



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

May 23, 2018

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ANNOUNCEMENTS**
 - Executive Session – The Board of Commissioners met in Executive Session on Tuesday, May 22, 2018 to discuss personnel and legal matters.
4. **MINUTES OF PREVIOUS MEETING**
5. **PUBLIC COMMENT ON AGENDA**
6. **OLD BUSINESS**
 - a. **Bid Award**
The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bid.
7. **NEW BUSINESS**
 - a. **Resolution 21-18**
Resolution of the Chester County Commissioners approving the acquisition of certain parcels of real estate situate in the Township of Wallace
 - b. **Contracts**
 - c. **Grants**
8. **PERSONNEL MATTERS**
 - a. **Human Resources Agenda**
9. **FINANCIAL MATTERS**
 - a. **Finance Agenda**
10. **PUBLIC COMMENT**
11. **ADJOURNMENT**



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COMMISSIONERS' MEETING MINUTES

May 10, 2018

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:03 a.m. on May 10, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Margaret Reif to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, May 8, 2018 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Following a motion by Commissioner Farrell, which was seconded by Commissioner Cozzone, the Board voted to accept the minutes from the April 25th Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

7. NEW BUSINESS

a. Resolution 20-18

Following a Motion by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved Resolution 20-18 approving the financing by the Montgomery County Industrial Development Authority of a project on behalf of KenCrest Services.

NEW BUSINESS Resolution

b. Authorization to Bid

Following a motion made by Commissioner Farrell, which was seconded by Commissioner Cozzone, the Board of Commissioners unanimously gave authorization to bid the following:

- Interior Painting for Hankin Library

Authorization to Bid

c. Community Revitalization Program 2018 Awards

Commissioner Kichline noted the 2018 recipients of the Community Revitalization Program funding including the boroughs of Avondale, Honey Brook, Downingtown, Phoenixville and West Grove. Commissioner Cozzone made a motion to approve the awards which was seconded by Commissioner Farrell. The Board voted unanimously to approve the awards.

CRP Awards

d. Contracts

Commissioner Cozzone made a motion, which was seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

Contracts

e. Grants

Commissioner Farrell made a motion, which was seconded by Commissioner Cozzone, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

Grants

8. PERSONNEL MATTERS

PERSONNEL

a. Human Resources Agenda

Chairman Kichline made a motion to approve the Human Resources Agenda. Following a second of the motion by Commissioner Farrell, the Board voted unanimously to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a second of the motion by Commissioner Farrell, the Board voted to approve the following:

- Budget Change 08-18

10. PUBLIC COMMENT

There were no comments from the public.

PUBLIC COMMENT

11. ADJOURNMENT

The Meeting was adjourned at 10:07 a.m. following a motion made by Commissioner Cozzone and seconded by Commissioner Farrell. The Board voted unanimously to adjourn the meeting.

ADJOURNMENT



**Taken by Paige Fenimore
On behalf of Acting Chief Clerk Mark Rupsis**

Commissioners Agenda 5/23/2018

Bid Award:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

Full Body Scanning Security System, Bid #210804-1312E:

OD Security North America

\$ 118,750.00

Other Bids Submitted:

None

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 21-18**

**ACQUISITION OF CERTAIN PARCELS OF REAL ESTATE
SITUATE IN THE TOWNSHIP OF WALLACE
CHESTER COUNTY, PENNSYLVANIA**

WHEREAS, the Commissioners of Chester County believe it to be in the public interest to acquire certain parcels of real estate containing an aggregate of approximately 34.8 acres located in Wallace Township and more particularly identified as Chester County Tax Parcel Nos. 31-4-44.1, 31-4-61, 31-4-61.1, 31-4-69 and 31-4-88 (hereinafter known as the “Premises”); and

WHEREAS, the Premises contains the former Waynesburg Branch Railbed and adjoining open space which will be used for a future trail extension of the County’s Struble Trail; and

