



THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

June 24, 2020

1. CALL MEETING TO ORDER

2. ANNOUNCEMENTS

- Executive Session – The Board of Commissioners met in Executive Session on, Tuesday, June 23, 2020, to discuss personnel and legal matters.

3. MINUTES OF PREVIOUS MEETING

4. PUBLIC COMMENT ON AGENDA

5. OLD BUSINESS – There are no items of old business.

6. NEW BUSINESS

a. Authorization to Bid

It is recommended that the Board of Commissioners approve the attached authorization to bid.

b. Resolution 25-20

Resolution of the Chester County Commissioners authorizing the Director of Facilities and Solicitor to electronically execute and add Supplement #3 to the consultant contract for County Bridge #205.

c. Resolution 26-20

Resolution of the Chester County Commissioners designating the Housing Authority of Chester County as the designated entity to distribute Coronavirus Aid, Relief, and Economic Security (CARES) Rent Relief Funds in Chester County.

d. Resolution 27-20

Resolution of the Chester County Commissioners rescinding prior County Resolutions of Declaration of Disaster Emergency Status.

e. Contracts

f. Grants

7. PERSONNEL MATTERS

a. Human Resources Agenda

8. FINANCIAL MATTERS

a. Finance Agenda

9. PUBLIC COMMENT

10. ADJOURNMENT



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COMMISSIONERS' MEETING MINUTES

June 4, 2020

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:00 AM on June 4, 2020 via teleconference by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. ANNOUNCEMENTS

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Wednesday, June 3, 2020 to discuss personnel and legal matters.

ANNOUNCEMENTS

3. MINUTES OF PREVIOUS MEETING

Commissioner Kichline made a motion to approve the minutes from the last meeting on May 14, 2020. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the minutes from the May 14, 2020 Commissioners' Meeting.

MINUTES APPROVED

4. PUBLIC COMMENT ON AGENDA

Margie Swart asked about the HR Agenda and whether or not the County has had to do any layoffs or furloughs, to which the answer was no; anyone leaving the County is doing so voluntarily.

PUBLIC COMMENT

There was no further public comment on the agenda.

5. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

6. NEW BUSINESS

NEW BUSINESS

a. Authorities, Boards and Commissions

Commissioner Maxwell made a motion to approve the following appointments, which was seconded by Commissioner Kichline. After a roll call vote, all Commissioners voted yes and approved the following appointments.

Authorities, Boards and Commissions

Chester County Agricultural Land Preservation Board

Reappoint Richard Abbott for a term ending 06/30/2023
Reappoint John Diament for a term ending 06/30/2023
Reappoint Duane Hershey for a term ending 06/30/2023
Reappoint Melba Matthews for a term ending 06/30/2023
Reappoint Amy McKenna for a term ending 06/30/2023

Chester Water Authority

Appoint Noel Brandon for an unexpired term ending 11/27/2022

Chester County Children, Youth and Families Advisory Board

Appoint John Cameron to a term ending 06/30/2023

Chester County Health & Education Facilities Board

Reappoint Arnold Kring for a term ending 06/30/2025

Chester County Housing Authority

Reappoint Theodore Claypool for a term ending 06/30/2025
Reappoint Carolann Thomas for a term ending 06/30/2025

Chester County Mental Health and Intellectual Developmental Disabilities Advisory Board

Reappoint Dr. Veda Maany for a term ending 06/30/2023

Chester County Parks and Recreation Board

Reappoint Catherine Tomlinson for a term ending 06/23/2023
Reappoint Kathryn Lewis for a term ending 06/30/2023

Chester County Solid Waste Authority

Reappoint David Garrison for a term ending 06/30/2025
Reappoint Kimberly Venzie for a term ending 06/30/2025

Chester County Workforce Development Board

Reappoint Clark McHenry for a term ending 06/30/2023
Reappoint Chris Saello for a term ending 06/30/2023
Reappoint William Shaw for a term ending 06/30/2023
Reappoint Stephanie Sherwood for a term ending 06/30/2023
Reappoint Shane Stallworth for a term ending 06/30/2023

b. Ordinance 2020-01

Commissioner Kichline made a motion to approve Ordinance 2020-01 establishing maximum weight limits for all motor vehicles, commercial vehicles, and other tractors, trailers, and tractor-trailer combinations upon various bridges owned and maintained by Chester County, Pennsylvania, and establishing penalties for the violation of said weight limits. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved Ordinance 2020-01.

Ordinance 2020-01

c. Resolution 23-20

Commissioner Maxwell made a motion to approve Resolution 23-20 approving Non-Federal Aid Bridge Project Reimbursement Agreement and authorizing signature authority. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved Resolution 23-20.

Resolution 23-20

d. Resolution 24-20

Commissioner Kichline made a motion to approve Resolution 24-20 authorizing the Director of Facilities and Solicitor to electronically execute and add Supplemental #4 Part #1 to the consultant contract for County Bridge #175. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved Resolution 24-20.

Resolution 24-20

e. Contracts

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Contracts Agenda.

Contracts

f. Grants

Commissioner Kichline made a motion to approve the Grants Agenda. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Grants Agenda.

Grants

7. PERSONNEL MATTERS

PERSONNEL

a. Human Resources Agenda

Commissioner Maxwell made a motion to approve the Human Resources Agenda. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Human Resources Agenda.

8. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Commissioner Kichline made a motion to approve the Finance Agenda. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Finance Agenda with the following items:

- 2020-2021 PCoRP Renewal
- Budget Change 9-20
- Vouchers as submitted by the Controller

9. PUBLIC COMMENT

Margie Swart asked a question about the Contracts Agenda and why those amounts are listed the way that they are, which was addressed by County Administrator Bobby Kagel.

There was no further public comment.

10. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline. After a roll call vote, all Commissioners unanimously approved the motion to adjourn the meeting. Meeting adjourned at 10:26 AM.



Taken by Taylor Pettit

On behalf of Chief Clerk Robert J. Kagel

PUBLIC COMMENT

ADJOURNMENT

Commissioners Agenda 06/24/2020

Authorization to Bid:

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **GSC Sealcoating and Pavement Repairs**

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 25-20**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING THE
DIRECTOR OF FACILITIES AND SOLICITOR TO ELECTRONICALLY EXECUTE AND
ADD SUPPLEMENT # 3 TO THE CONSULTANT CONTRACT FOR COUNTY BRIDGE #205**

WHEREAS, the Commissioners have previously approved (under Resolution #04-15 dated 1/8/2015) entering into an engineering agreement with McCormick Taylor, Inc. in the amount of \$323,098.61 and Supplement # 1 in the amount of \$15,083.34 to complete the design and Supplement # 2 establishing Part 2, Final Design, Part 3, Construction Services and Part 4, Right-of-Way Acquisition Services for Bridge #205, Spring City Road over Stony Run, East Pikeland Township; and

WHEREAS, PennDOT now wishes to add Supplement #3 - Revisions to the Design necessary based on an updated Safety Submission Request; and

WHEREAS, PennDOT requires the County to electronically approve Part 2, Supplement #3 after McCormick Taylor, Inc. electronically approves Part 2 Supplement #3; and

WHEREAS, PennDOT requires the Director of the Department of Facilities and the County Solicitor to electronically approve and add Part 2 Supplement # 3 to the agreement between the County and McCormick Taylor, Inc.; and

NOW BE IT RESOLVED that the Commissioners of the County of Chester HEREBY Authorize the Director of the Department of Facilities and the County Solicitor to take any and all necessary steps required by PennDOT to electronically accept, sign and add Part 2, Supplement # 3 to the consultant contract with McCormick Taylor, Inc., in the amount of \$52,413.41 for the Replacement of County Bridge #205, Spring City Road over Stony Run Creek in East Pikeland Township, Chester County, Pennsylvania.

THIS RESOLUTION, adopted this _____ day of _____, 2020, by the Board of Chester County Commissioners.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

(As Chief Clerk, I hereby attest that any copy of this document not bearing original signatures is a true and correct copy of the original.)

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 26-20**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS DESIGNATING THE
HOUSING AUTHORITY OF CHESTER COUNTY AS THE DESIGNATED ENTITY TO
DISTRIBUTE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES)
RENT RELIEF FUNDS IN CHESTER COUNTY**

WHEREAS, the Pennsylvania Housing Finance Agency has established the 2020 Pennsylvania CARES Rent Relief Program (RRP) to assist households experiencing job loss or a substantial loss of income as a result of the COVID-19 health crisis; and

WHEREAS, CARES RRP funds may be used to assist tenants with incomes up to the area median income that became unemployed after March 1, 2020 due to the COVID-19 pandemic, or tenants that are experiencing 30% or more of a reduction in annual household income resulting from reduced work hours and wages related to COVID-19; and

WHEREAS, CARES RRP funds may be used to assist eligible households with up to six months of rent incurred between March 1, 2020 and November 30, 2020 with a maximum amount of assistance provided per lessee per month of \$750; and

WHEREAS, the Board of Commissioners must designate one organization for the purpose of submitting the CARES RRP application to begin administering rental assistance by July 6, 2020; and

NOW, THEREFORE, BE IT RESOLVED by the County of Chester designates the Housing Authority of Chester County to administer CARES RRP funds.

