AGENDA
COMMISSIONERS’ MEETING
June 4, 2019

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS
   • Executive Session – The Board of Commissioners met in Executive Session earlier today, Tuesday, June 4, 2019, to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

5. PUBLIC COMMENT ON AGENDA

6. OLD BUSINESS
   a. Bid Award
      The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bid.

7. NEW BUSINESS
   a. Resolution 24-19
      Resolution of the Board of the Commissioners authorizing and directing the Director of Facilities & Parks to submit the Application for Traffic Signal Approval to the Pennsylvania Department of Transportation and to sign this application on behalf of the County
   b. Contracts
   c. Grants
8. PERSONNEL MATTERS
   a. Human Resources Agenda

9. FINANCIAL MATTERS
   a. Finance Agenda

10. PUBLIC COMMENT

11. ADJOURNMENT
COMMISSIONERS’ MEETING MINUTES

May 15, 2019

1. CALL MEETING TO ORDER
The public meeting of the Chester County Board of Commissioners was called to order at 11:04 AM on May 15, 2019 in the Commissioners’ Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

2. PLEDGE OF ALLEGIANCE
Chairman Kichline asked veteran Buddy Rhoades lead the Pledge.

3. ANNOUNCEMENTS
Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, May 14, 2019 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING
Commissioner Farrell made a motion to approve the minutes from the last meeting on May 2, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the May 2, 2019 Commissioners’ meeting.

5. PUBLIC COMMENT ON AGENDA
There was no public comment on the Agenda.

6. OLD BUSINESS

a. Bid Awards
Commissioner Cozzone made a motion to approve the bid award on the agenda. Commissioner Farrell seconded the motion. Motion carried to approve the bid for the following:
   
   **Flooring Replacement for Prison Campus, Bid #357904-1333E:**
   Seamless Flooring Systems, Inc. $ 494,900.00

b. Bid Rejection
Commissioner Farrell made a motion to approve the bid rejection on the agenda. Commissioner Cozzone seconded the motion. Motion carried to reject the bid for the following:

   **Tile Restoration – Government Services Center, Bid #001801-1331E:**
   
<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Old Philadelphia Associates</td>
<td>$ 26,953.00</td>
</tr>
<tr>
<td>BSS Contractors, LLC</td>
<td>$ 64,000.00</td>
</tr>
<tr>
<td>Tri-State Carpet, Inc.</td>
<td>$ 99,045.00</td>
</tr>
<tr>
<td>Donald Reisinger</td>
<td>$ 107,100.00</td>
</tr>
</tbody>
</table>

   Reason for rejection:
   - First two vendors did not meet specifications.
   - Second two vendors exceeded the budget.
7. NEW BUSINESS

a. Agreement
Commissioner Cozzone made a motion to approve the cooperation agreement among the County of Chester, the Chester County Industrial Development Authority, Brandywine Station, L.P., Brandywine Station, GP, Inc., Hankin Ventures, LLC, and River Station X, LLC for the Downingtown River Station Project – Phase 2. Commissioner Farrell seconded the motion. Motion carried to approve the cooperation agreement.

b. Resolution 20-19
Chairman Kichline made a motion to approve Resolution 20-19 delegating signatory authority concerning the execution of certain Commonwealth of Pennsylvania and Federal Grant documents to the Director of the Chester County Department of Emergency Services or authorized designee. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 20-19.

c. Resolution 21-19
Commissioner Cozzone made a motion to approve Resolution 21-19 authorizing the establishment of a property assessed clean energy program in the County of Chester and further directing necessary county personnel to move forward to affect a county-wide C-PACE program. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 21-19.

d. Resolution 22-19
Chairman Kichline made a motion to approve Resolution 22-19 authorizing designated officers and employees to open and close bank accounts and delegate authority to open and close accounts. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 22-19.

e. Contracts
Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

f. Grants
Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

8. PERSONNEL MATTERS

a. Human Resources Agenda
Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

a. Finance Agenda
Commissioner Cozzone made a motion to approve the Finance Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Finance Agenda with the following items:
- Budget Change 09-19
- 1Q 2019 Financial Report
- Vouchers as submitted by the Controller
Buddy Rhoades, Ralph D’Angelo, Dave Jackson, Kenneth Bond, Chester Radcliff, Kathryn DiBussolo, Bill Greer, Judith and Tony Bullotta spoke about support provided by the Veterans Affairs Office. They also asked the Commissioners to consider additional support for veterans in Chester County. The Commissioners addressed how veterans are supported in Chester County and have asked the new Director of Veterans Affairs to undertake a strategic review of services provided by the Veterans Affairs Office. The veterans thanked the Commissioners for their support.