WHEREAS, the owners of the Premises previously entered an Agreement of Sale dated February 17, 2017 with Natural Lands Trust, Inc., (“NLT”) a Pennsylvania not-for-profit corporation, who intended to purchase the Premises and preserve the same; and

WHEREAS, the owners of the Premises and NLT entered a First Amendment to Agreement of Sale dated August 28, 2017; and

WHEREAS, NLT has agreed to assign its interests in the Agreement of Sale, as amended in the First Amendment to the County pursuant to an Assignment Agreement that is attached to this Resolution; and

WHEREAS, the owners of the Premises and NLT have prepared and executed a Second Amendment to Agreement of Sale to memorialize the assignment of the Agreement to the County;

WHEREAS, the owners of the Premises and NLT have prepared and executed a Third Amendment to Agreement of Sale to extend the settlement date to May 30, 2018;

NOW, THEREFORE, BE IT RESOLVED, that the County is authorized to execute the attached Assignment of Agreement of Sale and the agents, servants, employees, representatives and Solicitor of Chester County are hereby directed to take all actions as may be required to acquire the Premises in accord with the negotiated terms of sale.

ADOPTED by the Board of Commissioners of Chester County this 23rd day of May, 2018.

COMMISSIONERS:

Michelle Kichline, Chairman

ATTEST:

Kathi Cozzone, Commissioner

Mark Rupsis, Acting Chief Clerk

Terence Farrell, Commissioner

ASSIGNMENT OF AGREEMENT OF SALE

THIS ASSIGNMENT OF AGREEMENT OF SALE (the "**Assignment**"), made effective this ____ day of _____, 2018, by and between **NATURAL LANDS TRUST, INC.**, a Pennsylvania not-for-profit corporation (the "**Assignor**") and **THE COUNTY OF CHESTER**, a body politic and corporate of the Commonwealth of Pennsylvania (the "**Assignee**").

BACKGROUND/RECITALS:

A. On or about February 17, 2017, Assignor entered an Agreement of Sale with Deborah G. Delauro, Kathryn G. Althage, Albert M. Greenfield, III and Douglas L. Greenfield, in their capacities as co-Trustees under the Will of Albert M. Greenfield, Jr., of the GST Non-Exempt Marital Trust as to a 35.375% interest and the GST Exempt Residuary Trust, as to a 14.625% interest and as Co-Executors of the Estate of Barbara L. Greenfield, deceased ("Sellers") (the "Agreement of Sale") to purchase Sellers' real property comprised of approximately 34.8 acres of land, located in Wallace Township, Chester County, Pennsylvania, Tax Map Parcel Nos. 31-4-44.1, 31-4-61, 31-4-61.1, 31-4-69 and 31-4-88 (the "**Land**").

B. On or about August 28, 2017 Assignor and Sellers entered a First Amendment to Agreement of Sale (the "First Amendment").

C. On or about March 1, 2018, Assignor and Sellers entered a Second Amendment to Agreement of Sale (the "Second Amendment") wherein Sellers consented to Assignor's assignment of its interest in the Agreement of Sale to Assignee upon and subject to: (i) written notice from Assignor of such assignment; and (ii) confirmation in writing from Assignee of its assumption of Assignor's obligations under the Agreement of Sale.

D. On or about April 26, 2018, Assignor and Sellers entered a Third Amendment to Agreement of Sale (the "Third Amendment") wherein Sellers consented to extend the closing date until May 30, 2108.

E. Assignor desires to assign to Assignee all of its rights, title, interest, obligations and covenants in and to the Agreement of Sale, as amended in the First Amendment, Second Amendment and Third Amendment, together with all benefits and advantages derived therefrom and all duties and liabilities associated therewith as more particularly set forth in this Assignment and Assignee desires to accept such assignment.

