2021 07-21-2023	This contract provides for a Web Based Inventory Management System for medical supplies. This is a result of the Request for Proposal #2105-02. CO: 0%            ST: 100%            FED: 0%
<b><u>Prison</u></b>				
Vendor: G.I. Forstater Contract ID: 0020983	Contract	169,470.00	07-22-2021 UNTIL COMPLETE	This contract provides Consulting Services to provide a comprehensive design document for the upgrade and/or replacement of the Programmable Logic Controller (PLC) System Units. This is a result of the Request for Proposal #2105-04. CO: 100%            ST: 0%            FED: 0%
<b><u>Public Health Admin</u></b>				
Vendor: American Academy of Pediatrics Contract ID: 0020958	Contract	375,000.00	07-01-2021 06-30-2024	This contract provides for an immunization advocacy group, immunization education program and awareness campaigns focusing on flu immunizations. CO: 0%            ST: 0%            FED: 100%
Vendor: American Academy of Pediatrics Contract ID: 0020959	Contract	100,000.00	07-01-2021 06-30-2022	This contract renews communication support, education and awareness campaigns focusing on flu immunizations. CO: 0%            ST: 0%            FED: 100%
Vendor: Chester County Food Bank Contract ID: 0020963	Contract	57,000.00	07-01-2021 06-30-2022	This contract renews funding to increase access to healthy foods through farm markets, fruit and vegetable prescriptions and the Fresh2You Mobile Markets. CO: 0%            ST: 0%            FED: 100%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 22-JUL-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Solicitors</u></b> Vendor: Curtin & Heefner, LLP Contract ID: 0019830	Amendment	0.00	07-22-2021 UNTIL COMPLETE	Amendment #1: This amendment provides Legal services for Public Utility Commission (PUC) actions and activities relating to the Mariner East pipeline; coordination with County contracted experts GeoStructures and McCormick Taylor to evaluate and assess geological and safety risks posed by the increased sinkhole activity along the Mariner East pipeline. CO: 100%            ST: 0%            FED: 0%
<b><u>Youth Center</u></b> Vendor: Human Services, Inc. Contract ID: 0018550	Amendment	21,375.00	07-01-2021 12-31-2021	Amendment #2: This amendment provides additional funding and extends the contract term for an additional six (6) month period for Psychiatric Consultation Services to individuals admitted to the Youth Center who are experiencing behavioral health difficulties and are recommended for Mental Health Services. CO: 45%            ST: 50%            FED: 5%
Vendor: County of Lehigh Contract ID: 0020962	Contract	0.00	07-01-2021 06-30-2022	This contract renews bed space rental for Fiscal Year 2021/2022 for Lehigh County Children and Youth Services at the Chester County Youth Center. This is a revenue contract. CO: 0%            ST: 0%            FED: 0%
Vendor: Luzerne County Courthouse Contract ID: 0020965	Contract	0.00	07-01-2021 06-30-2022	This contract renews bed space rental for Fiscal Year 2021/2022 for Luzerne County Children and Youth Services at the Chester County Youth Center. This is a revenue contract. CO: 0%            ST: 0%            FED: 0%
Vendor: Pike County Contract ID: 0020971	Contract	0.00	07-01-2021 06-30-2022	This contract renews bed space rental for Fiscal Year 2021/2022 for Pike County Children and Youth Services at the Chester County Youth Center. This is a revenue contract. CO: 0%            ST: 0%            FED: 0%

