



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

April 17, 2019

1. **CALL MEETING TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENTS**

- Executive Session – The Board of Commissioners met in Executive Session on Tuesday, April 16, 2019 to discuss personnel and legal matters.

4. **MINUTES OF PREVIOUS MEETING**

5. **PUBLIC COMMENT ON AGENDA**

6. **OLD BUSINESS – There are no items of old business.**

7. **NEW BUSINESS**

a. **Resolution 15-19**

Resolution of the Chester County Commissioners declaring that it is desirable for the health, safety and welfare of the residents of the County of Chester for the Chester County Health and Education Facilities Authority to undertake a project involving the issuance of Chester County Health and Education Facilities Authority Health System Revenue Bonds (Main Line Health System), Series 2019 and to undertake other projects involving Main Line Health System; approving the project under Section 147(f) of the Internal Revenue Code of 1986, as amended; and repealing all prior inconsistent ordinances and resolutions

b. **Resolution 16-19**

Resolution of the Chester County Commissioners delegating signatory authority concerning the execution of certain Commonwealth of Pennsylvania and federal grant documents to the Executive Director of the Chester County Planning Commission or authorized designee

c. Authorities, Boards and Commissions

It is recommended that the Board of Commissioners approve the attached appointments

d. Contracts

e. Grants

8. PERSONNEL MATTERS

a. Human Resources Agenda

9. FINANCIAL MATTERS

a. Finance Agenda

10. PUBLIC COMMENT

11. ADJOURNMENT



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COMMISSIONERS' MEETING MINUTES

April 4, 2019

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:02 AM on April 4, 2019 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Donna Walton from the Sheriff's department to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, April 2, 2019 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on March 20, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the March 20, 2019 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on the Agenda.

PUBLIC COMMENT

6. OLD BUSINESS

OLD BUSINESS

a. Bid Awards

Commissioner Cozzone made a motion to approve the bid awards on the agenda. Commissioner Farrell seconded the motion. Motion carried to approve the bids for the following:

Bid Awards

Janitorial Supplies, Bid #015902-1332A

Pyramid School Products	\$ 3,046.30
General Chemical & Supply Inc.	\$ 1,714.85
Fordion Packaging Ltd.	\$ 4,095.00
Interboro Packaging Corp.	\$ 133.30
Cooper Friedman Electric Supply	\$ 745.25
Office Basics	\$ 42,020.80
Imperial Bag & Paper Company LLC	\$ 12,921.64

7. NEW BUSINESS

NEW BUSINESS

a. Resolution 14-19

Commissioner Farrell made a motion to approve Resolution 14-19 approving a letter of adjustment for the Non-Federal-Aid Bridge Project reimbursement agreement and authorizing signature authority. Commissioner Cozzone seconded the motion. Motion carried to approve Resolution 14-19.

Resolution 14-19

b. Authorization to Bid

Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board unanimously approved the following Authorizaton to Bid:

- **Pocopson Home Exterior Painting**

Authorization to Bid

c. Contracts

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

Contracts

d. Grants

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

Grants

8. PERSONNEL MATTERS

PERSONNEL

a. Human Resources Agenda

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 06-19
- Transition Services Agreement
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

11. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Cozzone which was seconded by Commissioner Farrell. Motion carried to adjourn the meeting. Meeting adjourned at 10:04 AM.

ADJOURNMENT



**Taken by Paige Fenimore
On behalf of Chief Clerk Kara C. Rahn**

**BOARD OF COUNTY COMMISSIONERS
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION No. 15-19

Adopted April 17, 2019

A RESOLUTION DECLARING THAT IT IS DESIRABLE FOR THE HEALTH, SAFETY AND WELFARE OF THE RESIDENTS OF THE COUNTY OF CHESTER FOR THE CHESTER COUNTY HEALTH AND EDUCATION FACILITIES AUTHORITY TO UNDERTAKE A PROJECT INVOLVING THE ISSUANCE OF CHESTER COUNTY HEALTH AND EDUCATION FACILITIES AUTHORITY HEALTH SYSTEM REVENUE BONDS (MAIN LINE HEALTH SYSTEM), SERIES 2019 AND TO UNDERTAKE OTHER PROJECTS INVOLVING MAIN LINE HEALTH SYSTEM; APPROVING THE PROJECT UNDER SECTION 147(f) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED; AND REPEALING ALL PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS.

The following recitals are a part of this Resolution.

A. Main Line Health System (the “Corporation”) has requested the Chester County Health and Education Facilities Authority (the “Authority”) to approve a financing which will include, pursuant to the provisions of the Municipality Authorities Act, Act 22 of 2001, 53 Pa.C.S. §5601 et seq., as amended (the “Authorities Act”), the issuance of the Authority’s Health System Revenue Bonds (Main Line Health System), Series 2019, in one or more series, in an aggregate principal amount not to exceed \$80,000,000 (collectively, the “2019 Bonds”).