There was no further public comment.

The meeting was adjourned following a motion made by Commissioner Cozzone which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned at 12:19PM.

Taken by Paige Fenimore
On behalf of Chief Clerk Kara C. Rahn
Commissioners Agenda 06/04/2019

**Bid Awards:**

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

**Janitorial Services, Bid #075905-1336A**

RJC Inc., d/b/a ServiceMaster Services $ 1,201,107.17

**Other Bids Submitted:**

Budget Maintenance $ 1,761,852.00
BE IT RESOLVED, by the authority of the Commissioners of the County of Chester, Chester County, and it is hereby resolved by authority of the same, that the Director of Facilities and Parks, Steve Fromnick, of said MUNICIPALITY is authorized and directed to submit the attached Application for Traffic Signal Approval to the Pennsylvania Department of Transportation and to sign this Application on behalf of the MUNICIPALITY.

COUNTY OF CHESTER

By: __________________________________

Michelle Kichline, Chairman

ATTEST:

I, Kara C. Rahn, Chief Clerk of the County of Chester, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Chester County Commissioners held the 4th day of June, 2019.

Date: June 4, 2019

By: __________________________________

Kara C. Rahn, Chief Clerk
Report ID: CC_CMMSN_BIP  
Set ID: CCGOV

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<thead>
<tr>
<th>Location</th>
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<th>Term</th>
<th>Description/Funding Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Aging Services</strong></td>
<td>Amendment</td>
<td>75,000.00</td>
<td>07-01-2018</td>
<td>Amendment #2: This amendment provides Fiscal Year 2018-2019 operational funding for the provision of congregate meals, information and assistance, social, recreation and health monitoring services at the Senior Center. CO: 0% ST: 100% FED: 0%</td>
</tr>
<tr>
<td>Vendor: Surrey Services For Seniors, Inc.  Contract ID: 0018337</td>
<td></td>
<td></td>
<td>06-30-2019</td>
<td></td>
</tr>
<tr>
<td><strong>Community Development</strong></td>
<td>Amendment</td>
<td>16,000.00</td>
<td>07-01-2018</td>
<td>Amendment #2: This amendment provides additional funding for the Workforce Opportunity and Innovation Act Title I Services for eligible adult and dislocated worker job seekers. The cost associated with this amendment is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan for Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%</td>
</tr>
<tr>
<td><strong>Court Administration</strong></td>
<td>Contract</td>
<td>22,719.79</td>
<td>06-05-2019</td>
<td>This contract provides Conflict Counsel Legal Services for Criminal Cases. CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Vendor: Luff Strenfel, LLP  Contract ID: 0018963</td>
<td></td>
<td></td>
<td>12-31-2019</td>
<td></td>
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<tr>
<td><strong>Drug and Alcohol Services</strong></td>
<td>Amendment</td>
<td>5,000.00</td>
<td>06-04-2019</td>
<td>Amendment #1: This amendment provides additional funding for Fiscal Year 2018 to support the Communities that Care Program for the prevention of substance abuse in West Chester. CO: 0% ST: 43% FED: 57%</td>
</tr>
<tr>
<td>Vendor: West Chester Area School District  Contract ID: 0018535</td>
<td></td>
<td></td>
<td>06-30-2019</td>
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</tr>
<tr>
<td>Vendor: West Chester Area School District  Contract ID: 0018959</td>
<td>Contract</td>
<td>30,000.00</td>
<td>07-01-2019</td>
<td>This contract provides Fiscal Year 2019 funding to support the Communities that Care Program for the prevention of substance abuse in West Chester. CO: 0% ST: 33% FED: 67%</td>
</tr>
<tr>
<td>Vendor: Coatesville Youth Initiative  Contract ID: 0018960</td>
<td>Contract</td>
<td>30,000.00</td>
<td>07-01-2019</td>
<td>This contract renews funding to support the Communities that Care Program for the prevention of substance abuse in Coatesville. CO: 0% ST: 33% FED: 67%</td>
</tr>
</tbody>
</table>

Vendor: West Chester Area School District  Contract ID: 0018959

Vendor: Coatesville Youth Initiative  Contract ID: 0018960
### Facilities Management