Number of Contracts:            **66**

**Grants Agenda  
July 22, 2021**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<b><u>Adult Probation, Parole, and Pretrial Services</u></b>			
Pennsylvania Commission on Crime and Delinquency Contract / Award - Amendment 001-221000-332225-13308000-2210002-FY2021	\$ 15,396.00 <i>Increase</i>	02/01/2021 09/30/2021	Probation and Reentry Overdose Reduction Program No New Positions - No County Match Revised Total State Funding = \$49,921.00
Pennsylvania Commission on Crime and Delinquency Contract / Award - Amendment 001-221000-331200-13300350-2210002-FY2020	\$ - <i>Change in Terms</i>	10/01/2020 12/31/2021	Pretrial Program Resource Navigator No New Positions - No County Match Federal Funding = \$149,873.00 <i>Prior Terms 10/01/2020 - 09/30/2021</i>
<b><u>Children, Youth and Families</u></b>			
Pennsylvania Department of Human Services Contract / Award - New 145-450045-331221-71302000-4515001-FY2021/2022	\$ 100,000.00	07/01/2021 06/30/2023	Plans of Safe Care (POSC) Support Grant No New Positions - No County Match Federal Funding = \$100,000.00
<b><u>Community Development</u></b>			
United States Department of Housing and Urban Development Contract / Award - Renewal 116-490000-331200-41300000-4900001-FY2020	\$ 61,628.00	07/01/2021 06/30/2022	Continuum of Care Program - FY 2020 Planning Grant No New Positions - No County Match Federal Funding = \$61,628.00
<b><u>Department of Human Services</u></b>			
Pennsylvania Department of Human Services Contract / Award - Renewal Various	\$ 22,966,543.00	07/01/2021 06/30/2022	Human Services Block Grant No New Positions State Funding = \$22,312,783.00 County Match = \$653,760.00
<b><u>Finance</u></b>			
Pennsylvania Counties Risk Pool (PCoRP) Application - New	\$ 2,238.00	06/01/2021 06/01/2022	PCoRP Loss Prevention Grant No New Positions - No County Match Other Funding = \$2,235.00
<b><u>Mental Health / Intellectual and Developmental Disabilities</u></b>			
Pennsylvania Department of Human Services - Office of Mental Health and Substance Abuse Services Contract / Award - Renewal 141-450041-331221-55100420-4511001-FY2021	\$ 180,000.00	07/01/2021 06/30/2022	First Episode Psychosis (FEP) Program No New Positions - No County Match Federal Funding = \$180,000.00

**Grants Agenda  
July 22, 2021**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<b><u>Public Health</u></b>			
Pennsylvania Department of Health Contract / Award - New 001-478000-331207-15400501-4780003-FY2021	\$ 1,100.00	07/01/2021 09/30/2021	Maternal, Infant, and Early Childhood Home Visiting - American Rescue Plan No New Positions - No County Match Federal Funding = \$1,100.00
United Way of Chester County Contract / Award - Renewal 001-478000-367200-15400502-4780003-FY2021	\$ 5,000.00	07/01/2021 06/30/2022	United Way of Chester County No New Positions - No County Match Other Funding = \$5,000.00



COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 07/22/2021Hires and Rehires

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1. Employee : Blum,Angela N  
Department : 453205 - Chester County Youth Center  
Job : 040650 - Youth Center Officer I  
Salary Grade : N04  
Compensation : \$ 39,472.16(A)  
Effective Date : 08/02/2021
2. Employee : Cassidy,Kyle  
Department : 133000 - Sheriff  
Job : 040950 - Deputy Sheriff I  
Salary Grade : N05  
Compensation : \$ 41,340.00(A)  
Effective Date : 07/26/2021
3. Employee : Deguffroy,William A  
Department : 085100 - Planning  
Job : 020060 - Planning Services Director  
Salary Grade : E07  
Compensation : \$ 67,063.36(A)  
Effective Date : 08/02/2021
4. Employee : Diviny Jr,Joseph P  
Department : 589000 - Libraries P/T  
Job : 805010 - Library Page  
Salary Grade :  
Compensation : \$ 8.50(H)  
Effective Date : 07/26/2021
5. Employee : Donaldson,Deidre H  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Salary Grade :  
Compensation : \$ 16.00(H)  
Effective Date : 07/19/2021
6. Employee : Drake,Richard Snowdon  
Department : 035100 - Assessment  
Job : 040610 - Real Estate Appraiser II  
Salary Grade : N06  
Compensation : \$ 38,715.04(A)  
Effective Date : 09/07/2021
7. Employee : Garrett-Dunn,Marla  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N02  
Compensation : \$ 31,303.35(A)  
Effective Date : 08/02/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 07/22/2021

