



THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

March 26, 2020

1. **CALL MEETING TO ORDER**
2. **ANNOUNCEMENTS**
 - Executive Session – The Board of Commissioners met in Executive Session on, Thursday, March 5, 2020, to discuss personnel and legal matters.
3. **MINUTES OF PREVIOUS MEETING**
4. **PUBLIC COMMENT ON AGENDA**
5. **OLD BUSINESS** – There are no items of old business.
6. **NEW BUSINESS**
 - a. **Authorities, Boards and Commissions**
It is recommended that the Board of Commissioners approve the attached appointments.
 - b. **Resolution 11-20**
Resolution of the Chester County Commissioners approving the Chester County Health and Education Facilities Authority's bond issuance of up to \$16,000,000 for the benefit of Tel Hai Retirement Community.
 - c. **Resolution 12-20**
Resolution of the Chester County Commissioners concerning the City of Coatesville Local Economic Revitalization Tax Assistance (LERTA).
 - d. **Resolution 13-20**
Resolution of the Chester County Commissioners authorizing the exercise of the purchase option for property designated as 313 West Market Street, West Chester, Pennsylvania 19380.
 - e. **Intergovernmental Cooperation Agreement**
It is recommended that the Board of Commissioners approve the attached Intergovernmental Cooperation which allows for Chester County to provide COVID-19 public health services in Delaware County.

f. Contracts

g. Grants

7. PERSONNEL MATTERS

a. Human Resources Agenda

8. FINANCIAL MATTERS

a. Finance Agenda

9. PUBLIC COMMENT

10. ADJOURNMENT



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COMMISSIONERS' MEETING MINUTES

March 5, 2020

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 11:04 AM on March 5, 2020 in the Commissioners' Boardroom by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Moskowitz asked Amy Cuthbertson to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Tuesday, March 3, 2020 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Kichline made a motion to approve the minutes from the last meeting on February 12, 2020. Commissioner Maxwell seconded the motion. Motion carried to approve the minutes from the February 12, 2020 Commissioners' Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on the Agenda.

PUBLIC COMMENT

6. OLD BUSINESS

OLD BUSINESS

a. Bid Awards

Following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline, the Board of Commissioners unanimously approved the following bids.

Bid Awards

Linen Products, Bid #015901-1353A:

Bob Barker Company, Inc.	\$29,213.59
Tabb Textile Co., Inc.	\$45,021.02
Victory Supply, LLC	\$38,285.00

7. NEW BUSINESS

NEW BUSINESS

a. Resolution 08-20

Commissioner Kichline made a motion to approve Resolution 08-20 authorizing the sale of County-owned property designated as 256 East Lincoln Highway, Coatesville, Pennsylvania 19320. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 08-20.

Resolution 08-20

b. Resolution 09-20

Commissioner Maxwell made a motion to approve Resolution 09-20 authorizing the exercise of eminent domain as may be necessary to implement the project known as the “Rehabilitation of County Bridge No. 26-T-307 (Camp Bonsul Road over Big Elk Creek). Commissioner Kichline seconded the motion. Motion carried to approve Resolution 09-20.

Resolution 09-20

c. Resolution 10-20

Commissioner Kichline made a motion to approve Resolution 10-20 endorsing the advancement of the Schuylkill to Susquehanna Greenway, a statewide Major Greenway Corridor. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 10-20.

Resolution 10-20

d. Letter of Support

Following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline, the Board of Commissioners approved a letter of support for the restoration of train service to Phoenixville. Chair Moskowitz abstained.

Letter of Support

e. Commissioners’ Transition Team

Following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell, the Board of Commissioners unanimously approved the following appointment to the Commissioners’ Transition Team.

Commissioners’ Transition Team

Paula Ott.

f. Contracts

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Contracts Agenda.

Contracts

g. Grants

Commissioner Kichline made a motion to approve the Grants Agenda. Chair Moskowitz seconded the motion. Motion carried to approve the Grants Agenda.

