



THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA **BOARD OF ELECTIONS**

April 1, 2021

1. CALL MEETING TO ORDER

2. MINUTES OF PREVIOUS MEETING

3. PUBLIC COMMENT ON AGENDA

4. OLD BUSINESS

5. NEW BUSINESS

a. Resolution 09-21

Resolution of the Chester County Board of Elections authorizing polling location changes for the 2021 Primary Election and elections thereafter.

b. Resolution 10-21

Resolution of the Chester County Board of Elections authorizing drop off locations for collection of mail-in and absentee ballots for the 2021 Primary Election and elections thereafter.

c. Resolution 11-21

Resolution of the Chester County Board of Elections authorizing pre-payment of return postage for mail-in and absentee ballots for the 2021 Primary Election and elections thereafter.

6. PUBLIC COMMENT

7. ADJURNMENT



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BOARD OF ELECTIONS MINUTES

November 23, 2020

1. CALL MEETING TO ORDER

Chair Marian D. Moskowitz of the Chester County Board of Commissioners called the Board of Elections Meeting to order on Monday, November 23, 2020 at 12:30 PM via webinar. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. MINUTES OF PREVIOUS MEETING

Commissioner Maxwell made a motion to approve the Board of Elections minutes from the last meeting on October 30, 2020. Commissioner Kichline seconded the motion. After a roll call vote, all were in favor and unanimously approved the minutes from the October 30, 2020 Board of Elections Meeting.

MINUTES APPROVED

3. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

4. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

5. NEW BUSINESS

a. Resolution No. 58-20

Commissioner Kichline made a motion to approve Resolution 58-20 certifying the official results of the computation of the November 3, 2020 General Election. Commissioner Maxwell seconded the motion. After a roll call vote, all were in favor and unanimously approved Resolution 58-20.

NEW BUSINESS

Resolution 58-20

6. PUBLIC COMMENT

There was no public comment.

PUBLIC COMMENT

7. ADJOURNMENT

Commissioner Maxwell made a motion to adjourn, which was seconded by Commissioner Kichline. After a roll call vote, all were in favor and approved the motion to adjourn the meeting. Meeting adjourned at 12:33 PM.

ADJOURNMENT

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 09-21**

**RESOLUTION OF THE CHESTER COUNTY BOARD OF ELECTIONS
AUTHORIZING POLLING LOCATION CHANGES FOR THE 2021 PRIMARY
ELECTION AND ELECTIONS THEREAFTER**

WHEREAS, the Chester County Board of Elections is required to select and designate polling locations within the County, pursuant to the Pennsylvania Election Code (25 P.S. § 2726, *et seq.*) prior to the May 18, 2021 Primary Election; and

WHEREAS, there are multiple polling location changes for the upcoming Primary Election; and

WHEREAS, in furtherance thereof, the Chester County Board of Elections hereby designates the following polling location changes for the May 18, 2021 Primary Election and thereafter unless changed by subsequent resolution:

010 – Avondale

From: Avondale Presbyterian Church – 420 Pennsylvania Avenue, Avondale, PA

To: Avondale Borough Hall – 110 Pomeroy Avenue, Avondale, PA

036 – East Brandywine N-2

From: East Brandywine Baptist Church – 999 Horseshoe Pike, Downingtown, PA

To: East Brandywine Township Building – 1214 Horseshoe Pike, Downingtown (Guthriesville), PA

