



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Marian D. Moskowitz  
Josh Maxwell  
Michelle Kichline

**OFFICE OF THE COMMISSIONERS**  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

## **AGENDA** **COMMISSIONERS' MEETING**

**March 31, 2021**

### **1. CALL MEETING TO ORDER**

### **2. ANNOUNCEMENTS**

- Proclamation – National Library Week
- Recognition of Women's History Month
- Executive Session – The Board of Commissioners met in Executive Session on Tuesday, March 30, 2021 to discuss personnel and legal matters.

### **3. MINUTES OF THE PREVIOUS MEETING**

### **4. PUBLIC COMMENT ON AGENDA**

### **5. OLD BUSINESS – There are no items of old business.**

### **6. NEW BUSINESS**

#### **a. Authorities, Boards, and Commissions**

It is recommended that the Board of Commissioners approve the attached appointments.

#### **b. Resolution 08-21**

Resolution of the Chester County Commissioners authorizing the exoneration of certain county taxes.

#### **c. Grant Sharing Agreement**

Agreement between the County of Chester, the County of Berks, and the County of Schuylkill regarding Pennsylvania's Phase III Watershed Implementation plan.

#### **d. Contracts**

#### **e. Grants**

### **7. PERSONNEL MATTERS**

#### **a. Human Resources Agenda**

### **8. FINANCIAL MATTERS**

#### **a. Finance Agenda**

**9. PUBLIC COMMENT**

**10. ADJOURNMENT**



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## COMMISSIONERS' MEETING MINUTES

**March 11, 2021**

### 1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:00 AM on March 11, 2021 via webinar by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

### CALL TO ORDER

### 2. ANNOUNCEMENTS

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Tuesday, March 9, 2021 to discuss personnel and legal matters.

### ANNOUNCEMENTS

### 3. MINUTES OF PREVIOUS MEETING

Commissioner Maxwell made a motion to approve the minutes from the last meeting on February 18, 2021. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the minutes from the February 18, 2021 Commissioners' Meeting.

### MINUTES APPROVED

### 4. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

### PUBLIC COMMENT

### 5. OLD BUSINESS

### OLD BUSINESS

#### a. Bid Rejection

Commissioner Kichline made a motion to approve the bid rejection, which was seconded by Commissioner Maxwell. After a roll call vote, all Commissioners voted yes to reject the following bids:

#### Bid Rejection

#### Pest Control Services, Bid #015101-1378A

Western Pet Services	\$16,760.00
Tri County Pest Services	\$27,837.50

#### b. Declaration of Disaster Emergency

Commissioner Maxwell made a motion to approve a resolution authorizing an amendment to extend the December 10, 2020 Declaration of Disaster Emergency. Commissioner Kichline seconded that motion. After a roll call vote, all Commissioners voted yes and unanimously approved extension of the December 10, 2020 Declaration of Disaster Emergency.

#### Declaration of Disaster Emergency

#### c. Ethics Policy

Commissioner Kichline made a motion to approve clarifications to the previously adopted County Ethics Policy. Commissioner Maxwell seconded that motion. After a roll call vote, all Commissioners voted yes and unanimously approved the clarifications made to the previously approved County Ethics Policy.

#### Ethics Policy

**6. NEW BUSINESS**

**NEW BUSINESS**

**a. Authorities, Boards, and Commissions**

**ABCs**

Commissioner Maxwell made a motion to approve the recommended appointments, which was seconded by Commissioner Kichline. After a roll call vote, all Commissioners voted yes and approved the following appointments:

**Chester County Office of Aging Citizens’ Advisory Council**

Reappoint Mary Sue Boyle for a term ending 3/31/2024

**Chester County Drug and Alcohol Advisory Board**

Reappoint Elizabeth Dean for a term ending 3/31/2024

Reappoint Norman Pine for a term ending 3/31/2024

**Chester County Library Board**

Appoint Michael Skay for a term ending 3/31/2024

Appoint Brian Taylor for a term ending 3/31/2024

**b. Authorization to Bid**

**Authorization to Bid**

Commissioner Kichline made a motion to approve the following Authorization to Bid, which was seconded by Commissioner Maxwell. After a roll call vote, all Commissioners voted yes to approve the following Authorization to Bid:

- **Exton Library Common Area Modifications**

**Contracts**

**c. Contracts**

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Contracts Agenda.

**Grants**

**d. Grants**

Commissioner Kichline made a motion to approve the Grants Agenda. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Grants Agenda.

**7. PERSONNEL MATTERS**

**PERSONNEL**

**a. Human Resources Agenda**

Commissioner Maxwell made a motion to approve the Human Resources Agenda. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Human Resources Agenda.

**8. FINANCIAL MATTERS**

**FINANCE**

**a. Finance Agenda**

Commissioner Kichline made a motion to approve the Finance Agenda. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Finance Agenda with the following items:

- Budget Change 22-20
- Budget Change 05-21
- Vouchers as submitted by the Controller

**9. PUBLIC COMMENT**

There was no public comment.

**PUBLIC COMMENT**

**10. ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline. After a roll call vote, all Commissioners unanimously approved the motion to adjourn the meeting. Meeting adjourned at 10:07 AM.

**ADJOURNMENT**



**Taken by Taylor Pettit**

**On behalf of Chief Clerk Robert J. Kagel**

**COUNTY OF CHESTER**

**Authorities, Boards and Commissions**

**March 31, 2021**

**Chester County Agricultural Development Council**

Appoint Tim Ferris for a term ending 12/31/2023

Appoint Cynthia Petrone-Hudock for a term ending 12/31/2023

**Chester County Industrial Development Authority**

Appoint Representative Dan Williams for a term ending 3/31/2026

**Chester County Women's Commission**

Reappoint Jennifer Lopez for a term ending 12/31/2023

Reappoint Jacquelyn Hickey Rothera for a term ending 12/31/2023

Reappoint Marrea Walker-Smith for a term ending 12/31/2023

**THE COUNTY OF CHESTER  
COMMONWEALTH OF PENNSYLVANIA  
RESOLUTION No. 08-21**

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**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING  
THE EXONERATION OF CERTAIN COUNTY TAXES**

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**WHEREAS**, located in the Borough of Phoenixville, Chester County, Pennsylvania, is a property designated as tax parcel 15-8-49 which is subject to accrued County taxes; and

**WHEREAS**, the Borough of Phoenixville acquired the subject property for use as public space; and

**WHEREAS**, the Board of Assessment Appeals granted tax-exempt status effective the 2020 school tax year; and

**WHEREAS**, prior to the parcel being granted tax-exempt status, 2020 County taxes have accrued on this property in the total amount of \$173.87, for which the Borough of Phoenixville is seeking exoneration; and

**WHEREAS**, there are no outstanding Phoenixville Area School District taxes.

**NOW, THEREFORE, BE IT RESOLVED**, that in consideration of the foregoing, the County of Chester, at the request of the Borough of Phoenixville, does hereby exonerate the 2020 County taxes and fees, as currently accrued on the aforementioned tax parcel.

