AGENDA
COMMISSIONERS’ MEETING

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS
   - Executive Session – The Board of Commissioners met in Executive Session on Wednesday, May 1, 2019 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

5. PUBLIC COMMENT ON AGENDA

6. OLD BUSINESS
   a. Bid Award
      
      The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bid.

7. NEW BUSINESS
   a. Resolution 17-19
      
      Resolution of the Chester County Commissioners opposing changes to the Medical Assistance Transportation Program

   b. Resolution 18-19
      
      Resolution of the Chester County Commissioners appointing an Advisory Group to review and advise the Chester County Commissioners and Coroner concerning choices on the design and construction of a dedicated space for forensic investigations

   c. Contracts

   d. Grants
8. PERSONNEL MATTERS
   a. Human Resources Agenda

9. FINANCIAL MATTERS
   a. Finance Agenda

10. PUBLIC COMMENT

11. ADJOURNMENT
1. **CALL MEETING TO ORDER**
The public meeting of the Chester County Board of Commissioners was called to order at 1:00 PM on April 17, 2019 in the Commissioners’ Boardroom. Due to the absence of the Chairman of the Board of Commissioners, Vice Chairman Kathi Cozzone presided with Commissioner Terence Farrell in attendance. Chairman Kichline was unable to attend.

2. **PLEDGE OF ALLEGIANCE**
Vice Chairman Cozzone asked intern Alex Mann to lead the Pledge.

3. **ANNOUNCEMENTS**
Vice Chairman Cozzone announced that the Board of Commissioners met in Executive Session on Tuesday, April 16, 2019 to discuss personnel and legal matters.

4. **MINUTES OF PREVIOUS MEETING**
Commissioner Farrell made a motion to approve the minutes from the last meeting on April 4, 2019. Vice Chairman Cozzone seconded the motion. Motion carried to approve the minutes from the April 4, 2019 Commissioners’ meeting.

5. **PUBLIC COMMENT ON AGENDA**
There was no public comment on the Agenda.

6. **OLD BUSINESS**
There were no items of old business.

7. **NEW BUSINESS**
   a. **Resolution 15-19**
      Vice Chairman Cozzone made a motion to approve Resolution 15-19 declaring that it is desirable for the health, safety and welfare of the residents of the County of Chester for the Chester County Health and Education Facilities Authority to undertake a project involving the issuance of Chester County Health and Education Facilities Authority Health System Revenue Bonds (Main Line Health System), Series 2019 and to undertake other projects involving Main Line Health System; approving the project under Section 147(f) of the Internal Revenue Code of 1986, as amended; and repealing all prior inconsistent ordinances and resolutions. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 15-19.

   b. **Resolution 16-19**
      Commissioner Farrell made a motion to approve Resolution 16-19 delegating signatory authority concerning the execution of certain Commonwealth of Pennsylvania and federal grant documents to the Executive Director of the Chester County Planning Commission or authorized designee. Vice Chairman Cozzone seconded the motion. Motion carried to approve resolution 16-19.
c. **Authorities, Boards and Commissions**

Following a motion made by Vice Chairman Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved the following appointments:

- **Chester County Office of Aging Citizens’ Advisory Council**
  
  Appoint F. Russell Mitman for a term ending 6/30/2022

- **Chester County Children, Youth and Families Advisory Committee**
  
  Appoint Su Carroll Kenderline for a term ending 6/30/2022

- **Chester County Workforce Development Board**
  
  Appoint Marybeth Ferguson for a term ending 6/30/2022

d. **Contracts**

Commissioner Farrell made a motion to approve the Contracts Agenda. Vice Chairman Cozzone seconded the motion. Motion carried to approve the Contracts Agenda.

e. **Grants**

Vice Chairman Cozzone made a motion to approve the Grants Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Grants Agenda.

8. **PERSONNEL MATTERS**

a. **Human Resources Agenda**

Commissioner Farrell made a motion to approve the Human Resources Agenda. Vice Chairman Cozzone seconded the motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**

a. **Finance Agenda**

Vice Chairman Cozzone made a motion to approve the Finance Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 07-19
- Vouchers as submitted by the Controller

10. **PUBLIC COMMENT**

There was no public comment.

11. **ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Farrell which was seconded by Vice Chairman Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 1:05 PM.