**Vendor:** Traffic Planning and Design, Inc.  
**Contract ID:** 0017802  
**Type:** Amendment  
**Amount $:** 405,900.43  
**Term:** 06-04-2019 UNTIL COMPLETE  
**Description/Funding Percentage:**  
Amendment #1: This amendment provides additional funding for supplemental Final Design and Construction Consultation Services for the rehabilitation of Bridge #167 on Mill Road over Valley Creek in Tredyffrin Township. This is a retro-reimbursement contract. The County will pay all costs up front and be reimbursed eighty percent (80%) by the State upon project completion and acceptance by PennDot.  
**CO:** 20%  
**ST:** 80%  
**FED:** 0%

**Vendor:** CM3 Building Solutions  
**Contract ID:** 0017905  
**Type:** Amendment  
**Amount $:** 0.00  
**Term:** 06-30-2020  
**Description/Funding Percentage:**  
Amendment #2: This amendment increases the hourly rates for Maintenance and Service Inspections for the Automation Controls and Mechanical Systems at the Justice Center, Government Services Center, Historic Courthouse, Prison, Work Release and Youth Center.  
**CO:** 100%  
**ST:** 0%  
**FED:** 0%

**Vendor:** Guy M. Cooper, Inc.  
**Contract ID:** 0018347  
**Type:** Amendment  
**Amount $:** 5,384.50  
**Term:** 06-04-2019 UNTIL COMPLETE  
**Description/Funding Percentage:**  
Amendment #2: This amendment provides funding for additional plumbing work as defined in Change Orders #4 through #7 required for the Pocopson Home Jones Building Restroom Renovations per Bid #357803-1309E.  
**CO:** 100%  
**ST:** 0%  
**FED:** 0%

**Vendor:** Cook's Service Company, Inc.  
**Contract ID:** 0018711  
**Type:** Amendment  
**Amount $:** 6,925.46  
**Term:** 06-04-2019 UNTIL COMPLETE  
**Description/Funding Percentage:**  
Amendment #1: This amendment provides funding for additional electrical work as defined in Change Order #4 required for the Government Services Center Cafeteria Modifications per Bid #357510-1324E.  
**CO:** 100%  
**ST:** 0%  
**FED:** 0%

### Human Services

**Vendor:** La Comunidad Hispana, Inc.  
**Contract ID:** 0018929  
**Type:** Contract  
**Amount $:** 0.00  
**Term:** 06-30-2021  
**Description/Funding Percentage:**  
This contract renews Routine Information and Referral Services through the Human Services Block Grant for people requiring assistance in accessing Health and Human Services.  
**CO:** 0%  
**ST:** 100%  
**FED:** 0%

**Vendor:** Pennsylvania Home of the Sparrow  
**Contract ID:** 0018948  
**Type:** Contract  
**Amount $:** 50,000.00  
**Term:** 06-30-2021  
**Description/Funding Percentage:**  
This contract provides funding for the Women's Re-Entry Assessment and Programming Initiative Program (WRAP). The cost associated with this contract is funded by the Pennsylvania Department of Human Services Grant.  
**CO:** 0%  
**ST:** 100%  
**FED:** 0%