Grants

8. PERSONNEL MATTERS

PERSONNEL

a. Human Resources Agenda

Commissioner Maxwell made a motion to approve the Human Resources Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

a. Finance Agenda

Commissioner Kichline made a motion to approve the Finance Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Change 24-19
- Budget Change 4-20
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

PUBLIC COMMENT

There was no public comment.

11. ADJOURNMENT

ADJOURNMENT

The meeting was adjourned following a motion made by Chair Moskowitz, which was seconded by Commissioner Maxwell. Motion carried to adjourn the meeting. Meeting adjourned at 11:08 AM.



Taken by Taylor Pettit

On behalf of Chief Clerk Robert J. Kagel

Authorities, Boards and Commissions

Appointments

March 26, 2020

Delaware Valley Regional Planning Commission

Appoint Marian D. Moskowitz for a term ending 12/31/2024

Pennsylvania Convention Center Authority

Appoint Josh Maxwell for a term ending 12/31/2024

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 11-20**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS APPROVING THE
CHESTER COUNTY HEALTH AND EDUCATION FACILITIES AUTHORITY'S
BOND ISSUANCE OF UP TO \$16,000,000 FOR THE BENEFIT OF TEL HAI
RETIREMENT COMMUNITY**

WHEREAS, Tel Hai Retirement Community, a nonprofit corporation organized and existing under laws of the Commonwealth of Pennsylvania, owns and operates healthcare and retirement facilities known as Tel Hai Retirement Community, located at or near 1200 Tel Hai Circle, in the Township of Honey Brook, Chester County, Pennsylvania (the "Facilities"); and

WHEREAS, Chester County Health and Education Facilities Authority (the "Authority"), a municipality authority organized by Chester County under the Pennsylvania Municipality Authorities Act of 1945, as amended, now the Municipality Authorities Act, 53 Pa.C.S. Chapter 56 (the "Authorities Act"), proposes to act as a conduit issuer and to issue tax-exempt obligations in the aggregate principal amount not to exceed \$16,000,000 (the "Obligations") to: (a) finance the costs and expenses of alterations, additions, renovations, and improvements to the Facilities, including, but not limited to, the design and construction of 19 new cottages and related facilities, the installation of a water storage tower and the utilization of well #5 in connection with same, the construction of a new wastewater treatment plant, the construction of a pole barn for the maintenance facilities, the replacement of a cooling tower for the Garrett Community Center ("Garrett") and the Hillcrest Apartments ("Hillcrest"), the renovation of the Lakeview Personal Care 3rd floor Memory Support Unit ("Lakeview"), and the replacement of the generators for Lakeview, Hillcrest, and Garrett; (b) refinance an outstanding \$5,008,513 construction loan previously issued for the benefit of such Facilities; and (c) finance related costs and expenses (collectively, the "Project"); and

WHEREAS, the financing of the Project by the Authority will constitute the financing of a "health center" operated by a "nonprofit corporation," all within the meaning of the Authorities Act; and

WHEREAS, under the Authorities Act, the Authority may undertake to finance a health center to be leased, or financed with a loan or loans, to a nonprofit corporation serving the public only if Chester County, as the municipality that organized the Authority, declares by Resolution or ordinance that it is desirable for the health, safety, and welfare of the people in the area served by such health center facilities to have such facilities provided or financed by the Authority; and

WHEREAS, the Authority has requested that Chester County, by Resolution, declare that it is desirable for the health, safety, and welfare of the people in the area served by the Facilities to have such facilities provided or financed by the Authority; and

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), provides that tax-exempt obligations may not be issued for the benefit of persons other than state and local governments unless the issue is approved by the “applicable elected representative” of a governmental unit having jurisdiction over the geographic location of the site of the facility to be financed and by the “applicable elected representative” of the governmental unit which will issue the tax-exempt obligations or, if such governmental unit has no elected officials, then by an “applicable elected representative” of the next higher governmental unit (with an “applicable elected representative”), in each case following a public hearing of which reasonable public notice is given; and

WHEREAS, the Board of County Commissioners of Chester County is the “applicable elected representative” of a governmental unit having jurisdiction over the geographic location of the Facilities; and