Taken by Paige Fenimore  
On behalf of Chief Clerk Kara C. Rahn
Commissioners Agenda 05/02/2019

Bid Award:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

Bunk Replacement for Chester County Prison (Re-Bid), Bid #357904-1334E:

- Cornerstone Detention Products, Inc. $222,660.00

Other Bids Submitted:
None
RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS OPPOSING CHANGES TO
THE MEDICAL ASSISTANCE TRANSPORTATION PROGRAM

WHEREAS, the Americans with Disabilities Act of 1990 mandates that in any area where fixed-bus route service is offered, door-to-door service to the elderly, the disabled and other people who cannot use or access, the regular bus service must also be offered; and

WHEREAS, most counties in Pennsylvania are responsible for the coordination of these paratransit services, which they either provide directly, or as Chester County does through its subcontractor, Rover Community Transport; and

WHEREAS, the Medical Assistance Transportation Program (hereinafter MATP) provides needed transportation to the most vulnerable members of our community which includes free trips to non-emergency medical appointments for individuals who qualify for Medical Transportation Assistance, including seniors and persons with disabilities; and

WHEREAS, Rover Community Transport conducts over 44,000 MATP related transports a year and MATP funding represents over 20% of the overall funding for the transit authority; and

WHEREAS, on June 22, 2018, the State Legislature, in the final hours of the passage of the state budget, adopted language into the Human Services Fiscal Code (HB 1677) directing the Department of Human Services (DHS) to provide the Medical Assistance Transportation Program (MATP) through a statewide or regional full-risk brokerage system and the measure was approved by the Governor the same day; and

WHEREAS, the original incentive for implementing a full-risk brokerage was the promise of additional federal funding for DHS of $15 million statewide, however, additional analysis now shows the estimated cost to the Commonwealth will be significantly higher, resulting in zero savings realized and a significant additional financial burden placed on Pennsylvania taxpayers through other funding mechanisms that are already oversubscribed and adding additional layers to the delivery of MATP services; and

WHEREAS, across the state, MATP funding exceeds 30% of the shared ride/paratransit programs; and

WHEREAS, currently, Pennsylvania functions under a “coordinated system” which is a national model of efficiency and is illustrated in a recent Transportation Research Board report which shows our Commonwealth’s shared ride model is the third-lowest MATP cost nationally; and

WHEREAS, brokering MATP service will result in many MATP trips being removed from that coordinated system which will increase costs overall, reduce coordination which will result in a significant loss in service productivity and reduce the geographic service area and hours of service, meaning seniors and persons with disabilities will see a reduction in available service; and
WHEREAS, in Pennsylvania, DHS primarily contracts with counties who are responsible for managing MATP and delivering service to eligible persons either directly or through subcontractors; and most Counties use Pennsylvania’s public shared-ride transportation systems to manage and deliver this service; and

WHEREAS, the move to a brokered MATP service would take away local management over MATP and transfer jobs and funding to agencies outside of the Counties where the services are being provided thereby potentially turning the funding over to large statewide or even international corporations which have little interest in local concerns; and

WHEREAS, Rover Community Transport is anticipating a loss of local management over MATP services, constituents will experience a loss of continuity in who they work with to arrange for these critical and often life sustaining transportation services, a loss of efficiency as agencies outside the region will be managing customer calls, and overall cuts to funding and services (including local jobs) as the result of a move to a statewide or regional full-risk brokerage system,

WHEREAS, independent research indicates that removing MATP from the coordinated model will very likely result in the need to increase revenue from the remaining funding sources, including the MATP program, by increasing the cost to the Commonwealth by an estimated 23% or $31.5 Million, and under the worst-case scenario where local transit providers would lose all MATP trips, the Commonwealth would experience a $63.8 million increase in costs; and

NOW, THEREFORE, BE IT RESOLVED that the Chester County Board of Commissioners hereby oppose the changes being made to the Medical Assistance Transportation Program involving a transition to a statewide or regional full-risk brokerage system by the State Legislature and the Department of Human Services;

BE IT FURTHER RESOLVED that the Chester County Board of Commissioners previously sent letters of disapproval and will likewise submit this Resolution to Chester County’s legislative Representatives and State Senators, and provide copies to the Pennsylvania Department of Human Services and the Governor’s Office as well as regional Commissioners in an effort to respectfully request the Administration and General Assembly take steps to suspend the award of the RFA and consider taking action to study this issue further before initiating any changes.