NOW, THEREFORE, the parties, intending to be legally bound hereby, in consideration of the mutual covenants and conditions contained herein, agree as follows:

1. The preamble of this Assignment is incorporated herein.

2. All capitalized terms not defined herein shall have the meanings ascribed to them in the Agreement.

3. Assignor hereby grants, conveys, transfers and assigns to Assignee all of Assignor's rights, title interest, obligations and covenants in and to the Agreement as amended in the First Amendment, Second Amendment and Third Amendment, as amended, together with all benefits and advantages derived therefrom and all duties and liabilities associated therewith.

4. Assignee hereby accepts the assignment of the Agreement, as amended as amended in the First Amendment, Second Amendment and Third Amendment, and from and after the date of this Assignment assumes the liability and duty to perform all of the terms conditions, duties and obligations to be performed by the Assignor under the terms of the Agreement, as amended.

5. Assignee represents and warrants to Seller and Assignor that (i) Assignee has the full power and authority to enter into this Assignment and to consummate the transactions contemplated hereby, (ii) neither the execution and delivery of this Assignment nor the consummation of the transactions contemplated herein by Assignee constitutes a violation of Assignee's organizational documents or any contractor instrument to which it is bound or by any order, writ, injunction, decree or judgment applicable to Assignee, (iii) this Assignment constitutes the legal, valid and binding obligation of Assignee enforceable in accordance with its terms.

6. This Assignment shall be binding upon each party hereto and such party's heirs, legal representatives, successors and assigns.

7. This Assignment shall be governed by and construed under the laws of the Commonwealth of Pennsylvania.

8. This Assignment may be executed in any number of counterparts and each such counterpart shall be deemed an original, but all such counterparts shall constitute but one and the same Assignment.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK – SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year first above written.

ASSIGNEE:

ATTEST:

NATURAL LANDS TRUST, INC.

BY: _____

Name:

Title:

ASSIGNOR:

ATTEST:

COUNTY OF CHESTER

Chief Clerk

Michelle H. Kichline, Chairperson

DATE:

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

[PAGE 3 OF THE ASSIGNMENT OF AGREEMENT OF SALE BETWEEN THE COUNTY OF CHESTER AND NATURAL LANDS TRUST, INC.]

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 23-MAY-2018

| <u>Location</u> | <u>Type</u> | <u>Amount \$</u> | <u>Term</u> | <u>Description/Funding Percentage</u> |
|--|-------------|------------------|--------------------------|---|
| <u>Aging Services</u> | | | | |
| Vendor: Oxford Senior Center Contract ID: 0017186 | Amendment | 50,000.00 | 07-01-2017 06-30-2018 | Amendment #2: This amendment provides additional Fiscal Year 2017-2018 funding for the provision of congregate meals, information and assistance, social recreation and health monitoring services. CO: 0% ST: 100% FED: 0% |
| Vendor: Pennsylvania Association of Area Contract ID: 0018413 | Contract | 0.00 | 07-01-2018 06-30-2021 | This contract provides Assessment Services to assist and support older adults and individuals who may need home and community based services. This is a revenue producing contract. CO: 0% ST: 0% FED: 0% |
| <u>Community Development</u> | | | | |
| Vendor: Carroll Engineering Corporation Contract ID: 0016485 | Amendment | 20,000.00 | 01-01-2015 12-31-2018 | Amendment # 3: This amendment provides additional funding for Engineering Services. The cost associated with this amendment is funded by the Community Development Block Grant. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 0% ST: 0% FED: 100% |
| Vendor: Valley Township Contract ID: 0017776 | Amendment | 32,470.00 | 01-01-2017 12-31-2018 | Amendment # 1: This amendment provides additional funding for Infrastructure Improvements on Manor Road in Valley Township. The cost associated with this amendment is funded by the Department of Housing and Urban Development Community Development Block Grant. This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 0% ST: 0% FED: 100% |
| Vendor: Open Hearth, Inc. Contract ID: 0018326 | Amendment | 32,000.00 | 01-01-2018 12-31-2018 | Amendment 1: This amendment provides additional funding for administration costs to implement the Continuum of Care Rental Assistance Program. The cost associated with this amendment is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100% |
| Vendor: Voice and Vision, Inc. Contract ID: 0018399 | Contract | 10,000.00 | 04-01-2018 03-30-2019 | This contract provides funding for the Decade to Doorways Advisory Network. The cost associated with this contract is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement and the HealthChoices Reinvestment Programs. This supports Strategic Business Plan Homeless Shelter activity. CO: 0% ST: 100% FED: 0% |