**THIS RESOLUTION**, adopted this \_\_\_\_ day of \_\_\_\_\_, 2021, by the Board of Chester County Commissioners.

**COMMISSIONERS:**

\_\_\_\_\_  
**Marian D. Moskowitz**, Chair

\_\_\_\_\_  
**Josh Maxwell**, Commissioner

\_\_\_\_\_  
**Michelle Kichline**, Commissioner

**ATTEST:**

\_\_\_\_\_  
**Robert J. Kagel**, Chief Clerk

## GRANT SHARING AGREEMENT

AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_, 2021 by and between COUNTY OF CHESTER, having an address of 313 W. Market Street, Suite 6202, West Chester, Pennsylvania, 19380, COUNTY OF BERKS, having an address of 633 Court Street, Reading, Pennsylvania 19601 and COUNTY OF SCHUYLKILL, having an address of 401 N. Second Street, Pottsville, Pennsylvania 17901.

### BACKGROUND

A. Pursuant to Pennsylvania's Phase III Watershed Implementation Plan ("WIP"), counties in Pennsylvania are responsible to develop and implement a Phase III WIP county-wide action plan ("CAP") to achieve specified nutrient and sediment reduction goals established as part of the WIP.

B. Chester County, through the Chester County Conservation District ("CCCD"), will apply to the Pennsylvania Department of Environmental Protection ("DEP") under its Chesapeake Bay Program for a coordinator grant in the amount of \$100,000.00 (the "Grant") from the Community Clean Water Action Program whereby Chester County, through CCCD will be the grantee and plan coordinator, on behalf of Chester, Berks, and Schuylkill Counties (the "Grant Partners").

C. Of the Grant, Chester County ("Grant Signatory") will be allotted \$2,500.00 for its role as coordinator with the remainder of the Grant, or \$32,500.00 each to be allocated to each Grant Partner for purposes of paying a consultant to prepare each Grant Partner's CAP.

NOW, THEREFORE, intending to be legally bound, the parties agree as follows:

1. The Background clauses set forth above are incorporated herein by reference;
2. Chester County, through CCCD, has applied to DEP for the Grant which has been awarded. Within fifteen (15) days of receipt of Grant funds, \$32,500.00 shall be distributed to each Grant Partner for purposes of payment of a consultant.
3. Grant Signatory's Responsibilities. The Grant Signatory shall be responsible for:
  - a. Submission to DEP of the reimbursement request form, certification for payment form(s), and any invoices or back-up for the reimbursement request;
  - b. Submission of required annual reports to DEP on behalf of the Grant Partners;
  - c. Submission to DEP of any budget changes in the original application; and



- d. Assuring that obligations, duties and responsibilities of the Grant are fulfilled.
4. Grant Partners' Responsibilities. The Grant Partners shall be responsible for:
- a. Collecting proof of costs incurred in the development of their respective CAPs, including receipts, invoices, logs of record or other properly certified documents;
  - b. Providing the Grant Signatory with appropriate documentation of reimbursable expenses thirty (30) days before the Grant Signatory will submit them to DEP;
  - c. Submitting their respective annual reports and annual scopes of work to the Grant Signatory thirty (30) days before the Grant Signatory will submit them to DEP;
  - d. Providing notice to the Grant Signatory of any budget change requests, and any supporting information requested by DEP; and
  - e. Assuring that obligations, duties and responsibilities of the Grant are fulfilled.
5. Use of Grant by Grant Partners. Each Grant Partner shall use its portion of the Grant to hire its coordinator to create its individual CAP.
6. General Provisions.
- a. Choice of Law. The laws of the Commonwealth of Pennsylvania shall be used to interpret this Agreement.
  - b. Amendments and Modifications. This Agreement may only be modified in writing.
  - c. Points of Contact.
    - (i) The contact person for this Agreement for Chester County shall be:  
Cori Trice  
Chester County Conservation District  
688 Unionville Road, Suite 200  
Kennett Square, PA 19348  
Telephone Number: 610-455-1384,  
Email: [ctrice@chesco.org](mailto:ctrice@chesco.org)

- (ii) The contact person for this Agreement for Berks County shall be:  
Ashley J. Showers, Assistant Director  
Berks County Planning Commission  
633 Court Street,  
Reading, PA 19601  
Telephone Number: 610-478-6316  
Email: ashowers@countyofberks.com
  
  - (iii) The contact person for this Agreement for Schuylkill County shall be:  
Jenna St. Clair, District Manager  
Schuylkill County Conservation District  
1206 AgCenter Drive  
Pottsville, PA 17901  
Telephone Number: 570-622-3742, Ext 3335,  
Email: jstclair@co.schuylkill.pa.us
  
  - (iv) Any party may change its designated contact person by providing written notice to the other parties.
- d. Effective Date. This Agreement shall become effective and dated on the date of the last signature and shall be in effect until all obligations, duties and responsibilities of the Grant and this Agreement are fulfilled.
- e. Entire Understanding. This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings exist with regards to this relationship.
- f. Facilitation. Each Grant Partner shall do any and all things reasonably necessary and appropriate to facilitate implementation of this Agreement.
- g. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original and shall have the full force and effect as an original but all of which shall constitute one and the same instrument. Any signed copy of this Agreement that is reproduced via facsimile, photocopy or other electronic means shall be as valid and enforceable as an originally signed document for all purposes.

