



# THE COUNTY OF CHESTER



COMMISSIONERS  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

OFFICE OF THE COMMISSIONERS  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

## AGENDA COMMISSIONERS' MEETING

June 6, 2018

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS
  - Executive Session – The Board of Commissioners met in Executive Session on Tuesday, June 5, 2018 to discuss personnel and legal matters.
4. MINUTES OF PREVIOUS MEETING
5. PUBLIC COMMENT ON AGENDA
6. OLD BUSINESS – There are no items of old business.
7. NEW BUSINESS
  - a. **Resolution 22-18**  
Resolution of the Chester County Commissioners authorizing the Chester County Department of Open Space Preservation to take certain action to secure federal grant funds
  - b. **Authorization to Bid**  
The Department of Procurement and General Services is requesting Authorization to Bid the following:
    - **Remove and Replace Hydraulic Cylinder for elevator #4 at the GSC**
  - c. **Contracts**
  - d. **Grants**
8. PERSONNEL MATTERS
  - a. **Human Resources Agenda**
9. FINANCIAL MATTERS
  - a. **Finance Agenda**
10. PUBLIC COMMENT
11. ADJOURNMENT



# THE COUNTY OF CHESTER



COMMISSIONERS  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

OFFICE OF THE COMMISSIONERS  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

## COMMISSIONERS' MEETING MINUTES

May 23, 2018

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:09 a.m. on May 23, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

**CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chairman Kichline asked Matt Holliday to lead the Pledge.

**PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, May 22, 2018 to discuss personnel and legal matters.

**ANNOUNCEMENTS**

**4. MINUTES OF PREVIOUS MEETING**

Following a motion by Commissioner Farrell, which was seconded by Commissioner Cozzone, the Board voted to accept the minutes from the May 10<sup>th</sup> Commissioners' meeting.

**MINUTES APPROVED**

**5. PUBLIC COMMENT ON AGENDA**

There were no comments from the public.

**PUBLIC COMMENT**

**6. OLD BUSINESS**

Following a motion by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioner unanimously approved the following bid:  
**Full Body Scanning Security System, Bid #210804-1312E**

**OLD BUSINESS**

**7. NEW BUSINESS**

**a. Resolution 21-18**

Following a Motion by Chairman Kichline, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved Resolution 21-18 approving the acquisition of certain parcels of real estate situate in the Township of Wallace.

**NEW BUSINESS Resolution**

**b. Contracts**

Commissioner Farrell made a motion, which was seconded by Commissioner Cozzone, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

**Contracts**

**c. Grants**

Commissioner Cozzone made a motion, which was seconded by Commissioner Farrell, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

**Grants**

**8. PERSONNEL MATTERS**

**PERSONNEL**

**a. Human Resources Agenda**

Chairman Kichline made a motion to approve the Human Resources Agenda. Following a second of the motion by Commissioner Cozzone, the Board voted unanimously to approve the Human Resources Agenda.

**9. FINANCIAL MATTERS**

**FINANCE**

**a. Finance Agenda**

Chairman Kichline made a Motion to approve the Finance Agenda. Following a second of the motion by Commissioner Farrell, the Board voted to approve the following:

- Budget Change 09-18

**10. PUBLIC COMMENT**

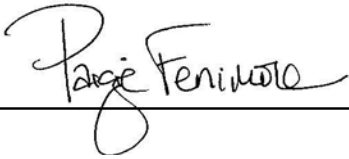
There were no comments from the public.

**PUBLIC  
COMMENT**

**11. ADJOURNMENT**

The Meeting was adjourned at 10:12 a.m. following a motion made by Chairman Kichline and seconded by Commissioner Cozzone. The Board voted unanimously to adjourn the meeting.

**ADJOURNMENT**



Handwritten signature of Paige Fenimore in cursive script, positioned above a horizontal line.