156 – North Coventry W-2

From: North Coventry Elementary School – 475 Kemp Road, Pottstown, PA

To: Owen J. Roberts Middle School, 881 Ridge Rd., Pottstown, PA

301 – Honey Brook Township 2

From: Honey Brook Township Building – 500 Supplee Road, Honey Brook, PA

To: Tel Hai Retirement Community – 1200 Beaver Dam Road, Honey Brook, PA

515 East Pikeland 1

From: Kimberton Fire Co., 61 Firehouse Lane, Kimberton, PA

To: East Pikeland Elementary 1191 Hares Hill Rd., Phoenixville, PA

675 - Valley South

From: Keystone Valley Fire Company – 4 Belvedere Avenue, Pomeroy, PA

To: Westwood Fire Company – 1403 Valley Road, Coatesville, PA

682 - East Vincent 3

From: Spring City Elementary School – 190 S. Wall Street, Spring City, PA

To: East Vincent Township Building – 262 Ridge Road, Spring City, PA

735 - East Whiteland 1

From: Great Valley Middle School – 255 Phoenixville Pike, Malvern, PA

To: Great Valley School District Administration Building, 47 Church Rd., Malvern, PA

745 - East Whiteland 3

From: Great Valley Middle School – 255 Phoenixville Pike, Malvern, PA

To: Covenant Community Life Center – 384 E. Lancaster Avenue, Malvern, PA

770 Willistown North 1

From: The Phelps School, 583 Sugartown Road, Malvern, Pa

To: Sugartown Elementary School, 611 Sugartown Road, Malvern, Pa

795 Willistown North 6

From: The Phelps School, 583 Sugartown Road, Malvern,PA

To: Sugartown Elementary School, 611 Sugartown Road, Malvern, Pa

NOW, THEREFORE, BE IT RESOLVED BY THE CHESTER COUNTY BOARD OF ELECTIONS that the above polling location changes are designated as set forth for the May 18, 2021 Primary Election and elections thereafter consistent with this Resolution's directives.

THIS RESOLUTION, adopted by the Chester County Board of Elections this _____day of _____, 2021.

BOARD OF ELECTION MEMBERS:

Marian D. Moskowitz, Member

Josh Maxwell, Member

Michelle Kichline, Member

ATTEST:

Robert J. Kagel, Chief Clerk

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 10-21**

**RESOLUTION OF THE CHESTER COUNTY BOARD OF ELECTIONS
AUTHORIZING DROP OFF LOCATIONS FOR COLLECTION OF MAIL-IN AND
ABSENTEE BALLOTS FOR THE 2021 PRIMARY ELECTION AND ELECTIONS
THEREAFTER**

WHEREAS, the Chester County Board of Elections is authorized, *inter alia*, pursuant to the Pennsylvania Election Code (25 P.S. § 2641, *et seq.*) to take action deemed appropriate to conduct the election process within Chester County; and

WHEREAS, pursuant to Article XIII-D of Act 77 of 2019, and applicable to Elections going forward, the Pennsylvania Election Code authorizes and encourages registered voters to apply to vote by mail-in ballot; and

WHEREAS, in view of the Pennsylvania Supreme Court's ruling in the *Pennsylvania Democratic Party, et al. vs. Boockvar, et al., 133 MM 2020*, as well as in consideration of the ramifications of the continuing COVID-19 health crisis the Chester County Board of Elections previously authorized the temporary use of certain drop off locations to secure Voter Services' ballot receptacles; and

WHEREAS, it has been determined that the secure ballot drop box receptacles provided convenience and security in the 2020 General Election; and

WHEREAS, given the significant amount of mail-in ballot applications already verified and further anticipated, the Chester County Board of Elections desires to continue to maximize and ensure the secure collection of mail-in and absentee ballots to assist voters in meeting timely ballot receipt deadlines; and

WHEREAS, in furtherance thereof, the Chester County Board of Elections hereby authorizes the use thirteen (13) mail-in/absentee ballot drop off return sites for the Primary Election and each elections thereafter:

- 1) Avon Grove Library –117 Rosehill Ave., West Grove, PA 19390
- 2) Chester County Library – 450 Exton Square Pkwy., Exton, PA 19341
- 3) Coatesville Area Public Library - 501 Lincoln Hwy E., Coatesville, PA 19320
- 4) Downingtown Library - 122 Wallace Ave., Downingtown, PA 19335
- 5) Easttown Library and Information Center - 720 First Ave., Berwyn, PA 19312
- 6) The Government Services Center – 601 Westtown Rd., West Chester, PA 19382
- 7) Henrietta Hankin Library - 215 Windgate Dr., Chester Springs, PA 19425