**[SIGNATURE PAGES FOLLOW]**

ATTEST:

COUNTY OF CHESTER

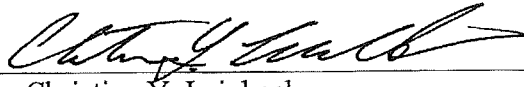
\_\_\_\_\_  
Chief Clerk

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Dated: \_\_\_\_\_

ATTEST:

COUNTY OF BERKS

  
\_\_\_\_\_  
Chief Clerk

By:   
\_\_\_\_\_  
Name: Christian Y. Leinbach  
Title: Chair  
Dated: March 11, 2021

ATTEST:

COUNTY OF SCHUYLKILL

\_\_\_\_\_  
Chief Clerk

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Dated: \_\_\_\_\_

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 31-MAR-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Aging Services</u></b>				
Vendor: Surrey Services For Seniors, Inc. Contract ID: 0018920	Amendment	4,940.00	07-01-2020 06-30-2022	Amendment #4: This amendment extends the contract term for an additional one (1) year period and provides Pennsylvania Department of Aging 2020-2021 Senior Community Center Grant funds to meet the needs of the center and their participants during the COVID-19 pandemic. CO: 0%            ST: 100%            FED: 0%
Vendor: Kennett Area Senior Center Contract ID: 0018923	Amendment	4,940.00	07-01-2020 06-30-2022	Amendment #4: This amendment extends the contract term for an additional one (1) year period and provides Pennsylvania Department of Aging 2020-2021 Senior Community Center Grant funds to meet the needs of the center and their participants during the COVID-19 pandemic. CO: 0%            ST: 100%            FED: 0%
Vendor: Oxford Senior Center Contract ID: 0018924	Amendment	4,940.00	07-01-2020 06-30-2022	Amendment #4: This amendment extends the contract term for an additional one (1) year period and provides Pennsylvania Department of Aging 2020-2021 Senior Community Center Grant funds to meet the needs of the center and their participants during the COVID-19 pandemic. CO: 0%            ST: 100%            FED: 0%
Vendor: Phoenixville Area Senior Center Contract ID: 0018925	Amendment	4,940.00	07-01-2020 06-30-2022	Amendment #4: This amendment extends the contract term for an additional one (1) year period and provides Pennsylvania Department of Aging 2020-2021 Senior Community Center Grant funds to meet the needs of the center and their participants during the COVID-19 pandemic. CO: 0%            ST: 100%            FED: 0%
Vendor: West Chester Area Senior Center Contract ID: 0018926	Amendment	4,940.00	07-01-2020 06-30-2022	Amendment #4: This amendment extends the contract term for an additional one (1) year period and provides Pennsylvania Department of Aging 2020-2021 Senior Community Center Grant funds to meet the needs of the center and their participants during the COVID-19 pandemic. CO: 0%            ST: 100%            FED: 0%
Vendor: Legal Aid of Southeastern PA Contract ID: 0019387	Amendment	11,500.00	07-01-2020 06-30-2021	Amendment #1: This amendment provides additional funds for the provision of Attorney Consultant Services for low to moderate income individuals sixty years of age and older who do not qualify for Legal Aid Services. CO: 0%            ST: 100%            FED: 0%
Vendor: Brandywine Valley Active Aging Contract ID: 0020027	Amendment	9,880.00	01-01-2021 06-30-2022	Amendment #1: This amendment extends the contract term for an additional one (1) year period and provides Pennsylvania Department of Aging 2020-2021 Senior Community Center Grant funds to meet the needs of the center and their participants during the COVID-19 pandemic. CO: 0%            ST: 100%            FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 31-MAR-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Commissioners</u></b>				
Vendor: Calyptus Consulting Group, Inc. Contract ID: 0020519	Contract	129,600.00	04-01-2021 12-31-2021	This contract provides for an organizational assessment of the procurement function within the County to include a review of organization structure, operational functions, levels of staffing, policies and procedures, processes, and technology utilization. Included is a current state review, process mapping, future state implementation plan, revised policies and procedures, and training. This contract is a result of the Request for Proposal #2102-03. CO: 100%            ST: 0%            FED: 0%
<b><u>Community Development</u></b>				
Vendor: Unruh, Turner, Burke & Frees, P.C. Contract ID: 0018219	Amendment	30,000.00	01-01-2018 06-30-2021	Amendment #3: This amendment extends the contract term for an additional six (6) month period and provides additional funding for Legal Services for the administration of federal, state and local county funding. The cost associated with this amendment is funded by the Housing Trust Program, Community Development Block Grant, U.S. Department of Housing and Urban Development Home Investment Partnership Program (HOME), Medical Assistance Transportation Program and the Workforce Innovation and Opportunity Act (WIOA). This supports Strategic Business Plan Career and Workforce Development, Home Construction and Community Revitalization activity. CO: 45%            ST: 0%            FED: 55%
Vendor: Honey Brook Borough Contract ID: 0018639	Amendment	0.00	10-01-2018 12-31-2022	Amendment #1: This amendment extends the contract term for an additional three (3) year period for the Honey Brook Maple Street Improvements Program. The cost associated with this amendment is funded by the Community Revitalization Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100%            ST: 0%            FED: 0%
Vendor: Educational Data Systems, Inc. Contract ID: 0018878	Amendment	316,991.00	04-01-2019 09-30-2021	Amendment #2: This amendment extends the contract term for an additional three (3) month period and increases funding for Dislocated Workers to receive training and employment services. The cost associated with this amendment is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation and Opportunity Act (WIOA). This supports Strategic Business Plan Career and Workforce Development activity. CO: 0%            ST: 0%            FED: 100%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 31-MAR-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Open Hearth, Inc. Contract ID: 0018894	Amendment	150,000.00	04-01-2019 09-30-2021	Amendment #2: This amendment extends the contract term for an additional (3) three month period and renews funding for Dislocated Workers to receive supportive services. The cost associated with this amendment is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation and Opportunity Act (WIOA). This supports Strategic Business Plan Career and Workforce Development activity. CO: 0%            ST: 0%            FED: 100%
Vendor: Open Hearth, Inc. Contract ID: 0020444	Contract	2,700,000.00	01-01-2021 12-31-2021	This contract provides funding for individuals and families at risk of homelessness to include those suffering financial hardship as a result of the COVID-19 pandemic. The cost associated with this contract is funded by the United States Department of the Treasury Emergency Rental Assistance Program (ERAP). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 0%            FED: 100%
Vendor: Housing Partnership of Chester County Contract ID: 0019045	Amendment	6,000.00	02-25-2019 06-30-2021	Amendment #2: This amendment provides additional funding for the Chester County Home Modification Program to provide housing property accessible modifications. The cost associated with this amendment is funded by the Commonwealth of Pennsylvania Keystone Communities Program. This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 0%            ST: 100%            FED: 0%
Vendor: Chester County Economic Develop. Council Contract ID: 0020145	Amendment	0.00	02-17-2021 07-15-2021	Amendment #1: This amendment revises paragraph 8 of the COVID-19 Hospitality Industry Recovery Program (CHIRP) to allow reimbursement for each program application received. CO: 0%            ST: 100%            FED: 0%
Vendor: Domestic Violence Center of Chester Co. Contract ID: 0020247	Contract	15,000.00	01-01-2021 12-31-2021	This contract renews funding for the Domestic Violence Center's Emergency Shelter Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Homeless Shelter activity. CO: 0%            ST: 0%            FED: 100%
Vendor: United Way of Chester County Contract ID: 0020427	Contract	234,377.15	01-01-2021 12-31-2021	This contract renews funding for the Homeless Crisis Response System Coordinated Entry: 211 Call Center. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 0%            FED: 100%



