



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

May 2, 2019

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

- Executive Session – The Board of Commissioners met in Executive Session on Wednesday, May 1, 2019 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

5. PUBLIC COMMENT ON AGENDA

6. OLD BUSINESS

a. Bid Award

The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bid.

7. NEW BUSINESS

a. Resolution 17-19

Resolution of the Chester County Commissioners opposing changes to the Medical Assistance Transportation Program

b. Resolution 18-19

Resolution of the Chester County Commissioners appointing an Advisory Group to review and advise the Chester County Commissioners and Coroner concerning choices on the design and construction of a dedicated space for forensic investigations

c. Contracts

d. Grants

8. **PERSONNEL MATTERS**
 - a. **Human Resources Agenda**
9. **FINANCIAL MATTERS**
 - a. **Finance Agenda**
10. **PUBLIC COMMENT**
11. **ADJOURNMENT**



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COMMISSIONERS' MEETING MINUTES

April 17, 2019

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 1:00 PM on April 17, 2019 in the Commissioners' Boardroom. Due to the absence of the Chairman of the Board of Commissioners, Vice Chairman Kathi Cozzone presided with Commissioner Terence Farrell in attendance. Chairman Kichline was unable to attend.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Vice Chairman Cozzone asked intern Alex Mann to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Vice Chairman Cozzone announced that the Board of Commissioners met in Executive Session on Tuesday, April 16, 2019 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on April 4, 2019. Vice Chairman Cozzone seconded the motion. Motion carried to approve the minutes from the April 4, 2019 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on the Agenda.

PUBLIC COMMENT

6. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

7. NEW BUSINESS

NEW BUSINESS

a. Resolution 15-19

Vice Chairman Cozzone made a motion to approve Resolution 15-19 declaring that it is desirable for the health, safety and welfare of the residents of the County of Chester for the Chester County Health and Education Facilities Authority to undertake a project involving the issuance of Chester County Health and Education Facilities Authority Health System Revenue Bonds (Main Line Health System), Series 2019 and to undertake other projects involving Main Line Health System; approving the project under Section 147(f) of the Internal Revenue Code of 1986, as amended; and repealing all prior inconsistent ordinances and resolutions. Commissioner Farrell seconded the motion. Motion carried to approve Resolution 15-19.

Resolution 15-19

b. Resolution 16-19

Commissioner Farrell made a motion to approve Resolution 16-19 delegating signatory authority concerning the execution of certain Commonwealth of Pennsylvania and federal grant documents to the Executive Director of the Chester County Planning Commission or authorized designee. Vice Chairman Cozzone seconded the motion. Motion carried to approve resolution 16-19.

Resolution 16-19

c. **Authorities, Boards and Commissions**

Following a motion made by Vice Chairman Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved the following appointments:

Chester County Office of Aging Citizens' Advisory Council

Appoint F. Russell Mitman for a term ending 6/30/2022

Chester County Children, Youth and Families Advisory Committee

Appoint Su Carroll Kenderline for a term ending 6/30/2022

Chester County Workforce Development Board

Appoint Marybeth Ferguson for a term ending 6/30/2022

**Authorities, Boards
and Authorities**

d. **Contracts**

Commissioner Farrell made a motion to approve the Contracts Agenda. Vice Chairman Cozzone seconded the motion. Motion carried to approve the Contracts Agenda.

Contracts

e. **Grants**

Vice Chairman Cozzone made a motion to approve the Grants Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Grants Agenda.

Grants

8. **PERSONNEL MATTERS**

PERSONNEL

a. **Human Resources Agenda**

Commissioner Farrell made a motion to approve the Human Resources Agenda. Vice Chairman Cozzone seconded the motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**

FINANCE

a. **Finance Agenda**

Vice Chairman Cozzone made a motion to approve the Finance Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 07-19
- Vouchers as submitted by the Controller

10. **PUBLIC COMMENT**

There was no public comment.

**PUBLIC
COMMENT**

11. **ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Farrell which was seconded by Vice Chairman Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 1:05 PM.