THIS RESOLUTION, adopted this ____ day of _____, 2020, by the Board of Chester County Commissioners.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 27-20**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS RESCINDING
PRIOR COUNTY RESOLUTIONS OF DECLARATION OF DISASTER EMERGENCY
STATUS**

WHEREAS, effective March 13, 2020, the Chester County Commissioners, by Resolution, effected and approved a Declaration of Disaster Emergency consistent with the provisions of the Pennsylvania Emergency Management Services Code(35 Pa C.S. Section 7101, et seq.) in responding to the significant health, emergency and safety concerns presented by COVID-19; and

WHEREAS, effective March 20, 2020, the Chester County Commissioners, by Resolution, effected and approved a Continuing Declaration of Disaster Emergency; and

WHEREAS, pursuant to Governor Tom Wolf’s Plan for Pennsylvania which addressed and instituted a progressive three phase matrix process (Red, Yellow, Green) to reopen Pennsylvania as a result of the COVID-19 pandemic, Chester County has been determined to fall within the Green Phase, effective June 26, 2020, which permits the easing of certain prior stay at home, business closure, and other social restrictions to permit the economy to strategically reopen while continuing to prioritize the public health; and

NOW, THEREFORE, we, the undersigned Board of Commissioners of the County of Chester, in view of the determination of Chester County’s transition into the Green Phase, hereby rescind the above specified Declaration of Disaster Emergency Resolutions effective June 26, 2020.

THIS RESOLUTION, adopted this _____ day of _____, 2020, by the Board of Chester County Commissioners.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 24-JUN-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Aging Services</u>				
Vendor: Berks County Center for Indep. Living Contract ID: 0019370	Contract	0.00	07-01-2020 06-30-2023	This contract renews Personal Assistance Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
Vendor: AccuCare Home Nursing, Inc. Contract ID: 0019371	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
Vendor: Aurora Home Care, Inc. Contract ID: 0019373	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
Vendor: Bayada Home Health Care, Inc. Contract ID: 0019375	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates for Registered and Licensed Practical Nurses. CO: 0% ST: 100% FED: 0%
Vendor: Bayada Home Health Care, Inc. Contract ID: 0019376	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates for Personal Care. CO: 0% ST: 100% FED: 0%
Vendor: Hand In Hand Group, Inc. Contract ID: 0019379	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
Vendor: Apex Homecare Advantage Inc. Contract ID: 0019380	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
Vendor: Elder Care Alternatives, Inc. Contract ID: 0019381	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
Vendor: Chadds Ford Alternacare, Inc. Contract ID: 0019382	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
Vendor: Heron Companions Contract ID: 0019384	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
Vendor: RPR Solutions, LLC Contract ID: 0019385	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 24-JUN-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Aging Services</u>				
Vendor: Legal Aid of Southeastern PA Contract ID: 0019387	Contract	16,000.00	07-01-2020 06-30-2021	This contract renews Attorney Consultant Services at a rate of \$60.00 per hour for low to moderate income individuals sixty (60) years of age and older who do not qualify for Legal Aid Services. CO: 0% ST: 100% FED: 0%
Vendor: Lifeline Systems Contract ID: 0019402	Contract	0.00	07-01-2020 06-30-2023	This contract renews Personal Emergency Response Systems and Telecare Services to monitor consumer activity in the home. Systems alert and notify designated individuals of high-risk events such as falls or medical emergency. CO: 0% ST: 100% FED: 0%
Vendor: Relative Care LLC Contract ID: 0019409	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
Vendor: Devine Care, Inc. Contract ID: 0019411	Contract	0.00	07-01-2020 06-30-2023	This contract renews Adult Day Care Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
Vendor: Cal Capital Corporation Contract ID: 0019412	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
Vendor: Southeastern Health Svcs of PA, Inc. Contract ID: 0019413	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
Vendor: Surrey Services For Seniors, Inc. Contract ID: 0019416	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
Vendor: Precise Point, Inc. Contract ID: 0019419	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
Vendor: Chester County Home Care Assoc., LLC Contract ID: 0019422	Contract	0.00	07-01-2020 06-30-2023	This contract renews In-Home Services to authorized consumers using standardized rates. CO: 0% ST: 100% FED: 0%
<u>Children Youth and Families</u>				
Vendor: Deaf-Hearing Communication Centre, Inc. Contract ID: 0017284	Amendment	0.00	07-01-2020 12-31-2020	Amendment #4: This amendment for Sign Language and Interpretation Services extends the contract term for an additional six (6) month period. CO: 20% ST: 75% FED: 5%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 24-JUN-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: CASA Youth Advocates, Inc. Contract ID: 0017361	Amendment	60,000.00	07-01-2020 06-30-2022	Amendment #2: This amendment for Child Advocacy Services updates contract language and extends the contract term for an additional two (2) year period. CO: 20% ST: 75% FED: 5%
Vendor: Quantum, Incorporated Contract ID: 0017422	Amendment	0.00	07-01-2020 06-30-2022	Amendment #2: This amendment for International Translation Services extends the contract term for an additional two (2) year period and updates the current rate schedule. CO: 20% ST: 75% FED: 5%
Vendor: Access Services, Inc. Contract ID: 0017936	Amendment	0.00	07-01-2020 06-30-2022	Amendment #3: This amendment for Specialized Foster Care Services extends the contract term for an additional two (2) year period. CO: 20% ST: 75% FED: 5%
Vendor: Fisher, June Contract ID: 0018119	Amendment	0.00	03-14-2020 06-30-2021	Amendment #3: This amendment for Child Welfare Training Sessions to support foster care families replaces the Work Statement with Payment Provisions. CO: 20% ST: 75% FED: 5%
Vendor: Lamb McErlane, PC Contract ID: 0018134	Amendment	0.00	07-01-2020 12-31-2020	Amendment #2: This amendment for Legal Services extends the contract term for an additional six (6) month period. CO: 40% ST: 55% FED: 5%
Vendor: Gransee, Jonathan M., Psy.D. and Assoc. Contract ID: 0018155	Amendment	0.00	07-01-2020 06-30-2022	Amendment #3: This amendment for Psychological Assessment and Therapy Services for Court Testimony extends the contract term for an additional two (2) year period and replaces the existing Work Statement. CO: 20% ST: 75% FED: 5%
Vendor: Child Guidance Resource Centers Contract ID: 0018502	Amendment	0.00	07-01-2020 06-30-2022	Amendment #2: This amendment for Multisystemic Therapy Services extends the contract term for an additional two (2) year period. CO: 5% ST: 95% FED: 0%
Vendor: Human Services, Inc. Contract ID: 0018549	Amendment	0.00	07-01-2020 06-30-2022	Amendment #2: This amendment for the Supportive Housing Program updates the Contract Budget and Payment Schedule and extends the contract term for an additional two (2) year period. CO: 15% ST: 85% FED: 0%
Vendor: Crumbley, Dr. Joseph Contract ID: 0018827	Amendment	100,000.00	07-01-2020 06-30-2022	Amendment #1: This amendment for Kinship Care Training and Consultation Services for Children, Youth and Families staff extends the contract term for an additional two (2) year period at the existing annual rate. CO: 20% ST: 75% FED: 5%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 24-JUN-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Cornell Corrections of California, Inc Contract ID: 0019003	Amendment	0.00	07-01-2020 06-30-2022	Amendment #1: This amendment for Residential Placement Services extends the contract term for an additional two (2) year period and replaces the existing Payment Schedule. CO: 40% ST: 55% FED: 5%
Vendor: Gateway HorseWorks Contract ID: 0019112	Amendment	0.00	03-14-2020 06-30-2020	Amendment #1: This amendment replaces the Payment Schedule to apply temporary COVID-19 rates for the Beyond The Barn Program that provides equine-assisted learning activities for youth ages 13-18 years that are involved with Children, Youth and Families and the Juvenile Probation Office. CO: 10% ST: 90% FED: 0%
Vendor: Gateway HorseWorks Contract ID: 0019539	Contract	0.00	07-01-2020 06-30-2021	This contract renews funding for the Beyond The Barn Program that provides equine-assisted learning activities for youth ages 13-18 years that are involved with Children, Youth and Families and the Juvenile Probation Office. CO: 10% ST: 90% FED: 0%
Vendor: Jackson, Christina Bergh Contract ID: 0019240	Amendment	29,355.00	07-01-2020 06-30-2021	Amendment #1: This amendment for Nurse Consultant Services provides additional funding and extends the contract term for an additional one (1) year period. CO: 20% ST: 75% FED: 5%
Vendor: New Life Youth & Family Services Contract ID: 0019535	Contract	0.00	07-01-2020 06-30-2021	This contract renews the Triple P Parenting for Teens Program to support parents of teens who are finding parenting challenging. CO: 20% ST: 75% FED: 5%
Vendor: Tabor Children's Services, Inc Contract ID: 0019538	Contract	603,338.00	07-01-2020 06-30-2021	This contract for the Independent Living Services Program provides life and job skills workshops to support youth ages 14 - 23 years involved with the Department of Children, Youth and Families and/or the Juvenile Probation Office. CO: 11% ST: 63% FED: 26%
Vendor: Family Service of Chester County Contract ID: 0019541	Contract	640,004.00	07-01-2020 06-30-2021	This contract provides for the Familias Unidas Program, Exchange Club Family Center Program and the Strengthening Families for Parents and Youth 10-14 Program. CO: 5% ST: 95% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 24-JUN-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Petra Community Housing Contract ID: 0018521	Amendment	7,000.00	06-01-2018 12-31-2020	Amendment #3: This amendment provides additional funding for the Paradise Street Rehabilitation Project. The cost associated with this amendment is funded by the HealthChoices Affordable Mental Health Housing Reinvestment Program. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 0% ST: 100% FED: 0%
Vendor: Red Clay Manor Associates, LP Contract ID: 0019522	Contract	920,000.00	06-01-2020 12-31-2022	This contract provides funding for construction of the Red Clay Manor Apartments to provide sixty (60) affordable rental housing units for Senior Citizens within the Borough of Kennett Square. The cost associated with this contract is funded through the HOME Investment Partnership Program and HealthChoices Affordable Mental Health Housing Reinvestment Plan. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 0% ST: 39% FED: 61%
Vendor: Melton Center Apartments, LLC Contract ID: 0019523	Contract	850,000.00	06-01-2020 12-31-2022	This contract provides funding for construction of the Melton Center Apartments to provide fifty-one (51) affordable rental housing units within the Borough of West Chester. The cost associated with this contract is funded through the HOME Investment Partnership Program. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 0% ST: 0% FED: 100%
Vendor: Signal 88 Holdings, LLC Contract ID: 0019526	Contract	33,017.40	06-15-2020 12-31-2020	This contract provides funding for Security Services at the Chester County CareerLink location. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation and Opportunity Act. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Charles A Melton Arts & Education Center Contract ID: 0019537	Contract	12,752.00	04-01-2020 09-30-2020	This contract provides funding for the State and Local Internship Program Filet of Soul for eligible youth. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation and Opportunity Act. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
<u>Drug and Alcohol Services</u>				
Vendor: Dashoff, Alan Contract ID: 0018964	Amendment	7,000.00	06-01-2020 06-30-2020	Amendment #1: This amendment provides additional funding for programming improvements. CO: 0% ST: 100% FED: 0%