COMMISSIONERS:

_______________________________
Michelle Kichline, Chair

ATTEST:

_______________________________
Kathi Cozzone, Commissioner

_______________________________  _________________________________
Kara C. Rahn, Chief Clerk    Terence Farrell, Commissioner

DATE: _________________________
THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION 18-19

Chester County Forensic Facility Advisory Group Charter

WHEREAS Chester County does not currently have a dedicated space for the Chester County Coroner’s Office to conduct forensic investigations of decedents or a dedicated space for family members to view their loved ones who may have passed away. As the county population continues to grow, the need for a dedicated space has and will continue to be a significant gap. To assist in providing further review and advice to the Chester County Commissioners and the County Coroner concerning this subject and related issues, the Commissioners deem it prudent to authorize the creation of an appointed Chester County Forensic Facility Advisory Group by the authority of this Resolution.

WHEREAS the mission of the Chester County Forensic Facility Advisory Group is to provide strategic advice to the Chester County Board of Commissioners and the Chester County Coroner so they can make optimal choices on the design and construction of a dedicated space for forensic investigations.

WHEREAS members of the Advisory Group shall be appointed by the Chester County Board of Commissioners and the Chester County Coroner and shall be selected so as to represent the citizens, the Coroner’s Office, the emergency responders, and the County. The Membership of the Advisory Group shall include:

- The Chester County Coroner (Chair),
- The Chief Deputy of the Chester County Coroner (Vice-Chair),
- One Forensic Pathologist,
- One Autopsy Assistant,
- One Investigator,
- One representative of Chester County’s hospital community,
- One representative of the Chester County Funeral Directors Association,
- One representative and one alternate appointed by the President of the Chester County Association of Township Officials,
- One representative and one alternate appointed by the President of the Chester County Police Chiefs Association,
- One representative and one alternate appointed by the President of the Chester County Fraternal Order of Police,
- One representative and one alternate appointed by the President of the Chester County Emergency Medical Services Council, Inc.,
- The Director of the Department of Emergency Services,
- The Director of the Department of Facilities and Parks,
- One representative of the Chester County District Attorney’s Office,
- The County Administrator,
- Others as may be approved by the Board of Commissioners and the Chester County Coroner, and
- Non-member Subject Matter Experts may be invited to the meetings by the Chair.
NOW THEREFORE, IT IS HEREBY RESOLVED by the Chester County Commissioners, that the Chester County Board of Commissioners and County Coroner will appoint an Advisory Group as comprised above to review and advise the Chester County Commissioners and Coroner concerning choices on the design and construction of a dedicated space for forensic investigations.

IN WITNESS WHEREOF, the County of Chester hereby adopts and enacts this Resolution this 2nd of May, 2019.

COMMISSIONERS:

________________________________________
Michelle Kichline, Chairman

________________________________________
Kathi Cozzone, Commissioner

________________________________________
Terence Farrell, Commissioner

ATTEST:

________________________________
Kara C. Rahn, Chief Clerk

DATE: ____________________________

Resolution No. 18-19 authorizing the Chester County Commissioners to appoint an Advisory Group to review and advise the Commissioners and Coroner concerning choices on the design and construction of a dedicated space for forensic investigations.
### Location: Children Youth and Families

**Vendor:** RTM LLC  
**Contract ID:** 0018885  
**Type:** Contract  
**Amount:** $633,392.00  
**Term:** 05-01-2019 to 06-30-2020  
**Description/Funding Percentage:** This contract provides for a Community Based Program for youth ages 10-18 years currently involved with Children, Youth and Families and the Juvenile Probation Office.  
**CO:** 20%  
**ST:** 75%  
**FED:** 5%

### Location: Community Development

**Vendor:** Friends Assoc.Care & Protect of Children  
**Contract ID:** 0018525  
**Type:** Amendment  
**Amount:** $118,872.00  
**Term:** 01-01-2019 to 06-30-2019  
**Description/Funding Percentage:** Amendment #1: This amendment increases funding for the Emergency Shelter Program. The cost associated with this amendment is funded by the Pennsylvania Department of Human Services Block Grant and the Housing Trust Program. This supports Strategic Business Plan Housing and Community Support Services activity.  
**CO:** 0%  
**ST:** 80%  
**FED:** 20%