ADJOURNMENT



**Taken by Paige Fenimore
On behalf of Chief Clerk Kara C. Rahn**

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 17-19**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS OPPOSING CHANGES TO
THE MEDICAL ASSISTANCE TRANSPORTATION PROGRAM**

WHEREAS, the Americans with Disabilities Act of 1990 mandates that in any area where fixed-bus route service is offered, door-to-door service to the elderly, the disabled and other people who cannot use or access, the regular bus service must also be offered; and

WHEREAS, most counties in Pennsylvania are responsible for the coordination of these paratransit services, which they either provide directly, or as Chester County does through its subcontractor, Rover Community Transport; and

WHEREAS, the Medical Assistance Transportation Program(hereinafter MATP) provides needed transportation to the most vulnerable members of our community which includes free trips to non-emergency medical appointments for individuals who qualify for Medical Transportation Assistance, including seniors and persons with disabilities; and

WHEREAS, Rover Community Transport conducts over 44,000 MATP related transports a year and MATP funding represents over 20% of the overall funding for the transit authority; and

WHEREAS, on June 22, 2018, the State Legislature, in the final hours of the passage of the state budget, adopted language into the Human Services Fiscal Code (HB 1677) directing the Department of Human Services (DHS) to provide the Medical Assistance Transportation Program (MATP) through a statewide or regional full-risk brokerage system and the measure was approved by the Governor the same day; and

WHEREAS, the original incentive for implementing a full-risk brokerage was the promise of additional federal funding for DHS of \$15 million statewide, however, additional analysis now shows the estimated cost to the Commonwealth will be significantly higher, resulting in zero savings realized and a significant additional financial burden placed on Pennsylvania taxpayers through other funding mechanisms that are already oversubscribed and adding additional layers to the delivery of MATP services; and

WHEREAS, across the state, MATP funding exceeds 30% of the shared ride/paratransit programs; and

WHEREAS, currently, Pennsylvania functions under a “coordinated system” which is a national model of efficiency and is illustrated in a recent Transportation Research Board report which shows our Commonwealth’s shared ride model is the third-lowest MATP cost nationally; and

WHEREAS, brokering MATP service will result in many MATP trips being removed from that coordinated system which will increase costs overall, reduce coordination which will result in a significant loss in service productivity and reduce the geographic service area and hours of service, meaning seniors and persons with disabilities will see a reduction in available service; and

WHEREAS, in Pennsylvania, DHS primarily contracts with counties who are responsible for managing MATP and delivering service to eligible persons either directly or through subcontractors; and most Counties use Pennsylvania’s public shared-ride transportation systems to manage and deliver this service; and

WHEREAS, the move to a brokered MATP service would take away local management over MATP and transfer jobs and funding to agencies outside of the Counties where the services are being provided thereby potentially turning the funding over to large statewide or even international corporations which have little interest in local concerns; and

WHEREAS, Rover Community Transport is anticipating a loss of local management over MATP services, constituents will experience a loss of continuity in who they work with to arrange for these critical and often life sustaining transportation services, a loss of efficiency as agencies outside the region will be managing customer calls, and overall cuts to funding and services (including local jobs) as the result of a move to a statewide or regional full-risk brokerage system,

WHEREAS, independent research indicates that removing MATP from the coordinated model will very likely result in the need to increase revenue from the remaining funding sources, including the MATP program, by increasing the cost to the Commonwealth by an estimated 23% or \$31.5 Million, and under the worst-case scenario where local transit providers would lose all MATP trips, the Commonwealth would experience a \$63.8 million increase in costs; and

NOW, THEREFORE, BE IT RESOLVED that the Chester County Board of Commissioners hereby oppose the changes being made to the Medical Assistance Transportation Program involving a transition to a statewide or regional full-risk brokerage system by the State Legislature and the Department of Human Services;

BE IT FURTHER RESOLVED that the Chester County Board of Commissioners previously sent letters of disapproval and will likewise submit this Resolution to Chester County’s legislative Representatives and State Senators, and provide copies to the Pennsylvania Department of Human Services and the Governor’s Office as well as regional Commissioners in an effort to respectfully request the Administration and General Assembly take steps to suspend the award of the RFA and consider taking action to study this issue further before initiating any changes.

COMMISSIONERS:

Michelle Kichline, Chair

ATTEST:

Kathi Cozzone, Commissioner

Kara C. Rahn, Chief Clerk

Terence Farrell, Commissioner

DATE: _____

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION 18-19**

Chester County Forensic Facility Advisory Group Charter

WHEREAS Chester County does not currently have a dedicated space for the Chester County Coroner's Office to conduct forensic investigations of decedents or a dedicated space for family members to view their loved ones who may have passed away. As the county population continues to grow, the need for a dedicated space has and will continue to be a significant gap. To assist in providing further review and advice to the Chester County Commissioners and the County Coroner concerning this subject and related issues, the Commissioners deem it prudent to authorize the creation of an appointed Chester County Forensic Facility Advisory Group by the authority of this Resolution.