B. The Corporation has asked the Authority to finance, together with other available funds of the Corporation, the costs of a project (the “Project”) consisting generally of the: (i) financing of a portion of the costs of acquiring, renovating, equipping and improving an administration building for health-related services located in Delaware County at 240 North Radnor Chester Road, Radnor, Pennsylvania; (ii) refunding of a portion of the Authority’s Health System Revenue Bonds (Jefferson Health System), Series 2010A; and (iii) payment of the costs of issuance of the 2019 Bonds.

C. The Authorities Act authorizes the financing of the Project for the Corporation and with respect to the Project, and certain other projects, requires that “each municipality organizing an Authority . . . shall declare by resolution or ordinance that it is desirable for the health, safety and welfare of the people in the area served by such facilities to have such facilities . . . financed through (the) Authority.” 53 P.S. §5607(B)(2)(IV).

D. Pursuant to the Authorities Act, the Corporation and the Authority have requested the Board of County Commissioners of the County of Chester, Pennsylvania (the “Board of County Commissioners”) to declare, by this resolution, that the Project is desirable for the health, safety and welfare of the people in the area served by the Corporation.

E. Section 147(f) of the Internal Revenue Code of 1986, as amended, 26 U.S.C. §147(f) (the “Code”), requires that the applicable elected representatives of the governmental unit on behalf of which bonds are issued and of each governmental unit having jurisdiction over the area in which any facility is located, approve bonds after a public hearing in order for a private activity bond to be a qualified bond under the Code.

F. The Board of County Commissioners constitutes the appropriate elected representatives for the purposes of giving Section 147(f) approvals.

G. On April 8, 2019, the Authority held a hearing in compliance with Section 147(f) pursuant to public notice.

H. The Authority approved the Project and the 2019 Bonds on April 8, 2019.

Pursuant to Section 147(f) of the Code, the Corporation and the Authority have requested the Board of County Commissioners to approve the issuance of the 2019 Bonds.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Chester, Pennsylvania as follows:

SECTION 1. It is hereby determined and declared pursuant to the Authorities Act that it is desirable for the health, safety and welfare of the people in the area served by the Corporation for the Authority to undertake the financing of the Project through the issuance of the 2019 Bonds in an aggregate principal amount not to exceed \$80,000,000.

SECTION 2. The issuance of the 2019 Bonds and the financing of the Project are hereby approved.

SECTION 3. The foregoing determination, declaration and approval are for the purposes of the applicable provisions of the Authorities Act and the Code and do not constitute approval for any permit, license or zoning required for the construction or occupancy of any facilities to be financed or refinanced as part of the Project.

SECTION 4. The adoption of this Resolution is not a pledge of any revenues or security by the County of Chester. Neither the credit nor the taxing power of the County of Chester, the Commonwealth of Pennsylvania, or any political subdivision, agency or instrumentality thereof is pledged for payment of the 2019 Bonds.

SECTION 5. All actions of this Board of County Commissioners taken in conformity with the intents and purposes of this Resolution are ratified, confirmed and approved in all respects.

SECTION 6. This Resolution shall take effect immediately. All prior ordinances or resolutions or portions thereof inconsistent herewith are hereby repealed.

RESOLVED AND ADOPTED this 17th day of April, 2019 at a regular meeting of the Board of County Commissioners of the County of Chester, Pennsylvania.

THE COUNTY OF CHESTER

By: _____
Michele Kichline
Chair, Board of County Commissioners

Kathi Cozzone
County Commissioner

Terence Farrell
County Commissioner

Attest:

By: _____
Kara C. Rahn
Chief Clerk

This is to certify that the foregoing Resolution is a true and correct copy of the Resolution adopted by the Board of Commissioners of the County of Chester, Pennsylvania at its meeting held the 17th day of April, 2019.