**Vendor:** Friends Assoc.Care & Protect of Children  
**Contract ID:** 0018526  
**Type:** Amendment  
**Amount:** $16,000.00  
**Term:** 01-01-2019 to 06-30-2019  
**Description/Funding Percentage:** Amendment #1: This amendment increases funding for the Transition In Place Program. The cost associated with this amendment is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity.  
**CO:** 0%  
**ST:** 100%  
**FED:** 0%

**Vendor:** Kennett Area Community Service  
**Contract ID:** 0018624  
**Type:** Amendment  
**Amount:** $0.00  
**Term:** 01-01-2019 to 12-31-2019  
**Description/Funding Percentage:** Amendment #1: This amendment increases permanent housing performance based bonus incentives. The cost associated with this amendment is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE). This supports Strategic Business Plan Housing and Community Support Services activity.  
**CO:** 0%  
**ST:** 100%  
**FED:** 0%

**Vendor:** Educational Data Systems, Inc.  
**Contract ID:** 0018878  
**Type:** Contract  
**Amount:** $262,000.00  
**Term:** 04-01-2019 to 06-30-2020  
**Description/Funding Percentage:** This contract provides funding for the Workforce Innovation and Opportunity Act (WIOA) Dislocated Workers Program. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan for Career and Workforce Development activity.  
**CO:** 0%  
**ST:** 0%  
**FED:** 100%