WHEREAS the mission of the Chester County Forensic Facility Advisory Group is to provide strategic advice to the Chester County Board of Commissioners and the Chester County Coroner so they can make optimal choices on the design and construction of a dedicated space for forensic investigations.

WHEREAS members of the Advisory Group shall be appointed by the Chester County Board of Commissioners and the Chester County Coroner and shall be selected so as to represent the citizens, the Coroner's Office, the emergency responders, and the County. The Membership of the Advisory Group shall include:

- The Chester County Coroner (Chair),
- The Chief Deputy of the Chester County Coroner (Vice-Chair),
- One Forensic Pathologist,
- One Autopsy Assistant,
- One Investigator,
- One representative of Chester County's hospital community,
- One representative of the Chester County Funeral Directors Association,
- One representative and one alternate appointed by the President of the Chester County Association of Township Officials,
- One representative and one alternate appointed by the President of the Chester County Police Chiefs Association,
- One representative and one alternate appointed by the President of the Chester County Fraternal Order of Police,
- One representative and one alternate appointed by the President of the Chester County Emergency Medical Services Council, Inc.,
- The Director of the Department of Emergency Services,
- The Director of the Department of Facilities and Parks,
- One representative of the Chester County District Attorney's Office,
- The County Administrator,
- Others as may be approved by the Board of Commissioners and the Chester County Coroner, and
- Non-member Subject Matter Experts may be invited to the meetings by the Chair.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Chester County Commissioners, that the Chester County Board of Commissioners and County Coroner will appoint an Advisory Group as comprised above to review and advise the Chester County Commissioners and Coroner concerning choices on the design and construction of a dedicated space for forensic investigations.

IN WITNESS WHEREOF, the County of Chester hereby adopts and enacts this Resolution this 2nd of May, 2019.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Kara C. Rahn, Chief Clerk

DATE: _____

Resolution No. 18-19 authorizing the Chester County Commissioners to appoint an Advisory Group to review and advise the Commissioners and Coroner concerning choices on the design and construction of a dedicated space for forensic investigations.