Karen C. Rahn
Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 16-19**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS
DELEGATING SIGNATORY AUTHORITY CONCERNING THE EXECUTION OF
CERTAIN COMMONWEALTH OF PENNSYLVANIA AND FEDERAL GRANT
DOCUMENTS TO THE EXECUTIVE DIRECTOR OF THE CHESTER COUNTY
PLANNING COMMISSION OR AUTHORIZED DESIGNEE**

WHEREAS, the Chester County Commissioners, pursuant to the authority provided under the County Code, specifically 16 P.S. §1701 and 1801, are vested with and otherwise are responsible for the management and administration of County fiscal affairs and are the sole contractors for the County; and

WHEREAS, on some occasions, largely dependent upon statute, rule, regulation or by administrative necessity, it is required or otherwise beneficial for the Commissioners to delegate and authorize County Department heads and authorized designees with the authority to execute documents in furtherance and effectuation of certain programs, initiatives, grant and/or contractual obligations; and

WHEREAS, the Chester County Planning Commission participates in the procurement of certain Commonwealth and Federal grants which requires the execution of documentation in furtherance of seeking said grants; and

WHEREAS, certain Commonwealth agencies, as well as Federal agencies, have indicated that each will be requiring County submission/approval of grants through the Commonwealth eGrants system and Grants.gov system to be made electronically and as a result must be executed electronically; and

WHEREAS, these governmental entities have indicated that each will accept a delegation of signatory authority involving said grant applications and permit the execution of said grant applications by, in this case, the Executive Director of the Chester County Planning Commission or approved designee;

NOW THEREFORE, IT IS HEREBY RESOLVED by the Chester County Commissioners, that the Executive Director of the Chester County Planning Commission, and/or an authorized designee, are hereby authorized to electronically execute any Commonwealth and Federal Grant application documents as required in the furtherance of securing certain grants on behalf of the County of Chester, Pennsylvania.

IN WITNESS WHEREOF, the County of Chester, hereby adopts and enacts this Resolution this day of , 2019.

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Kara C. Rahn, Chief Clerk

Resolution No. authorizing Executive Director/Designee Planning Commission Signatory Authority/electronically re: State and Federal Grant documents.