**Vendor:** Human Services, Inc.  
**Contract ID:** 0018956  
**Type:** Contract  
**Amount $:** 0.00  
**Term:** 06-30-2021  
**Description/Funding Percentage:**  
This contract renews Routine Information and Referral Services through the Human Services Block Grant for individuals requiring assistance in accessing Health and Human Services.  
**CO:** 0%  
**ST:** 100%  
**FED:** 0%
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<td>Human Services</td>
<td>Contract</td>
<td>0.00</td>
<td>07-01-2019</td>
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<td></td>
<td>Contract</td>
<td>19,200.00</td>
<td>07-01-2019</td>
<td>This contract provides Technical Support Services for the Refer Web Internet Software System through the Human Services Block Grant.</td>
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<td>06-30-2021</td>
<td>CO: 0% ST: 100% FED: 0%</td>
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<tr>
<td>MH/IDD</td>
<td>Amendment</td>
<td>0.00</td>
<td>07-01-2018</td>
<td>Amendment #1: This amendment increases funding to provide additional Advocacy and Outreach Services and updates the Assistive Technology Communication Lab for individuals with intellectual disabilities.</td>
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<td>Contract</td>
<td>0.00</td>
<td>07-01-2019</td>
<td>This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and provides Interpreter Services to non-english speaking children and their families.</td>
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<td>Contract</td>
<td>0.00</td>
<td>07-01-2019</td>
<td>This contract renews Behavioral Support Services for individuals with intellectual disabilities.</td>
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<td>Contract</td>
<td>0.00</td>
<td>07-01-2019</td>
<td>This contract renews Supports Coordination Services for individuals with intellectual disabilities.</td>
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<td></td>
<td>Contract</td>
<td>0.00</td>
<td>07-01-2019</td>
<td>This contract renews Intellectual Disability Training Services to provide clinical record reviews for individuals with intellectual disabilities and training for registered consumers, families and providers on personal and community health.</td>
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<td></td>
<td>Contract</td>
<td>0.00</td>
<td>07-01-2019</td>
<td>This contract renews In-Home and Community Habilitation and Supported Employment Services to individuals with intellectual disabilities.</td>
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</tr>
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<td>Vendor: Speaking from the Heart, Inc.</td>
<td>Contract</td>
<td>0.00</td>
<td>07-01-2019</td>
<td>This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and Interpreter Services to non-english speaking children and their families. CO: 10% ST: 90% FED: 0%</td>
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<td>Contract ID: 0018903</td>
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<td>06-30-2020</td>
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<td>Vendor: Sunny Days Early Childhood Dev Svs Inc.</td>
<td>Contract</td>
<td>0.00</td>
<td>07-01-2019</td>
<td>This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and Interpreter Services to non-english speaking children and their families. CO: 10% ST: 90% FED: 0%</td>
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<td>Contract ID: 0018904</td>
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<td>06-30-2020</td>
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<td>Vendor: Theraplay, Inc.</td>
<td>Contract</td>
<td>0.00</td>
<td>07-01-2019</td>
<td>This contract renews Early Intervention Services to eligible children ages birth to three years old in their natural environment and Interpreter Services to non-english speaking children and their families. CO: 10% ST: 90% FED: 0%</td>
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<td>Contract ID: 0018905</td>
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<td>06-30-2020</td>
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<tr>
<td>Vendor: Dashoff, Alan</td>
<td>Contract</td>
<td>0.00</td>
<td>07-01-2019</td>
<td>This contract renews Software Programming Services for the Mental Health database (LINKS). CO: 0% ST: 100% FED: 0%</td>
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<tr>
<td>Contract ID: 0018911</td>
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<td>06-30-2020</td>
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<tr>
<td>Vendor: Salisbury Behavioral Health, Inc.</td>
<td>Contract</td>
<td>0.00</td>
<td>07-01-2018</td>
<td>This contract provides one time only funding for Service Delivery System Enhancements to improve quality of care. CO: 0% ST: 100% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0018930</td>
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<td>06-30-2019</td>
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<tr>
<td>Vendor: Fellowship Health Resources, Inc.</td>
<td>Contract</td>
<td>0.00</td>
<td>07-01-2018</td>
<td>This contract provides one time only funding for Service Delivery System Enhancements to improve quality of care. CO: 0% ST: 100% FED: 0%</td>
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<td>Contract ID: 0018931</td>
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<td>06-30-2019</td>
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<tr>
<td>Vendor: Human Services, Inc.</td>
<td>Contract</td>
<td>0.00</td>
<td>07-01-2018</td>
<td>This contract provides one time only funding for Relocation, Building and Service System Enhancements to improve quality of care. CO: 0% ST: 100% FED: 0%</td>
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<tr>
<td>Contract ID: 0018932</td>
<td></td>
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<td>06-30-2019</td>
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<tr>
<td><strong>Managed Behavioral Healthcare</strong></td>
<td>Amendment</td>
<td>0.00</td>
<td>10-01-2018</td>
<td>Amendment #2 - This amendment updates Intellectual Property Rights for the Peer Support Expansion Initiative. CO: 0% ST: 100% FED: 0%</td>
</tr>
<tr>
<td>Vendor: The Council of Southeast PA, Inc.</td>
<td>Amendment</td>
<td>0.00</td>
<td>09-30-2019</td>
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<tr>
<td>Contract ID: 0018650</td>
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<tr>
<td>Vendor: Penn Foundation, Inc.</td>
<td>Contract</td>
<td>322,923.00</td>
<td>04-26-2019</td>
<td>This contract provides for implementation of the Assertive Community Treatment (ACT) Program to support individuals with serious and persistent mental illness. CO: 0% ST: 100% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0018912</td>
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<td>03-31-2020</td>
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<tr>
<td>Location</td>
<td>Type</td>
<td>Amount $</td>
<td>Term</td>
<td>Description/Funding Percentage</td>
</tr>
<tr>
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<tr>
<td><strong>Youth Center</strong></td>
<td>Contract</td>
<td>0.00</td>
<td>07-01-2018</td>
<td>This contract allows the County of Wayne to rent bed space from the Chester County Youth Center. This is a revenue contract. CO: 0% ST: 0% FED: 0%</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>06-30-2019</td>
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Number of Contracts: **41**
## AGENDA ITEMS - GRANTS