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-MAY-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: RTM LLC Contract ID: 0018885	Contract	633,392.00	05-01-2019 06-30-2020	This contract provides for a Community Based Program for youth ages 10-18 years currently involved with Children, Youth and Families and the Juvenile Probation Office. CO: 20% ST: 75% FED: 5%
<u>Community Development</u>				
Vendor: Friends Assoc.Care & Protect of Children Contract ID: 0018525	Amendment	118,872.00	01-01-2019 06-30-2019	Amendment #1: This amendment increases funding for the Emergency Shelter Program. The cost associated with this amendment is funded by the Pennsylvania Department of Human Services Block Grant and the Housing Trust Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 80% FED: 20%
Vendor: Friends Assoc.Care & Protect of Children Contract ID: 0018526	Amendment	16,000.00	01-01-2019 06-30-2019	Amendment #1: This amendment increases funding for the Transition In Place Program. The cost associated with this amendment is funded by the Pennsylvania Department of Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Kennett Area Community Service Contract ID: 0018624	Amendment	0.00	01-01-2019 12-31-2019	Amendment #1: This amendment increases permanent housing performance based bonus incentives. The cost associated with this amendment is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Educational Data Systems, Inc. Contract ID: 0018878	Contract	262,000.00	04-01-2019 06-30-2020	This contract provides funding for the Workforce Innovation and Opportunity Act (WIOA) Dislocated Workers Program. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry. This supports Strategic Business Plan for Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
Vendor: North Star of Chester County Contract ID: 0018879	Contract	22,000.00	01-01-2019 12-31-2019	This contract provides funding for the Homeless Prevention Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-MAY-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Chester County OIC Inc. Contract ID: 0018880	Contract	30,000.00	01-01-2019 12-31-2019	This contract provides funding for the Certified Nursing Assistant Training Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Community, Youth & Women's Alliance Contract ID: 0018882	Contract	165,000.00	01-01-2019 12-31-2019	This contract provides funding for the Emergency Shelter and Case Management Program. The cost associated with this contract is provided by the Emergency Solutions and Community Service Block Grants. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
<u>Coroners Office</u>				
Vendor: Quincy Technology Solutions, Inc. Contract ID: 0018867	Contract	14,164.50	01-01-2019 12-31-2019	This contract renews Software Licensing and Support Services for the Forensic Information Management System. CO: 100% ST: 0% FED: 0%
<u>DCIS</u>				
Vendor: ePlus Technology, Inc. Contract ID: 0018877	Contract	99,900.00	02-18-2019 UNTIL COMPLETE	This contract provides Professional Services for technical assistance due to the malware incident. CO: 100% ST: 0% FED: 0%
Vendor: BTB Group LLC Contract ID: 0018889	Contract	1,613,600.00	05-02-2019 UNTIL COMPLETE	This contract provides for development and implementation of an Information Security Program to enhance the County's existing information security capabilities. CO: 100% ST: 0% FED: 0%
<u>Drug and Alcohol Services</u>				
Vendor: Steber, Sara-Ann Contract ID: 0018865	Contract	15,000.00	01-01-2019 09-29-2019	This contract provides funding to support the Pennsylvania Department of Drug and Alcohol Program's Prevention Needs and Resource Assessment. CO: 0% ST: 0% FED: 100%
<u>Facilities Management</u>				
Vendor: McCormick Taylor, Inc. Contract ID: 0014845	Amendment	9,500.00	05-02-2019 UNTIL COMPLETE	Amendment #2: This amendment provides Traffic Engineering and Administrative Services associated with modifications and design of minor improvements to the Pedestrian Crosswalk at the Justice Center. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-MAY-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Facilities Management</u>				
Vendor: SSM Group Inc Contract ID: 0018881	Contract	56,878.00	05-02-2019 UNTIL COMPLETE	This contract provides Park Design Consultant Services to complete design/engineering services, permitting and bid package preparation for construction of the Cedar Knoll Road Trailhead Improvement Project at Hibernia County Park in West Brandywine Township. This is a result of Request for Proposals #1810-01. CO: 100% ST: 0% FED: 0%
Vendor: Patterhn Ives LLC Contract ID: 0018883	Contract	31,560.00	05-02-2019 UNTIL COMPLETE	This contract provides Consulting Services for Phase II of the Cast Iron Column Preservation Project at the Historic Courthouse. Work to include analysis of information provided by the structural engineers and forensic consultant, preparation of bid documents and construction administration for the duration of the project. CO: 100% ST: 0% FED: 0%
Vendor: Keast & Hood Co Contract ID: 0018886	Contract	10,750.00	05-02-2019 UNTIL COMPLETE	This contract provides Structural Engineering Services for repair of the Portico Columns at the Historic Courthouse. CO: 100% ST: 0% FED: 0%
Vendor: Shainline, William H Contract ID: 0018888	Contract	18,800.00	05-02-2019 UNTIL COMPLETE	This contract provides Construction Support Services for the Cast Iron Column Preservation Project at the Historic Courthouse. CO: 100% ST: 0% FED: 0%
Vendor: Architectural Testing Inc Contract ID: 0018890	Contract	13,000.00	05-02-2019 UNTIL COMPLETE	This contract provides Forensic Consulting Services for the Cast Iron Column Preservation Project at the Historic Courthouse. CO: 100% ST: 0% FED: 0%
<u>Finance Department</u>				
Vendor: Francis A. Hall, Inc. Contract ID: 0013784	Amendment	150,000.00	01-01-2018 12-31-2020	Amendment #2: This amendment extends Brokerage/Consultant Services for Years 2018, 2019 and 2020 and acknowledges Consultant's name change to AssuredPartners of New Jersey, LLC trading as Francis Hall Insurance Services. CO: 100% ST: 0% FED: 0%
<u>Managed Behavioral Healthcare</u>				
Vendor: Drexel Univ College of Medicine Behavior Contract ID: 0018850	Contract	35,150.00	04-01-2019 12-31-2019	This contract renews HealthChoices Network Training Services for community providers. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 02-MAY-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Solicitors</u> Vendor: Buckley, Brion, McGuire & Morris, LLP Contract ID: 0018892	Contract	0.00	04-01-2019 UNTIL COMPLETE	This contract provides for litigation services regarding permanent easements at the Chester County Library and Chester Valley Trail for the Mariner East 2 pipeline project. CO: 100% ST: 0% FED: 0%