Hires and Rehires

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8. Employee : Gregory, Shayna L  
 Department : 589000 - Libraries P/T  
 Job : 805100 - Library Assistant  
 Salary Grade :  
 Compensation : \$ 10.00(H)  
 Effective Date : 07/26/2021
9. Employee : Harris, Ryan J  
 Department : 478310 - Environmental Health Protection  
 Job : 040061 - Env Health Specialist  
 Salary Grade : N08  
 Compensation : \$ 50,367.20(A)  
 Effective Date : 07/26/2021
10. Employee : Hatton Jr, Wesley T  
 Department : 133000 - Sheriff  
 Job : 040950 - Deputy Sheriff I  
 Salary Grade : N05  
 Compensation : \$ 41,340.00(A)  
 Effective Date : 07/26/2021
11. Employee : Heydt, Andrew C  
 Department : 478310 - Environmental Health Protection  
 Job : 040061 - Env Health Specialist  
 Salary Grade : N08  
 Compensation : \$ 50,367.20(A)  
 Effective Date : 07/26/2021
12. Employee : Jones Sr, Marlon B  
 Department : 221000 - Adult Probation  
 Job : 048784 - Probation Officer I-AP  
 Salary Grade : U04  
 Compensation : \$ 42,434.00(A)  
 Effective Date : 08/09/2021
13. Employee : Kenworthy, Sarah J  
 Department : 589000 - Libraries P/T  
 Job : 805100 - Library Assistant  
 Salary Grade :  
 Compensation : \$ 10.00(H)  
 Effective Date : 07/26/2021
14. Employee : Madron, Thomas K  
 Department : 251315 - Safety and Security  
 Job : 841381 - Safety & Security Operator-PT  
 Salary Grade :  
 Compensation : \$ 17.26(H)  
 Effective Date : 07/26/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 07/22/2021

Hires and Rehires

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15. Employee : McCray, Kelli  
 Department : 221000 - Adult Probation  
 Job : 048784 - Probation Officer I-AP  
 Salary Grade : U04  
 Compensation : \$ 42,434.00(A)  
 Effective Date : 08/09/2021
16. Employee : Moctezuma, Gladys E  
 Department : 045000 - Treasurer  
 Job : 040870 - Account Clerk II  
 Salary Grade : N03  
 Compensation : \$ 32,991.00(A)  
 Effective Date : 07/26/2021
17. Employee : Noble, Laura  
 Department : 045000 - Treasurer  
 Job : 040870 - Account Clerk II  
 Salary Grade : N03  
 Compensation : \$ 32,991.50(A)  
 Effective Date : 08/23/2021
18. Employee : Orr Jr, Robert T  
 Department : 120000 - Court Administration  
 Job : 841250 - PT Jury Clerk  
 Salary Grade :  
 Compensation : \$ 11.05(H)  
 Effective Date : 07/26/2021
19. Employee : Ravenell, Keisha S  
 Department : 453205 - Chester County Youth Center  
 Job : 806210 - Youth Center Officer  
 Salary Grade :  
 Compensation : \$ 16.00(H)  
 Effective Date : 07/19/2021
20. Employee : Stasi, Nicole M  
 Department : 120000 - Court Administration  
 Job : 040510 - SSS V  
 Salary Grade : N04  
 Compensation : \$ 34,538.14(A)  
 Effective Date : 08/02/2021
21. Employee : Sterner, Juline E  
 Department : 135000 - Domestic Relations  
 Job : 040780 - SSS IV  
 Salary Grade : N03  
 Compensation : \$ 31,420.48(A)  
 Effective Date : 07/26/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 07/22/2021

Hires and Rehires

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- 22. Employee : Vanderlaan, Jeffrey S  
Department : 090100 - Dept of Computing Info Service  
Job : 030685 - Sr. Network Administrator  
Salary Grade : N11  
Compensation : \$ 75,000.00(A)  
Effective Date : 07/26/2021
  
- 23. Employee : Wilmer, Raven J  
Department : 221000 - Adult Probation  
Job : 048784 - Probation Officer I-AP  
Salary Grade : U04  
Compensation : \$ 42,434.00(A)  
Effective Date : 08/09/2021
  
- 24. Employee : Woods, Stacei A  
Department : 133000 - Sheriff  
Job : 040950 - Deputy Sheriff I  
Salary Grade : N05  
Compensation : \$ 41,340.00(A)  
Effective Date : 07/26/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 07/22/2021

Transfers

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25. Employee : Zanin, Brianne L

	<u>Proposed</u>	<u>Current</u>
Department	: 011000 - Commissioners	011000
Job	: 988109 - Commissioners' Advisor	010016
Salary Grade	:	D02
Compensation	: \$ 67.91(H)	\$123,600.00(A)
Effective Date	: 07/03/2021	04/10/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 07/22/2021