**Vendor:** North Star of Chester County  
**Contract ID:** 0018879  
**Type:** Contract  
**Amount:** $22,000.00  
**Term:** 01-01-2019 to 12-31-2019  
**Description/Funding Percentage:** This contract provides funding for the Homeless Prevention Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity.  
**CO:** 0%  
**ST:** 0%  
**FED:** 100%
<table>
<thead>
<tr>
<th>Location</th>
<th>Type</th>
<th>Amount $</th>
<th>Term</th>
<th>Description/Funding Percentage</th>
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</thead>
<tbody>
<tr>
<td><strong>Community Development</strong></td>
<td>Contract</td>
<td>30,000.00</td>
<td>01-01-2019 - 12-31-2019</td>
<td>This contract provides funding for the Certified Nursing Assistant Training Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%</td>
</tr>
<tr>
<td>Vendor: Chester County OIC Inc.</td>
<td>Contract ID: 0018880</td>
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<tr>
<td><strong>Vendor: Community, Youth &amp; Women's Alliance</strong></td>
<td>Contract</td>
<td>165,000.00</td>
<td>01-01-2019 - 12-31-2019</td>
<td>This contract provides funding for the Emergency Shelter and Case Management Program. The cost associated with this contract is provided by the Emergency Solutions and Community Service Block Grants. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%</td>
</tr>
<tr>
<td>Contract ID: 0018882</td>
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<tr>
<td><strong>Coroners Office</strong></td>
<td>Contract</td>
<td>14,164.50</td>
<td>01-01-2019 - 12-31-2019</td>
<td>This contract renews Software Licensing and Support Services for the Forensic Information Management System. CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Vendor: Quincy Technology Solutions, Inc.</td>
<td>Contract ID: 0018867</td>
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<tr>
<td><strong>DCIS</strong></td>
<td>Contract</td>
<td>99,900.00</td>
<td>02-18-2019 - UNTIL COMPLETE</td>
<td>This contract provides Professional Services for technical assistance due to the malware incident. CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Vendor: BTB Group LLC</td>
<td>Contract</td>
<td>1,613,600.00</td>
<td>05-02-2019 - UNTIL COMPLETE</td>
<td>This contract provides for development and implementation of an Information Security Program to enhance the County’s existing information security capabilities. CO: 100% ST: 0% FED: 0%</td>
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<tr>
<td>Contract ID: 0018889</td>
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<tr>
<td><strong>Drug and Alcohol Services</strong></td>
<td>Contract</td>
<td>15,000.00</td>
<td>01-01-2019 - 09-29-2019</td>
<td>This contract provides funding to support the Pennsylvania Department of Drug and Alcohol Program’s Prevention Needs and Resource Assessment. CO: 0% ST: 0% FED: 100%</td>
</tr>
<tr>
<td>Vendor: Steber, Sara-Ann</td>
<td>Contract ID: 0018865</td>
<td></td>
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<tr>
<td><strong>Facilities Management</strong></td>
<td>Amendment</td>
<td>9,500.00</td>
<td>05-02-2019 - UNTIL COMPLETE</td>
<td>Amendment #2: This amendment provides Traffic Engineering and Administrative Services associated with modifications and design of minor improvements to the Pedestrian Crosswalk at the Justice Center. CO: 100% ST: 0% FED: 0%</td>
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<tr>
<td>Vendor: McCormick Taylor, Inc.</td>
<td>Contract ID: 0014845</td>
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<tr>
<td>Location</td>
<td>Type</td>
<td>Amount $</td>
<td>Term</td>
<td>Description/Funding Percentage</td>
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</table>
| **Facilities Management** | Contract | 56,878.00 | 05-02-2019 UNTIL COMPLETE | This contract provides Park Design Consultant Services to complete design/engineering services, permitting and bid package preparation for construction of the Cedar Knoll Road Trailhead Improvement Project at Hibernia County Park in West Brandywine Township. This is a result of Request for Proposals #1810-01.  
CO: 100%  
ST: 0%  
FED: 0% |
| Vendor: SSM Group Inc  
Contract ID: 0018881 | | | | |
| Vendor: Pattern Ives LLC  
Contract ID: 0018883 | Contract | 31,560.00 | 05-02-2019 UNTIL COMPLETE | This contract provides Consulting Services for Phase II of the Cast Iron Column Preservation Project at the Historic Courthouse. Work to include analysis of information provided by the structural engineers and forensic consultant, preparation of bid documents and construction administration for the duration of the project.  
CO: 100%  
ST: 0%  
FED: 0% |
| Vendor: Keast & Hood Co  
Contract ID: 0018886 | Contract | 10,750.00 | 05-02-2019 UNTIL COMPLETE | This contract provides Structural Engineering Services for repair of the Portico Columns at the Historic Courthouse.  
CO: 100%  
ST: 0%  
FED: 0% |
| Vendor: Shainline, William H  
Contract ID: 0018888 | Contract | 18,800.00 | 05-02-2019 UNTIL COMPLETE | This contract provides Construction Support Services for the Cast Iron Column Preservation Project at the Historic Courthouse.  
CO: 100%  
ST: 0%  
FED: 0% |
| Vendor: Architectural Testing Inc  
Contract ID: 0018890 | Contract | 13,000.00 | 05-02-2019 UNTIL COMPLETE | This contract provides Forensic Consulting Services for the Cast Iron Column Preservation Project at the Historic Courthouse.  
CO: 100%  
ST: 0%  
FED: 0% |
| **Finance Department** | Amendment | 150,000.00 | 01-01-2018 & 12-31-2020 | Amendment #2: This amendment extends Brokerage/Consultant Services for Years 2018, 2019 and 2020 and acknowledges Consultant's name change to AssuredPartners of New Jersey, LLC trading as Francis Hall Insurance Services.  
CO: 100%  
ST: 0%  
FED: 0% |
| Vendor: Francis A. Hall, Inc.  
Contract ID: 0013784 | | | | |
| **Managed Behavioral Healthcare** | Contract | 35,150.00 | 04-01-2019 & 12-31-2019 | This contract renews HealthChoices Network Training Services for community providers.  
CO: 0%  
ST: 100%  
FED: 0% |
| Vendor: Drexel Univ College of Medicine Behavior  
Contract ID: 0018850 | | | | |
<table>
<thead>
<tr>
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<th>Type</th>
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<th>Description/Funding Percentage</th>
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<tbody>
<tr>
<td>Solicitors</td>
<td>Contract</td>
<td>0.00</td>
<td>04-01-2019 UNTIL COMPLETE</td>
<td>This contract provides for litigation services regarding permanent easements at the Chester County Library and Chester Valley Trail for the Mariner East 2 pipeline project. CO: 100% ST: 0% FED: 0%</td>
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</table>