Number of Contracts: **21**

AGENDA ITEMS - GRANTS
May 2, 2019

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Community Development</u>			
PA Department of Labor & Industry Contract/Award - Renewal 116-490000-331212-48400007-4900006-FY2017	\$ 9,193.12	07/01/2016 06/30/2019	State/Local Internship Program (SLIP) Grant (1st. Increment) No New Positions - No County Match Federal Funding = \$ 9,193.12
PA Department of Labor & Industry Contract/Award - Renewal 116-490000-331212-48400007-4900006-FY2018	\$ 19,699.72	07/01/2018 06/30/2021	State/Local Internship Program (SLIP) Grant (2nd. Increment) No New Positions - No County Match Federal Funding = \$19,699.72
U.S. Department of Housing & Urban Development Contract/Award - Amendment	\$ 601,576 increase	04/01/2019 11/30/2020	Continuum of Care Program - FY 2018 Master Scope of Work No New Positions - No County Match Federal Funding = \$601,576
<u>Emergency Services</u>			
PA Emergency Management Agency (PEMA) Application/ Renewal 001-251400-331231-14200500-2510002-FY2018	\$ 128,287	10/01/2019 09/30/2022	Hazardous Materials Emergency Preparedness (HMEP) FY 2020-2022 No New Positions - County Match = \$32,071 Federal Funding = \$128,287

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/02/2019Hires and Rehires

1. Employee : Brown, Timothy B
Department : 251310 - ES Law Enforcement
Job : 240202 - E S Instructor
Salary Grade :
Compensation : \$ 20.00(H)
Effective Date : 05/13/2019
2. Employee : Buck, Stacey L
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : N08
Compensation : \$ 47,650.72(A)
Effective Date : 05/13/2019
3. Employee : Bussey, Shawn L
Department : 451145 - Children, Youth and Families
Job : 048559 - GPS Specialist
Salary Grade : T04
Compensation : \$ 34,054.80(A)
Effective Date : 05/06/2019
4. Employee : Dunlap, Christopher B
Department : 251200 - Public Safety Communications
Job : 240200 - Telecommunicator III
Salary Grade :
Compensation : \$ 21.40(H)
Effective Date : 05/29/2019
5. Employee : Jenkins, J'Nea K
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 05/06/2019
6. Employee : Kokaz-Roy, Marlen N
Department : 090100 - Dept of Computing Info Service
Job : 020272 - Database Adm-GIS Tech Architct
Salary Grade : N13
Compensation : \$105,000.00(A)
Effective Date : 05/20/2019
7. Employee : Lenzi, Patrick N
Department : 120000 - Court Administration
Job : 020346 - Court IT Administrator
Salary Grade : E07
Compensation : \$ 66,000.00(A)
Effective Date : 05/06/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/02/2019Hires and Rehires

8. Employee : McCarthy,Christopher J
Department : 251310 - ES Law Enforcement
Job : 240202 - E S Instructor
Salary Grade :
Compensation : \$ 20.00(H)
Effective Date : 05/06/2019
9. Employee : Moore,Tiffany A
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 05/06/2019
10. Employee : Presley,Iyanna A
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 05/06/2019
11. Employee : Robertshaw,Graham B
Department : 451145 - Children, Youth and Families
Job : 048563 - Casework Specialist
Salary Grade : T06
Compensation : \$ 38,177.10(A)
Effective Date : 05/06/2019
12. Employee : Sanabria,Gabriel A
Department : 090100 - Dept of Computing Info Service
Job : 801060 - General Clerk
Salary Grade :
Compensation : \$ 10.00(H)
Effective Date : 05/20/2019
13. Employee : Simmers,Michelle
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Salary Grade : U04
Compensation : \$ 41,804.00(A)
Effective Date : 05/20/2019
14. Employee : Simpkins,Keith D
Department : 251310 - ES Law Enforcement
Job : 240202 - E S Instructor
Salary Grade :
Compensation : \$ 20.00(H)
Effective Date : 05/06/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/02/2019

Hires and Rehires

- 15. Employee : Snowden,Limar J
Department : 465100 - Pocopson Food & Dietary
Job : 351670 - Dietary Aide
Salary Grade :
Compensation : \$ 11.11(H)
Effective Date : 05/13/2019

- 16. Employee : Spurlock,Thomas G
Department : 251310 - ES Law Enforcement
Job : 240202 - E S Instructor
Salary Grade :
Compensation : \$ 20.00(H)
Effective Date : 05/06/2019