**Taken by Paige Fenimore  
On behalf of Acting Chief Clerk Mark Rupsis**

**COUNTY OF CHESTER  
COMMONWEALTH OF PENNSYLVANIA  
RESOLUTION No. 22-18**

---

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS  
AUTHORIZING THE CHESTER COUNTY DEPARTMENT OF OPEN SPACE  
PRESERVATION TO TAKE CERTAIN ACTION  
TO SECURE FEDERAL GRANT FUNDS**

---

**WHEREAS**, the Chester County Department of Open Space Preservation has identified approximately thirteen (13.6) acres of land located in Birmingham Township in critical need of preservation; and

**WHEREAS**, this property, more specifically, tax parcel 65-4-25 is owned by the Odell Family Limited Partnership and possesses high value preservation priority as it is located within the Brandywine Battlefield; and

**WHEREAS**, known historically as Birmingham Hill, in addition to the historic significance in the Battle of the Brandywine, not only to Chester County but the United States as well, this site has also been utilized for historical interpretation of the Revolutionary War; and

**WHEREAS**, the Department of Open Space Preservation, acting on behalf of the County, in partnership with the Brandywine Conservancy & Museum of Art, has the opportunity to sponsor BCMA and request Federal grant funds in the amount of \$642,970 through the American Battlefield Preservation Program as administered by the National Park Service.

**NOW, THEREFORE, BE IT RESOLVED**, that Chester County Department of Open Space Preservation, is hereby authorized to take the requisite action in furtherance of applying for and securing the receipt of Federal grant funds and their subsequent administration consistent with the terms and conditions and objectives as set forth herein.