**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 31-MAR-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: North Star of Chester County Contract ID: 0020441	Contract	22,000.00	01-01-2021 12-31-2021	This contract renews funding for the Homeless Prevention, Rental Assistance and Case Management Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 0%            FED: 100%
Vendor: Chester County Economic Dev. Foundation Contract ID: 0020442	Contract	237,500.00	01-01-2021 06-30-2021	This contract provides implementation funding for the Healthcare Connect Next Generation Industry Partnership. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation and Opportunities Act (WIOA). This supports Strategic Business Plan Career and Workforce Development activity. CO: 0%            ST: 100%            FED: 0%
Vendor: Chester County Economic Dev. Foundation Contract ID: 0020446	Contract	237,500.00	01-01-2021 06-30-2021	This contract provides implementation funding for the Innovative Technology Action Group Next Generation Industry Partnership (ITAG) for Employers and Incumbent Workers. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation and Opportunities Act (WIOA). This supports Strategic Business Plan Career and Workforce Development activity. CO: 0%            ST: 100%            FED: 0%
Vendor: Chester County Economic Dev. Foundation Contract ID: 0020447	Contract	209,000.00	01-01-2021 06-30-2021	This contract provides implementation funding for the Manufacturing Alliance of Chester/Delaware Counties (MACCDC) Next Generation Industry Partnership. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation and Opportunities Act (WIOA). This supports Strategic Business Plan Career and Workforce Development activity. CO: 0%            ST: 100%            FED: 0%
Vendor: Chester County Economic Dev. Foundation Contract ID: 0020448	Contract	209,000.00	01-01-2021 06-30-2021	This contract provides implementation funding for the Smart Energy Initiative Next Generation Industry Partnership. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation and Opportunities Act (WIOA). This supports Strategic Business Plan Career and Workforce Development activity. CO: 0%            ST: 100%            FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 31-MAR-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Friends Assoc.Care & Protect of Children Contract ID: 0020443	Contract	3,330,120.00	01-01-2021 12-31-2021	This contract provides funding for individuals and families at risk of homelessness to include those suffering financial hardship as a result of the COVID-19 pandemic. The cost associated with this contract is funded by the United States Department of the Treasury Emergency Rental Assistance Program (ERAP). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 0%            FED: 100%
Vendor: Handi-Crafters, Inc. Contract ID: 0020445	Contract	50,000.00	01-01-2021 12-31-2021	This contract renews funding for the Independent Living Solutions Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 0%            FED: 100%
Vendor: Oxford Area Neighborhood Services Center Contract ID: 0020449	Contract	20,000.00	01-01-2021 12-31-2021	This contract provides funding for the Emergency Rental and Food Assistance Program. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 0%            FED: 100%
Vendor: Life Transforming Ministries Contract ID: 0020450	Contract	35,000.00	01-01-2021 12-31-2021	This contract renews funding for the Volunteer Income Tax Assistance Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 0%            FED: 100%
Vendor: Community Volunteers in Medicine Contract ID: 0020461	Contract	50,000.00	01-01-2021 12-31-2021	This contract provides funding for free Healthcare to low income individuals during the COVID-19 pandemic. The cost associated with this contract is provided by the Community Development Block Grant (CDBG-CV) - Care Act 2020. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%            ST: 0%            FED: 100%
<b><u>Facilities</u></b>				
Vendor: Procure Technologies Inc. Contract ID: 0018333	Amendment	18,570.00	05-07-2021 05-06-2022	Amendment #3: This amendment extends the contract term for an additional one (1) year period for the Enterprise wide Construction Project Management Software subscription that includes Project Management Essentials, Invoice Management and Financial Management modules. CO: 100%            ST: 0%            FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 31-MAR-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Finance Department</u></b>				
Vendor: Francis A. Hall, Inc. Contract ID: 0013784	Amendment	0.00	03-24-2021 06-30-2021	Amendment #4: This amendment for Brokerage/Consultant Services revises the contract language in Section 7 to allow the County to consult with other agencies regarding risk management matters. CO: 100%      ST: 0%      FED: 0%
Vendor: Dahab Associates, Inc. Contract ID: 0020463	Contract	475,000.00	04-01-2021 03-31-2026	This contract provides Pension Investment Consulting Services as per Request for Proposal #2010-06. This contract is funded by the Chester County Employees' Pension fund. CO: 0%      ST: 0%      FED: 0%
<b><u>Human Resources</u></b>				
Vendor: Maxim Healthcare Staffing Services, Inc. Contract ID: 0020468	Contract	0.00	03-04-2021 03-03-2022	This contract provides Temporary Medical Staffing Services. CO: 100%      ST: 0%      FED: 0%
<b><u>MH/IDD</u></b>				
Vendor: Carelink Community Support Service Contract ID: 0019516	Amendment	0.00	01-01-2021 06-30-2021	Amendment #1: This amendment provides additional funding to support physical site needs for residential programming. CO: 0%      ST: 83%      FED: 17%
<b><u>Managed Behavioral Healthcare</u></b>				
Vendor: Drexel Univ College of Medicine Behavior Contract ID: 0020256	Contract	16,100.00	04-01-2021 12-31-2021	This contract renews HealthChoices Network Training Services for community providers. CO: 0%      ST: 100%      FED: 0%
Vendor: Human Services, Inc. Contract ID: 0020308	Contract	25,000.00	03-01-2021 12-31-2021	This contract provides for Provider Network Recruitment & Retention. CO: 0%      ST: 100%      FED: 0%
<b><u>Open Space Preservation</u></b>				
Vendor: Stoltzfus, Jonas J. Contract ID: 0020401	Contract	191,520.00	04-01-2021 UNTIL COMPLETE	42.56 acres of farmland in West Nottingham Township owned by Jonas J. and Annie M. Stoltzfus are recommended by the Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$191,520.00 which is 100% funded by the County. CO: 100%      ST: 0%      FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 31-MAR-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Open Space Preservation</u></b>				
Vendor: King, David K. Contract ID: 0020465	Contract	112,392.59	03-31-2021 UNTIL COMPLETE	55.42 acres of farmland in Lower Oxford Township owned by David K. and Katie F. King are recommended by the Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$204,350.17. The County will pay \$204,350.17 (100%) and be reimbursed by Lower Oxford Township \$91,957.58 (45%) per the Funding Agreement. The actual cost to the County is \$112,392.59 (55%). CO: 55%                      ST: 0%                      FED: 0%
Vendor: Morelli Jr., Thomas W Contract ID: 0020466	Contract	230,332.68	03-31-2021 UNTIL COMPLETE	41.90 acres of farmland in East Nantmeal Township owned by Thomas W. Morelli, Jr. are recommended by the Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$230,332.68 which is 100% funded by the County. CO: 100%                      ST: 0%                      FED: 0%
<b><u>Planning Commission</u></b>				
Vendor: Willistown Township Contract ID: 0020453	Contract	40,000.00	01-01-2021 12-31-2022	This contract provides for the Vision Partnership Program: Cash Grant Manual - Willistown Township Comprehensive Plan Update. The total project cost is \$82,000.00. County funding is \$40,000.00 (48.781%). Other funding: Municipality \$42,000.00 (51.219%). CO: 48%                      ST: 0%                      FED: 0%
<b><u>Public Health Admin</u></b>				
Vendor: St. Moritz Security Services, Inc. Contract ID: 0020390	Contract	0.00	04-01-2021 06-30-2021	This contract provides Security Services for six (6) stationary and two (2) mobile COVID-19 vaccination sites. This contract is a result of Request for Quotation #RPD21-01. CO: 0%                      ST: 0%                      FED: 100%
Vendor: BMH, LLC Contract ID: 0020462	Contract	0.00	03-01-2021 UNTIL COMPLETE	This Ancillary Provider Services Agreement provides for the Maternal and Child Health Program. This is a revenue contract. CO: 0%                      ST: 0%                      FED: 0%
Vendor: YMCA of Greater Brandywine Contract ID: 0020467	Contract	0.00	04-07-2021 UNTIL COMPLETE	This contract provides facility space for a COVID-19 vaccination clinic at no cost to the County. CO: 0%                      ST: 0%                      FED: 0%
<b><u>Solicitors</u></b>				
Vendor: Ballard Spahr LLP Contract ID: 0020464	Contract	0.00	03-12-2021 UNTIL COMPLETE	This contract provides additional Legal Services as required by the County Solicitor's Office. CO: 100%                      ST: 0%                      FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 31-MAR-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b>Youth Center</b> Vendor: Wyoming County Contract ID: 0020440	Contract	0.00	07-01-2020 06-30-2021	This contract provides bed space rental for Wyoming County Children and Youth Services at the Chester County Youth Center. This is a revenue contract. CO: 0%                      ST: 0%                      FED: 0%