- 17. Employee : Villalva,Noemi
Department : 478210 - Nursing
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 28,532.14(A)
Effective Date : 05/13/2019

- 18. Employee : Virgilio,Joseph R
Department : 251310 - ES Law Enforcement
Job : 240202 - E S Instructor
Salary Grade :
Compensation : \$ 20.00(H)
Effective Date : 05/06/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/02/2019

Transfers

19.	Employee	: Baldwin, Jacqueline M		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	: 05/11/2019		12/19/2018
20.	Employee	: Bowman, Markia D		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	: 05/11/2019		12/19/2018
21.	Employee	: Claxton, Jamie L		
		<u>Proposed</u>		<u>Current</u>
	Department	: 589100 - Chester County Library		589000
	Job	: 030350 - Librarian II		605190
	Salary Grade	: E02		
	Compensation	: \$ 40,096.42(A)		\$ 18.54(H)
	Effective Date	: 05/11/2019		03/30/2019
22.	Employee	: Cruz, Ashley N		
		<u>Proposed</u>		<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	: 05/11/2019		01/28/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 05/02/2019

Transfers

23.	Employee	: Davis, Jada M		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	: 05/11/2019		01/28/2019
24.	Employee	: Harniman-Crangle, Jennifer E		
			<u>Proposed</u>	<u>Current</u>
	Department	: 451141 - Mental Hlth/Intel & Dev Disabl		451141
	Job	: 030137 - Quality Improvement Specialist		030198
	Salary Grade	: E03		E06
	Compensation	: \$ 54,819.32(A)		\$ 62,331.79(A)
	Effective Date	: 05/11/2019		03/30/2019
25.	Employee	: Horvath, Kearstin E		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	: 05/11/2019		02/27/2019
26.	Employee	: Kuhn, Nickii L		
			<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care		461212
	Job	: 041420 - Nurse Aide		351650
	Salary Grade	: N02		91
	Compensation	: \$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	: 05/11/2019		12/19/2018

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Transfers

27.	Employee	:	Pechin, Kayla L		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N02		91
	Compensation	:	\$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	:	05/11/2019		02/27/2019
28.	Employee	:	Ridley, Christopher L		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N02		91
	Compensation	:	\$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	:	05/11/2019		01/28/2019
29.	Employee	:	Villicana, Lizbeth		
			<u>Proposed</u>		<u>Current</u>
	Department	:	461210 - Pocopson Nursing Care		461212
	Job	:	041420 - Nurse Aide		351650
	Salary Grade	:	N02		91
	Compensation	:	\$ 30,570.15(A)		\$ 9.32(H)
	Effective Date	:	05/11/2019		10/31/2018

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Promotions

30.	Employee	: Brandt,Alison	
		<u>Proposed</u>	<u>Current</u>
	Department	: 478210 - Nursing	478210
	Job	: 030653 - Nutrition Education Coord	030651
	Salary Grade	: N08	N05
	Compensation	: \$ 43,039.36(A)	\$ 37,658.90(A)
	Effective Date	: 05/11/2019	03/30/2019
31.	Employee	: Burgos-Lebron,Alexa S	
		<u>Proposed</u>	<u>Current</u>
	Department	: 451145 - Children, Youth and Families	451145
	Job	: 048563 - Casework Specialist	048560
	Salary Grade	: T06	T04
	Compensation	: \$ 40,085.95(A)	\$ 36,830.27(A)
	Effective Date	: 05/11/2019	03/30/2019
32.	Employee	: Ditan,Jose Ricardo	
		<u>Proposed</u>	<u>Current</u>
	Department	: 090100 - Dept of Computing Info Service	095000
	Job	: 020452 - Application Developer	041075
	Salary Grade	: N10	N03
	Compensation	: \$ 59,874.88(A)	\$ 32,841.23(A)
	Effective Date	: 05/11/2019	03/30/2019
33.	Employee	: Kern,Melissa P	
		<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care	461210
	Job	: 041420 - Nurse Aide	041646
	Salary Grade	: N02	N27
	Compensation	: \$ 30,570.15(A)	\$ 22,320.46(A)
	Effective Date	: 05/11/2019	03/30/2019