**June 4, 2019**

<table>
<thead>
<tr>
<th>DEPARTMENT / FUND</th>
<th>AWARD</th>
<th>TERM</th>
<th>DESCRIPTION</th>
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<tr>
<td><strong>Community Development</strong></td>
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<tr>
<td>PA Dept. of Labor &amp; Industry</td>
<td>N/A</td>
<td>04/01/2018</td>
<td>PY17 Reemployment-Strategic Initiatives Grant</td>
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<td>Amendment/Change in Contract Period</td>
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<td>09/30/2019</td>
<td>No New Positions - No County Match</td>
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<tr>
<td>116-490000-332212-48400006-4900005-FY2017</td>
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<td></td>
<td>State Funding = $246,000</td>
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<td>Ending Grant Period Extended from 06/30/2019 to 09/30/2019</td>
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<tr>
<td>PA Dept. of Labor &amp; Industry</td>
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<td>10/01/2018</td>
<td>PY 18 Economic Transition Workforce Investment Act</td>
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<td>Contract/Award - Renewal</td>
<td>375,000</td>
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<tr>
<td>116-490000-331212-47500300-4900005-FY2018</td>
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<td>Federal Funding = $375,000</td>
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<td><strong>Facilities &amp; Parks</strong></td>
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<tr>
<td>PA Dept. of Transportation</td>
<td>9,291,000</td>
<td>06/04/2019</td>
<td>Congestion Mitigation and Air Quality Improvement Program (CMAQ) Federal Aid Reimbursement Program for Schuylkill River Trail Phase II</td>
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<td>Contract/Award - New</td>
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<td>Completion</td>
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<td>Resolution # 23 - 19</td>
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<td><strong>Mental Health/Intellectual and Developmental Disabilities</strong></td>
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<td>Chester County Regional Education Services</td>
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<td>Mental Health First Aid Training</td>
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<td>Application - New</td>
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<td>Other Local Funding = $30,000</td>
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<td>Employee</td>
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<tr>
<td>Barker, Hunter</td>
<td>210000  - Chester County Prison</td>
<td>040920 - Correctional Officer I</td>
<td>CO1</td>
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<tr>
<td>Bowers, Kyle M</td>
<td>251315 - Safety and Security</td>
<td>841381 - Safety &amp; Security Operator-PT</td>
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<tr>
<td>Bray, Susan M</td>
<td>222000 - Juvenile Probation</td>
<td>020064 - Assist Administrator II</td>
<td>E04</td>
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<td>Burns, Tia N</td>
<td>461210 - Pocopson Nursing Care</td>
<td>041420 - Nurse Aide</td>
<td>N02</td>
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<tr>
<td>Coleman, Briana L</td>
<td>451145 - Children, Youth and Families</td>
<td>048560 - County Caseworker II</td>
<td>T04</td>
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<tr>
<td>Dahl, Lynn M</td>
<td>461210 - Pocopson Nursing Care</td>
<td>351420 - Nurse Aide</td>
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<tr>
<td>Evans, William G</td>
<td>090100 - Dept of Computing Info Service</td>
<td>030145 - Systems Engineer</td>
<td>N12</td>
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</table>
8. Employee : Francois,Jean
Department : 131000  - Prothonotary
Job : 803760  - Court Clerk
Salary Grade :
Compensation : $ 11.00(H)
Effective Date : 06/10/2019

9. Employee : Gangel,Peter A
Department : 251315  - Safety and Security
Job : 841381  - Safety & Security Operator-PT
Salary Grade :
Compensation : $ 16.86(H)
Effective Date : 06/10/2019

10. Employee : Gantt,Shanice
Department : 451141  - Mental Hlth/Intel & Dev Disabl
Job : 048461  - ID Support Coordinator
Salary Grade : T04
Compensation : $ 34,054.80(A)
Effective Date : 06/10/2019

11. Employee : Goughary,Susan
Department : 085300  - Open Space Preservation
Job : 021047  - Land Preservation Coordinator
Salary Grade : N08
Compensation : $ 43,039.36(A)
Effective Date : 06/10/2019

12. Employee : Grimes,Mackenzie
Department : 451141  - Mental Hlth/Intel & Dev Disabl
Job : 048460  - EI Service Coordinator
Salary Grade : T04
Compensation : $ 34,054.80(A)
Effective Date : 06/10/2019