County of Chester
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DATE: 24-JUN-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: Bowling Green Brandywine Contract ID: 0019013	Amendment	0.00	07-01-2020 06-30-2021	Amendment #1: This amendment for Non-Hospital Residential Rehabilitation and Detoxification Services, Partial Hospitalization and Case Management Screening and Assessment Services updates the Work Statement language and service rates. Other funding: DUI/Act 198 = 22%. CO: 11% ST: 39% FED: 28%
Vendor: BridgeWay House Inc. Contract ID: 0019505	Contract	40,000.00	07-01-2020 06-30-2022	This contract renews funding for Recovery Housing Services. CO: 0% ST: 20% FED: 80%
Vendor: West Chester Communities That Care Contract ID: 0019507	Contract	25,000.00	07-01-2020 06-30-2021	This contract renews funding for Prevention Services and Activities for the West Chester Communities That Care Program. CO: 0% ST: 0% FED: 100%
Vendor: Comm. That Care of Greater Downingtown Contract ID: 0019511	Contract	30,000.00	07-01-2020 06-30-2021	This contract renews funding for Prevention Services and Activities for the Downingtown Communities That Care Program. CO: 0% ST: 33% FED: 67%
Vendor: Holcomb Associates, Inc. Contract ID: 0019517	Contract	5,000.00	07-01-2020 06-30-2021	This contract renews Prevention Services for alcohol, tobacco and other drugs. CO: 0% ST: 100% FED: 0%
Vendor: Holcomb Associates, Inc. Contract ID: 0019520	Contract	1,599,520.00	07-01-2020 06-30-2022	This contract renews Outpatient, Intensive Outpatient, Case Management Screening and Assessment, Intervention and Warm Hand-off Services for overdose survivors and their families. Other funding: DUI/Act 198 = 5%. CO: 8% ST: 51% FED: 36%
Vendor: Phoenixville Area Positive Alternatives Contract ID: 0019518	Contract	30,000.00	07-01-2020 06-30-2021	This contract renews funding for Prevention Services and Activities for the Phoenixville Communities That Care Program. CO: 0% ST: 33% FED: 67%
Vendor: Creative Health Services, Inc. Contract ID: 0019519	Contract	330,000.00	07-01-2020 06-30-2022	This contract renews Outpatient, Intensive Outpatient, Case Management Screening/Assessment and Intervention Services. CO: 0% ST: 50% FED: 50%
Vendor: Justice Rain, Inc Contract ID: 0019521	Contract	12,000.00	07-01-2020 06-30-2022	This contract provides funding for Recovery Housing Services. CO: 0% ST: 75% FED: 25%
Vendor: Chester County Intermediate Unit Contract ID: 0019527	Contract	5,000.00	07-01-2020 06-30-2022	This contract renews Adolescent Intensive Outpatient, Partial Hospitalization and Case Management Screening/Assessment Services. Other funding: DUI/ACT 198 = 40%. CO: 0% ST: 60% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 24-JUN-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: Be a Part of the Conversation Contract ID: 0019531	Contract	10,000.00	07-01-2020 06-30-2021	This contract provides funding for Prevention Services and Activities. CO: 0% ST: 40% FED: 60%
Vendor: The Council of Southeast PA, Inc. Contract ID: 0019534	Contract	476,504.00	07-01-2020 06-30-2022	This contract renews Certified Recovery Specialist Support Services for individuals with substance use disorders. CO: 0% ST: 100% FED: 0%
Vendor: Gaudenzia, Inc. Contract ID: 0019536	Contract	1,440,000.00	07-01-2020 06-30-2022	This contract renews Outpatient and Intensive Outpatient Services, Case Management Screening/Assessment and Intervention Services. Other funding: DUI/Act 198 = 8%. CO: 1% ST: 39% FED: 52%
Vendor: Compass Mark Inc. Contract ID: 0019540	Contract	294,500.00	07-01-2020 06-30-2021	This contract renews training for Student Assistance and Prevention Services. Other funding: DUI/Act 198 = 24%. CO: 0% ST: 54% FED: 22%
<u>Emergency Services</u>				
Vendor: Harris Corporation Contract ID: 0014789	Amendment	56,980.25	06-24-2020 UNTIL COMPLETE	Amendment #24: This amendment provides additional funding for antenna system improvements at Forestville and the South Coatesville Alternate 911 Center. CO: 100% ST: 0% FED: 0%
<u>Facilities</u>				
Vendor: CM3 Building Solutions Contract ID: 0017905	Amendment	351,576.00	07-01-2020 06-30-2023	Amendment #3: This amendment renews scheduled Maintenance and Service Inspections for the Automation Controls and Mechanical Systems at the Justice Center, Government Services Center, Historic Courthouse, Prison, Work Release and Youth Center. CO: 100% ST: 0% FED: 0%
<u>Human Resources</u>				
Vendor: Randstad North America, L.P. Contract ID: 0018189	Amendment	0.00	01-01-2020 12-31-2020	Amendment #3: This amendment for Temporary Staffing Services adds new rates for Entry Level Customer Service and Warehouse Worker positions. CO: 100% ST: 0% FED: 0%
<u>Human Services</u>				
Vendor: Christ The King Deaf Church Contract ID: 0018500	Amendment	5,000.00	07-01-2018 06-30-2020	Amendment #1: This amendment provides additional funding for Case Management Services for individuals who are deaf/hard of hearing. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 24-JUN-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Human Services</u>				
Vendor: Christ The King Deaf Church Contract ID: 0019533	Contract	20,000.00	07-01-2020 06-30-2021	This contract renews funding for Education and Outreach Services for individuals who are deaf or hard of hearing. CO: 0% ST: 100% FED: 0%
Vendor: Chester County Food Bank Contract ID: 0019532	Contract	750,000.00	07-01-2020 06-30-2022	This contract renews funding for the purchase, management and distribution of food under the Emergency Food Assistance Program and State Food Purchase Program. CO: 0% ST: 100% FED: 0%
<u>MH/IDD</u>				
Vendor: Achieving More, Inc Contract ID: 0019326	Contract	0.00	07-01-2020 06-30-2021	This contract provides Supports Coordination Services for individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: The Advocacy Alliance Contract ID: 0019336	Contract	0.00	07-01-2020 06-30-2021	This contract renews Office of Development Programs investigations from incident management as needed. CO: 0% ST: 100% FED: 0%
Vendor: Holcomb Associates, Inc. Contract ID: 0019351	Contract	0.00	07-01-2020 06-30-2021	This contract renews In-Home and Community Supports and Companion Services to individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Holcomb Associates, Inc. Contract ID: 0019457	Contract	0.00	07-01-2020 06-30-2021	This contract renews Targeted Case Management, Outpatient, Family Based and Administrative Management Services to eligible children with mental illness and provides Psychiatric Rehabilitation Services to individuals with mental illness utilizing the clubhouse model. CO: 0% ST: 100% FED: 0%
Vendor: Holcomb Associates, Inc. Contract ID: 0019497	Contract	0.00	07-01-2020 06-30-2021	This contract renews Emergency Crisis Intervention and Residential Services. CO: 0% ST: 100% FED: 0%
Vendor: Holcomb Associates, Inc. Contract ID: 0019501	Contract	0.00	07-01-2020 06-30-2021	This contract renews Assessment, Case Management and Peer Support Services for the Mental Health Court Program. CO: 0% ST: 100% FED: 0%
Vendor: Holcomb Associates, Inc. Contract ID: 0019502	Contract	0.00	07-01-2020 06-30-2021	This contract renews Community Residential Rehabilitation Services to individuals with mental illness living independently and provides short term Emergency Shelter for those that are homeless. CO: 0% ST: 100% FED: 0%