**THIS RESOLUTION** adopted this 6<sup>th</sup> day of June, 2018 by the Board of County Commissioners.

**COMMISSIONERS:**

\_\_\_\_\_  
**Michelle Kichline**, Chairman

\_\_\_\_\_  
**Kathi Cozzone**, Commissioner

**ATTEST:**

\_\_\_\_\_  
**Terence Farrell**, Commissioner

\_\_\_\_\_  
**Mark Rupsis**, Acting Chief Clerk

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 06-JUN-2018**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Children Youth and Families</u></b>				
Vendor: Bethanna Contract ID: 0018424	Contract	0.00	04-01-2018 06-30-2019	This contract provides Residential Foster Care Services. CO: 20%      ST: 75%      FED: 5%
Vendor: Mapes, Ph.D., Bruce E. Contract ID: 0018429	Contract	0.00	07-01-2018 06-30-2020	This contract provides Psychological Consultation Services. CO: 50%      ST: 45%      FED: 5%
Vendor: Pinkney's Vineyard of Faith Ministries Contract ID: 0018432	Contract	0.00	07-01-2018 06-30-2020	This contract provides Residential Foster Care Services. CO: 20%      ST: 75%      FED: 5%
<b><u>Community Development</u></b>				
Vendor: Avondale Borough Contract ID: 0016000	Amendment	535,384.00	07-01-2014 12-31-2019	Amendment 1: This amendment provides additional funding and extends the contract term for an additional one (1) year period for Water System Improvements. The cost associated with this amendment is funded by the Community Revitalization Program. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 100%      ST: 0%      FED: 0%
Vendor: Downingtown Borough Contract ID: 0017642	Amendment	47,715.00	01-01-2017 12-31-2018	Amendment 1: This amendment provides additional funding for Wallace and East Pennsylvania Avenues Streetscape Improvements. The cost associated with this amendment is funded by the Community Revitalization Program. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 100%      ST: 0%      FED: 0%
Vendor: Triskeles, Inc. Contract ID: 0018243	Amendment	0.00	01-01-2018 06-30-2018	Amendment #1: This amendment adds Internship Training and Placement Program to the contract. The cost associated with this amendment is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan Youth Development activity. CO: 0%      ST: 0%      FED: 100%
Vendor: Interfaith Housing Assistance Corp Contract ID: 0018422	Contract	22,000.00	01-01-2018 12-31-2018	This contract renews funding for the Homeless Prevention and Financial Assistance Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%      ST: 0%      FED: 100%
Vendor: Domestic Violence Center of Chester Co. Contract ID: 0018427	Contract	15,000.00	01-01-2018 12-31-2018	This contract renews funding for the Emergency Shelter Program. The cost associated with this contract is funded by the Housing Trust Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 100%      ST: 0%      FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 06-JUN-2018**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Community, Youth & Women's Alliance Contract ID: 0018441	Contract	165,000.00	01-01-2018 12-31-2018	This contract renews funding for the Emergency Shelter Case Management Program. The cost associated with this contract is funded by the Emergency Solutions and Community Service Block Grants. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 0%            FED: 100%
Vendor: Legal Aid of Southeastern PA Contract ID: 0018442	Contract	42,000.00	01-01-2018 12-31-2018	This contract renews funding for Legal Advocacy and Education to Prevent Homelessness Program. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 0%            FED: 100%
<b><u>DCIS</u></b>				
Vendor: Kronos, Inc. Contract ID: 0008513	Amendment	9,608.40	07-07-2018 OPEN ENDED	Amendment #4: This amendment extends the KnowledgePass Subscription Services for an additional one (1) year period. CO: 100%            ST: 0%            FED: 0%
<b><u>Facilities Management</u></b>				
Vendor: Martin, Mark R. Contract ID: 0018342	Amendment	0.00	06-06-2018 02-28-2023	Amendment #1: This amendment for a farmland lease in Hibernia County Park in Coatesville changes the crop type from hay to soybeans during the 2018 growing season only. This is a revenue producing contract. CO: 0%            ST: 0%            FED: 0%
<b><u>Human Services</u></b>				
Vendor: Maternal & Child Health Consortium of CC Contract ID: 0018020	Amendment	250,746.00	07-01-2017 06-30-2019	Amendment #1: This amendment provides additional funding through the state expansion grant for Family Center Services. CO: 0%            ST: 100%            FED: 0%
<b><u>MH/IDD</u></b>				
Vendor: Theraplay, Inc. Contract ID: 0018353	Contract	0.00	07-01-2018 06-30-2019	This contract renews Early Intervention Services to eligible children ages birth to 3 years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: Speaking from the Heart, Inc. Contract ID: 0018355	Contract	0.00	07-01-2018 06-30-2019	This contract renews Early Intervention Services to eligible children ages birth to 3 years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 06-JUN-2018**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>MH/IDD</u></b> Vendor: Right Start Children's Services, LLC Contract ID: 0018358	Contract	0.00	07-01-2018 06-30-2019	This contract renews Early Intervention Services to eligible children ages birth to 3 years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: Pinwheels Dev. & Therapeutic Serv., Inc. Contract ID: 0018360	Contract	0.00	07-01-2018 06-30-2019	This contract renews Early Intervention Services to eligible children ages birth to 3 years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: Ken-Crest Services, Inc. Contract ID: 0018361	Contract	0.00	07-01-2018 06-30-2019	This contract renews Early Intervention Services to eligible children ages birth to 3 years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: Educational Based Service, Inc. Contract ID: 0018362	Contract	0.00	07-01-2018 06-30-2019	This contract renews Early Intervention and Training Services to eligible children ages birth to 3 years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: Arc Alliance Children's Services Contract ID: 0018364	Contract	0.00	07-01-2018 06-30-2019	This contract renews Early Intervention Services to eligible children ages birth to 3 yrs old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: ARC of Chester County Contract ID: 0018365	Contract	0.00	07-01-2018 06-30-2019	This contract renews Early Intervention Services to eligible children ages birth to 3 years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: J. Cornack Therapy Group LLC Contract ID: 0018367	Contract	0.00	07-01-2018 06-30-2019	This contract renews Early Intervention Services to eligible children ages birth to 3 yrs old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: ABA2Day Behavior Services Contract ID: 0018376	Contract	0.00	07-01-2018 06-30-2019	This contract renews Early Intervention Services to eligible children ages birth to 3 years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 06-JUN-2018**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>MH/IDD</u></b> Vendor: Overbrook School for the Blind Contract ID: 0018385	Contract	0.00	07-01-2018 06-30-2019	This contract renews Early Intervention Services to eligible children ages birth to 3 years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 10%            ST: 90%            FED: 0%
Vendor: Creative Health Services, Inc. Contract ID: 0018392	Contract	0.00	07-01-2018 06-30-2019	This contract renews Outpatient, Administrative Management and Certified Peer Support Services to eligible residents with mental illness. CO: 0%            ST: 100%            FED: 0%
Vendor: Dashoff, Alan Contract ID: 0018397	Contract	0.00	07-01-2018 06-30-2019	This contract renews Software Programming Services for the Mental Health database (LINKS). CO: 0%            ST: 100%            FED: 0%
Vendor: Access Services, Inc. Contract ID: 0018402	Contract	0.00	07-01-2018 06-30-2019	This contract renews Respite Services to children with behavioral health needs and their families. CO: 0%            ST: 100%            FED: 0%
Vendor: Mapes, Ph.D., Bruce E. Contract ID: 0018419	Contract	0.00	07-01-2018 06-30-2019	This contract renews Psychological Evaluations for individuals with intellectual disabilities. CO: 0%            ST: 100%            FED: 0%
Vendor: Quality Progressions Contract ID: 0018420	Contract	0.00	07-01-2018 06-30-2019	This contract renews Supports Coordination Services for individuals with intellectual disabilities. CO: 0%            ST: 100%            FED: 0%
<b><u>Managed Behavioral Healthcare</u></b> Vendor: Elwyn, Inc. Contract ID: 0018106	Amendment	0.00	07-01-2018 12-31-2018	Amendment #1: This amendment extends the contract term for an additional six (6) month period for the start up of a start-up Residential Treatment Facility in Norristown. This was a Southeast Regional Initiative with Chester, Bucks, Delaware and Montgomery Counties. CO: 0%            ST: 100%            FED: 0%
<b><u>Planning Commission</u></b> Vendor: Kennett Township Contract ID: 0018431	Contract	38,000.00	05-01-2018 04-30-2020	This contract provides funding for the Vision Partnership Program - Kennett Township and Kennett Square Borough Regulatory Amendments - Municipal Grant Manual. The total project cost is \$59,000.00. County funding is \$38,000.0 (64%) with a Municipality minimum commitment of \$21,000.00 (36%). CO: 64%            ST: 0%            FED: 0%