13. Employee : Grzywacz,Francis
Department : 090100  - Dept of Computing Info Service
Job : 030045  - Sr Network Engineer-DCIS
Salary Grade : N12
Compensation : $ 85,000.00(A)
Effective Date : 07/01/2019

14. Employee : Horwitz,Elizabeth R
Department : 085100  - Planning
Job : 020121  - Planner IV
Salary Grade : E06
Compensation : $ 56,481.88(A)
Effective Date : 06/17/2019
COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 06/04/2019

Hires and Rehires

15. Employee : Hubbard, Carla M
   Department : 461210 - Pocopson Nursing Care
   Job : 350260 - LPN
   Salary Grade : 
   Compensation : $ 23.64 (H)
   Effective Date : 06/24/2019

16. Employee : Jacobs, Michael C
   Department : 210000 - Chester County Prison
   Job : 040920 - Correctional Officer I
   Salary Grade : CO1
   Compensation : $ 40,955.20 (A)
   Effective Date : 06/10/2019

17. Employee : Keter, Everlyne J
   Department : 461212 - Pocopson Casual P/T Pool
   Job : 396970 - PRN
   Salary Grade : 249
   Compensation : $ 33.00 (H)
   Effective Date : 06/24/2019

18. Employee : Kimbrough, Detrick D
   Department : 210000 - Chester County Prison
   Job : 040920 - Correctional Officer I
   Salary Grade : CO1
   Compensation : $ 40,955.20 (A)
   Effective Date : 06/10/2019

19. Employee : LaMastra, Denise J
   Department : 451144 - Drug and Alcohol
   Job : 041124 - Administrative Clerk
   Salary Grade : N03
   Compensation : $ 32,875.05 (A)
   Effective Date : 06/10/2019

20. Employee : Lange, Cathy A
   Department : 461212 - Pocopson Casual P/T Pool
   Job : 396970 - PRN
   Salary Grade : 249
   Compensation : $ 33.00 (H)
   Effective Date : 06/24/2019

21. Employee : Lewis, Kevin
   Department : 251315 - Safety and Security
   Job : 841381 - Safety & Security Operator-PT
   Salary Grade : 
   Compensation : $ 16.86 (H)
   Effective Date : 06/10/2019
<table>
<thead>
<tr>
<th>Employee Name</th>
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<th>Job</th>
<th>Compensation</th>
<th>Effective Date</th>
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<tbody>
<tr>
<td>Martinez Guadarrama, Brenda L</td>
<td>461210 - Pocopson Nursing Care</td>
<td>041420 - Nurse Aide</td>
<td>$30,570.15 (A)</td>
<td>06/10/2019</td>
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<tr>
<td>Mattes, Haley J</td>
<td>589000 - Libraries P/T</td>
<td>805010 - Library Page</td>
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<td>Moore, Timothy R</td>
<td>453205 - Chester County Youth Center</td>
<td>806210 - Youth Center Officer</td>
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<td>06/10/2019</td>
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<tr>
<td>Morente, Jacob E</td>
<td>251315 - Safety and Security</td>
<td>841381 - Safety &amp; Security Operator-PT</td>
<td>$16.86 (H)</td>
<td>06/11/2019</td>
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<td>Ndzelen, Solii L</td>
<td>451145 - Children, Youth and Families</td>
<td>030860 - Accountant I</td>
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<td>Patterson, Chris-Anne K</td>
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<td>048560 - County Caseworker II</td>
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<td>05/28/2019</td>
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<tr>
<td>Perez Lemus, Rosa M</td>
<td>461212 - Pocopson Casual P/T Pool</td>
<td>351650 - Resident Services Technician</td>
<td>$9.32 (H)</td>
<td>06/24/2019</td>
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Hires and Rehires

29. Employee : Rawls, Melony T  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Salary Grade : CO1  
Compensation : $40,955.20 (A)  
Effective Date : 06/10/2019

30. Employee : Rowe, Sean K  
Department : 251315 - Safety and Security  
Job : 841381 - Safety & Security Operator-PT  
Salary Grade :  
Compensation : $16.86 (H)  
Effective Date : 07/01/2019

31. Employee : Shupard, Christopher  
Department : 131000 - Prothonotary  
Job : 801060 - General Clerk  
Salary Grade :  
Compensation : $11.00 (H)  
Effective Date : 06/10/2019

32. Employee : Skjefstad, Madeline  
Department : 065000 - Public Defender  
Job : 801060 - General Clerk  
Salary Grade :  
Compensation : $10.00 (H)  
Effective Date : 06/03/2019

