



THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA **SALARY BOARD**

April 15, 2021

1. **CALL MEETING TO ORDER**
2. **ANNOUNCEMENTS**
3. **MINUTES OF PREVIOUS MEETING**
4. **PUBLIC COMMENT ON THE AGENDA**
5. **OLD BUSINESS** - There are no items of old business.
6. **NEW BUSINESS**
 - a. **Salary Board Agenda**
7. **PUBLIC COMMENT**
8. **ADJOURNMENT**



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SALARY BOARD MINUTES

March 11, 2021

1. CALL MEETING TO ORDER

Chair Marian D. Moskowitz of the Chester County Board of Commissioners called the Salary Board Meeting to order on Thursday, March 11, 2021 at 10:07 AM via webinar. Commissioner Josh Maxwell, Commissioner Michelle Kichline, and Controller Margaret Reif were also present.

CALL TO ORDER

2. ANNOUNCEMENTS

There were no announcements.

ANNOUNCEMENTS

3. MINUTES OF PREVIOUS MEETING

Commissioner Maxwell made a motion to approve the Salary Board minutes from the last meeting on February 4, 2021. Commissioner Kichline seconded the motion. After a roll call vote, all members of the Salary Board unanimously approved the minutes from the February 4, 2021 Salary Board Meeting.

MINUTES APPROVED

4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

5. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

6. NEW BUSINESS

- Salary Board Agenda
- Position changes
- Position inactivations

NEW BUSINESS

Commissioner Kichline made a motion to approve the Salary Board Agenda. Commissioner Maxwell seconded the motion. After a roll call vote, all members of the Salary Board unanimously approved the Salary Board Agenda, with the exception of the Court Reporters section, in which Controller Reif abstained.

7. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

8. ADJOURNMENT

Commissioner Maxwell made a motion to adjourn, which was seconded by Controller Reif. After a roll call vote, all members of the Salary Board unanimously approved the motion to adjourn the meeting. Meeting adjourned at 10:19 AM.

ADJOURNMENT

Taken by Taylor Pettit
On behalf of Chief Clerk Robert J. Kagel

COUNTY OF CHESTER
Salary Board
Meeting Date - 04/15/2021

New Positions

1.	Position Number:	00004351	Account Clerk IV	F/T	Reg
	Department :	491100	- Dept of Community Development		
	Job/Title :	040055	- Account Clerk IV		
	Prior Job/TITLE:	-			
	Effective Date :	04/24/2021			
	Through Date :		New Position		

COUNTY OF CHESTER
Salary Board
Meeting Date - 04/15/2021

Position Change

2.	Position Number:	00001556	Document Recording Tech III	F/T	Reg
	Department :	070000 -	Recorder of Deeds		
	JOB/TITLE :	040148 -	Document Recording Tech III		
	Prior Job/TITLE:	040147 -	Document Recording Tech II		
	Effective Date :	04/24/2021	Job Re-Classification		
3.	Position Number:	00001813	Deputy Director of HR	F/T	Reg
	Department :	014000 -	Human Resources		
	JOB/TITLE :	020177 -	Deputy Director of HR		
	Prior Job/TITLE:	020177 -	Employee Relations Manager		
	Effective Date :	04/10/2021	Job Re-Classification		
4.	Position Number:	00002366	Stormwater Engineer	F/T	Reg
	Department :	603000 -	Chester Cty Conservation Dist		
	JOB/TITLE :	030023 -	Stormwater Engineer		
	Prior Job/TITLE:	020943 -	Resource Conservationist II		
	Effective Date :	04/24/2021	Job Re-Classification		
5.	Position Number:	00002369	Document Recording Tech III	F/T	Reg
	Department :	070000 -	Recorder of Deeds		
	JOB/TITLE :	040148 -	Document Recording Tech III		
	Prior Job/TITLE:	040147 -	Document Recording Tech II		
	Effective Date :	04/24/2021	Job Re-Classification		
6.	Position Number:	00003419	SSS V	P/T	Reg
	Department :	120000 -	Court Administration		
	JOB/TITLE :	240510 -	SSS V		
	Prior Job/TITLE:	803710 -	Tipstaff		
	Effective Date :	04/24/2021	Job Re-Classification		
7.	Position Number:	00004304	Probation Supervisor I	F/T	Reg
	Department :	222000 -	Juvenile Probation		
	JOB/TITLE :	030040 -	Probation Supervisor I		
	Prior Job/TITLE:	041121 -	SSS III		
	Effective Date :	04/24/2021	Job Re-Classification		
8.	Position Number:	00004342	Attorney III	F/T	Reg
	Department :	060000 -	Solicitor		
	JOB/TITLE :	020262 -	Attorney III		
	Prior Job/TITLE:	020080 -	Attorney IV		
	Effective Date :	04/24/2021	Job Re-Classification		

COUNTY OF CHESTER
Salary Board
Meeting Date - 04/15/2021

Position Inactivations

9. Position Number: 00004252 Homeless Coordinator P/T Reg
Department : 491100 - Dept of Community Development
JOB/TITLE : 220492 - Homeless Coordinator
Prior Job/TITLE: 220492 - Homeless Coordinator
Effective Date : 04/24/2021 Position Inactivated