**AGENDA ITEMS - GRANTS**  
**June 6, 2018**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<b><u>Community Development</u></b>			
PA Department of Human Services Contract / Award - Renewal 116-490000-331221-46500101-4900005-FY 2018	\$ 373,052	07/01/2018 06/30/2019	PA Department of Human Services- Employment Advancement & Retention Network (EARN) No New Positions - No County Match Federal Funding = \$373,052
U.S. Dept. of Housing & Urban Development Contract / Award - Renewal 116-490000-331200-4XX00XX-4900001 FY 2017	\$ 1,403,716	Dates vary	FY 2017 Continuum of Care Program No New Positions - No County Match Federal Funding = \$1,403,716
Pennsylvania Housing Finance Agency Contract / Award - Renewal 116-490000-332294-41400000-490000X- FY 2018	\$ 500,000	07/01/2018 12/31/2019	Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund / Realty Transfer Tax Grant (PHARE/RTT) No New Positions - No County Match State Funding = \$500,000
<b><u>District Attorney</u></b>			
Pennsylvania Commission on Crime and Delinquency Application - New	\$ 250,000	01/01/2019 12/31/2020	STOP Violence Against Women No New Positions - No County Match Federal Funding = \$250,000
<b><u>Drug and Alcohol Services</u></b>			
Pennsylvania Department of Drug and Alcohol Programs Contract / Award - Renewal 144-450044-331207-50400428-4514001-FY 2017, 2018	\$ 563,543	05/01/2018 04/30/2019	CURES- Opioid State Targeted Response (STR) No New Positions - No County Match Federal Funding = \$563,543
<b><u>Emergency Services - Hazmat Administration</u></b>			
PA Emergency Management Agency (PEMA) Contract / Award - Renewal 001-251400-331231-14200500-2510003-FY2017	\$ 23,840	10/01/2017 09/30/2019	Hazardous Materials Emergency Preparedness (HMEP) FY 2017-18 Grant Agreement No New Positions Federal Funding = \$23,840 County Match = \$5,960 Total Funding = \$23,840
<b><u>Department of Human Services</u></b>			
Department of Human Services Contract / Award - Renewal Various Accounts	\$22,786,070	07/01/2018 06/30/2019	Human Services Block Grant No New Positions Federal Funding = \$1,639,963 State Funding = \$21,146,107 County Match = \$651,682 Total Funding = \$22,786,070
<b><u>Public Health</u></b>			
PA Dept. of Health / CDC Contract / Award - Renewal 001-478000-331207-16100000-4780003-FY 2018	\$ 443,555	07/01/2018 06/30/2019	Public Health Emergency Preparedness Grant 2018-2019 No New Positions - No County Match Federal Funding = \$443,555