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 23-MAY-2018

| <u>Location</u> | <u>Type</u> | <u>Amount \$</u> | <u>Term</u> | <u>Description/Funding Percentage</u> |
|--|-------------|------------------|--------------------------|---|
| <u>Community Development</u> | | | | |
| Vendor: WC Atkinson Memorial Community Contract ID: 0018406 | Contract | 45,000.00 | 01-01-2018 12-31-2018 | This contract provides funding for the Emergency Shelter Program. The cost associated with this contract is funded by the Housing Trust Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 100% ST: 0% FED: 0% |
| Vendor: Handi-Crafters, Inc. Contract ID: 0018407 | Contract | 50,000.00 | 01-01-2018 12-31-2018 | This contract provides funding for the Housing Counseling for Persons with Disabilities Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100% |
| Vendor: Chester County OIC, Inc. Contract ID: 0018412 | Contract | 30,000.00 | 01-01-2018 12-31-2018 | This contract provides funding for the Certified Nursing Assistant Training Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100% |
| Vendor: National Alliance to End Homelessness Contract ID: 0018416 | Contract | 5,605.00 | 04-01-2018 06-30-2018 | This contract provides funding for a System Design Clinic to the Decade to Doorways Partnership Governance Board. The cost associated with this contract is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement Program. This supports Strategic Business Plan Housing and Community Supportive Services activity. CO: 0% ST: 100% FED: 0% |
| <u>District Justice Admin</u> | | | | |
| Vendor: Wawassan Post Home Association Contract ID: 0009142 | Amendment | 0.00 | 06-01-2018 05-31-2028 | This lease agreement renews office space for Honeybrook District Court #15-3-06. CO: 100% ST: 0% FED: 0% |
| Vendor: City of Coatesville Contract ID: 0017156 | Amendment | 0.00 | 07-01-2018 06-30-2028 | Amendment #2: This amendment extends the commencement date of the lease from March 1, 2018 to July 1, 2018. CO: 100% ST: 0% FED: 0% |
| <u>Drug and Alcohol Services</u> | | | | |
| Vendor: The Council of Southeast PA, Inc. Contract ID: 0018410 | Contract | 134,647.21 | 04-01-2018 06-30-2019 | This contract provides Certified Recovery Specialist Support Services to individuals with substance use disorder. CO: 0% ST: 100% FED: 0% |
| <u>Finance Department</u> | | | | |
| Vendor: CBIZ Investment Advisory Services, LLC Contract ID: 0018409 | Contract | 0.00 | 04-01-2018 OPEN | This contract provides 457 Plan Investment Management Services. CO: 100% ST: 0% FED: 0% |

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 23-MAY-2018

| <u>Location</u> | <u>Type</u> | <u>Amount \$</u> | <u>Term</u> | <u>Description/Funding Percentage</u> |
|---|-------------|------------------|---------------------------------|--|
| <u>Finance Department</u> | | | | |
| | | | ENDED | |
| <u>MH/IDD</u> | | | | |
| Vendor: Sunny Days Early Childhood Dev Serv, Inc. Contract ID: 0018354 | Contract | 0.00 | 07-01-2018 06-30-2019 | This contract renews Early Intervention Services to eligible children ages birth to 3 years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 0% ST: 100% FED: 0% |
| Vendor: Cerebral Palsy Association Contract ID: 0018380 | Contract | 0.00 | 07-01-2018 06-30-2019 | This contract renews Early Intervention Services to eligible children ages birth to 3 years old in their natural environment and provides Interpreter Services to non-english speaking children and their families. CO: 0% ST: 100% FED: 0% |
| <u>Planning Commission</u> | | | | |
| Vendor: Moir, Sean Contract ID: 0018401 | Contract | 40,000.00 | 05-01-2018 06-30-2019 | This contract provides Consulting Services for the Brandywine Battlefield Strategic Landscapes Local Planning - Phase 2. CO: 0% ST: 0% FED: 100% |
| <u>Public Health Admin</u> | | | | |
| Vendor: EHC Associates, Inc. Contract ID: 0018408 | Contract | 209,380.00 | 05-10-2018 UNTIL COMPLETE | This contract provides in home Lead Based Paint Hazard Remediation Services. This contract is a result of Request for Proposal #1710-03. CO: 0% ST: 0% FED: 100% |