WHEREAS, the Authority has no elected representative, and Chester County, as the incorporating municipality of the Authority, is the next higher governmental unit with an elected representative, within the meaning of the Code; and

WHEREAS, notice of a public hearing with respect to the Project and the proposed issuance of the Obligations by the Authority as tax-exempt obligations was published in the Daily Local News, a newspaper of general circulation in the area to be served by the Project; and

WHEREAS, a public hearing with respect to the Project and the issuance of the Obligations was held on March 10, 2020, at the time and place set forth in such notice, and a summary of public comments received at such hearing with respect to the issuance of the Obligations or the Project has been delivered to this meeting and been considered by the Board of Commissioners of Chester County; and

WHEREAS, the Authority has asked the County to declare the financing of the Project by this Authority to be desirable for the health, safety, and welfare of the people in the area served by the Facilities and to approve the use of tax-exempt financing for the Project.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Chester County as follows:

1. The Board of County Commissioners of Chester County does hereby find and declare that it is desirable for the health, safety, and welfare of the people in the area served by the health center facilities to be constructed as part of the Project to have such facilities provided by or financed by the Authority.
2. The advertisement and conduct of a public hearing on behalf of Chester County regarding the Project and the issuance of the Obligations as tax-exempt obligations, as required by Section 147(f) of the Code, is hereby authorized, approved, and ratified.

3. The Board of County Commissioners of Chester County designates and authorizes its Chair or Vice Chair to execute and deliver on behalf of the Board of County Commissioners of Chester County a Certificate of Approval with respect to the Obligations, such Certificate of Approval to be substantially in the form attached hereto as **Exhibit A**.
4. The approval granted hereby shall not, in any way, pledge or obligate the credit or taxing power of the County, nor shall the County be liable for the payment of the principal of, or interest on, any obligations issued by the Authority as contemplated herein.
5. Nothing in this Resolution is intended to be, nor shall it be construed as, an approval of the Obligations or of the Project by Chester County for any purposes, including any approval for any permit, license or zoning required for the construction or occupancy of the Facilities, or any part thereof, to be financed or refinanced as part of the Project, other than (1) the exception for health center projects set forth in Section 5607(b)(2)(iv) of the Authorities Act, and (2) the public approval requirement of Section 147(f) of the Code.
6. All prior actions of Chester County and of the Authority taken in conformity with the intent and purposes of this Resolution are ratified, confirmed, and approved.
7. All prior Resolutions or parts of Resolutions, insofar as such shall be inconsistent herewith, shall be and the same expressly are repealed.

THIS RESOLUTION, adopted this ____ day of _____, 2020, by the Board of Chester County Commissioners.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 12-20**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS CONCERNING THE
CITY OF COATESVILLE LOCAL ECONOMIC REVITALIZATION TAX
ASSISTANCE (LERTA)**

WHEREAS, the General Assembly of the Commonwealth of Pennsylvania passed Act 76 of 1977 (72 P.S. Section 4722, et seq.), known as the Local Economic Revitalization Tax Assistance Law (“LERTA” or the “Act”) which authorized local taxing authorities to provide for tax exemption for certain deteriorated industrial, commercial and other business property; and

WHEREAS, the City of Coatesville (the “City”), being a “municipal governing body” within the meaning of LERTA, by Resolution No. 2018-03 adopted and enacted on February 26, 2018, established the boundaries of a deteriorated area in which such tax exemption may be granted by local taxing authorities (the “Deteriorated Area”). The boundaries of the Deteriorated Area represent real property as currently identified by tax parcels 16-5-155, 16-5-156, 16-5-165, 16-5-166, 16-5-167, 16-5-168, 16-5-169, 16-5-170, 16-5-171, 16-5-172 and 16-5-232; and

WHEREAS, the Deteriorated Area established by the City was made co-extensive and equal to the area that constitutes the “‘MU’ Mixed Use Development Overlay District” identified and defined by the City Zoning Map and designated under Article XXIII of the City Zoning Code.