Promotions

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26.	Employee	: Baranoski, Ana	
		<u>Proposed</u>	<u>Current</u>
	Department	: 045000 - Treasurer	045000
	Job	: 040235 - Accounts&Special Project Coord	040870
	Salary Grade	: N06	N03
	Compensation	: \$ 38,715.04(A)	\$ 32,872.26(A)
	Effective Date	: 07/03/2021	04/10/2021
27.	Employee	: Bokovitz, Patrick E	
		<u>Proposed</u>	<u>Current</u>
	Department	: 451140 - Human Services Administration	491100
	Job	: 010030 - Director Human Services	010489
	Salary Grade	: D02	D01
	Compensation	: \$115,585.66(A)	\$110,081.58(A)
	Effective Date	: 07/31/2021	04/10/2021
28.	Employee	: Bonsall, Sam Kirk	
		<u>Proposed</u>	<u>Current</u>
	Department	: 129000 - District Attorney	129000
	Job	: 030081 - Attorney II	030423
	Salary Grade	: L02	L01
	Compensation	: \$ 60,326.24(A)	\$ 51,419.74(A)
	Effective Date	: 07/17/2021	04/10/2021
29.	Employee	: Krawchuk, Eric R	
		<u>Proposed</u>	<u>Current</u>
	Department	: 035100 - Assessment	035100
	Job	: 040345 - Real Estate Appraiser III	040610
	Salary Grade	: N08	N06
	Compensation	: \$ 44,071.30(A)	\$ 40,111.23(A)
	Effective Date	: 07/31/2021	04/10/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 07/22/2021

Promotions

30.	Employee	: Luna, Nancy L	Proposed	Current
	Department	: 461212 - Pocopson Casual P/T Pool		461210
	Job	: 396970 - PRN		350260
	Salary Grade	: 249		
	Compensation	: \$ 33.00(H)		\$ 23.88(H)
	Effective Date	: 07/17/2021		04/10/2021
31.	Employee	: MacVaugh, Melissa A	Proposed	Current
	Department	: 210000 - Chester County Prison		210000
	Job	: 020840 - Asst Mgr Correctional Ctr		040410
	Salary Grade	: C05		C03
	Compensation	: \$ 58,061.99(A)		\$ 56,370.87(A)
	Effective Date	: 07/31/2021		04/10/2021
32.	Employee	: Massi, Joshua M	Proposed	Current
	Department	: 210000 - Chester County Prison		210000
	Job	: 040320 - Prison Supervisor II		040920
	Salary Grade	: C03		C01
	Compensation	: \$ 48,014.72(A)		\$ 44,688.50(A)
	Effective Date	: 07/31/2021		04/10/2021
33.	Employee	: Nava Jr, Jose L	Proposed	Current
	Department	: 133000 - Sheriff		133000
	Job	: 040950 - Deputy Sheriff I		041380
	Salary Grade	: N05		N03
	Compensation	: \$ 41,340.00(A)		\$ 35,909.12(A)
	Effective Date	: 07/31/2021		01/25/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 07/22/2021

Promotions

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34. Employee : Vazquez, Jorge L

Proposed

Current

Department : 210000 - Chester County Prison  
Job : 040690 - Counselor II  
Salary Grade : C04  
Compensation : \$ 60,703.80(A)  
Effective Date : 07/31/2021

210000  
040410  
C03  
\$ 58,935.73(A)  
04/10/2021

35. Employee : Yarnall, Daniel

Proposed

Current

Department : 129000 - District Attorney  
Job : 030081 - Attorney II  
Salary Grade : L02  
Compensation : \$ 60,326.24(A)  
Effective Date : 07/17/2021

129000  
030423  
L01  
\$ 51,419.74(A)  
04/10/2021



COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 07/22/2021End of Employment