33. Employee : Smith, Ade  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N02  
Compensation : $30,570.15 (A)  
Effective Date : 06/25/2019

34. Employee : Specht, Jared E  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Salary Grade : CO1  
Compensation : $40,955.20 (A)  
Effective Date : 06/10/2019

35. Employee : Wade, Thomas J  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Salary Grade : CO1  
Compensation : $40,955.20 (A)  
Effective Date : 06/10/2019
Hires and Rehires

36. Employee : Williams, Bria M  
Department : 461212  - Pocopson Casual P/T Pool  
Job : 351650  - Resident Services Technician  
Salary Grade : 91  
Compensation : $9.32(H)  
Effective Date : 06/24/2019

37. Employee : Zavala Garcia, Diana  
Department : 461212  - Pocopson Casual P/T Pool  
Job : 351650  - Resident Services Technician  
Salary Grade : 91  
Compensation : $9.32(H)  
Effective Date : 06/24/2019
### Promotions

<table>
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<tr>
<th>Employee Name</th>
<th>Proposed Department</th>
<th>Proposed Job</th>
<th>Proposed Salary Grade</th>
<th>Proposed Compensation</th>
<th>Proposed Effective Date</th>
<th>Current Department</th>
<th>Current Job</th>
<th>Current Salary Grade</th>
<th>Current Compensation</th>
<th>Current Effective Date</th>
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<tr>
<td>Polonoli, Jennifer</td>
<td>451141 - Mental Hlth/Intel &amp; Dev Disabl</td>
<td>048461 - ID Support Coordinator</td>
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<td>$ 34,054.80(A)</td>
<td>06/08/2019</td>
<td>065000</td>
<td>040780</td>
<td>N03</td>
<td>$ 32,227.91(A)</td>
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<td>Powell, Dorothy A</td>
<td>132000 - Register of Wills/Orphans' Crt</td>
<td>020870 - Clerical Supervisor II</td>
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<td>$ 46,371.94(A)</td>
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<td>132000</td>
<td>040360</td>
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<td>$ 46,371.94(A)</td>
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### County of Chester

#### Board of Commissioners Human Resources Agenda

**Meeting Date - 06/04/2019**

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#### End of Employment

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<th>:---:</th>
<th>Department</th>
<th>:---:</th>
<th>Job</th>
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<th>Effective Date</th>
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<tr>
<td>Bakari, Safia</td>
<td>461210</td>
<td>Pocopson Nursing Care</td>
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<td>Nurse Aide</td>
<td>05/20/2019</td>
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<td>Brown, Crystal B</td>
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<td>Children, Youth and Families</td>
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<td>County Caseworker II</td>
<td>05/14/2019</td>
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<td>Claude, Serge S</td>
<td>210000</td>
<td>Chester County Prison</td>
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<td>Correctional Officer I</td>
<td>06/04/2019</td>
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<td>Davidowski, Adreana C</td>
<td>451141</td>
<td>Mental Hlth/Intel &amp; Dev Disabl</td>
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<td>EI Service Coordinator</td>
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<td>Gallagher, Lori J</td>
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<td>Mental Hlth/Intel &amp; Dev Disabl</td>
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<td>Hoopes, Jessica</td>
<td>131000</td>
<td>Prothonotary</td>
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<td>Court Clerk</td>
<td>05/09/2019</td>
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<td>Kavanagh, Thaddeus P</td>
<td>251300</td>
<td>ES Emergency Management</td>
<td>020413</td>
<td>Training &amp; Exercise Coordinatr</td>
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<td>Knebel, Peter F</td>
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<td>030627</td>
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<td>McKeever, Valerie D</td>
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End of Employment

50. Employee: Miller, Nicki F  
   Department: 461210 - Pocopson Nursing Care  
   Job: 350260 - LPN  
   Effective Date: 05/28/2019

51. Employee: Moore, Errol J  
   Department: 128000 - Coroner  
   Job: 220347 - Coroner's Transporter-PT  
   Effective Date: 05/16/2019

52. Employee: Palys, Steven  
   Department: 589000 - Libraries P/T  
   Job: 805010 - Library Page  
   Effective Date: 05/18/2019

53. Employee: Quetell, Anais N  
   Department: 124301 - Dist Court 15-3-01 Coventry  
   Job: 040590 - D J Clerk II  
   Effective Date: 06/08/2019

54. Employee: Reasoner, Maria  
   Department: 133000 - Sheriff  
   Job: 041120 - SSS III  
   Effective Date: 06/14/2019