Number of Contracts: 21
### Community Development

<table>
<thead>
<tr>
<th>DEPARTMENT / FUND</th>
<th>AWARD</th>
<th>TERM</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>PA Department of Labor &amp; Industry</td>
<td>$9,193.12</td>
<td>07/01/2016</td>
<td>State/Local Internship Program (SLIP) Grant (1st. Increment)</td>
</tr>
<tr>
<td>Contract/Award - Renewal</td>
<td>06/30/2019</td>
<td>No New Positions - No County Match</td>
<td></td>
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<tr>
<td>116-490000-331212-48400007-4900006-FY2017</td>
<td>Federal Funding = $9,193.12</td>
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<tr>
<td>PA Department of Labor &amp; Industry</td>
<td>$19,699.72</td>
<td>07/01/2018</td>
<td>State/Local Internship Program (SLIP) Grant (2nd. Increment)</td>
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<tr>
<td>Contract/Award - Renewal</td>
<td>06/30/2021</td>
<td>No New Positions - No County Match</td>
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<tr>
<td>116-490000-331212-48400007-4900006-FY2018</td>
<td>Federal Funding = $19,699.72</td>
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<tr>
<td>U.S. Department of Housing &amp; Urban Development</td>
<td>$601,576</td>
<td>04/01/2019</td>
<td>Continuum of Care Program - FY 2018 Master Scope of Work</td>
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<tr>
<td>Contract/Award - Amendment</td>
<td>increase</td>
<td>11/30/2020</td>
<td>No New Positions - No County Match</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Federal Funding = $601,576</td>
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</table>

### Emergency Services

<table>
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<tr>
<th>DEPARTMENT / FUND</th>
<th>AWARD</th>
<th>TERM</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td>Application/ Renewal</td>
<td>09/30/2022</td>
<td>No New Positions - County Match = $32,071</td>
<td></td>
</tr>
<tr>
<td>001-251400-331231-14200500-2510002-FY2018</td>
<td>Federal Funding = $128,287</td>
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</tr>
</tbody>
</table>
### Hires and Rehires

1. **Employee**: Brown, Timothy B  
   **Department**: 251310 - ES Law Enforcement  
   **Job**: 240202 - E S Instructor  
   **Salary Grade**:  
   **Compensation**: $20.00 (H)  
   **Effective Date**: 05/13/2019

2. **Employee**: Buck, Stacey L  
   **Department**: 461210 - Pocopson Nursing Care  
   **Job**: 040262 - LPN  
   **Salary Grade**: N08  
   **Compensation**: $47,650.72 (A)  
   **Effective Date**: 05/13/2019

3. **Employee**: Bussey, Shawn L  
   **Department**: 451145 - Children, Youth and Families  
   **Job**: 048559 - GPS Specialist  
   **Salary Grade**: T04  
   **Compensation**: $34,054.80 (A)  
   **Effective Date**: 05/06/2019

4. **Employee**: Dunlap, Christopher B  
   **Department**: 251200 - Public Safety Communications  
   **Job**: 240200 - Telecommunicator III  
   **Salary Grade**:  
   **Compensation**: $21.40 (H)  
   **Effective Date**: 05/29/2019

5. **Employee**: Jenkins, J'Nea K  
   **Department**: 453205 - Chester County Youth Center  
   **Job**: 806210 - Youth Center Officer  
   **Salary Grade**:  
   **Compensation**: $16.00 (H)  
   **Effective Date**: 05/06/2019

6. **Employee**: Kokaz-Roy, Marlen N  
   **Department**: 090100 - Dept of Computing Info Service  
   **Job**: 020272 - Database Adm-GIS Tech Architect  
   **Salary Grade**: N13  
   **Compensation**: $105,000.00 (A)  
   **Effective Date**: 05/20/2019

7. **Employee**: Lenzi, Patrick N  
   **Department**: 120000 - Court Administration  
   **Job**: 020346 - Court IT Administrator  
   **Salary Grade**: E07  
   **Compensation**: $66,000.00 (A)  
   **Effective Date**: 05/06/2019
8. Employee : McCarthy, Christopher J  
   Department : 251310 - ES Law Enforcement  
   Job : 240202 - E S Instructor  
   Salary Grade :  
   Compensation : $ 20.00(H)  
   Effective Date : 05/06/2019  