Number of Contracts:                      **43**

**Grants Agenda  
March 31, 2021**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<b><u>Adult Probation, Parole, and Pretrial Services</u></b>			
Administrative Office of Pennsylvania Courts Application - Renewal	\$ 9,996.00	04/01/2021 03/31/2022	Problem Solving Courts Grant-Mental Health Court No New Positions - No County Match State Funding = \$9,996.00
Administrative Office of Pennsylvania Courts Application - Renewal	\$ 9,999.00	04/01/2021 03/31/2022	Problem Solving Courts Grant-Veterans Court No New Positions - No County Match State Funding = \$9,999.00
Administrative Office of Pennsylvania Courts Application - Renewal	\$ 10,000.00	04/01/2021 03/31/2022	Problem Solving Courts Grant- Drug Court No New Positions - No County Match State Funding = \$10,000.00
Administrative Office of Pennsylvania Courts Application - Renewal	\$ 9,981.00	04/01/2021 03/31/2022	Problem Solving Courts Grant- Recovery Court No New Positions - No County Match State Funding = \$9,981.00
Pennsylvania Board of Probation and Parole Contract / Award - Renewal 001-221000-344751-00000000-2210002	\$ -	07/01/2020 06/30/2022	State Offender Supervision Fund Agreement- FY2020-FY2021 Renewal No New Positions - No County Match
<b><u>Community Development</u></b>			
Pennsylvania Department of Labor and Industry Contract / Award - New 116-490000-332212-48300400-4900005-FY2020	\$ 250,000.00	07/01/2019 06/30/2021	Industry Partnerships: Healthcare Connect (HCC) No New Positions - No County Match State Funding = \$250,000.00
Pennsylvania Department of Labor and Industry Contract / Award - New 116-490000-332212-48300300-4900005-FY2020	\$ 250,000.00	07/01/2018 06/30/2021	Industry Partnerships: The Innovative Technology Action Group (ITAG) No New Positions - No County Match State Funding = \$250,000.00
Pennsylvania Department of Labor and Industry Contract / Award - New 116-490000-332212-48400002-4900005-FY2020	\$ 220,000.00	07/01/2019 06/30/2021	Industry Partnerships: Manufacturing Alliance of Chester and Delaware Counties (MACC/DC) No New Positions - No County Match State Funding = \$220,000.00

**Grants Agenda  
March 31, 2021**

<b>DEPARTMENT / FUND</b>	<b>AWARD</b>	<b>TERM</b>	<b>DESCRIPTION</b>
Pennsylvania Department of Labor and Industry Contract / Award - New 116-490000-332212-48300600-4900005-FY2020	\$ 220,000.00	07/01/2019 06/30/2021	Industry Partnerships: Smart Energy Initiative of Southeastern PA (SEI) No New Positions - No County Match State Funding = \$220,000.00
Pennsylvania Department of Labor and Industry Contract / Award - New 116-490000-331212-47200000-4900005-FY2020	\$ 282,212.70	07/01/2020 06/30/2023	Rapid Response Additional Assistance (RRAA) No New Positions - No County Match Federal Funding = \$282,212.70
<b><u>Finance</u></b>			
Pennsylvania Counties Risk Pool (PCoRP) Contract / Award - New 001-XXXXXX-369200-00000000-XXXXXX	\$ 20,000.00	06/01/2020 06/01/2021	Security Camera Enhancements No New Positions - No County Match Local Funding = \$20,000.00
<b><u>Public Health</u></b>			
Pennsylvania Department of Environmental Protection Contract / Award - Renewal 001-478000-332235-15400200-4780001-FY2021	\$ 112,288.00	01/01/2021 12/31/2021	Mosquito-Borne Disease Control Grant No New Positions - No County Match State Funding = \$112,288.00
Pennsylvania Department of Health Contract / Award - Renewal 001-478000-331207-15200000-4780003-FY2021	\$ 243,754.00	07/01/2021 06/30/2022	Title V - Maternal & Infant Home Visiting Program No New Positions - No County Match Federal Funding = \$243,754.00
<b><u>Planning</u></b>			
Pennsylvania Department of Conservation and Natural Resources Application - New	\$ 70,000.00	01/01/2022 12/31/2024	Countywide Trails Master Plan No New Positions - In-Kind County Match = \$70,000.00 State Funding = \$70,000.00
<b><u>Water Resources Authority</u></b>			
Pennsylvania Department of Conservation and Natural Resources Application - New	\$ 80,000.00	07/01/2021 06/30/2023	Chester County Rivers Conservation Plan Update No New Positions - In-Kind County Match = \$261,607.51 Other - Volunteer Services = \$22,500.00 State Funding = \$80,000.00