County of Chester
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DATE: 24-JUN-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u> Vendor: Independent Monitoring Corporation Contract ID: 0019358	Contract	0.00	07-01-2020 06-30-2021	This contract renews Independent Monitoring for Quality Services for individuals with intellectual disabilities and provides Rep-Payee Services to individuals with mental illness. CO: 0% ST: 100% FED: 0%
Vendor: Devereux Foundation Contract ID: 0019366	Contract	0.00	07-01-2020 06-30-2021	This contract renews Residential and Home and Community Habilitation Services for individuals with intellectual disabilities. CO: 51% ST: 1% FED: 48%
Vendor: Devereux Foundation Contract ID: 0019451	Contract	0.00	07-01-2020 06-30-2021	This contract renews Administrative Management, Blended Case Management, Outpatient and Family Based Services to eligible children. CO: 0% ST: 100% FED: 0%
Vendor: Neighbours International, Inc. Contract ID: 0019368	Contract	0.00	07-01-2020 06-30-2021	This contract renews Family Driven Fiscal Management Services to individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Pennadel Mental Health Center Inc. Contract ID: 0019388	Contract	0.00	07-01-2020 06-30-2021	This contract renews Supports Coordination Services for individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Person Driven Clinical Solutions Contract ID: 0019389	Contract	0.00	07-01-2020 06-30-2021	This contract renews Behavioral Support Services for individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Vandagna, Roni and Brodie, Jennifer Contract ID: 0019390	Contract	0.00	07-01-2020 06-30-2021	This contract renews Supports Coordination Services for individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Rover Community Transportation, Inc. Contract ID: 0019395	Contract	0.00	07-01-2020 06-30-2021	This contract renews Transportation Services for individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Supportive Concepts for Families, Inc. Contract ID: 0019397	Contract	0.00	07-01-2020 06-30-2021	This contract renews Residential, Community Participation and Respite Services for individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Woods Services Inc. Contract ID: 0019398	Contract	0.00	07-01-2020 06-30-2021	This contract renews Residential and Community Support Services for one (1) individual with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Elwyn, Inc. Contract ID: 0019399	Contract	0.00	07-01-2020 06-30-2021	This contract renews Employment, Community Participation and Residential Services to individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%

County of Chester
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DATE: 24-JUN-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u> Vendor: Merakey Chester County Contract ID: 0019405	Contract	0.00	07-01-2020 06-30-2021	This contract renews Community Home, In-Home and Community Supports, Community Participation Supports and Respite Services to individuals with intellectual disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Children & Adult Disability & Edu. Serv. Contract ID: 0019415	Contract	0.00	07-01-2020 06-30-2021	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-English speaking children and their families. CO: 10% ST: 90% FED: 0%
Vendor: Clarke Pennsylvania, Inc Contract ID: 0019423	Contract	0.00	07-01-2020 06-30-2021	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-English speaking children and their families. CO: 10% ST: 90% FED: 0%
Vendor: No Boundaries Language & Interpreting Contract ID: 0019429	Contract	0.00	07-01-2020 06-30-2021	This contract renews Language Interpretation and Document Translation Services for Early Intervention non-English speaking families. CO: 10% ST: 90% FED: 0%
Vendor: Quest Therapeutic Services, Inc. Contract ID: 0019432	Contract	0.00	07-01-2020 06-30-2021	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-English speaking children and their families. CO: 10% ST: 90% FED: 0%
Vendor: Child Guidance Resource Centers Contract ID: 0019439	Contract	0.00	07-01-2020 06-30-2021	This contract renews Outpatient, Administrative Management, Blended Case Management, Administrative Management and Family Based Services to eligible children with mental illness. CO: 0% ST: 100% FED: 0%
Vendor: ABA2Day Behavior Services Contract ID: 0019445	Contract	0.00	07-01-2020 06-30-2021	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10% ST: 90% FED: 0%
Vendor: J. Cornack Therapy Group LLC Contract ID: 0019446	Contract	0.00	07-01-2020 06-30-2021	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-English speaking children and their families. CO: 10% ST: 90% FED: 0%
Vendor: Overbrook School for the Blind Contract ID: 0019447	Contract	0.00	07-01-2020 06-30-2021	This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-English speaking children and their families. CO: 10% ST: 90% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 24-JUN-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u> Vendor: Creative Health Services, Inc. Contract ID: 0019449	Contract	0.00	07-01-2020 06-30-2021	This contract renews Outpatient, Administrative Management and Certified Peer Support Services to eligible residents with mental illness. CO: 0% ST: 100% FED: 0%
Vendor: Fellowship Health Resources, Inc. Contract ID: 0019452	Contract	0.00	07-01-2020 06-30-2021	This contract renews Core Provider Services for eligible adults with mental illness including Case Management, Outpatient, Psychiatric Rehabilitation and Peer Services. CO: 0% ST: 100% FED: 0%
Vendor: Handi-Crafters, Inc. Contract ID: 0019453	Contract	0.00	07-01-2020 06-30-2021	This contract renews Vocational Rehabilitation Services for adults with mental illness. CO: 0% ST: 100% FED: 0%
Vendor: Human Services, Inc. Contract ID: 0019458	Contract	0.00	07-01-2020 06-30-2021	This contract renews Core Provider Services and Outpatient and Administrative Management Services to individuals with mental illness involved with the criminal justice system. CO: 0% ST: 100% FED: 0%
Vendor: Human Services, Inc. Contract ID: 0019498	Contract	0.00	07-01-2020 06-30-2021	This contract renews Community Residential Rehabilitation Services, Housing Support Services and Specialized Housing Support Services to individuals involved with the criminal justice system. CO: 0% ST: 100% FED: 0%
Vendor: McDonald, Shannon K. Contract ID: 0019460	Contract	71,412.00	07-01-2020 06-30-2021	This contract renews funding for Legal Services of the Mental Health Hearing Officer. This position is appointed by the Court. CO: 0% ST: 100% FED: 0%
Vendor: Mental Health Partnerships, Inc. Contract ID: 0019499	Contract	0.00	07-01-2020 06-30-2021	This contract renews Compeer Services which matches volunteers with an individual with mental illness in order to develop a friendship. CO: 0% ST: 100% FED: 0%
Vendor: Chester County Intermediate Unit Contract ID: 0019504	Contract	0.00	07-01-2020 06-30-2021	This contract renews Supported Employment, In-Home Community Supports and Companion Services for individuals with disabilities. CO: 0% ST: 100% FED: 0%
Vendor: Resources for Human Development, Inc. Contract ID: 0019508	Contract	0.00	07-01-2020 06-30-2021	This contract renews Supportive Living Services operating 24 hours per day, 7 days a week for individuals with severe mental illness. CO: 6% ST: 94% FED: 0%
Vendor: Resources for Human Development, Inc. Contract ID: 0019514	Contract	0.00	07-01-2020 06-30-2021	This contract renews Specialized Intensive Supported Living and Treatment Services for individuals with severe mental illness. CO: 0% ST: 100% FED: 0%

County of Chester
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DATE: 24-JUN-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u>				
Vendor: Salisbury Behavioral Health, Inc. Contract ID: 0019509	Contract	0.00	07-01-2020 06-30-2021	This contract renews Enhanced Residential and Clinical Services utilizing the Long Term Structured Residence Model and Assertive Community Treatment Team Services for individuals with mental illness. CO: 0% ST: 100% FED: 0%
Vendor: Stages Arts Initiative Contract ID: 0019510	Contract	0.00	07-01-2020 06-30-2021	This contract renews Community Services to provide individuals in mental health recovery opportunities to explore, develop and enhance their creative expression through the arts. CO: 0% ST: 100% FED: 0%
Vendor: Horizon House, Inc. Contract ID: 0019512	Contract	0.00	07-01-2020 06-30-2021	This contract renews Maximum Care Residential Services to individuals with mental illness, provides community support through programming at the Peer Support Center and provides Housing Supports. CO: 0% ST: 100% FED: 0%
Vendor: PMHCC, Inc. Contract ID: 0019513	Contract	0.00	07-01-2020 06-30-2021	This contract renews regional programming support and oversight including a new Forensic Data Analyst position to support reporting and planning with the Office of Mental Health and Substance Abuse Services (OMHSAS) initiatives. CO: 0% ST: 100% FED: 0%
Vendor: Carelink Community Support Service Contract ID: 0019516	Contract	0.00	07-01-2020 06-30-2021	This contract renews Supported Employment and Community Residential Rehabilitation Services for adults diagnosed with serious mental illness. CO: 0% ST: 83% FED: 17%
Vendor: Clear Channel Outdoor Contract ID: 0019524	Contract	0.00	07-01-2020 06-30-2021	This contract renews Advertising Services to bring awareness to Mental Health Community Services in Chester County. CO: 0% ST: 100% FED: 0%
<u>Managed Behavioral Healthcare</u>				
Vendor: Voice and Vision, Inc. Contract ID: 0019529	Contract	196,203.00	05-01-2020 12-31-2020	This contract provides funding for Behavioral Health Outreach and Education Services. CO: 0% ST: 100% FED: 0%
<u>Open Space Preservation</u>				
Vendor: McElhenny, David J. & Phoebe E.K. Contract ID: 0019159	Amendment	0.00	06-24-2020 UNTIL COMPLETE	Amendment #1: This amendment to the conservation easement purchase modifies the Funding Agreement to reflect new annual payment dates. CO: 0% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 24-JUN-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Open Space Preservation</u>				
Vendor: Mayne, Lauren Diane Contract ID: 0019528	Contract	90,120.00	06-24-2020 UNTIL COMPLETE	22.53 acres of farmland in East Marlborough Township owned by Lauren D. Mayne are recommended by the Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$90,120.00. The County will pay \$90,120.00 (100%) and be reimbursed by East Marlborough Township \$30,000.00 (33.29%) and Cheshire \$7,500.00 (8.32%) per the Funding Agreement. The actual cost to the County is \$52,620.00 (58.39%). CO: 58.39% ST: 0% FED: 0%
<u>Planning Commission</u>				
Vendor: Kennett Township Contract ID: 0018334	Amendment	5,536.00	04-01-2020 12-31-2020	Amendment #1: This amendment provides additional funding for the Vision Partnership Program Municipal Grant Manual - Kennett Township Zoning Ordinance Update. The additional project cost is \$11,104.00 for an adjusted total project cost of \$74,624.00. County total funding will be \$50,000.00 (67%) and Municipality funding is \$24,624.00 (33%). CO: 67% ST: 0% FED: 0%
Vendor: Catts, Wade Paul Contract ID: 0019542	Contract	60,000.00	06-15-2020 12-31-2022	This contract provides Consultant Services for the Brandywine Battlefield Strategic Landscapes III Plan per the Request for Proposal #2005-02. CO: 0% ST: 0% FED: 100%
<u>Pocopson Home</u>				
Vendor: Direct Mobile Dental Services, Inc. Contract ID: 0018607	Amendment	0.00	10-04-2020 10-03-2021	Amendment #1: This amendment for Dental Services at Pocopson Home extends the contract term for an additional one (1) year period at the existing rate per the Request for Proposal #1805-01. The vendor bills the insurance companies directly. There is no cost to the County. CO: 0% ST: 0% FED: 0%
Vendor: Turks Head Health Services, Inc Contract ID: 0019049	Amendment	0.00	06-24-2020 OPEN ENDED	Amendment #1: This amendment adds an updated drug testing panel for Pocopson Home. CO: 100% ST: 0% FED: 0%
<u>Public Health Admin</u>				
Vendor: Chester County Food Bank Contract ID: 0019543	Contract	26,000.00	06-24-2020 09-30-2020	This contract provides funding for Professional Services to increase accessibility of healthy foods through expansion of the local food network and farm markets during COVID-19. CO: 0% ST: 0% FED: 100%