9. Employee : Moore, Tiffany A  
   Department : 453205 - Chester County Youth Center  
   Job : 806210 - Youth Center Officer  
   Salary Grade :  
   Compensation : $ 16.00(H)  
   Effective Date : 05/06/2019  

10. Employee : Presley, Iyanna A  
    Department : 453205 - Chester County Youth Center  
    Job : 806210 - Youth Center Officer  
    Salary Grade :  
    Compensation : $ 16.00(H)  
    Effective Date : 05/06/2019  

11. Employee : Robertshaw, Graham B  
    Department : 451145 - Children, Youth and Families  
    Job : 048563 - Casework Specialist  
    Salary Grade : T06  
    Compensation : $ 38,177.10(A)  
    Effective Date : 05/06/2019  

12. Employee : Sanabria, Gabriel A  
    Department : 090100 - Dept of Computing Info Service  
    Job : 801060 - General Clerk  
    Salary Grade :  
    Compensation : $ 10.00(H)  
    Effective Date : 05/20/2019  

13. Employee : Simmers, Michelle  
    Department : 221000 - Adult Probation  
    Job : 048784 - Probation Officer I-AP  
    Salary Grade : U04  
    Compensation : $ 41,804.00(A)  
    Effective Date : 05/20/2019  

14. Employee : Simpkins, Keith D  
    Department : 251310 - ES Law Enforcement  
    Job : 240202 - E S Instructor  
    Salary Grade :  
    Compensation : $ 20.00(H)  
    Effective Date : 05/06/2019
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<th>Department</th>
<th>Job</th>
<th>Salary Grade</th>
<th>Compensation</th>
<th>Effective Date</th>
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<td>Snowden, Limar J</td>
<td>465100 - Pocopson Food &amp; Dietary</td>
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## Transfers

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<td>Compensation : $ 30,570.15(A)</td>
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<tr>
<td>Effective Date : 05/11/2019</td>
<td>12/19/2018</td>
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| **20.** Bowman, Markia D | | |
| Department : 461210 - Pocopson Nursing Care | 461212 |
| Job : 041420 - Nurse Aide | 351650 |
| Salary Grade : N02 | 91 |
| Compensation : $ 30,570.15(A) | $ 9.32(H) |
| Effective Date : 05/11/2019 | 12/19/2018 |

| **21.** Claxton, Jamie L | | |
| Department : 589100 - Chester County Library | 589000 |
| Job : 030350 - Librarian II | 605190 |
| Salary Grade : E02 | 91 |
| Compensation : $ 40,096.42(A) | $ 18.54(H) |
| Effective Date : 05/11/2019 | 03/30/2019 |

| **22.** Cruz, Ashley N | | |
| Department : 461210 - Pocopson Nursing Care | 461212 |
| Job : 041420 - Nurse Aide | 351650 |
| Salary Grade : N02 | 91 |
| Compensation : $ 30,570.15(A) | $ 9.32(H) |
| Effective Date : 05/11/2019 | 01/28/2019 |
**COUNTY OF CHESTER**  
Board of Commissioners Human Resources Agenda  
Meeting Date - 05/02/2019

### Transfers

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<tr>
<td>Salary Grade : N02</td>
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<tr>
<td>Compensation : $ 30,570.15(A)</td>
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| Employee : Harniman-Crangle, Jennifer E | | |
| Department : 451141 - Mental Hlth/Intel & Dev Disabl | 451141 |
| Job : 030137 - Quality Improvement Specialist | 030198 |
| Salary Grade : E03 | E06 |
| Compensation : $ 54,819.32(A) | $ 62,331.79(A) |
| Effective Date : 05/11/2019 | 03/30/2019 |

| Employee : Horvath, Kearstin E | | |
| Department : 461210 - Pocopson Nursing Care | 461212 |
| Job : 041420 - Nurse Aide | 351650 |
| Salary Grade : N02 | 91 |
| Compensation : $ 30,570.15(A) | $ 9.32(H) |
| Effective Date : 05/11/2019 | 02/27/2019 |

| Employee : Kuhn, Nickii L | | |
| Department : 461210 - Pocopson Nursing Care | 461212 |
| Job : 041420 - Nurse Aide | 351650 |
| Salary Grade : N02 | 91 |
| Compensation : $ 30,570.15(A) | $ 9.32(H) |
| Effective Date : 05/11/2019 | 12/19/2018 |
27. Employee : Pechin,Kayla L