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36. Employee : Arganetto, Michael M  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Effective Date : 07/10/2021
37. Employee : Ayers, Lashawn S  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Effective Date : 07/02/2021
38. Employee : Bream, Tara E  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 396970 - PRN  
Effective Date : 07/02/2021
39. Employee : Campbell, Tina C  
Department : 465100 - Pocopson Food & Dietary  
Job : 041670 - Dietary Aide  
Effective Date : 06/28/2021
40. Employee : Campbell, Zhane R  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 07/08/2021
41. Employee : Clarke, Onyee B  
Department : 065000 - Public Defender  
Job : 241210 - Interviewer Verifier  
Effective Date : 07/01/2021
42. Employee : Cowden, Daniel R  
Department : 251320 - ES Fire Services  
Job : 240202 - E S Instructor  
Effective Date : 06/29/2021
43. Employee : Cummings, Sean  
Department : 221000 - Adult Probation  
Job : 048784 - Probation Officer I-AP  
Effective Date : 07/23/2021
44. Employee : Cusmano, Carolyn A  
Department : 589300 - Henrietta Hankin Library  
Job : 805100 - Library Assistant  
Effective Date : 08/29/2021
45. Employee : Diaz Serrano, Eddie Y  
Department : 135000 - Domestic Relations  
Job : 048644 - Enforcement Officer  
Effective Date : 08/14/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 07/22/2021

## End of Employment

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46. Employee : Fallers,Kierstin  
 Department : 129000 - District Attorney  
 Job : 040780 - SSS IV  
 Effective Date : 07/26/2021
47. Employee : Fegely,Sierra A  
 Department : 451145 - Children, Youth and Families  
 Job : 048560 - County Caseworker II  
 Effective Date : 07/03/2021
48. Employee : Fritschle,Caroline A  
 Department : 085300 - Open Space Preservation  
 Job : 020172 - Stewardship Coordinator  
 Effective Date : 07/08/2021
49. Employee : Fuertsch,Madison  
 Department : 589000 - Libraries P/T  
 Job : 805100 - Library Assistant  
 Effective Date : 06/30/2021
50. Employee : Gray,Jailynd M  
 Department : 461210 - Pocopson Nursing Care  
 Job : 041420 - Nurse Aide  
 Effective Date : 07/09/2021
51. Employee : Griffy,Dymond J  
 Department : 461210 - Pocopson Nursing Care  
 Job : 041420 - Nurse Aide  
 Effective Date : 07/15/2021
52. Employee : Ham,Nicholas E  
 Department : 467100 - Pocopson Housekeeping  
 Job : 041711 - Housekeeper  
 Effective Date : 07/28/2021
53. Employee : Hammonds,Stefanie N  
 Department : 461210 - Pocopson Nursing Care  
 Job : 040262 - LPN  
 Effective Date : 07/16/2021
54. Employee : Hart,Patrel L  
 Department : 451145 - Children, Youth and Families  
 Job : 030012 - CYF Prgrm Specialist I  
 Effective Date : 07/17/2021
55. Employee : House,Lauren A  
 Department : 451141 - Mental Hlth/Intel & Dev Disabl  
 Job : 020057 - MH/IDD Deputy Administrator I  
 Effective Date : 07/22/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 07/22/2021End of Employment

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56. Employee : Jalloh,Bubakarr  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Effective Date : 06/30/2021
57. Employee : Johnson,Jannie M  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Effective Date : 06/19/2021
58. Employee : Knauer,Amy  
Department : 045000 - Treasurer  
Job : 040235 - Accounts&Special Project Coord  
Effective Date : 06/18/2021
59. Employee : MacQueen,Carol L  
Department : 133000 - Sheriff  
Job : 041120 - SSS III  
Effective Date : 06/18/2021
60. Employee : Mace,Jill E  
Department : 461210 - Pocopson Nursing Care  
Job : 351420 - Nurse Aide  
Effective Date : 08/31/2021
61. Employee : Matteson,Myles Brand  
Department : 129000 - District Attorney  
Job : 030081 - Attorney II  
Effective Date : 07/17/2021
62. Employee : McNutt,Kenesha K  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 06/29/2021
63. Employee : Miller,Patrick J  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 07/22/2021
64. Employee : Mulcahy,Elyssa A  
Department : 589000 - Libraries P/T  
Job : 605190 - Librarian  
Effective Date : 07/02/2021
65. Employee : Nash,Jeffrey R  
Department : 222000 - Juvenile Probation  
Job : 048780 - Probation Officer I - JP  
Effective Date : 07/10/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 07/22/2021End of Employment