Authorities, Boards and Commissions Appointments

April 17, 2019

Chester County Office of Aging Citizens' Advisory Council

Appoint F. Russell Mitman for a term ending 6/30/2022

Chester County Children, Youth and Families Advisory Committee

Appoint Su Carroll Kenderline for a term ending 6/30/2022

Chester County Workforce Development Board

Appoint Marybeth Ferguson for a term ending 6/30/2022

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 17-APR-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Berrios, Estefani Elizabeth Gonzalez Contract ID: 0018856	Contract	9,000.00	01-01-2019 06-30-2019	This contract provides for a Facilitator for the Familias Unidas Program for Hispanic or English speaking families with children ages 12-17 years. CO: 5% ST: 95% FED: 0%
Vendor: Meza, Guadalupe Joanne Contract ID: 0018857	Contract	9,000.00	01-01-2019 06-30-2019	This contract provides for a Facilitator for the Familias Unidas Program for Hispanic or English speaking families with children ages 12-17 years. CO: 5% ST: 95% FED: 0%
Vendor: Demarco, Carol Contract ID: 0018858	Contract	9,000.00	01-01-2019 06-30-2019	This contract provides for a Facilitator for the Familias Unidas Program for Hispanic or English speaking families with children ages 12-17 years. CO: 5% ST: 95% FED: 0%
Vendor: Lara, Gabriela Baeza Contract ID: 0018859	Contract	9,000.00	01-01-2019 06-30-2019	This contract provides for a Facilitator for the Familias Unidas Program for Hispanic or English speaking families with children ages 12-17 years. CO: 5% ST: 95% FED: 0%
Vendor: Three Rivers Adoption Council Contract ID: 0018860	Contract	0.00	01-01-2019 06-30-2021	This contract provides Residential Foster Care and Adoption Services. CO: 20% ST: 75% FED: 5%
<u>Community Development</u>				
Vendor: Domestic Violence Center of Chester Co. Contract ID: 0018599	Amendment	0.00	01-01-2019 12-31-2019	Amendment #1: This amendment increases permanent housing performance-based bonus incentives for the Domestic Violence Center's Emergency Shelter Program. The cost associated with this amendment is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Domestic Violence Center of Chester Co. Contract ID: 0018851	Contract	15,000.00	01-01-2019 12-31-2019	This contract provides funding for the Domestic Violence Center's Emergency Shelter Program. The cost associated with this contract is funded by the Housing Trust Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 100% ST: 0% FED: 0%
Vendor: WC Atkinson Memorial Community Contract ID: 0018612	Amendment	0.00	01-01-2019 12-31-2019	Amendment #1: This amendment increases permanent housing performance-based bonus incentives for WC Atkinson Memorial Community Center's Emergency Shelter Program. The cost associated with this amendment is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 17-APR-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Good Samaritan Shelter, Inc. Contract ID: 0018613	Amendment	0.00	01-01-2019 12-31-2019	Amendment #1: This amendment increases permanent housing performance-based bonus incentives for Good Samaritan Shelter's Emergency Shelter Program. The cost associated with this amendment is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Chester County Economic Dev. Foundation Contract ID: 0018688	Amendment	1,500.00	11-01-2018 06-30-2019	Amendment #1: This amendment provides additional funding for Career Awareness and Preparation Activities for eligible Temporary Assistance for Needy Families Youth (TANF). The cost associated with this amendment is funded by the Pennsylvania Department of Human Services. This supports Strategic Business Plan Youth Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Human Services, Inc. Contract ID: 0018805	Amendment	75,000.00	01-01-2019 12-31-2019	Amendment #1: This amendment provides additional funding for the Continuum of Care Rapid Re-Housing Administration Program. The cost associated with this amendment is funded by the Emergency Solutions Grant, the Community Development Block Grant and the Human Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Human Services, Inc. Contract ID: 0018854	Contract	228,929.00	01-01-2019 12-31-2019	This contract provides funding for the Rapid Re-Housing Program. The cost associated with this contract is funded by the Pennsylvania Department of Commerce and Economic Development Emergency Solutions Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Kennett Area Community Service Contract ID: 0018847	Contract	50,000.00	01-01-2019 12-31-2019	This contract provides funding for the Homeless Prevention, Diversion and Rapid Rehousing Program. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Coatesville Area Public Library Contract ID: 0018849	Contract	454,121.00	01-01-2019 12-31-2020	This contract provides funding for building renovations at Coatesville Area Public Library. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 17-APR-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Community, Youth & Women's Alliance Contract ID: 0018853	Contract	0.00	01-01-2019 12-31-2019	This contract provides funding for permanent housing performance-based bonus incentives to the Community, Youth and Women's Alliance Emergency Shelter Program. The cost associated with this contract is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund (PHARE). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
<u>Controller's Office</u>				
Vendor: Kforce, Inc. Contract ID: 0018862	Contract	0.00	04-17-2019 OPEN ENDED	This contract provides Staffing Services for permanent placement of an Audit Manager for the Controller's Office. CO: 100% ST: 0% FED: 0%
<u>Court Administration</u>				
Vendor: Flanagan Jr, Joseph C. Contract ID: 0018861	Contract	26,598.72	05-01-2019 12-31-2019	This contract provides Conflict Counsel Legal Services for criminal cases. CO: 100% ST: 0% FED: 0%
<u>DCIS</u>				
Vendor: De Lage Landen Financial Services, Inc. Contract ID: 0018863	Contract	1,308,010.66	04-01-2019 04-01-2023	This Lease/Purchase agreement provides for replacement of outdated Cisco Server Infrastructure Equipment as per the Request for Quotation #KMS1901. CO: 100% ST: 0% FED: 0%
<u>Facilities Management</u>				
Vendor: USDA Contract ID: 0018855	Contract	0.00	04-17-2019 UNTIL COMPLETE	This contract provides Pest Surveillance and Treatment Services related to the control of Spotted Lanternfly at County parks and trails with no cost to the County. CO: 0% ST: 0% FED: 100%
<u>Human Resources</u>				
Vendor: Delta-T Group, Inc. Contract ID: 0018852	Contract	0.00	03-20-2019 OPEN ENDED	This contract provides Temporary Staffing Services to supply qualified Human Services personnel. CO: 100% ST: 0% FED: 0%
Vendor: Spinnaker Search Group, LLC Contract ID: 0018864	Contract	0.00	03-20-2019 UNTIL COMPLETE	This contract provides Temporary Staffing Services to supply an Interim Technology Executive for the Department of Information Services. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 17-APR-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u> Vendor: Royer-Greaves School For The Blind Contract ID: 0018836	Contract	0.00	03-01-2019 06-30-2019	This contract renews Residential and Community Habilitation Services. CO: 0% ST: 100% FED: 0%

Number of Contracts: **22**

AGENDA ITEMS - GRANTS
April 17, 2019

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Community Development</u>			
PA Dept. of Labor and Industry Contract/Award - New 116-490000-331212-47500003-4900005-FY 2018	\$ 150,000.00	10/01/2018 06/30/2021	Business Education Partnership (BEP) Grant No New Positions - No County Match Federal Funding = \$150,000
PA Dept. of Labor and Industry Contract/Award - Renewal 116-490000-331212-47210000-4900005-FY 2018	\$ 102,399.60	10/01/2018 06/30/2021	Additional Assistance Rapid Response Funding No New Positions - No County Match Federal Funding = \$102,399.60
<u>Emergency Services</u>			
PA Emergency Management Agency (PEMA) Contract/Award - Renewal 001-251400-332231-14200000-2510002-FY2018	\$ 30,937.00	07/01/2019 06/30/2020	Hazardous Materials Response Fund (HMRF) No New Positions - No County Match State Funding = \$30,937