**Grants Agenda
June 24, 2020**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Adult Probation, Parole, and Pretrial Services</u>			
Pennsylvania Commission on Crime and Delinquency Application - New	\$ 255,091.00	3/1/2020 2/28/2022	Coronavirus Emergency Supplemental Relief No New Positions - No County Match Federal Funding = \$255,091.00
Administrative Office of Pennsylvania Courts Contract /Award - Renewal 001--221000-332225-13304000-2210002-FY2020	\$ 10,000.00	04/01/2020 03/31/2021	Problem Solving Courts Grant- Drug Court No New Positions - No County Match State Funding = \$10,000.00
Administrative Office of Pennsylvania Courts Contract /Award - Renewal 001--221000-332225-13305000-2210002-FY2020	\$ 10,000.00	04/01/2020 03/31/2021	Problem Solving Courts Grant-Mental Health Court No New Positions - No County Match State Funding = \$10,000.00
Administrative Office of Pennsylvania Courts Contract /Award - Renewal 001--221000-332225-13306000-2210002-FY2020	\$ 10,000.00	04/01/2020 03/31/2021	Problem Solving Courts Grant- Recovery Court No New Positions - No County Match State Funding = \$10,000.00
Administrative Office of Pennsylvania Courts Contract /Award - Renewal 001--221000-332225-13307000-2210002-FY2020	\$ 10,000.00	04/01/2020 03/31/2021	Problem Solving Courts Grant-Veterans Court No New Positions - No County Match State Funding = \$10,000.00
<u>Community Development</u>			
U.S. Department of Housing and Urban Development Application - New	\$ 1,521,461.00	01/01/2020 12/31/2020	Coronavirus Aid, Relief, and Economic Security (CARES) Act Community Development Block Grant (CDBG) No New Positions - No County Match Federal Funding = \$1,521,461.00
U.S. Department of Housing and Urban Development Application - New	\$ 2,984,950.00	01/01/2020 12/31/2020	Coronavirus Aid, Relief, and Economic Security (CARES) Act Emergency Services Grant (ESG) No New Positions - No County Match Federal Funding = \$2,984,950.00
U.S. Department of Housing and Urban Development Contract /Award - Renewal 116-490000-331200-40300011-4900001-FY2019	\$ 38,400.00	12/01/2020 11/30/2021	Continuum of Care - Forensic House No New Positions - No County Match Federal Funding = \$38,400.00

**Grants Agenda
June 24, 2020**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
U.S. Department of Housing and Urban Development Contract /Award - Renewal 116-490000-331200-various-4900001-FY2019	\$ 1,283,081.00	04/01/2020 03/31/2021	Continuum of Care - Homeless Programs No New Positions - No County Match Federal Funding = \$1,283,081.00
Lancaster County Homeless Coalition Contract /Award - New 116-490000-367300-41400020-4900001-FY2020	\$ 27,309.00	04/01/2020 03/31/2021	Lancaster County Homeless Coalition No New Positions - No County Match Other Funding = \$27,309.00
Pennsylvania Department of Human Services Contract /Award - Renewal 116-480000-331221-50100000-4900001-FY2020 116-480000-332221-50100000-4900001-FY2020	TBD	07/01/2020 06/30/2021	Medical Assistance Transportation Program (MATP) No New Positions - No County Match State Funding = TBD Federal Funding = TBD
Pennsylvania Department of Labor and Industry Contract /Award - New 116-490000-331212-47200000-4900005-FY2019	\$ 66,322.46	10/01/2018 06/30/2021	Rapid Response Additional Assistance No New Positions - No County Match Federal Funding = \$66,322.46
<u>Human Services</u>			
Pennsylvania Department of Agriculture Application - Renewal 140-450040-332204-50200000-45100002-FY2020	TBD	07/01/2020 06/30/2025	State Food Purchase Program No New Positions - No County Match State Funding - TBD
<u>Planning</u>			
Delaware Valley Regional Economic Development Fund Contract /Award - New	\$ 250,000.00	06/10/2020 12/31/2022	Delaware Valley Regional Economic Development Fund No New Positions - No County Match State Funding - \$250,000.00
Pennsylvania Department of Health Application - New	\$ 5,000.00	09/01/2020 08/31/2021	Walk Works-County-Wide Complete Streets Policy No New Positions - County In-Kind \$250 State Funding - \$5,000.00 Resolution No. 28-20
Pennsylvania Department of Health Application - New	\$ 20,000.00	09/01/2020 08/31/2021	Walk Works-County-Wide Active Transportation Plan No New Positions - County In-Kind \$30,000 State Funding - \$20,000.00 Resolution No. 28-20

**Grants Agenda
June 24, 2020**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Public Health</u>			
Pennsylvania Department of Health Contract /Award - Renewal 001-478000-331207-15300000-4780003-FY2018	\$ 424,550.00	07/01/2020 06/30/2021	Immunization Action Plan Grant No New Positions - No County Match Federal Funding = \$424,550.00

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 06/24/2020

Hires and Rehires

- 1. Employee : Burton, Katelyn N
 Department : 451145 - Children, Youth and Families
 Job : 048560 - County Caseworker II
 Salary Grade : T04
 Compensation : \$ 34,054.80(A)
 Effective Date : 06/29/2020

- 2. Employee : Fitzpatrick, April R
 Department : 460600 - Pocopson Admissions
 Job : 030923 - Admissions Liaison
 Salary Grade : N03
 Compensation : \$ 33,664.80(A)
 Effective Date : 06/22/2020

- 3. Employee : Handfield, Dennean
 Department : 453205 - Chester County Youth Center
 Job : 806210 - Youth Center Officer
 Salary Grade :
 Compensation : \$ 16.00(H)
 Effective Date : 06/22/2020

- 4. Employee : Hernandez I, Taylor Gabrielle
 Department : 065000 - Public Defender
 Job : 041120 - SSS III
 Salary Grade : N02
 Compensation : \$ 29,216.46(A)
 Effective Date : 07/06/2020

- 5. Employee : Jackson, Tamera J
 Department : 461210 - Pocopson Nursing Care
 Job : 041420 - Nurse Aide
 Salary Grade : N02
 Compensation : \$ 31,303.35(A)
 Effective Date : 06/22/2020

- 6. Employee : Jones, Sarah Marie
 Department : 065000 - Public Defender
 Job : 801060 - General Clerk
 Salary Grade :
 Compensation : \$ 10.50(H)
 Effective Date : 07/06/2020

- 7. Employee : Leonard, Madison A
 Department : 065000 - Public Defender
 Job : 030423 - Attorney I
 Salary Grade : L01
 Compensation : \$ 49,922.08(A)
 Effective Date : 07/06/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 06/24/2020Hires and Rehires

8. Employee : Mullinix, Sam T
Department : 129100 - County Detectives
Job : 020334 - Forensic Analyst
Salary Grade : N11
Compensation : \$ 66,100.32(A)
Effective Date : 06/29/2020
9. Employee : Rowe, Donald
Department : 478120 - Population Health
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 15.00(H)
Effective Date : 06/08/2020
10. Employee : Sawyerr, Joy-Star
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Salary Grade : T04
Compensation : \$ 34,054.80(A)
Effective Date : 06/29/2020
11. Employee : Tucker, Sean M
Department : 251315 - Safety and Security
Job : 841381 - Safety & Security Operator-PT
Salary Grade :
Compensation : \$ 17.26(H)
Effective Date : 06/29/2020
12. Employee : Wadlinger, Joseph
Department : 090100 - Dept of Computing Info Service
Job : 030571 - Project Manager - DCIS
Salary Grade : N11
Compensation : \$ 66,100.32(A)
Effective Date : 07/06/2020
13. Employee : Washington, Cynthia
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 31,303.35(A)
Effective Date : 06/22/2020
14. Employee : Washkalavitch, Joseph
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 06/22/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 06/24/2020

Hires and Rehires

- 15. Employee : Williams,Ajah P
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 31,303.35(A)
Effective Date : 06/22/2020

- 16. Employee : Zavala,Maelby M
Department : 251315 - Safety and Security
Job : 841381 - Safety & Security Operator-PT
Salary Grade :
Compensation : \$ 17.26(H)
Effective Date : 06/29/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 06/24/2020