- 8) Honey Brook Community Library - 687 Compass Rd., Honey Brook, PA 19344
- 9) Kennett Library - 216 State St., Kennett Square, PA 19348
- 10) Oxford Public Library – 48 S. 2nd St., Oxford, PA 19363
- 11) Parkesburg Free Library - 105 West St., Parkesburg, PA 19365
- 12) Phoenixville Public Library - 183 2nd Ave., Phoenixville, PA 19460
- 13) Spring City Free Library - 245 Broad St., Spring City, PA 19475

NOW, THEREFORE, BE IT RESOLVED BY THE CHESTER COUNTY BOARD OF ELECTIONS that the Director of Voter Services and their staff are hereby authorized to deploy secure drop box ballot receptacles to the above locations.

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE CHESTER COUNTY BOARD OF ELECTIONS that the Director of Voter Services, or in their absence the Assistant Director of Voter Services, is hereby authorized to assess and identify additional locations throughout the County in which to deploy secure drop box ballot receptacles as needed. And should such need be confirmed, after consultation with representatives from the two major political parties, the Director of Voter Services, or in their absence the Assistant Director of Voter Services, and other authorized representatives of the County shall be authorized to deploy said additional secure ballot drop box receptacles for use. Further, the Director of Voter Services, or in their absence the Assistant Director of Voter Services, is hereby authorized to remove a deployed secure ballot drop box receptacle from a designated location should the need arise.

THIS RESOLUTION, adopted by the Chester County Board of Elections this ____ day of _____, 2021.

BOARD OF ELECTION MEMBERS:

Marian D. Moskowitz, Member

Josh Maxwell, Member

Michelle Kichline, Member

ATTEST:

Robert J. Kagel, Chief Clerk

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 11-21**

**RESOLUTION OF THE CHESTER COUNTY BOARD OF ELECTIONS
AUTHORIZING PRE-PAYMENT OF RETURN POSTAGE FOR MAIL-IN AND
ABSENTEE BALLOTS FOR THE 2021 PRIMARY ELECTION AND ELECTIONS
THEREAFTER**

WHEREAS, the Chester County Board of Elections is authorized, *inter alia*, pursuant to the Pennsylvania Election Code (25 P.S. § 2641, *et seq.*) to take action deemed appropriate to conduct the election process within Chester County; and

WHEREAS, in accordance with Article XIII-D of Act 77 of 2019, and the Pennsylvania Election Code registered voters may to apply to vote by Mail-In Ballot and certain qualified voters may apply to vote by Absentee Ballot; and

WHEREAS, given significant amount of paper ballot applications already received in advance of the May 18, 2021 Primary Election and that further applications are anticipated for the Primary and elections thereafter, the Chester County Board of Elections desires to ensure Chester County voters are able to return their Ballots to the Department of Voter Services; and

WHEREAS, in furtherance thereof, the Chester County Board of Elections hereby authorizes the payment for pre-paid postage on Mail-In and Absentee Ballot envelopes for the May 18, 2021 Primary Election and elections thereafter.

NOW, THEREFORE, BE IT RESOLVED BY THE CHESTER COUNTY BOARD OF ELECTIONS that the Director of Voter Services and their staff are hereby authorized to send Mail-In and Absentee Ballots to Chester County voters who request same with return postage pre-paid.

THIS RESOLUTION, adopted by the Chester County Board of Elections this _____ day of _____, 2021.

BOARD OF ELECTION MEMBERS:

Marian D. Moskowitz, Member

Josh Maxwell, Member

Michelle Kichline, Member

ATTEST:

Robert J. Kagel, Chief Clerk