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/17/2019Hires and Rehires

1. Employee : Barajas,Alejandria
Department : 478210 - Nursing
Job : 240783 - SSS III (PT)
Salary Grade :
Compensation : \$ 15.68(H)
Effective Date : 04/22/2019
2. Employee : Bennett,Sheleaya Jenae
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 04/15/2019
3. Employee : Clark,Shamira A
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 30,570.15(A)
Effective Date : 04/22/2019
4. Employee : Colburn,Stacy
Department : 478110 - Public Health Admin
Job : 020955 - Fiscal Coordinator
Salary Grade : E05
Compensation : \$ 52,390.52(A)
Effective Date : 05/20/2019
5. Employee : Cuddy,Beth A
Department : 461210 - Pocopson Nursing Care
Job : 030671 - Registered Nurse
Salary Grade : E05
Compensation : \$ 58,003.79(A)
Effective Date : 04/22/2019
6. Employee : Cummings,Katherine G
Department : 589300 - Henrietta Hankin Library
Job : 805100 - Library Assistant
Salary Grade :
Compensation : \$ 10.00(H)
Effective Date : 04/22/2019
7. Employee : Davenport,April S
Department : 451145 - Children, Youth and Families
Job : 048563 - Casework Specialist
Salary Grade : T06
Compensation : \$ 38,177.10(A)
Effective Date : 04/15/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/17/2019

Hires and Rehires

-
8. Employee : Dinvil, Joanne
 Department : 461212 - Pocopson Casual P/T Pool
 Job : 396970 - PRN
 Salary Grade : 249
 Compensation : \$ 33.00(H)
 Effective Date : 04/22/2019
9. Employee : Dufala, Matthew R
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : CO1
 Compensation : \$ 40,955.20(A)
 Effective Date : 04/22/2019
10. Employee : Flagg, Shamirah J
 Department : 451145 - Children, Youth and Families
 Job : 048560 - County Caseworker II
 Salary Grade : T04
 Compensation : \$ 34,054.80(A)
 Effective Date : 04/22/2019
11. Employee : Fonseca, Lazara
 Department : 251315 - Safety and Security
 Job : 841381 - Security Safety Operator - PT
 Salary Grade :
 Compensation : \$ 16.86(H)
 Effective Date : 04/22/2019
12. Employee : Greisler, Ronit
 Department : 589000 - Libraries P/T
 Job : 805100 - Library Assistant
 Salary Grade :
 Compensation : \$ 10.00(H)
 Effective Date : 04/04/2019
13. Employee : Harvey, Alyssa
 Department : 478310 - Environmental Health Protection
 Job : 240222 - Mosquito-borne Disease Ctrl Tech
 Salary Grade :
 Compensation : \$ 10.00(H)
 Effective Date : 06/03/2019
14. Employee : Henry, Christina
 Department : 478310 - Environmental Health Protection
 Job : 240222 - Mosquito-borne Disease Ctrl Tech
 Salary Grade :
 Compensation : \$ 10.00(H)
 Effective Date : 05/06/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/17/2019Hires and Rehires

15. Employee : Hilton, Destiny B
Department : 467100 - Pocopson Housekeeping
Job : 041710 - Housekeeper
Salary Grade : N27
Compensation : \$ 21,670.35(A)
Effective Date : 04/22/2019
16. Employee : Howard, Lakesha M
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,955.20(A)
Effective Date : 04/22/2019
17. Employee : Iwata, Jun
Department : 055000 - Controller
Job : 020364 - Audit Manager
Salary Grade : E06
Compensation : \$ 75,000.00(A)
Effective Date : 04/29/2019
18. Employee : Kennedy, Gilbert A
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,955.20(A)
Effective Date : 04/22/2019
19. Employee : Kilgore, Kryn E
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Salary Grade : N27
Compensation : \$ 21,670.35(A)
Effective Date : 04/22/2019
20. Employee : Mancini, Andrea J
Department : 120000 - Court Administration
Job : 041250 - Jury Clerk
Salary Grade : N03
Compensation : \$ 30,683.38(A)
Effective Date : 04/29/2019
21. Employee : Marando, Brandon L
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,955.20(A)
Effective Date : 04/22/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/17/2019