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66. Employee : Perry, Jolisa M  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 07/23/2021
67. Employee : Pilcicki, Evan M  
Department : 478310 - Environmental Health Protection  
Job : 040061 - Env Health Specialist  
Effective Date : 07/15/2021
68. Employee : Pittman, Nisia D  
Department : 465100 - Pocopson Food & Dietary  
Job : 351670 - Dietary Aide  
Effective Date : 06/29/2021
69. Employee : Roache, Carolyn  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 048461 - ID Support Coordinator  
Effective Date : 07/31/2021
70. Employee : Saint-Albord, Jimmy  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 07/09/2021
71. Employee : Saunders, Alexis Debora  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Effective Date : 07/31/2021
72. Employee : Sincavage, Joseph J  
Department : 478120 - Population Health  
Job : 230435 - Site Commander  
Effective Date : 07/12/2021
73. Employee : Smith, LaMia A  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 07/13/2021
74. Employee : Stubbs, Tinika R  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 396970 - PRN  
Effective Date : 07/13/2021
75. Employee : Werner Jr, Scott J  
Department : 129000 - District Attorney  
Job : 030081 - Attorney II  
Effective Date : 07/17/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 07/22/2021

End of Employment

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76. Employee : Wilson,Shaneda R  
Department : 465100 - Pocopson Food & Dietary  
Job : 041671 - Dietary Aide  
Effective Date : 07/10/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 07/22/2021

Retirements

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- 77. Employee : Kissinger, Marcy L  
Department : 251200 - Public Safety Communications  
Job : 040202 - Telecommunicator IV  
Effective Date : 08/03/2021
  
- 78. Employee : Woodworth, Kathryn F  
Department : 589300 - Henrietta Hankin Library  
Job : 805100 - Library Assistant  
Effective Date : 08/28/2021

**COUNTY OF CHESTER**

**Finance Agenda**

**Commissioners' Meeting, July 22, 2021**

1. Budget Change 12-21
2. Vouchers as submitted by the Controller

**2021  
Budget Amendment  
BC-12  
July 22, 2021**

<b>Date</b>	<b>Department Name</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	<b>Project</b>	<b>Activity</b>	<b>Bud Ref</b>	<b>Amount</b>	<b>Account Description</b>	<b>Change to Budget</b>
22-Jul-2021	Adult Probation	001	221000	332225	13308000	2210002	FY2021	\$ 49,921	State - Executive Offices	Net Increase + \$49,921
	Adult Probation	001	221000	420000	13308000	2210002	FY2021	\$ 49,921	Material and Services	
To budget for Probation and Reentry Overdose Reduction Program Grant										
22-Jul-2021	District Attorney	001	129000	331281	12600350	1290002		\$ 7,500	State - Executive Offices	Net Increase +\$7,500
	District Attorney	001	129000	420000	12600350	1290002		\$ 7,500	Materials and Services	
To budget District Attorney Special Investigations Fund										
22-Jul-2021	Public Health	001	478210	420000	15400501	4780003	FY2021	\$ 1,100	Materials and Services	Net Increase +\$1,100
	Public Health	001	478000	331207	15400501	4780003	FY2021	\$ 1,100	Federal-Health	
To budget for the Maternal, Infant, and Early Childhood Home Visiting Grant - American Rescue Plan funds.										
22-Jul-2021	American Rescue Plan Fund	128	000000	331200	92021000	0128000		\$ 50,986,480	Federal - Operating	Net Increase + \$50,986,480
	American Rescue Plan Fund	128	902100	499999	92021000	0128000		\$ 50,986,480	Unappropriated	
To budget American Rescue Plan funding.										
22-Jul-2021	Capital Reserve Fund	301	075800	475700	80101319	3010001		\$ 25,000	Operating Equipment	No Net Change
	Capital Reserve Fund	301	000000	499999	00000000	3010001		\$ (25,000)	Unappropriated	
To budget additional funding for the Waste Water Treatment Plant Spray Pump project due to price increase of the pump.										
22-Jul-2021	Capital Improvement Fund	357	460100	475700	80101236	3570001		\$ 332,812	Operating Equipment	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		\$ (332,812)	Unappropriated	
To carry forward 2020 Pocopson Home Electrical Gear Replacement project.										
22-Jul-2021	Capital Improvement Fund	357	460100	471500	80101272	3570001		\$ 141,600	Building Improvements	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		\$ (141,600)	Unappropriated	
To carry forward 2020 Pocopson Home Rooftop Heating and Cooling Unit 1 (West Wing) Replacement project.										
22-Jul-2021	Capital Improvement Fund	357	588950	471700	80400029	3570001		\$ 1,000,000	Land Improvements	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		\$ (1,000,000)	Unappropriated	
To carry forward 2020 Schuylkill River Trail - Phase II project funds.										