Number of Contracts: **18**

AGENDA ITEMS - GRANTS
May 23, 2018

| DEPARTMENT / FUND | AWARD | TERM | DESCRIPTION |
|--|--------------|--------------------------|---|
| <u>Community Development</u> | | | |
| PA Dept. of Labor & Industry Contract / Award - Renewal 116-490000-331212-48400007-4900006-FY2017 | 56,100 | 04/01/2018 06/30/2018 | PY 2017 State/Local Internship Program (SLIP) Grant No New Positions - No County Match Federal Funding = \$56,100 |
| U.S. Dept. of Housing & Urban Development Contract / Award - Renewal 116-490000-331200-40200000-4900001-FY2018 | 1,152,764 | 01/01/2018 12/31/2018 | 2018 HOME Investment Partnerships Program No New Positions - No County Match Federal Funding = \$1,152,764 |
| U.S. Dept. of Housing & Urban Development Contract / Award - Renewal 116-490000-331200-40100000-4900001-FY2018 | 2,561,340 | 01/01/2018 12/31/2018 | 2018 Community Development Block Grant No New Positions - No County Match Federal Funding = \$2,561,340 |
| U.S. Dept. of Housing & Urban Development Contract / Award - Renewal 116-490000-331200-40700000-4900000-FY2018 | 209,176 | 01/01/2018 12/31/2018 | 2018 Emergency Solutions Grant No New Positions - No County Match Federal Funding = \$209,176 |
| PA Dept. of Labor & Industry Contract / Award - Renewal 116-490000-332212-48400006-4900005-FY2017 | 246,000 | 04/01/2018 06/30/2018 | PY 2017 Reemployment - Strategic Initiatives Grant No New Positions - No County Match State Funding = \$246,000 |
| <u>Dept of Computing Information Services</u> | | | |
| Pennsylvania Counties Risk Pool (PCoRP) Contract / Award - New 001-090600-367300-98600559-0900010-FY2018 | 20,000 | 06/01/2017 05/31/2018 | Pennsylvania Counties Risk Pool (PCoRP) Loss Prevention Grant No New Positions - No County Match Funding Other = \$20,000 |
| <u>Public Health</u> | | | |
| PA Department of Health Contract / Award - Renewal 001-478000-331207-15200000-4780003-FY2018 | 731,262 | 07/01/2018 06/30/2021 | Title V 2018-2021 No New Positions - No County Match Federal Funding = \$731,262 |