Hires and Rehires

-
22. Employee : McDevitt, Maureen W
 Department : 045000 - Treasurer
 Job : 040235 - Accounts&Special Project Coord
 Salary Grade : N06
 Compensation : \$ 43,834.70(A)
 Effective Date : 04/29/2019
23. Employee : McGuane, Rita E
 Department : 451144 - Drug and Alcohol
 Job : 048655 - D&A Case Mgmt Spclst
 Salary Grade : T04
 Compensation : \$ 34,054.80(A)
 Effective Date : 04/29/2019
24. Employee : Miller, Patrick J
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : C01
 Compensation : \$ 40,955.20(A)
 Effective Date : 04/22/2019
25. Employee : Pezick, Amanda L
 Department : 129000 - District Attorney
 Job : 240339 - Highway Safety Project Coord
 Salary Grade :
 Compensation : \$ 15.00(H)
 Effective Date : 04/15/2019
26. Employee : Rebori, Maria J
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : C01
 Compensation : \$ 40,955.20(A)
 Effective Date : 04/22/2019
27. Employee : Schuster IV, Matthew R
 Department : 210000 - Chester County Prison
 Job : 040920 - Correctional Officer I
 Salary Grade : C01
 Compensation : \$ 40,955.20(A)
 Effective Date : 04/22/2019
28. Employee : Shahpurwala, Tehni
 Department : 451141 - Mental Hlth/Intel & Dev Disabl
 Job : 048460 - EI Service Coordinator
 Salary Grade : T04
 Compensation : \$ 36,128.74(A)
 Effective Date : 04/22/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/17/2019

Hires and Rehires

- 29. Employee : Tyler, Shacor Jabbar
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 04/22/2019

- 30. Employee : Washington, Kenneth G
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Salary Grade : CO1
Compensation : \$ 40,955.20(A)
Effective Date : 04/22/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/17/2019

Transfers

31. Employee	:	Way,Jeremy S	
		<u>Proposed</u>	<u>Current</u>
Department	:	589100 - Chester County Library	589000
Job	:	041319 - Library Assist II	805100
Salary Grade	:	N02	
Compensation	:	\$ 28,532.14(A)	\$ 11.23(H)
Effective Date	:	04/27/2019	03/30/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/17/2019

Promotions

32.	Employee	: Brion, Jennifer Lea	
		<u>Proposed</u>	<u>Current</u>
	Department	: 451142 - Managed Behavioral Healthcare	451142
	Job	: 010245 - Deputy Hum Svcs Dir -MBHC	030198
	Salary Grade	: D01	E06
	Compensation	: \$ 91,762.58(A)	\$ 66,860.11(A)
	Effective Date	: 05/11/2019	03/30/2019
33.	Employee	: Cartwright, Mary A	
		<u>Proposed</u>	<u>Current</u>
	Department	: 222000 - Juvenile Probation	065000
	Job	: 040914 - Fiscal Technician II	041120
	Salary Grade	: N04	N02
	Compensation	: \$ 36,137.40(A)	\$ 29,388.10(A)
	Effective Date	: 04/13/2019	03/30/2019
34.	Employee	: Daniels, Katrina B	
		<u>Proposed</u>	<u>Current</u>
	Department	: 210000 - Chester County Prison	210000
	Job	: 040240 - Correctional Officer III	040550
	Salary Grade	: C03	C02
	Compensation	: \$ 54,103.18(A)	\$ 51,040.73(A)
	Effective Date	: 05/11/2019	03/30/2019
35.	Employee	: Harding, Keith W	
		<u>Proposed</u>	<u>Current</u>
	Department	: 210000 - Chester County Prison	210000
	Job	: 040110 - Correctional Officer IV	040240
	Salary Grade	: C04	C03
	Compensation	: \$ 54,595.98(A)	\$ 53,005.80(A)
	Effective Date	: 05/11/2019	03/30/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/17/2019

Promotions

36.	Employee	:	Keller,Valerie I	
			<u>Proposed</u>	<u>Current</u>
	Department	:	451145 - Children, Youth and Families	451145
	Job	:	048563 - Casework Specialist	048560
	Salary Grade	:	T06	T04
	Compensation	:	\$ 40,170.68(A)	\$ 39,000.66(A)
	Effective Date	:	04/27/2019	03/30/2019
37.	Employee	:	Lynch,Meghan E	
			<u>Proposed</u>	<u>Current</u>
	Department	:	589300 - Henrietta Hankin Library	589100
	Job	:	020190 - Librarian IV	030150
	Salary Grade	:	E05	E03
	Compensation	:	\$ 52,390.52(A)	\$ 46,380.28(A)
	Effective Date	:	04/27/2019	03/30/2019
38.	Employee	:	Meier,Justin S	
			<u>Proposed</u>	<u>Current</u>
	Department	:	210000 - Chester County Prison	210000
	Job	:	040550 - Correctional Officer II	040920
	Salary Grade	:	CO2	CO1
	Compensation	:	\$ 48,202.92(A)	\$ 45,474.75(A)
	Effective Date	:	05/11/2019	03/30/2019
39.	Employee	:	Wolfgang,Sara	
			<u>Proposed</u>	<u>Current</u>
	Department	:	120000 - Court Administration	120000
	Job	:	021150 - Asst Civil Crt Admin	041250
	Salary Grade	:	E01	N03
	Compensation	:	\$ 35,326.20(A)	\$ 30,683.38(A)
	Effective Date	:	06/08/2019	01/05/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/17/2019End of Employment