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/06/2018Hires and Rehires

---

1. Employee : Bamba, Kenza  
Department : 126000 - Clerk of Courts  
Job : 803760 - Court Clerk  
Salary Grade :  
Compensation : \$ 11.41(H)  
Effective Date : 06/11/2018
2. Employee : Harrison, Nekia J  
Department : 451145 - Children, Youth and Families  
Job : 048560 - County Caseworker II  
Salary Grade : T04  
Compensation : \$ 34,054.80(A)  
Effective Date : 06/04/2018
3. Employee : Huang, Manlian  
Department : 451145 - Children, Youth and Families  
Job : 030860 - Accountant I  
Salary Grade : N05  
Compensation : \$ 37,106.55(A)  
Effective Date : 06/25/2018
4. Employee : O'Brien, Francis Joseph  
Department : 131000 - Prothonotary  
Job : 041120 - SSS III  
Salary Grade : N02  
Compensation : \$ 27,973.40(A)  
Effective Date : 06/11/2018
5. Employee : Ruh, Brittany A  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N01  
Compensation : \$ 26,578.50(A)  
Effective Date : 06/25/2018
6. Employee : Serrano, Jennifer  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N01  
Compensation : \$ 26,578.50(A)  
Effective Date : 06/25/2018
7. Employee : Vazquez Diaz, Axel  
Department : 466100 - Pocopson Operations & Maint  
Job : 040576 - Maintenance Technician II  
Salary Grade : N06  
Compensation : \$ 39,713.70(A)  
Effective Date : 06/11/2018

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/06/2018

Hires and Rehires

---

- 8. Employee : Vega, Marilyn D  
Department : 461210 - Pocopson Nursing Care  
Job : 040262 - LPN  
Salary Grade : N08  
Compensation : \$ 46,715.76(A)  
Effective Date : 06/25/2018
  
- 9. Employee : Viola, Rebecca  
Department : 589000 - Libraries P/T  
Job : 805100 - Library Assistant  
Salary Grade :  
Compensation : \$ 10.00(H)  
Effective Date : 06/11/2018

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/06/2018

Transfers

---

10. Employee : Beattie, Kyle C

Proposed

Current

Department	:	588300	-	Parks Nottingham	588900
Job	:	040575	-	Maintenance Technician I	808500
Salary Grade	:	N04			
Compensation	:	\$ 37,791.52(A)			\$ 18.89(H)
Effective Date	:	06/09/2018			03/31/2018

11. Employee : Poole-Gulick, Jesse

Proposed

Current

Department	:	128000	-	Coroner	128000
Job	:	020342	-	Coroner's Investigator	220342
Salary Grade	:	N05			
Compensation	:	\$ 34,632.78(A)			\$ 18.64(H)
Effective Date	:	06/09/2018			02/03/2018