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28. Employee : Ridley,Christopher L

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<td>Job: 041420 - Nurse Aide</td>
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<td>Salary Grade: N02</td>
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<td>Compensation: $30,570.15(A)</td>
<td>$9.32(H)</td>
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29. Employee : Villicana,Lizbeth

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<td>Job: 041420 - Nurse Aide</td>
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<td>Salary Grade: N02</td>
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<td>10/31/2018</td>
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COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/02/2019

Promotions

30. Employee : Brandt, Alison
               Proposed                          Current
               Department : 478210 - Nursing
               Job        : 030653 - Nutrition Education Coord
               Salary Grade: N08
               Compensation: $43,039.36(A)
               Effective Date: 05/11/2019

31. Employee : Burgos-Lebron, Alexa S
               Proposed                          Current
               Department : 451145 - Children, Youth and Families
               Job        : 048563 - Casework Specialist
               Salary Grade: T06
               Compensation: $40,085.95(A)
               Effective Date: 05/11/2019

32. Employee : Ditan, Jose Ricardo
               Proposed                          Current
               Department : 090100 - Dept of Computing Info Service
               Job        : 020452 - Application Developer
               Salary Grade: N10
               Compensation: $59,874.88(A)
               Effective Date: 05/11/2019

33. Employee : Kern, Melissa P
               Proposed                          Current
               Department : 461210 - Pocopson Nursing Care
               Job        : 041420 - Nurse Aide
               Salary Grade: N02
               Compensation: $30,570.15(A)
               Effective Date: 05/11/2019
### Promotions

34. **Employee**: Schurr, Kirsten  
**Proposed**  
- **Department**: 126000 - Clerk of Courts  
- **Job**: 010480 - Deputy Clerk Of Courts  
- **Salary Grade**: E05  
- **Compensation**: $52,390.52 (A)  
- **Effective Date**: 05/11/2019  

35. **Employee**: Zimmerman, Patricia L  
**Proposed**  
- **Department**: 461110 - Pocopson Nurse Administration  
- **Job**: 020110 - Director Of Nursing  
- **Salary Grade**: E08  
- **Compensation**: $90,879.36 (A)  
- **Effective Date**: 05/11/2019
### End of Employment

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<td>Cellucci, Alicia M</td>
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<td>Clarke, Kyshma J</td>
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<tr>
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<td>Flagg, Shamirah J</td>
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<td>Fuentes-Montesino, Beatriz</td>
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<td>Gallisdorfer, Jordan J</td>
<td>124102 - Dist Court 15-1-02 West Chestr</td>
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End of Employment

46. Employee : Kowalski, Zachary F  
Department : 461210  - Pocopson Nursing Care  
Job : 040262  - LPN  
Effective Date : 04/16/2019

47. Employee : Loro, Danielle M  
Department : 461210  - Pocopson Nursing Care  
Job : 041420  - Nurse Aide  
Effective Date : 04/16/2019

48. Employee : McGinley, Caitlin E  
Department : 465100  - Pocopson Food & Dietary  
Job : 351670  - Dietary Aide  
Effective Date : 04/15/2019

49. Employee : Neiman, Jason L  
Department : 210000  - Chester County Prison  
Job : 040920  - Correctional Officer I  
Effective Date : 04/16/2019

50. Employee : Pryor, Maya Nicole  
Department : 453205  - Chester County Youth Center  
Job : 806210  - Youth Center Officer  
Effective Date : 05/04/2019

51. Employee : White, Kerry J  
Department : 465100  - Pocopson Food & Dietary  
Job : 351670  - Dietary Aide  
Effective Date : 05/02/2019
Retirements

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COUNTY OF CHESTER
Finance Agenda
Commissioners’ Meeting, May 2, 2019

1. Budget Change 08-19

2. Vouchers as submitted by the Controller
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To budget for the first increment of the State / Local Internship Program (SLIP) grant.

To budget for the second increment of the State / Local Internship Program (SLIP) grant.

To budget additional funding for District Attorney/Detective space modifications at the Justice Center.