40. Employee : Barnes, Timothy
Department : 251315 - Safety and Security
Job : 020411 - Assist Director for Security
Effective Date : 04/04/2019
41. Employee : Broadnax II, Richard H
Department : 451143 - Office of Aging Services
Job : 048253 - Aging Community Service Coord
Effective Date : 04/27/2019
42. Employee : Brooks, Marianne L
Department : 478210 - Nursing
Job : 030651 - Nutritionist
Effective Date : 05/25/2019
43. Employee : Campbell, Lauren E
Department : 491100 - Dept of Community Development
Job : 020398 - Homeless Planning Administratr
Effective Date : 04/03/2019
44. Employee : Cellucci, Alicia M
Department : 461110 - Pocopson Nurse Administration
Job : 020110 - Director Of Nursing
Effective Date : 08/24/2019
45. Employee : Crumlish Jr, Thomas S
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 03/31/2019
46. Employee : DeStefano, Courtney D
Department : 124307 - Dist Court 15-3-07 Parkesburg
Job : 040097 - Clerical Supervisor I
Effective Date : 04/04/2019
47. Employee : Dunlap, Christopher B
Department : 251200 - Public Safety Communications
Job : 040200 - Telecommunicator III
Effective Date : 04/27/2019
48. Employee : Eldreth, Bryan J
Department : 466100 - Pocopson Operations & Maint
Job : 351560 - Bldg & Sec Offcr I
Effective Date : 04/27/2019
49. Employee : Fabian, Charlotte S
Department : 129000 - District Attorney
Job : 040780 - SSS IV
Effective Date : 05/11/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/17/2019End of Employment

50. Employee : Hayes, John V
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 04/06/2019
51. Employee : Kopistecki, Jonathan M
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 04/15/2019
52. Employee : Koren, Bradley J
Department : 090100 - Dept of Computing Info Service
Job : 801060 - General Clerk
Effective Date : 04/15/2019
53. Employee : Kramer, Jeffrey M
Department : 251320 - ES Fire Services
Job : 240202 - E S Instructor
Effective Date : 04/05/2019
54. Employee : Kutt, Charity A
Department : 124306 - Dist Court 15-3-06 Honey Brook
Job : 041150 - D J Clerk I
Effective Date : 04/23/2019
55. Employee : Markward, Ann L
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 04/09/2019
56. Employee : Miller, Carl J
Department : 090100 - Dept of Computing Info Service
Job : 801060 - General Clerk
Effective Date : 05/18/2019
57. Employee : Moore, Brandon T
Department : 090100 - Dept of Computing Info Service
Job : 801060 - General Clerk
Effective Date : 05/04/2019
58. Employee : Murray, Erin G
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 04/10/2019
59. Employee : Orantes, Christopher R
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048461 - ID Support Coordinator
Effective Date : 04/13/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/17/2019End of Employment

60. Employee : Parson,Alea M
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 04/16/2019
61. Employee : Pennington,MacKenzie R
Department : 090100 - Dept of Computing Info Service
Job : 801060 - General Clerk
Effective Date : 04/25/2019
62. Employee : Rogers,Enatorma
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 04/01/2019
63. Employee : Sauder,Christopher R
Department : 588500 - Parks Springton Manor
Job : 808500 - Maintenance Worker
Effective Date : 02/20/2019
64. Employee : Thompson,Iman A
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Effective Date : 04/12/2019
65. Employee : Williams,Tonia R
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Effective Date : 04/10/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 04/17/2019Retirements

66. Employee : Carlson, Donna A
Department : 451142 - Managed Behavioral Healthcare
Job : 010245 - Deputy Hum Svcs Dir -MBHC
Effective Date : 09/04/2019
67. Employee : Hood, Carol M
Department : 453205 - Chester County Youth Center
Job : 020230 - Youth Center Deputy Director
Effective Date : 05/11/2019
68. Employee : Lanser, Jeanne E
Department : 589100 - Chester County Library
Job : 040830 - Library Assistant III
Effective Date : 05/25/2019
69. Employee : Lawler, Beverly F
Department : 589300 - Henrietta Hankin Library
Job : 020190 - Librarian IV
Effective Date : 04/06/2019
70. Employee : Lopez Jr, Pedro
Department : 210000 - Chester County Prison
Job : 040110 - Correctional Officer IV
Effective Date : 05/03/2019
71. Employee : Rulon, Ellen C
Department : 221000 - Adult Probation
Job : 040783 - SSS IV
Effective Date : 04/27/2019