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Promotions

34.	Employee	:	Schurr, Kirsten	
			<u>Proposed</u>	<u>Current</u>
	Department	:	126000 - Clerk of Courts	014000
	Job	:	010480 - Deputy Clerk Of Courts	040843
	Salary Grade	:	E05	N06
	Compensation	:	\$ 52,390.52(A)	\$ 38,942.94(A)
	Effective Date	:	05/11/2019	03/30/2019
35.	Employee	:	Zimmerman, Patricia L	
			<u>Proposed</u>	<u>Current</u>
	Department	:	461110 - Pocopson Nurse Administration	461210
	Job	:	020110 - Director Of Nursing	030061
	Salary Grade	:	E08	E06
	Compensation	:	\$ 90,879.36(A)	\$ 69,010.00(A)
	Effective Date	:	05/11/2019	03/30/2019

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36. Employee : Bruzzone, Ana V
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048460 - EI Service Coordinator
Effective Date : 04/06/2019
37. Employee : Burack, Brian D
Department : 129000 - District Attorney
Job : 020261 - Attorney III
Effective Date : 05/04/2019
38. Employee : Cellucci, Alicia M
Department : 461110 - Pocopson Nurse Administration
Job : 020110 - Director Of Nursing
Effective Date : 05/31/2019
39. Employee : Clarke, Kyshma J
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 05/04/2019
40. Employee : Collins, John P
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 04/18/2019
41. Employee : Dinvil, Joanne
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Effective Date : 04/22/2019
42. Employee : Flagg, Shamirah J
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 04/22/2019
43. Employee : Fuentes-Montesino, Beatriz
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048461 - ID Support Coordinator
Effective Date : 05/03/2019
44. Employee : Gallisdorfer, Jordan J
Department : 124102 - Dist Court 15-1-02 West Chestr
Job : 041150 - D J Clerk I
Effective Date : 05/18/2019
45. Employee : John, Nia A
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 04/22/2019

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End of Employment

- 46. Employee : Kowalski, Zachary F
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Effective Date : 04/16/2019

- 47. Employee : Loro, Danielle M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 04/16/2019

- 48. Employee : McGinley, Caitlin E
Department : 465100 - Pocopson Food & Dietary
Job : 351670 - Dietary Aide
Effective Date : 04/15/2019

- 49. Employee : Neiman, Jason L
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 04/16/2019

- 50. Employee : Pryor, Maya Nicole
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 05/04/2019

- 51. Employee : White, Kerry J
Department : 465100 - Pocopson Food & Dietary
Job : 351670 - Dietary Aide
Effective Date : 05/02/2019

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Retirements

- 52. Employee : Irwin, Joseph B
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 05/11/2019

- 53. Employee : Simmons, Tove B
Department : 097000 - Veterans' Affairs
Job : 041120 - SSS III
Effective Date : 06/08/2019

COUNTY OF CHESTER
Finance Agenda
Commissioners' Meeting, May 2, 2019

1. Budget Change 08-19
2. Vouchers as submitted by the Controller

Amendment
Budget Changes
2019
BC - 08

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
02-May-2019	District Attorney	001	129000	351190	98700830	1290001		\$ 3,105.00	Other Court Fines	To adjust budget for sale of vehicle	Net Change +\$3,105
		001	129000	420000	98700830	1290001		\$ 3,105.00	Materials and Services		
To record sale of vehicle.											
02-May-2019	Community Development	116	490000	331212	48400007	4900006	FY2017	\$ 9,194.00	Federal-Labor and Industry	To align budget with anticipated revenue and expenditures	Net Change +\$9,194
		116	492200	420000	48400007	4900006	FY2017	\$ 9,194.00	Materials and Services		
To budget for the first increment of the State / Local Internship Program (SLIP) grant.											
02-May-2019	Community Development	116	490000	331212	48400007	4900006	FY2018	\$ 19,700.00	Federal-Labor and Industry	To align budget with anticipated revenue and expenditures	Net Change +\$19,700
		116	492200	420000	48400007	4900006	FY2018	\$ 19,700.00	Materials and Services		
To budget for the second increment of the State / Local Internship Program (SLIP) grant.											
02-May-2019	Capital Improvement	357	129000	471500	80800214	3570001		\$ 20,000.00	Building Improvements	To align budget with anticipated expenditures.	No Net Change
		357	000000	499999	00000000	3570001		\$ (20,000.00)	Unappropriated		
To budget additional funding for District Attorney/Detective space modifications at the Justice Center.											