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/23/2018Hires and Rehires

1. Employee : Alvarez, Johanna
Department : 478210 - Nursing
Job : 240783 - SSS III (PT)
Salary Grade :
Compensation : \$ 15.37(H)
Effective Date : 06/18/2018
2. Employee : Caldwell, Lori
Department : 588500 - Parks Springton Manor
Job : 020460 - Program Coordinator
Salary Grade : N08
Compensation : \$ 42,194.88(A)
Effective Date : 05/29/2018
3. Employee : Condron, Emily E
Department : 478310 - EnvironmentalHealth Protection
Job : 801070 - Summer Clerk
Salary Grade :
Compensation : \$ 10.00(H)
Effective Date : 05/29/2018
4. Employee : Cotto Anderson, Briana M
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Salary Grade : N27
Compensation : \$ 21,245.25(A)
Effective Date : 06/25/2018
5. Employee : Cowan, Allyson
Department : 124401 - Dist Court 15-4-01 Paoli
Job : 041150 - D J Clerk I
Salary Grade : N02
Compensation : \$ 27,973.40(A)
Effective Date : 05/29/2018
6. Employee : Dunn, Jeanette L
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Salary Grade : 249
Compensation : \$ 38.00(H)
Effective Date : 06/09/2018
7. Employee : Feist, Lindsey
Department : 589000 - Libraries P/T
Job : 805100 - Library Assistant
Salary Grade :
Compensation : \$ 10.00(H)
Effective Date : 05/29/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/23/2018Hires and Rehires

8. Employee : Kelly, Mary Dawn
Department : 124203 - Dist Court 15-2-03 West Goshen
Job : 041150 - D J Clerk I
Salary Grade : N02
Compensation : \$ 27,973.40(A)
Effective Date : 05/29/2018
9. Employee : Lesser, Linda L
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Salary Grade : N27
Compensation : \$ 21,245.25(A)
Effective Date : 06/25/2018
10. Employee : Longo, Austin D
Department : 478310 - Environmental Health Protection
Job : 801070 - Summer Clerk
Salary Grade :
Compensation : \$ 10.00(H)
Effective Date : 05/29/2018
11. Employee : Miller, Carl J
Department : 090100 - Dept of Computing Info Service
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 10.00(H)
Effective Date : 05/29/2018
12. Employee : Perez-Hernandez, Jessica A
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Salary Grade : T04
Compensation : \$ 35,757.54(A)
Effective Date : 06/04/2018
13. Employee : Randolph, John E
Department : 589000 - Libraries P/T
Job : 805010 - Library Page
Salary Grade :
Compensation : \$ 8.50(H)
Effective Date : 05/29/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/23/2018

Promotions

| | | | | |
|-----|----------------|---|-----------------|-----------------|
| 14. | Employee | : Judge,Christie M | | |
| | | | <u>Proposed</u> | <u>Current</u> |
| | Department | : 451141 - Mental Hlth/Intel & Dev Disabl | | 451141 |
| | Job | : 020569 - ID Casework Supervisor | | 048461 |
| | Salary Grade | : E03 | | T04 |
| | Compensation | : \$ 46,045.35(A) | | \$ 35,076.44(A) |
| | Effective Date | : 06/09/2018 | | 03/31/2018 |
| | | | | |
| 15. | Employee | : Roman,Jeannette M | | |
| | | | <u>Proposed</u> | <u>Current</u> |
| | Department | : 491100 - Dept of Community Development | | 491100 |
| | Job | : 030273 - Workforce Development Manager | | 020497 |
| | Salary Grade | : E05 | | E03 |
| | Compensation | : \$ 53,188.63(A) | | \$ 50,655.84(A) |
| | Effective Date | : 05/26/2018 | | 03/31/2018 |
| | | | | |
| 16. | Employee | : Ryan,Samantha A | | |
| | | | <u>Proposed</u> | <u>Current</u> |
| | Department | : 129000 - District Attorney | | 129000 |
| | Job | : 030081 - Attorney II | | 030423 |
| | Salary Grade | : L02 | | L01 |
| | Compensation | : \$ 57,757.44(A) | | \$ 50,081.35(A) |
| | Effective Date | : 06/09/2018 | | 03/31/2018 |
| | | | | |
| 17. | Employee | : Shych,Kevin M | | |
| | | | <u>Proposed</u> | <u>Current</u> |
| | Department | : 015000 - Procurement & General Services | | 045000 |
| | Job | : 020231 - Senior Buyer | | 030420 |
| | Salary Grade | : E06 | | E03 |
| | Compensation | : \$ 55,375.32(A) | | \$ 46,873.21(A) |
| | Effective Date | : 06/09/2018 | | 03/31/2018 |