Promotions

17.	Employee	: McCaul, John F	Proposed	Current
	Department	: 129000 - District Attorney		129000
	Job	: 020261 - Attorney III		030081
	Salary Grade	: L03		L02
	Compensation	: \$ 68,194.88(A)		\$ 60,679.20(A)
	Effective Date	: 07/04/2020		01/04/2020
18.	Employee	: McGuane, Rita E	Proposed	Current
	Department	: 451144 - Drug and Alcohol		451144
	Job	: 030019 - D&A Program Specialist I		048655
	Salary Grade	: N08		T04
	Compensation	: \$ 47,219.25(A)		\$ 34,054.80(A)
	Effective Date	: 07/04/2020		12/21/2019
19.	Employee	: Peery, Stephanie M Battavio	Proposed	Current
	Department	: 131000 - Prothonotary		131000
	Job	: 040360 - SSS VI		040510
	Salary Grade	: N06		N04
	Compensation	: \$ 40,047.00(A)		\$ 38,880.20(A)
	Effective Date	: 05/23/2020		01/04/2020
20.	Employee	: Poole-Gulick, Jesse	Proposed	Current
	Department	: 128000 - Coroner		128000
	Job	: 020618 - First Deputy Coroner		020342
	Salary Grade	: E03		N05
	Compensation	: \$ 51,299.04(A)		\$ 42,806.12(A)
	Effective Date	: 07/04/2020		05/20/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 06/24/2020

Promotions

21.	Employee	:	Torres, Leomarys		
			<u>Proposed</u>		<u>Current</u>
	Department	:	451145 - Children, Youth and Families		451144
	Job	:	020723 - Fiscal Manager		030491
	Salary Grade	:	E05		E04
	Compensation	:	\$ 57,482.10(A)		\$ 52,745.22(A)
	Effective Date	:	07/04/2020		01/04/2020
22.	Employee	:	Williams, Angel M		
			<u>Proposed</u>		<u>Current</u>
	Department	:	131000 - Prothonotary		133000
	Job	:	030420 - Accountant II		040870
	Salary Grade	:	E03		N03
	Compensation	:	\$ 44,886.66(A)		\$ 31,683.38(A)
	Effective Date	:	07/04/2020		02/01/2020
23.	Employee	:	Wright, Kathleen C		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129000 - District Attorney		129000
	Job	:	030081 - Attorney II		030423
	Salary Grade	:	L02		L01
	Compensation	:	\$ 60,326.24(A)		\$ 49,922.08(A)
	Effective Date	:	07/18/2020		01/13/2020
24.	Employee	:	Zanin, Brianne L		
			<u>Proposed</u>		<u>Current</u>
	Department	:	011000 - Commissioners		085300
	Job	:	010016 - Deputy County Administrator		010445
	Salary Grade	:	D02		D01
	Compensation	:	\$120,000.00(A)		\$ 93,966.60(A)
	Effective Date	:	09/12/2020		01/15/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 06/24/2020End of Employment

25. Employee : Bacha, Halyna T
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Effective Date : 06/30/2020
26. Employee : Brennan, Gillian A
Department : 465100 - Pocopson Food & Dietary
Job : 351670 - Dietary Aide
Effective Date : 06/08/2020
27. Employee : Conte, Cathy J
Department : 589300 - Henrietta Hankin Library
Job : 041319 - Library Assist II
Effective Date : 07/07/2020
28. Employee : Fromnick, Stephen M
Department : 075100 - Facilities Management - Admin
Job : 801068 - Temporary Administrator
Effective Date : 06/10/2020
29. Employee : Gaudiello, Jeanne M
Department : 131000 - Prothonotary
Job : 803760 - Court Clerk
Effective Date : 06/06/2020
30. Employee : Gosfield, Alexander E
Department : 129000 - District Attorney
Job : 020261 - Attorney III
Effective Date : 07/04/2020
31. Employee : Harmon, Melissa
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Effective Date : 06/22/2020
32. Employee : Henson, Christine B
Department : 465100 - Pocopson Food & Dietary
Job : 041670 - Dietary Aide
Effective Date : 06/13/2020
33. Employee : Hery, Melissa D
Department : 131000 - Prothonotary
Job : 030420 - Accountant II
Effective Date : 06/11/2020
34. Employee : Hinline, Heather C
Department : 589300 - Henrietta Hankin Library
Job : 805100 - Library Assistant
Effective Date : 06/27/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 06/24/2020

End of Employment

- 35. Employee : Kerrigan,Tara M
Department : 131000 - Prothonotary
Job : 801060 - General Clerk
Effective Date : 06/19/2020

- 36. Employee : Lucas,Lorraine C
Department : 131000 - Prothonotary
Job : 803760 - Court Clerk
Effective Date : 05/29/2020

- 37. Employee : McLaughlin,William F
Department : 451143 - Office of Aging Services
Job : 048567 - Protective Service Care Managr
Effective Date : 06/27/2020

- 38. Employee : Mendenhall,Matthew
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 06/18/2020

- 39. Employee : O'Brien,Francis Joseph
Department : 131000 - Prothonotary
Job : 041120 - SSS III
Effective Date : 06/18/2020

- 40. Employee : Ruger,Joshua M
Department : 251400 - Emerg Svcs - HAZMAT Admin
Job : 241345 - Hazmat Responder
Effective Date : 06/05/2020

- 41. Employee : Sacko,Elisa A
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Effective Date : 05/29/2020

- 42. Employee : Stephens,Shana P
Department : 603000 - Chester Cty Conservation Dist
Job : 020943 - Resource Conservationist II
Effective Date : 06/20/2020

- 43. Employee : Valkov,Ognian A
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 06/04/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 06/24/2020Retirements

44. Employee : Constance, Richard
Department : 126000 - Clerk of Courts
Job : 040135 - Court Clerk
Effective Date : 08/15/2020
45. Employee : DiCecco, Linda Louise
Department : 453205 - Chester County Youth Center
Job : 040789 - Administrative Associate-YC
Effective Date : 07/03/2020
46. Employee : Lephew, Harold L
Department : 465100 - Pocopson Food & Dietary
Job : 041670 - Dietary Aide
Effective Date : 07/04/2020
47. Employee : Malone, Catherine
Department : 075100 - Facilities Management - Admin
Job : 020953 - Financial Coordinator
Effective Date : 06/20/2020
48. Employee : Tilghman, Lisa M
Department : 075100 - Facilities Management - Admin
Job : 040055 - Account Clerk IV
Effective Date : 07/03/2020
49. Employee : Toaltoan, Lavinia D
Department : 451145 - Children, Youth and Families
Job : 020570 - Co Casework Supervisor
Effective Date : 08/05/2020
50. Employee : Wilson, Norman E
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 07/05/2020

COUNTY OF CHESTER

Finance Agenda

Commissioners' Meeting, June 24, 2020

1. Chester County COVID-19 Relief Fund Framework
2. Discretionary Funds Policy
3. Budget Change 10-20
4. Vouchers as submitted by the Controller

CHESTER COUNTY COVID-19 RELIEF FUND

Background

Since the emergence of the coronavirus (COVID-19) in December of 2019 in China, the world has been in the grip of a pandemic. Countries around the world, including the United States, individual states, including Pennsylvania, counties and municipalities, including Chester County, have declared states of emergency due to the public health crisis.

March 06, 2020: Governor Wolf issued a [Declaration of Disaster Emergency](#)

March 13, 2020: President Trump issued a [Proclamation of Disaster Emergency](#)

March 13, 2020: Chester County Commissioners approved a Declaration of Disaster Emergency, and since that time, the County has taken the following actions in response to the disaster emergency:

- Expanded the Health Operations Center (HOC) by integrating it into the Emergency Operations Center (EOC) so that the Chester County Health Department (CCHD) and the Chester County Department of Emergency Services (CCDES) could work as one unified team in one centralized location.
- Implemented its Continuity of Operations Plan (COOP), upgraded our IT capabilities to increase remote access and developed modified personnel policies to maintain essential public services.
- CCDES leads the effort to deploy Personal Protective Equipment (PPE), provide situation reports, and serves as the point of contact with state agencies, hospital systems, and stakeholders.
- Established a webpage and dashboard on County website to provide the public with access to accurate and up-to-date information and guidance.
- Held regular conference call meetings with County leadership, community leaders, healthcare systems, federal and state legislature, first responders, long-term care facilities, and the Pennsylvania Department of Health (DOH).
- Implemented communication methods, often in numerous languages, to provide community leaders and the public timely updates and public health guidance.
- Utilized the expertise of the CCHD public health Physician and subject matter experts to provide technical, administrative and logistical advice and assistance.

In order to protect and save lives, business shutdowns, stay-at-home orders, social distancing and virus spread mitigation measures have been enacted. State and federal governments have provided financial assistance to assist with the economic fallout from these measures and to protect public health.

In March, Congress and the President worked on several bills that are now known as the Coronavirus Aid, Relief and Economic Security ([CARES Act](#)). Following is a timeline of the CARES Act and actions taken by Chester County:

March 27, 2020: CARES Act signed into law by President Trump

April 14, 2020: Chester County submits certification to receive direct allocation of Title V Funds

April 22, 2020: U.S. Treasury issues initial guidance on use of funds

April 23, 2020: Chester County receives direct deposit of funds

May 04, 2020: U.S. Treasury issues more guidance through FAQs

Chester County is fortunate to have received funds through the CARES Act, including being only one of seven counties in Pennsylvania to have received a direct allocation of **\$91,606,532** in CARES Act Funds through Title V, and other funds as listed later in this document.