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 03/31/2021Hires and Rehires

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1. Employee : Audette, James R  
Department : 133000 - Sheriff  
Job : 040950 - Deputy Sheriff I  
Salary Grade : N05  
Compensation : \$ 41,340.00(A)  
Effective Date : 03/29/2021
2. Employee : Beecher, Richard J  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Salary Grade : CO1  
Compensation : \$ 41,939.04(A)  
Effective Date : 04/12/2021
3. Employee : Bieber, Alyssa L  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Salary Grade :  
Compensation : \$ 16.00(H)  
Effective Date : 03/29/2021
4. Employee : Caliman, Jayanna M  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Salary Grade : CO1  
Compensation : \$ 41,939.04(A)  
Effective Date : 04/12/2021
5. Employee : Caputo, Mark William  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Salary Grade : CO1  
Compensation : \$ 41,939.04(A)  
Effective Date : 04/12/2021
6. Employee : Carabba, Joseph V  
Department : 133000 - Sheriff  
Job : 040950 - Deputy Sheriff I  
Salary Grade : N05  
Compensation : \$ 41,340.00(A)  
Effective Date : 03/29/2021
7. Employee : Carroll, Tina M  
Department : 451145 - Children, Youth and Families  
Job : 048560 - County Caseworker II  
Salary Grade : T04  
Compensation : \$ 34,054.80(A)  
Effective Date : 04/05/2021



COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 03/31/2021Hires and Rehires

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8. Employee : Casas,Nicholas Edward  
Department : 070000 - Recorder of Deeds  
Job : 040146 - Document Recording Tech I  
Salary Grade : N03  
Compensation : \$ 31,420.48(A)  
Effective Date : 03/22/2021
9. Employee : Clark,Amy L  
Department : 132000 - Register of Wills/Orphans' Crt  
Job : 040780 - SSS IV  
Salary Grade : N03  
Compensation : \$ 31,420.48(A)  
Effective Date : 04/05/2021
10. Employee : Cordero Perez,Yoharina E  
Department : 451140 - Human Services Administration  
Job : 040792 - Administrative Specialist  
Salary Grade : N03  
Compensation : \$ 35,348.04(A)  
Effective Date : 04/05/2021
11. Employee : Donegan,Daniel  
Department : 251315 - Safety and Security  
Job : 020411 - AsstDepDir Safety and Security  
Salary Grade : E04  
Compensation : \$ 55,933.28(A)  
Effective Date : 04/12/2021
12. Employee : Frens,Colleen M  
Department : 060000 - Solicitor  
Job : 020262 - Attorney III  
Salary Grade : L03  
Compensation : \$ 65,000.00(A)  
Effective Date : 04/05/2021
13. Employee : Fullman,Daeshawn A  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N02  
Compensation : \$ 31,303.35(A)  
Effective Date : 03/29/2021
14. Employee : Getfield,Deidre  
Department : 251315 - Safety and Security  
Job : 841381 - Safety & Security Operator-PT  
Salary Grade :  
Compensation : \$ 17.26(H)  
Effective Date : 04/12/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 03/31/2021Hires and Rehires

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15. Employee : Giles, Delilah M  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N02  
Compensation : \$ 31,303.35(A)  
Effective Date : 03/29/2021
16. Employee : Goggin IV, Robert S  
Department : 129000 - District Attorney  
Job : 030423 - Attorney I  
Salary Grade : L01  
Compensation : \$ 49,922.08(A)  
Effective Date : 04/05/2021
17. Employee : Goldman, Morisa  
Department : 120000 - Court Administration  
Job : 841250 - PT Jury Clerk  
Salary Grade :  
Compensation : \$ 17.26(H)  
Effective Date : 04/05/2021
18. Employee : Jackson, Jalen T  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Salary Grade :  
Compensation : \$ 16.00(H)  
Effective Date : 04/05/2021
19. Employee : Jones, Jewel N  
Department : 222000 - Juvenile Probation  
Job : 020624 - Dpty Chf Juv Prb Ofcr-Svcs  
Salary Grade : E07  
Compensation : \$ 71,853.60(A)  
Effective Date : 04/19/2021
20. Employee : Kelly, Laura M  
Department : 035100 - Assessment  
Job : 040780 - SSS IV  
Salary Grade : N03  
Compensation : \$ 31,420.48(A)  
Effective Date : 04/05/2021
21. Employee : Krebs, Nicholas  
Department : 478310 - Environmental Health Protection  
Job : 040061 - Env Health Specialist  
Salary Grade : N08  
Compensation : \$ 50,367.20(A)  
Effective Date : 04/12/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 03/31/2021Hires and Rehires

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22. Employee : Kruelle, Scott V  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Salary Grade : CO1  
Compensation : \$ 41,939.04(A)  
Effective Date : 04/12/2021
23. Employee : Lutz, James  
Department : 133000 - Sheriff  
Job : 040950 - Deputy Sheriff I  
Salary Grade : N05  
Compensation : \$ 41,340.00(A)  
Effective Date : 03/29/2021
24. Employee : Macricostas, Spiridoula L  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N02  
Compensation : \$ 31,303.35(A)  
Effective Date : 03/29/2021
25. Employee : McGee, Jake M  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Salary Grade : CO1  
Compensation : \$ 41,939.04(A)  
Effective Date : 04/12/2021
26. Employee : Mordecai, Saeed Toussaint  
Department : 133000 - Sheriff  
Job : 040950 - Deputy Sheriff I  
Salary Grade : N05  
Compensation : \$ 41,340.00(A)  
Effective Date : 03/29/2021
27. Employee : Morrison, Alvan L  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Salary Grade : CO1  
Compensation : \$ 41,939.04(A)  
Effective Date : 04/12/2021
28. Employee : Oliver, Devante R  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Salary Grade :  
Compensation : \$ 16.00(H)  
Effective Date : 03/22/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 03/31/2021