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/06/2018

Promotions

---

12.	Employee	:	Burgette, Jessica N	
			<u>Proposed</u>	<u>Current</u>
	Department	:	065000 - Public Defender	065000
	Job	:	040510 - SSS V	040780
	Salary Grade	:	N04	N03
	Compensation	:	\$ 33,067.58(A)	\$ 30,985.26(A)
	Effective Date	:	06/09/2018	03/31/2018
13.	Employee	:	Hall, Maria E	
			<u>Proposed</u>	<u>Current</u>
	Department	:	030000 - Voter Services	030000
	Job	:	040360 - SSS VI	040510
	Salary Grade	:	N06	N04
	Compensation	:	\$ 38,243.41(A)	\$ 37,129.52(A)
	Effective Date	:	07/21/2018	03/31/2018
14.	Employee	:	Hemsley, Dahlia	
			<u>Proposed</u>	<u>Current</u>
	Department	:	131000 - Prothonotary	131000
	Job	:	040780 - SSS IV	041120
	Salary Grade	:	N03	N02
	Compensation	:	\$ 30,082.78(A)	\$ 28,812.60(A)
	Effective Date	:	06/09/2018	05/03/2018

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/06/2018End of Employment

---

15. Employee : Bailey, Andrew B  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Effective Date : 05/23/2018
16. Employee : Bonsu, Elizabeth Akua Pokua  
Department : 453205 - Chester County Youth Center  
Job : 040650 - Youth Center Officer I  
Effective Date : 06/03/2018
17. Employee : Cunningham, Tyler D  
Department : 588500 - Parks Springton Manor  
Job : 808102 - PT Ranger  
Effective Date : 05/17/2018
18. Employee : Figueroa, Emmanuel  
Department : 461210 - Pocopson Nursing Care  
Job : 040262 - LPN  
Effective Date : 05/30/2018
19. Employee : Gehringer, Andrew S  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 06/07/2018
20. Employee : Hannum, Dennis L  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 05/30/2018
21. Employee : Jennings, Anna L  
Department : 135000 - Domestic Relations  
Job : 240781 - SSS IV  
Effective Date : 05/29/2018
22. Employee : McCormick, Maureen Diane  
Department : 251320 - ES Fire Services  
Job : 240202 - E S Instructor  
Effective Date : 05/26/2018
23. Employee : Nast, William F  
Department : 461210 - Pocopson Nursing Care  
Job : 040262 - LPN  
Effective Date : 06/02/2018
24. Employee : Rios, Christian  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Effective Date : 06/06/2018

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/06/2018

End of Employment

---

- 25. Employee : Rodak, Katrina A  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Effective Date : 05/29/2018
  
- 26. Employee : Ross, Rebecca L  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 351650 - Resident Services Technician  
Effective Date : 05/28/2018
  
- 27. Employee : Sarro, Michael  
Department : 133000 - Sheriff  
Job : 040950 - Deputy Sheriff I  
Effective Date : 05/22/2018
  
- 28. Employee : Sasondoncillo, Bea  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Effective Date : 05/25/2018
  
- 29. Employee : Washington, Jasmine N  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 05/30/2018

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 06/06/2018

Retirements

---

- 30. Employee : Beck, Mary Ann  
Department : 030000 - Voter Services  
Job : 040360 - SSS VI  
Effective Date : 07/21/2018
  
- 31. Employee : Dickens, Frances J  
Department : 030000 - Voter Services  
Job : 801060 - General Clerk  
Effective Date : 06/22/2018
  
- 32. Employee : Reed, Walter K  
Department : 210000 - Chester County Prison  
Job : 010410 - Deputy Wrdrn Security  
Effective Date : 08/02/2018



**COUNTY OF CHESTER**  
**Finance Agenda**  
**Commissioners' Meeting, June 6, 2018**

1. Budget Change 10-18
2. Renewal of the County's Property and Casualty insurance program for the period 6/1/18 – 6/1/19 in PCoRP, the CCAP pool program.
3. Vouchers as submitted by the Controller.