Title V of the CARES Act specifies that payments from the Fund may only be used to cover costs that (directly quoted from the Act):

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

In addition, according to guidance, which is still evolving, from the U.S. Treasury Department, any Title V CARES Act funds which are not expended and still remain on 12/30/2020, and/or expenses deemed by Treasury to not be in compliance with the Act, must be returned to Treasury. It was also made clear that these funds “may not be used to fill shortfalls in government revenue” and must be used for “expenditures that are for actions taken to respond to the COVID-19 public health emergency.”

Treasury guidance provides examples of eligible and ineligible expenses; however, and importantly, they acknowledge flexibility. The statute (CARES Act) also specifies that expenditures using Fund payments must be ‘necessary.’ The Department of the Treasury understands this term broadly to mean that “the expenditure is reasonably necessary for its intended use in the reasonable judgement of the government officials responsible for spending the Fund payments.”

Compliance with the statute and provided guidance will be through audits by the Treasury Inspector General, therefore accounting for, and having proper documentation of expenses and rationale for said expenses, will be important.

Given the urgent needs created, and yet still evolving, by the COVID-19 public health crisis, the aforementioned priorities and guidance provided by Treasury, the County must have a plan to deploy the funds in an effective, efficient and transparent manner, and in compliance with the authorizing legislation and regulations. This document is meant to provide that plan, realizing that it will require flexibility and updating as further guidance is provided, to respond to needs as the crisis continues to evolve, and/or if more funding is provided.

The COVID-19 Relief Fund Framework

This Plan was developed using guidance received from U.S. Treasury, through situational awareness, lessons learned and feedback from the deployment of federal and state funding, and input from internal County and various community leaders.

The Chester County Board of Commissioners has three overarching priorities during the COVID-19 public health crisis: protecting the health, safety and welfare of County citizens; maintaining essential County services in a safe and secure manner; and, the reopening and support of the local economy so that individuals, families and businesses can once again thrive. CARES Act funds wholly support the

priorities identified. These priorities are more fully described, with examples based on Treasury guidance provided to date.

Protecting the health, safety and welfare of Chester County citizens

The goal is to provide funds that will enhance mitigation efforts to prevent and contain virus spread through robust contact tracing, outbreak management, and expanded testing options.

Examples

- Purchase and distribution of PPE to health care workers and first responders.
- Costs associated with testing and contact tracing.
- Development of communications efforts to the community and businesses for social distancing and virus spread mitigation efforts.
- Funds for community services (housing, food, etc.) provided by public and non-profit agencies to assist pandemic vulnerable populations to augment existing funding, or provide funding for, expenses for which no other funding sources exist.

Maintaining essential Chester County services in a safe and secure manner

The goal is to ensure that essential public services by the County can be maintained in a safe manner and providing for an effective emergency response.

Examples:

- Costs related to cleaning and/or sanitizing public facilities and properties (including polling places) necessitated by COVID-19 (above routine cleaning).
- Purchase of PPE and equipment for social distancing / spread mitigation measures.
- Payments for public health subject matter experts.
- Costs associated with improving telework / remote work capabilities.
- Costs for equipment and/or services to improve safety for employees and the public in physical County locations (buildings, prison, parks, etc.).
- Communication efforts to keep the public informed with information related to the public health emergency.
- Costs associated with departments providing specific services necessitated by COVID-19 to vulnerable populations.
- Salary and benefits of existing employees who are reassigned from normal duties or new employees hired to perform COVID-19 duties; public health and safety personnel; and hazard pay.
- Reimbursement of expenditures made by municipalities in Chester County for responding to COVID-19 that have not been or will not be reimbursed through other sources (such as federal and/or state emergency assistance) – [Note: At the time of adoption of this plan, Congress is deliberating on a “CARES Act 4,” which may specifically include funds for this and loss of revenue.]

Reopening and support of the local economy so that individuals, families and businesses can once again thrive

The goal is to provide economic support to those suffering from business interruptions due to COVID-19-related business closures in order to reopen or maintain operations during and immediately after the COVID-19 public health crisis.

Examples:

- Establishing a website and communication pathways to inform businesses and consumers about reopening strategies.
- Purchasing of PPE, equipment and physical retrofits to increase ability for social distancing and virus spread mitigation measures.
- Providing grants to private, and non-profit businesses suffering from closure and commerce interruptions, which may cover such things as rent, debt and/or utility payments, and working capital (including reasonable administrative costs to those administering an application/recommendation program).
- Development and implementation of an economic recovery plan.

Allocation of Funds

It is clear from what we see in our community and across the nation, that a local robust response to mitigate the public health and economic effects of the crisis is necessary. To provide a concept of the potential outlay of funds for each category, the following allocation plan is an initial estimate.

This is based on rough assessments from various internal County and external organizational contacts and is not meant to be strict or “hard and fast”. Changes to this allocation plan are expected as the COVID-19 public health crisis evolves and more information is known.

Estimated allocation by category for Title V Funds

Protecting the health, safety and welfare	\$42,000,000
Maintaining essential Chester County services	\$21,000,000
Reopening and support of the local economy	\$20,000,000
Reserve	\$ 8,606,532
Total	\$91,606,532

It should be noted that other substantial state and federal government funding and resources have been, and are continuing to be deployed to address the health, safety, and welfare of residents and to address reopening and support of the local economy. In an attempt to utilize funds in the most effective manner to meet the needs of the County, the funds will be deployed over a period of time. This flexible and prudent timed approach will ensure funds are available throughout the nine-month period when funds can be expended. It will ensure the County is financially prepared to address the uncertainty of this evolving situation.

Process of Awarding and Expending Funds

The issuance of a Declaration of Disaster Emergency suspends normally time-consuming procurement policies so the emergency on hand can be appropriately handled. Funds expended under the first two categories (“protecting the health, safety, and welfare” and “maintaining essential County services”) have been exempted from the normal procurement process. Where possible, existing County contracts, established through the regular procurement process, have been utilized. Once the Declaration of Disaster Emergency is discontinued by the Commissioners, procurement requirements will be followed

in accordance with established policies.

The third category (Reopening and support of the local economy) has continued to follow the regular procurement process during the Declaration of Disaster Emergency and will continue to follow the regular procurement process after the Declaration of Disaster Emergency is rescinded.

Working through the departments of Procurement and General Services and Finance, expenses will be vetted to ensure compliance with this Plan. A team consisting of representatives from CCDES and Finance will determine eligibility of the use of funds for approved expenditures.

Funds provided to “*protecting the health, safety and welfare of Chester County citizens*” will be expensed working with CCDES and CCHD. Given the nature of the public health crisis, providing funds to support existing and/or new efforts to protect lives by mitigating the spread of COVID-19 is vital and exigent. This work may be in conjunction with work by the Health Department, county healthcare systems, congregate care facilities including nursing home and long-term care facilities, emergency services providers, etc. Requests for assistance will be directed to CCDES for urgent assessment in conjunction with the CCHD.

Chester County prides itself on being the healthiest of the 67 Pennsylvania counties according to the 2018 annual County Health Rankings. Chester County also has one of the strongest economies in the Commonwealth. It is important for the continued success and well-being of Chester County, that the business community, residents and the County government continue to partner together when it comes to “*reopening and support of the local economy so that individuals, families and businesses can once again thrive.*”

Therefore, the County will use existing public-private collaborations, as feasible and appropriate, to deploy a portion of these funds. Examples include:

- Allocating funds to the Chester County Economic Development Council to assist in the implementation of parts of the Chester County Economic Recovery Plan.
- Allocating funds to other County agencies to use funds based on their expertise and existing processes, such as the County Housing Authority and Department of Community Development for provision of housing and economic development assistance for low-to-moderate income individuals and businesses. Such an allocation will be used to augment or otherwise “backstop” funds they have already received for the same or similar purposes.
- Allocating funds to non-profit organizations to provide for the health and welfare of County citizens suffering negative economic and well-being effects.
- Contracting with an entity or entities to implement and manage extensive County-wide testing and contact tracing programs.

At each step along the way, the County will exercise oversight. The County will accept proposals from agencies providing these services, review the proposal, and render a decision at a public meeting. The County will look to the agencies to develop criteria, vet applications and recommend individual grant

The County must ensure and be able to demonstrate compliance with funding requirements. Therefore, it will require internal departments, elected offices, and external agencies receiving funds to provide documentation on the expenditure of these funds. Such documentation may include, but not be limited to, receipts, invoices, and reports that provide a brief explanation of the necessity of the expenditure(s) in relation to addressing COVID-19.

As previously stated, all expenditures will be tracked by the Finance Department, who will issue regular reports (not less than monthly). These reports will be provided to the County Commissioners for review and, at a minimum, include a detailed summary of expenses.

Specific inquiries with respect to the use of funds may be made through existing “right-to-know” protocols.

County of Chester

Discretionary Funding Policy

Each year, the Board of Commissioners allocates discretionary funds to not-for-profit organizations in order to meet local needs and fill gaps in County services. Thus, discretionary spending is a critical tool in meeting needs in our communities.

As with all taxpayer funds, the public deserves to know that discretionary funds are going to organizations with the capacity and integrity to provide quality services. This guide outlines the discretionary funding policies and procedures of the Chester County Board of Commissioners and is to be a reference for not-for-profit organizations seeking Commissioner discretionary funds, Commissioners, and the public.

1. What is Discretionary Funding?

Discretionary funding is a duly appropriated sum of money in the County's General Fund budget allocated for distribution to eligible not-for-profit organizations designated by the Board of Commissioners.