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/23/2018

Promotions

18. Employee : Torres, Leomarys

Proposed

Current

| | | | | | | |
|----------------|---|-----------------|---|--------------------|--|-----------------|
| Department | : | 451144 | - | Drug and Alcohol | | 451144 |
| Job | : | 030491 | - | Fiscal Officer III | | 030490 |
| Salary Grade | : | E04 | | | | E03 |
| Compensation | : | \$ 50,204.70(A) | | | | \$ 49,798.05(A) |
| Effective Date | : | 05/26/2018 | | | | 03/31/2018 |

19. Employee : Woodward, Janet E

Proposed

Current

| | | | | | | |
|----------------|---|-----------------|---|-----------------------|--|-----------------|
| Department | : | 461210 | - | Pocopson Nursing Care | | 461210 |
| Job | : | 040262 | - | LPN | | 041420 |
| Salary Grade | : | N08 | | | | N01 |
| Compensation | : | \$ 46,715.76(A) | | | | \$ 29,845.33(A) |
| Effective Date | : | 05/26/2018 | | | | 03/31/2018 |

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/23/2018End of Employment

20. Employee : Aviles Hernandez,Lizbeth
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 05/09/2018
21. Employee : Barr,Ryan M
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 05/22/2018
22. Employee : Brader,Brooke Stiles
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Effective Date : 06/02/2018
23. Employee : Brown,Ryan J
Department : 124207 - Dist Court 15-2-07 Uwchlan
Job : 041150 - D J Clerk I
Effective Date : 06/23/2018
24. Employee : Burch,Lindsay C
Department : 065000 - Public Defender
Job : 241210 - Interviewer Verifier
Effective Date : 05/25/2018
25. Employee : Daugherty,David A
Department : 128000 - Coroner
Job : 010442 - Chief Deputy Coroner
Effective Date : 06/16/2018
26. Employee : DiRico,Alexandra
Department : 451145 - Children, Youth and Families
Job : 048563 - Casework Specialist
Effective Date : 05/30/2018
27. Employee : Fertig,Taylor M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 05/19/2018
28. Employee : Hand,Breath A
Department : 126000 - Clerk of Courts
Job : 803760 - Court Clerk
Effective Date : 05/14/2018
29. Employee : Howard,Corrin A
Department : 478310 - EnvironmentalHealth Protection
Job : 020020 - Dir Bureau Environ Hlth
Effective Date : 06/02/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/23/2018End of Employment

30. Employee : Johnson,David
Department : 128000 - Coroner
Job : 020342 - Coroner's Investigator
Effective Date : 06/02/2018
31. Employee : Kelly,Thomas B
Department : 478210 - Nursing
Job : 030651 - Nutritionist
Effective Date : 05/16/2018
32. Employee : Kerrigan,Tara M
Department : 131000 - Prothonotary
Job : 040780 - SSS IV
Effective Date : 06/09/2018
33. Employee : Landry,Tresa K
Department : 128000 - Coroner
Job : 220342 - Coroner's Investigator-PT
Effective Date : 05/15/2018
34. Employee : Lee,Tatiana G
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 05/22/2018
35. Employee : Long,Madelyn M
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 06/16/2018
36. Employee : McCarthy III,Leo B
Department : 014200 - Human Resources/LTD
Job : 040550 - Correctional Officer II
Effective Date : 04/28/2018
37. Employee : McCormick,Maureen Diane
Department : 221000 - Adult Probation
Job : 048251 - Probation Offcr Specialist
Effective Date : 05/26/2018
38. Employee : Morgan,Cynthia B
Department : 129000 - District Attorney
Job : 030081 - Attorney II
Effective Date : 06/09/2018
39. Employee : Singer,Christine M
Department : 451140 - Human Services Administration
Job : 801068 - Temporary Administrator
Effective Date : 05/12/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/23/2018