## Hires and Rehires

- 
29. Employee : Quarles, Dominique A  
 Department : 453205 - Chester County Youth Center  
 Job : 806210 - Youth Center Officer  
 Salary Grade :  
 Compensation : \$ 16.00(H)  
 Effective Date : 04/05/2021
30. Employee : Ranelli-Lally, Concetta K  
 Department : 451145 - Children, Youth and Families  
 Job : 048560 - County Caseworker II  
 Salary Grade : T04  
 Compensation : \$ 34,054.80(A)  
 Effective Date : 04/05/2021
31. Employee : Rost, Tyler K  
 Department : 210000 - Chester County Prison  
 Job : 040920 - Correctional Officer I  
 Salary Grade : C01  
 Compensation : \$ 41,939.04(A)  
 Effective Date : 04/12/2021
32. Employee : Rudnicki, James C  
 Department : 478310 - Environmental Health Protection  
 Job : 040061 - Env Health Specialist  
 Salary Grade : N08  
 Compensation : \$ 50,367.20(A)  
 Effective Date : 04/12/2021
33. Employee : Shachar Krasnoff, Daniel P  
 Department : 085100 - Planning  
 Job : 020173 - Heritage Preservation Coord  
 Salary Grade : E06  
 Compensation : \$ 57,837.78(A)  
 Effective Date : 05/10/2021
34. Employee : Skinner, Jacob C  
 Department : 451145 - Children, Youth and Families  
 Job : 048560 - County Caseworker II  
 Salary Grade : T04  
 Compensation : \$ 34,054.80(A)  
 Effective Date : 04/05/2021
35. Employee : Soutos, Alexander  
 Department : 251315 - Safety and Security  
 Job : 841381 - Safety & Security Operator-PT  
 Salary Grade :  
 Compensation : \$ 17.26(H)  
 Effective Date : 04/05/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 03/31/2021

Hires and Rehires

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- 36. Employee : Spady Taylor, Jaykeya L  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Salary Grade :  
Compensation : \$ 16.00(H)  
Effective Date : 03/29/2021
  
- 37. Employee : Vanderloop, Molly Jo  
Department : 478310 - Environmental Health Protection  
Job : 040061 - Env Health Specialist  
Salary Grade : N08  
Compensation : \$ 50,367.20(A)  
Effective Date : 04/12/2021
  
- 38. Employee : Walker, Devin J  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Salary Grade :  
Compensation : \$ 16.00(H)  
Effective Date : 04/05/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 03/31/2021

Transfers

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39.	Employee	: Jackson,Carmela Daley		
		<u>Proposed</u>		<u>Current</u>
	Department	: 126000 - Clerk of Courts		126000
	Job	: 040136 - Court Clerk II		803760
	Salary Grade	: N04		
	Compensation	: \$ 34,538.14(A)		\$ 11.41(H)
	Effective Date	: 03/13/2021		08/20/2019
40.	Employee	: Mongelli,Madison A		
		<u>Proposed</u>		<u>Current</u>
	Department	: 453205 - Chester County Youth Center		453205
	Job	: 040650 - Youth Center Officer I		806210
	Salary Grade	: N04		
	Compensation	: \$ 39,472.16(A)		\$ 16.00(H)
	Effective Date	: 04/10/2021		08/03/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 03/31/2021

Promotions

41.	Employee	:	Banul, Skylar		
			Proposed	_____	Current
					_____
	Department	:	030000 - Voter Services		030000
	Job	:	040509 - Election Technology Coord		040510
	Salary Grade	:	N08		N04
	Compensation	:	\$ 44,071.30(A)		\$ 34,538.14(A)
	Effective Date	:	03/27/2021		12/19/2020
42.	Employee	:	Kofroth, Roy		
			Proposed	_____	Current
					_____
	Department	:	133000 - Sheriff		133000
	Job	:	040950 - Deputy Sheriff I		041380
	Salary Grade	:	N05		N03
	Compensation	:	\$ 41,340.00(A)		\$ 36,118.72(A)
	Effective Date	:	03/27/2021		12/19/2020
43.	Employee	:	Malarick, Gina M		
			Proposed	_____	Current
					_____
	Department	:	251200 - Public Safety Communications		131000
	Job	:	221065 - Asst Law Enforcemnt DataCrd-PT		803760
	Salary Grade	:			
	Compensation	:	\$ 18.98(H)		\$ 11.00(H)
	Effective Date	:	04/10/2021		07/20/2020
44.	Employee	:	Remaley, Lauren K		
			Proposed	_____	Current
					_____
	Department	:	060000 - Solicitor		129000
	Job	:	030871 - Paralegal		040510
	Salary Grade	:	N06		N04
	Compensation	:	\$ 45,000.00(A)		\$ 34,740.09(A)
	Effective Date	:	04/10/2021		12/19/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 03/31/2021

Promotions

45.	Employee	: Roberts, Ashley Nicole	
		<u>Proposed</u>	<u>Current</u>
	Department	: 210000 - Chester County Prison	451143
	Job	: 020531 - Cross Systems Coordinator	048567
	Salary Grade	: E03	T06
	Compensation	: \$ 51,299.04(A)	\$ 41,717.15(A)
	Effective Date	: 04/10/2021	12/19/2020
46.	Employee	: Williams, Christopher E	
		<u>Proposed</u>	<u>Current</u>
	Department	: 210000 - Chester County Prison	210000
	Job	: 040410 - Counselor I	040920
	Salary Grade	: CO3	CO1
	Compensation	: \$ 48,014.72(A)	\$ 44,077.28(A)
	Effective Date	: 04/10/2021	12/19/2020
47.	Employee	: Wright, Joshua A	
		<u>Proposed</u>	<u>Current</u>
	Department	: 015000 - Procurement & General Services	015000
	Job	: 040444 - Press/Binder Operator/Floater	041532
	Salary Grade	: N04	N03
	Compensation	: \$ 34,538.14(A)	\$ 31,914.82(A)
	Effective Date	: 04/10/2021	12/19/2020
48.	Employee	: Wrigley, Jennifer A	
		<u>Proposed</u>	<u>Current</u>
	Department	: 461210 - Pocopson Nursing Care	461210
	Job	: 030061 - Shift Supervising Nrse	030678
	Salary Grade	: E06	N11
	Compensation	: \$ 73,867.50(A)	\$ 66,487.24(A)
	Effective Date	: 04/10/2021	12/19/2020



COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 03/31/2021End of Employment