Amendment Budget Changes

BC - 10  
June 6, 2018

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget		
Emergency Services	001	251320	344220	96000200	2510004		10,000.00	Fire School Training Fees	To budget additional Classes for ES Fire Services	Net Change +10,000		
	001	251320	420000	96000200	2510004		10,000.00	Materials and Services				
To budget additional classes for Emergency Services Fire Services.												
Public Health	001	478120	411120	16100000	4780006	FY2017	-165,532.00	Regular Salaries	To move Public Health Emergency Preparedness budget to correct Budget Ref year and adjust to current funding level	Net Change +6,939		
	001	478120	412001	16100000	4780006	FY2017	-12,663.00	FICA				
	001	478120	412100	16100000	4780006	FY2017	-37,493.00	Standard Fringe				
	001	478120	412200	16100000	4780006	FY2017	-12,000.00	County Retirement				
	001	478000	331207	16100000	4780006	FY2017	-227,688.00	Federal-Health				
	001	478120	411120	16100000	4780006	FY2018	165,532.00	Regular Salaries				
	001	478120	412001	16100000	4780006	FY2018	12,663.00	FICA				
	001	478120	412100	16100000	4780006	FY2018	37,493.00	Standard Fringe				
	001	478120	412200	16100000	4780006	FY2018	12,000.00	County Retirement				
	001	478000	331207	16100000	4780006	FY2018	234,627.00	Federal-Health				
	001	478120	412200	16100000	4780006	FY2018	6,939.00	Materials & Services				
	001	902100	499999	00000000	9021001		-6,939.00	Unappropriated				
To move PHEP (Public Health Emergency Preparedness) budget to correct bud ref year and adjust to current funding level												
Community Development	116	491100	439990	41400000	4900001	FY2018	25,000.00	Other Gen Expenditures			To budget Pennsylvania Housing Affordability and Rehabilitation Enhancement grant	Net Change +275,000
	116	490100	439740	41400000	4900001	FY2018	125,000.00	Provider Services				
	116	490300	439740	41400000	4900002	FY2018	125,000.00	Provider Services				
	116	490000	332294	41400000	4900001	FY2018	150,000.00	State-PA Hsg Fin Agency				
	116	490000	332294	41400000	4900002	FY2018	125,000.00	State-PA Hsg Fin Agency				
To budget PHARE (Pennsylvania Housing Affordability and Rehabilitation Enhancement) grant.												
Capital Improv Fund	357	490900	441000	80360037	3570001		150,000.00	To Municipalities	To align budget with anticipated expenditures.	No Net Change		
	357	490900	441000	80360040	3570001		-150,000.00	To Municipalities				
To adjust the budget, Community Revitalization Program, Streetscapes, City of Coatesville, improvements to the intersection of Lincoln Highway and First Avenue.												
Capital Improv Fund	357	085300	445000	80340074	3570001		-78,254.00	To Individuals	To align budget with actual expenditures.	No Net Change		
	357	085300	475110	80300200	3570001	FY2017	78,254.00	Land Development Rights				
To align the budget for the Agricultural Conservation Easement purchase, Christian S. & Katie K. Stoltzfus, with expense based on the Funding Agreement.												
Capital Improv Fund	357	085300	445000	80340028	3570001		46,350.00	To Individuals	To align budget with anticipated expenditures.	No Net Change		
	357	085300	475110	80300200	3570001	FY2017	-46,350.00	Land Development Rights				
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Gideon E. Stoltzfus Jr and Rose Marie Stoltzfus, installment payment five of six.												
Capital Improv Fund	357	490800	441000	80370037	3570001		250,000.00	To Municipalities	To align budget with anticipated expenditures.	No Net Change		
	357	490800	441000	80370025	3570001		-250,000.00	To Municipalities				
To budget the, Community Revitalization Program, Sewer & Water, Borough of Phoenixville, Water Main Replacement project.												
Capital Improv Fund	357	588950	475100	80380004	3570001		1,100.00	Land	To align budget with anticipated expenditures.	No Net Change		
	357	000000	499999	00000000	3570001		-1,100.00	Unappropriated				
To adjust the budget, Park Acquisition - Schuylkill River Trail Acquisition of Right-of-Way project.												

Amendment Budget Changes

BC - 10  
June 6, 2018