End of Employment

- 40. Employee : Stone, Marie E
Department : 135000 - Domestic Relations
Job : 040780 - SSS IV
Effective Date : 05/12/2018

- 41. Employee : Williams, Monique J
Department : 065000 - Public Defender
Job : 040510 - SSS V
Effective Date : 05/09/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/23/2018

Retirements

- 42. Employee : Litwiniec-Sauers, Gayle
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 05/26/2018

- 43. Employee : Madison, Roberta T
Department : 588200 - Parks Hibernia
Job : 040510 - SSS V
Effective Date : 06/09/2018

- 44. Employee : Rzucidlo, Thaddeus T
Department : 453205 - Chester County Youth Center
Job : 040653 - Security Control Officer
Effective Date : 06/09/2018

COUNTY OF CHESTER
Finance Agenda

Commissioners' Meeting, May 22, 2018

1. Budget Change 09-18
2. Vouchers as submitted by the Controller

Amendment Budget Changes
BC - 9
May 23, 2018

| Date | Department Name | Fund | Org | Acct | Proj. | Activity | Bud Ref | Amount | Account Description | Justification Loaded in PS | Change to Budget |
|--|-----------------------|------|--------|--------|----------|----------|---------|--------------|--------------------------|---|---------------------|
| 23-May-2018 | DCIS - Operations | 001 | 090600 | 367300 | 98600559 | 0900010 | FY2018 | 20,000.00 | Miscellaneous Grants | To align budget with anticipated revenue and expenditure. | Net Change +20,000 |
| | | 001 | 090600 | 420000 | 98600559 | 0900010 | FY2018 | 20,000.00 | Materials & Services | | |
| To establish a budget for Pennsylvania Counties Risk Pool (PCoRP) Loss Prevention grant funding award for the County Enterprise Camera System Upgrade Project. | | | | | | | | | | | |
| 23-May-2018 | Community Development | 116 | 490000 | 331212 | 48400007 | 4900006 | FY2017 | 56,100.00 | Federal-Labor & Industry | Slip Grant funding | Net Change +56,100 |
| | | 116 | 492200 | 420000 | 48400007 | 4900006 | FY2017 | 56,100.00 | Materials & Services | | |
| Funding received for the PY 17 State/Local Internship Program (SLIP) Grant. | | | | | | | | | | | |
| 23-May-2018 | Community Development | 116 | 490000 | 332212 | 48400006 | 4900005 | FY2017 | 246,000.00 | State-Labor & Industry | Strategic Initiatives Grant funding | Net Change +246,000 |
| | | 116 | 493200 | 420000 | 48400006 | 4900005 | FY2017 | 246,000.00 | Materials & Services | | |
| Funding received for the Reemployment-Strategic Initiatives Grant. | | | | | | | | | | | |
| 23-May-2018 | Capital Improv Fund | 357 | 085300 | 475110 | 80300200 | 3570001 | FY2017 | -65,000.00 | Land Development Rights | To align budget with anticipated expenditures. | No Net Change |
| | | 357 | 085300 | 441000 | 80310085 | 3570001 | | 65,000.00 | To Municipalities | | |
| To budget a Municipal Park grant, Round 30, to East Bradford Township, Strode Property Acquisition. | | | | | | | | | | | |
| 23-May-2018 | Capital Improv Fund | 357 | 085300 | 442000 | 80330062 | 3570001 | | -187,000.00 | To Organizations | To align budget with actual expenditures. | No Net Change |
| | | 357 | 085300 | 442000 | 80330074 | 3570001 | | -500,000.00 | To Organizations | | |
| | | 357 | 085300 | 442000 | 80330102 | 3570001 | | -421,750.00 | To Organizations | | |
| | | 357 | 085300 | 475110 | 80300200 | 3570001 | FY2017 | 1,108,750.00 | Land Development Rights | | |
| To align budgets for Grants to Conservancies as a result of award withdrawals. | | | | | | | | | | | |