55. Employee: Washington, Kenneth G  
   Department: 210000 - Chester County Prison  
   Job: 040920 - Correctional Officer I  
   Effective Date: 05/14/2019

56. Employee: Wearing, Dionnah J  
   Department: 461210 - Pocopson Nursing Care  
   Job: 041420 - Nurse Aide  
   Effective Date: 05/20/2019

57. Employee: Weaverling, Danielle Marie  
   Department: 251200 - Public Safety Communications  
   Job: 040200 - Telecommunicator III  
   Effective Date: 05/29/2019
Retirements

58. Employee: Barbo, Diane M  
Department: 461210 - Pocopson Nursing Care  
Job: 041420 - Nurse Aide  
Effective Date: 06/08/2019

59. Employee: Forbes, Edson E  
Department: 210000 - Chester County Prison  
Job: 040110 - Correctional Officer IV  
Effective Date: 05/11/2019

60. Employee: Haynes, John D  
Department: 251200 - Public Safety Communications  
Job: 020232 - Dpty Director for 911 Center  
Effective Date: 06/15/2019

61. Employee: Thrash, Bridget L  
Department: 451141 - Mental Hlth/Intel & Dev Disabl  
Job: 020057 - MH/IDD Deputy Administrator I  
Effective Date: 07/02/2019

62. Employee: Woodward, Rosemarie D  
Department: 132000 - Register of Wills/Orphans' Crt  
Job: 020870 - Clerical Supervisor II  
Effective Date: 06/08/2019
COUNTY OF CHESTER
Finance Agenda

Commissioners’ Meeting, June 4, 2019

1. Budget Change 10-19

2. Renewal of the County’s Property and Casualty insurance program for the period 6/1/19 – 5/31/20 in PCoRP, the CCAP pool program.

3. Vouchers as submitted by the Controller
<table>
<thead>
<tr>
<th>Date</th>
<th>Department Name</th>
<th>Fund</th>
<th>Org</th>
<th>Acct</th>
<th>Proj</th>
<th>Activity</th>
<th>Bud Ref</th>
<th>Amount</th>
<th>Account Description</th>
<th>Justification Loaded in PS</th>
<th>Change to Budget</th>
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<td>District Attorney</td>
<td>001</td>
<td>129000</td>
<td>351190</td>
<td>98700830</td>
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<td>$2,405.00</td>
<td>Other Court Fines</td>
<td>To adjust budget for gains from sale of vehicle</td>
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<td>420000</td>
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<td>PEMA Direct Procurement Expense Emergency Response Teams</td>
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<td>04-Jun-19</td>
<td>Emergency Services</td>
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<td>PEMA Direct Procurement Expense Emergency Response Teams</td>
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<td>04-Jun-19</td>
<td>Community Development</td>
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<td>490000</td>
<td>331212</td>
<td>47500300</td>
<td>49000005 FY2018</td>
<td>$100,000.00</td>
<td>Federal-Labor &amp; Industry</td>
<td>To align budget with anticipated revenue and expenditures</td>
<td>Net change +$100,000</td>
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<td>116</td>
<td>492200</td>
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<td>04-Jun-19</td>
<td>Capital Improvement Fund</td>
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<td>085300</td>
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<td>80340097</td>
<td>3570001</td>
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<td>(12,799.00)</td>
<td>To Individuals</td>
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<td>085300</td>
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<td>80340086</td>
<td>3570001</td>
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<td>085300</td>
<td>445000</td>
<td>80300200</td>
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<td>04-Jun-19</td>
<td>Capital Improvement Fund</td>
<td>357</td>
<td>085300</td>
<td>441000</td>
<td>80310090</td>
<td>3570001</td>
<td></td>
<td>62,720.00</td>
<td>To Municipalities</td>
<td>To align budget with anticipated expenditures</td>
<td>No Net Change</td>
</tr>
<tr>
<td>04-Jun-19</td>
<td>Capital Improvement Fund</td>
<td>357</td>
<td>085300</td>
<td>442000</td>
<td>80330089</td>
<td>3570001</td>
<td></td>
<td>100,000.00</td>
<td>To Organizations</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>357</td>
<td>085300</td>
<td>442000</td>
<td>80330092</td>
<td>3570001</td>
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<td>150,000.00</td>
<td>To Organizations</td>
<td></td>
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</tr>
<tr>
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<td>000000</td>
<td>499999</td>
<td>00000000</td>
<td>3570001</td>
<td></td>
<td>(312,720.00)</td>
<td>Unappropriated</td>
<td></td>
<td></td>
</tr>
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</table>

To carryforward Open Space projects from 2018.