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49. Employee : Adkins, Steven A  
Department : 453205 - Chester County Youth Center  
Job : 806210 - Youth Center Officer  
Effective Date : 03/12/2021
50. Employee : Bowers, Gina  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Effective Date : 03/08/2021
51. Employee : Dodd, Stephen Paul  
Department : 065000 - Public Defender  
Job : 030423 - Attorney I  
Effective Date : 04/03/2021
52. Employee : Gardner, Peter S  
Department : 133000 - Sheriff  
Job : 040950 - Deputy Sheriff I  
Effective Date : 03/13/2021
53. Employee : Horvath, Kearstin E  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 03/22/2021
54. Employee : Ledsome, Alexis  
Department : 465100 - Pocopson Food & Dietary  
Job : 351670 - Dietary Aide  
Effective Date : 03/17/2021
55. Employee : Lewis, Diamond D  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 03/17/2021
56. Employee : Lunsford, Diane G  
Department : 451145 - Children, Youth and Families  
Job : 040778 - Legal Staff Support Clerk  
Effective Date : 03/31/2021
57. Employee : McCorkle, Kyle J  
Department : 251200 - Public Safety Communications  
Job : 040035 - Operations Communication Spec  
Effective Date : 03/27/2021
58. Employee : Nadachowski, Marissa R  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 03/21/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 03/31/2021End of Employment

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59. Employee : Price, Steven E  
Department : 133000 - Sheriff  
Job : 040950 - Deputy Sheriff I  
Effective Date : 04/03/2021
60. Employee : Rose, Shanna L  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 048461 - ID Support Coordinator  
Effective Date : 03/19/2021
61. Employee : Sensenig, Dona J  
Department : 478210 - Nursing  
Job : 230580 - Public Health Nurse  
Effective Date : 03/12/2021
62. Employee : Skymba, Kevin  
Department : 133000 - Sheriff  
Job : 040950 - Deputy Sheriff I  
Effective Date : 03/13/2021
63. Employee : Smith, Jacob  
Department : 090100 - Dept of Computing Info Service  
Job : 801060 - General Clerk  
Effective Date : 04/03/2021
64. Employee : Smith, Sydney  
Department : 451145 - Children, Youth and Families  
Job : 048560 - County Caseworker II  
Effective Date : 03/19/2021
65. Employee : Williams, Jennifer C  
Department : 462100 - Pocopson Resident Activities  
Job : 030832 - Resident Recreation Staff  
Effective Date : 03/29/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 03/31/2021

Retirements

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- 66. Employee : Hassert, Kathryn B  
Department : 589100 - Chester County Library  
Job : 041319 - Library Assist II  
Effective Date : 07/01/2021
  
- 67. Employee : McCoach, Suzanne F  
Department : 451145 - Children, Youth and Families  
Job : 030670 - Program Analyst I  
Effective Date : 04/07/2021
  
- 68. Employee : Medley, Katherine S  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 04/11/2021

**COUNTY OF CHESTER**

**Finance Agenda**

**Commissioners' Meeting, March 31, 2021**

1. Budget Change 23-20
2. Budget Change 06-21
3. 2021 Salary Increase
4. Purchase of 313 West Market Street
5. Vouchers as submitted by the Controller

**2020  
Budget Amendment  
BC - 23  
March 31, 2021**

<b>Date</b>	<b>Department Name</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	<b>Project</b>	<b>Activity</b>	<b>Bud Ref</b>	<b>Amount</b>	<b>Account Description</b>	<b>Change to Budget</b>
31-Dec-2020	Emergency Services	001	251300	331231	00000019	2510003		\$ (20,200,000)	Fed-Penn Emerg Management Agency	Net Change (\$20,200,000)
	Emergency Services	001	251300	420000	00000019	2510003		\$ (20,200,000)	Materials & Services	

To align CARES budget with actual revenue and expenditures.

**2021  
Budget Amendment  
BC - 06  
March 31, 2021**

<b>Date</b>	<b>Department Name</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	<b>Project</b>	<b>Activity</b>	<b>Bud Ref</b>	<b>Amount</b>	<b>Account Description</b>	<b>Change to Budget</b>
31-Mar-2021	Public Health	001	478000	331207	15601000	4780006	FY2020	\$ 18,578	Federal-Health	Net Change + \$19,713
	Public Health	001	478000	331207	15601000	4780006	FY2021	\$ 1,135	Federal-Health	
	Public Health	001	478120	420000	15601000	4780006	FY2020	\$ 18,578	Materials and Services	
	Public Health	001	478120	420000	15601000	4780006	FY2021	\$ 1,135	Materials and Services	
To budget the Childhood Lead Poisoning Prevention Grant.										
31-Mar-2021	Non-Departmental	001	000000	331231	00000019	0000001		\$ (250,000)	Fed-Penn Emerg Management Agency	Net Change (\$250,000)
	Non-Departmental	001	902100	442000	00000019	9021001		\$ (250,000)	Materials and Services	
To decrease available balance of carryover CARES funding. See DCD increase below.										
31-Mar-2021	Community Development	116	490000	331231	00000019	4900001		\$ 250,000	Fed-Penn Emerg Management Agency	Net Change + \$250,000
	Community Development	116	491100	420000	00000019	4900001		\$ 250,000	Materials and Services	
To align revenue and expenditure budget for anticipated Coronavirus transactions.										
05-Mar-2021	Drug and Alcohol	144	450044	331207	65008400	4514001	FY2020	\$ 280,875	Federal-Health	Net Change + \$280,875
	Drug and Alcohol	144	454205	439740	65008400	4514001	FY2020	\$ 140,496	Provider Services	
	Drug and Alcohol	144	454205	490001	65008400	4514001	FY2020	\$ 8,173	Transfer to General	
	Drug and Alcohol	144	454205	490116	65008400	4514001	FY2020	\$ 89,341	Transfer to DCD	
	Drug and Alcohol	144	454208	439740	65008400	4514001	FY2020	\$ 30,260	Provider Services	
	Drug and Alcohol	144	453144	439300	65008400	4514001	FY2020	\$ 12,605	Training	
To budget the State Opioid Response Grant.										
31-Mar-2021	Capital Improvement Fund	357	085300	445000	80340116	3570001		\$ 130,785	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2021	\$ (130,785)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for David K. and Katie F. King, installment payment one of five.										
31-Mar-2021	Capital Improvement Fund	357	085300	475110	80340118	3570001		\$ 230,333	Land Development Rights	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2021	\$ (230,333)	Land Development Rights	
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Thomas W. Morelli, Jr.										
31-Mar-2021	Capital Improvement Fund	357	085300	442000	80330136	3570001		\$ 181,200	To Organizations	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2021	\$ (181,200)	Land Development Rights	
To budget a Preservation Partnership Program grant to Natural Lands Trust for land acquisition to provide Brandywine Creek access.										