COUNTY OF CHESTER
Finance Agenda
Commissioners' Meeting, April 16, 2019

1. Budget Change 07-19
2. Vouchers as submitted by the Controller

Amendment
Budget Changes
2019
BC - 07

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
17-Apr-2019	Community Development	116	490000	331212	47210000	4900005	FY2018	\$ 102,400.00	Federal-Labor and Industry	To align budget with anticipated revenue and expenditures	Net change +102,400
		116	492200	420000	47210000	4900005	FY2018	\$ 102,400.00	Materials and Services		
To budget for Rapid Response grant funding which will support employment and training services to eligible dislocated workers.											
17-Apr-2019	Community Development	116	490000	331212	47500003	4900005	FY2018	\$ 150,000.00	Federal-Labor and Industry	To align budget with anticipated revenue and expenditures	Net change +150,000
		116	492200	420000	47500003	4900005	FY2018	\$ 150,000.00	Materials and Services		
To budget for the Business Education Partnership (BEP) Grant which will promote in-demand technical careers for 1,200 Chester County students.											
17-Apr-2019	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2019	\$ (415,513.00)	Land Development Rights	To align budget with anticipated expenditures	No Net Change
		357	490800	441000	80370038	3570001		\$ 415,513.00	To Municipalities		
To budget for Phoenixville Borough water main replacement project.											
17-Apr-2019	Capital Improvement Fund	357	075200	471500	80800205	3570001		\$ 450,000.00	Building Improvements	To align budget with anticipated expenditures.	No Net Change
		357	000000	499999	00000000	3570001		\$ (450,000.00)	Unappropriated		
To budget carryforward funding for Government Services Center generator replacement.											
17-Apr-2019	Capital Improvement Fund	357	075200	471500	80800207	3570001		\$ 199,500.00	Building Improvements	To align budget with anticipated expenditures.	No Net Change
		357	000000	499999	00000000	3570001		\$ (199,500.00)	Unappropriated		
To budget carryforward funding for Government Services Center 911DX unit replacement.											
17-Apr-2019	Capital Improvement Fund	357	085300	445000	80340074	3570001		\$ 44,924.00	To Individuals	To align budget with anticipated expenditures.	No Net Change
		357	085300	475110	80300200	3570001	FY2019	\$ (44,924.00)	Land Development Rights		
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Christian S. & Katie K. Stoltzfus, installment two of five.											
17-Apr-2019	Capital Improvement Fund	357	588950	471700	80400047	3570001		\$ 127,519.00	Land Improvements	To align budget with anticipated expenditures.	No Net Change
		357	000000	499999	00000000	3570001		\$ (127,519.00)	Unappropriated		
To carryforward funding for Schuylkill River Trail - Gay Street Trailhead parking lot paving.											
17-Apr-2019	Capital Improvement Fund	357	588950	471700	80400048	3570001		\$ 30,315.00	Land Improvements	To align budget with anticipated expenditures.	No Net Change
		357	000000	499999	00000000	3570001		\$ (30,315.00)	Unappropriated		
To budget carryforward funding for Schuylkill River Trail - washout areas.											
17-Apr-2019	Capital Improvement Fund	357	588550	475100	80380010	3570001		\$ 12,632.00	Land	To align budget with anticipated expenditures.	No Net Change
		357	000000	499999	00000000	3570001		\$ (12,632.00)	Unappropriated		
To budget carryforward funding for Greenfield Property acquisition- legal.											
17-Apr-2019	Capital Improvement Fund	357	460100	471500	80101198	3570001		\$ 50,864.00	Building Improvements	To align budget with anticipated expenditures.	Net Change +50,864
		357	000000	499999	00000000	3570001		\$ (50,864.00)	Unappropriated		
To carryforward 2018 budget for Pocopson Home capital project - Jones Building 3rd floor short-term rehabilitation expansion renovations.											

Amendment
Budget Changes
2019
BC - 07

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
17-Apr-2019	Capital Improvement Fund	357	460100	471500	80101197	3570001		\$ 49,466.00	Building Improvements	To align budget with anticipated expenditures.	Net Change +49,466
		357	000000	499999	00000000	3570001		\$ (49,466.00)	Unappropriated		
To carryforward 2018 budget for Pocopson Home capital project - Jones Building 5th floor restroom renovations.											
17-Apr-2019	Capital Improvement Fund	357	460100	471500	80101215	3570001		\$ 174,727.00	Building Improvements	To align budget with anticipated expenditures.	Net Change +174,727
		357	000000	499999	00000000	3570001		\$ (174,727.00)	Unappropriated		
To carryforward 2018 budget for Pocopson Home capital project - Fire Alarm System Replacement for both Jones and West Wing buildings.											