There are three types of discretionary funding. The following categories have been developed through Board of Commissioner practice over the years, and are subject to change in the future.

Commissioner Initiatives: Each Member of the Board of Commissioners is allotted an amount each year to meet local needs deemed important by that Member. Organizations may apply directly to an individual Commissioner.

Board Initiatives: Funds allocated through this category are used to address community needs the Board of Commissioners feel may not be addressed by existing programs or services. As such, entities that apply for funding that may be otherwise eligible for funding through existing County programs/services/funding streams are not eligible for discretionary funding. Organizations apply to the County Administrator for review by the Board of Commissioners as part of the budget process.

Grant Matches: Organizations may apply for funding to meet grant matching requirements where such grant matches are required to be provided by the local government.

Discretionary funding is allocated only to not-for-profit organizations. There are numerous types and categories of not-for-profits as defined by the IRS. The most common recipients of discretionary funding are 501(c)(3) organizations, but there are numerous other types of 501(c) not-for profits.

An organization that receives discretionary funding must itself deliver the services of the funded program. Subcontractors or consultants may not be the primary service providers for

programs funded by discretionary awards. In no case will payments be made to subcontractors or consultants by the County.

For-profit entities may not receive discretionary funds.

2. Applying for Discretionary Funding

This section provides an overview of the steps involved in applying for discretionary funds. The application process for Board Initiatives and Grant Matches opens, annually, June 1 and closes August 1. The application process for Commissioner Initiatives opens, annually, January 1 and closes December 15.

All organizations wishing to receive Board Initiatives or Grant Matches must submit a letter detailing their request. The letter should include information about the organization's experience, qualifications, and integrity, and the project or service for which the organization is requesting support. Organizations are encouraged to include supporting information such as documentation of financial need, other sources of funds for the project or service, relevant news articles, performance metrics, and needs assessments. The Board reserves the right to ask for additional information as deemed necessary to make an informed decision.

The following is the timeline of application:

Board Initiatives and Grant Matches:

Between June 1 and August 1: Apply to County Administrator. Applicants will receive an acknowledgement that the County received the application.

By December 31: Applicants will receive award or decline notices

Between January 1 and December 15: Awardees must submit a written request for approved funds to be disbursed.

Commissioner Initiatives:

Between January 1 and December 15: Apply to an individual Commissioner.

Once approved by a Commissioner, staff will be in contact to arrange disbursement and discuss a press release/photo opportunity.

3. Restrictions on the Use of Discretionary Funds

All public funds, however awarded, must have a public purpose. In general, a public purpose is defined as an activity or service that is open to all members of the public, regardless of race, creed, gender, sexual orientation, religious affiliation, etc., without restriction, and which does not promote a particular religion. Allocated funds are only for a public purpose and may not support political activities (including but not limited to lobbying, campaigns, or endorsements) and/or private interests.

Programs and services provided by religious or religiously affiliated organizations must be able to demonstrate that the program is open to non-members, is not a religious program, and does not promote the religion.

Closed membership groups – those to which membership is restricted or subject to eligibility based upon prohibited factors – may generally not receive funding. Groups that service a particular population – youth aged 12 to 16 in low income communities – are not considered a closed membership group, as long as the program is open and accessible to all persons within that population. Similarly, tenant organizations in public housing may also receive funding, as long as they provide equal access to all residents of the public housing units they serve.

Certain restrictions apply to organizations that are newly formed or incorporated within the last two years. Organizations whose legal existence began within the last two calendar years may not receive funding in excess of \$5,000 total. This restriction may be waived under certain circumstances, such as an organization that has been in existence as a subsidiary to another organization and has become an independent entity. All exceptions will be considered on a case-by-case basis.

**2020
Budget Amendment
BC-10
June 24, 2020**

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Change to Budget
24-Jun-2020	Adult Probation	001	221000	332225	13304000	2210002	FY2020	\$ 10,000	State - Executive Offices	Net Change + \$10,000
	Adult Probation	001	221000	420000	13304000	2210002	FY2020	\$ 10,000	Material and Services	
Budget for Memorandum of Understanding between Administrative Office of Pennsylvania Courts (AOPC) and Chester County for Treatment Court Grants - Drug Court										
24-Jun-2020	Adult Probation	001	221000	332225	13305000	2210002	FY2020	\$ 10,000	State - Executive Offices	Net Change + \$10,000
	Adult Probation	001	221000	420000	13305000	2210002	FY2020	\$ 10,000	Material and Services	
Budget for Memorandum of Understanding between Administrative Office of Pennsylvania Courts (AOPC) and Chester County for Treatment Court Grants - Mental Health Court										
24-Jun-2020	Adult Probation	001	221000	332225	13306000	2210002	FY2020	\$ 10,000	State - Executive Offices	Net Change + \$10,000
	Adult Probation	001	221000	420000	13306000	2210002	FY2020	\$ 10,000	Material and Services	
Budget for Memorandum of Understanding between Administrative Office of Pennsylvania Courts (AOPC) and Chester County for Treatment Court Grants - Recovery Court										
24-Jun-2020	Adult Probation	001	221000	332225	13307000	2210002	FY2020	\$ 10,000	State - Executive Offices	Net Change + \$10,000
	Adult Probation	001	221000	420000	13307000	2210002	FY2020	\$ 10,000	Material and Services	
Budget for Memorandum of Understanding between Administrative Office of Pennsylvania Courts (AOPC) and Chester County for Treatment Court Grants - Veterans' Court										
24-Jun-2020	Commissioners	001	011000	331231	00000019	0110001		\$ 20,000	Federal - PEMA	Net Change + \$20,000
	Commissioners	001	011000	420000	00000019	0110001		\$ 20,000	Material and Services	
Budget for COVID-19 expenditures.										
24-Jun-2020	Coroner	001	128000	331231	00000019	1280001		\$ 15,000	Federal - PEMA	Net Change + \$10,000
	Coroner	001	128000	420000	00000019	1280001		\$ 15,000	Material and Services	
Budget for COVID-19 expenditures.										
24-Jun-2020	District Courts	001	124100	331231	00000019	1240001		\$ 91	Federal - PEMA	Net Change + \$91.00
	District Courts	001	124100	420000	00000019	1240001		\$ 91	Materials and Services	
Budget for COVID-19 expenditures.										

**2020
Budget Amendment
BC-10
June 24, 2020**

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Change to Budget
24-Jun-2020	Planning	001	085100	333200	98600569	0851014		\$ 250,000	Local - Operating	Net Change +\$250,000
	Planning	001	085100	442000	98600569	0851014		\$ 250,000	To Organizations	
Budget Delaware Valley Regional Economic Development Fund grant.										
24-Jun-2020	Non-Departmental	001	902100	420000	00000000	9021001		\$ 150,000	Materials and Services	No Net Change
	Non-Departmental	001	902100	499999	00000000	9021001		\$ (150,000)	Unappropriated	
Budget for anticipated expenditures.										
24-Jun-2020	Non-Departmental	001	902100	420000	00000019	9021001		\$ 100,000	Materials and Services	No Net Change
	Non-Departmental	001	902100	499999	00000000	9021001		\$ (100,000)	Unappropriated	
Budget with anticipated COVID19 expenditures.										
24-Jun-2020	Public Information	001	018000	331231	00000019	0180001		\$ 20,000	Federal - PEMA	Net Change + \$20,000
	Public Information	001	018000	420000	00000019	0180001		\$ 20,000	Material and Services	
Budget for COVID-19 expenditures.										
24-Jun-2020	Voter Services	001	030000	331219	10001300	0300003		\$ 291,922	Federal - Dept of State	Net Change + \$291,922
	Voter Services	001	030000	420000	10001300	0300003		\$ 291,922	Materials and Services	
Budget for anticipated revenue and expenditures for the Election Security Grant.										
24-Jun-2020	Voter Services	001	030000	331219	92000005	0300003		\$ 250,152	Federal - Dept of State	Net Increase +250,152
	Voter Services	001	030000	420000	92000005	0300003		\$ 250,152	Materials and Services	
Budget for COVID-19 expenditures.										
24-Jun-2020	Community Development	116	490000	367300	41400020	4900001	FY2020	\$ 27,309	Miscellaneous Grants	Net Increase +\$27,309
	Community Development	116	490100	439740	41400020	4900001	FY2020	\$ 27,309	Provider Services	
Budget for the agreement between the Lancaster County Homelessness Coalition and the Chester County Department of Community Development to provide homeless case management services.										

**2020
Budget Amendment
BC-10
June 24, 2020**

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Change to Budget
24-Jun-2020	Community Development	116	490000	331212	47200000	4900005	FY2019	\$ 66,323	Federal - Labor and Industry	Net Increase +\$66,323
	Community Development	116	492200	420000	47200000	4900005	FY2019	\$ 66,323	Materials and Services	
Budget for the Rapid Response Additional Assistance grant.										
24-Jun-2020	Capital Improvement Fund	357	085300	445000	80340111	3570001		\$ 90,120	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2020	\$ (90,120)	Land Development Rights	
Budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Lauren D. Mayne.										
24-Jun-2020	Pocopson Home	501	460000	331231	00000019	4600007		\$ 50,000	Federal - PEMA	Net change + 50,000.00
	Pocopson Home	501	460100	420000	00000019	4600007		\$ 50,000	Material and Services	
Budget for COVID-19 expenditures.										
24-Jun-2020	Benefits Fund	604	902410	369280	00000000	6040001		\$ 2,400,000	Stop/Loss Reimbursements	Net change + 2,400,000.00
		604	902410	420000	00000000	6040001		\$ 2,400,000	Materials and Services	
Budget for anticipated claim expenditures and Stop/Loss reimbursements for the year.										