WHEREAS, by Ordinance No. 1503-2018 enacted on February 26, 2018, the City amended Chapter 203 (“Taxation”) of the City Code of Ordinances to add Article X, the “‘MU’ Mixed Use Development Overlay LERTA District;” and

WHEREAS, by Resolution No. 2018-08 enacted on March 12, 2018, the City established procedures for application to obtain benefits of LERTA Ordinance; and

WHEREAS, the Coatesville Area School District (“School District”), being a “local taxing authority” within the meaning of LERTA, in order to foster improvements and new construction in the Deteriorated Area, desires to grant a tax exemption for eligible properties pursuant to the provisions of the LERTA, duly adopted Resolution on January 22, 2019; and

WHEREAS, the Board of Chester County Commissioners (“Chester County”), being a “local taxing authority” within the meaning of LERTA, in order to foster improvements and new construction in the Deteriorated Area, desires to grant a tax exemption for eligible properties pursuant to the provisions of the LERTA; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Chester County Commissioners as follows:

ARTICLE 1

Definitions

SECTION 1.01. Unless the context specifically and clearly indicates otherwise, the meaning and terms and phrases used in this Resolution shall be as follows:

“Deteriorated Area.” The area identified in Article II of this Resolution.

“Deteriorated Property.” Any industrial, commercial or other business property owned by an individual, association or corporation, and located in a “Deteriorated Area.”

“Improvement.” Repair, construction or reconstruction, including alterations and additions, having the effect of rehabilitating any industrial, commercial or other business property owned by any individual, association or corporation and located in the Deteriorated Area so that it becomes habitable or attains higher standards of safety, health, economic use or amenity, or is brought into compliance with laws, ordinances, or regulations governing such standards. Ordinary upkeep and maintenance shall not be deemed an “Improvement.”

ARTICLE II

Deteriorated Area

SECTION 2.01. The boundaries of the Deteriorated Area to which this Resolution applies are identified as being co-extensive and equal to the area that constitutes the “‘MU’ Mixed Use Development Overlay LERTA District” identified and defined by the City Code of Ordinances, Chapter 203, Article X.

SECTION 2.02. The boundaries of the Deteriorated Area to which this Resolution applies are depicted on the map attached to the City of Coatesville Resolution No. 2018-03, Exhibit “A,” as well as the Coatesville Area School District Resolution, Exhibit “A,” and titled “Mixed Use Overlay Zoning District, City of Coatesville Zoning.”

ARTICLE III

Exemptions

SECTION 3.01. There is hereby exempted from all real property taxation of Chester County that portion of all additional assessment(s), initial and subsequent, attributable to the Improvements to the Deteriorated Property that consist of industrial, commercial and other business property as well as apartments, condominiums, or other multi-unit dwelling units (three or more units in a single building) which are within the City’s “‘MU Mixed Use Development Overlay LERTA District.”

SECTION 3.02. No tax exemption shall be granted by Chester County if the property owner does not secure the necessary and proper permits from the City of Coatesville prior to improving the property and/or if the City of Coatesville does not provide complete documentation of proper permits and application for exemption, as described in City of Coatesville Resolution No. 2018-08, to the Chester County Assessment Office prior to improving the property.

SECTION 3.03. Following issuance of the final Use and Occupancy permit by the City of Coatesville and following receipt of same by the Chester County Assessment Office, the Improvements shall be assessed and statutory notification(s) of change of assessment will be communicated in writing to the property owner(s) of record and all participating taxing authorities. Appeals from the change of assessment notice(s) and the amount eligible for exemption for tax billing purposes may be taken by the property owner and/or the taxing authorities as provided by law.

SECTION 3.04. The schedule of exemption of real property improvements, for tax billing purposes, shall be in accordance with the following percentage of improvements to be exempted each year:

<u>YEAR</u>	<u>PORTION TO BE EXEMPT FOR TAX BILLING PURPOSES</u>
First year	100%
Second Year	90%
Third Year	80%
Fourth Year	70%
Fifth Year	60%
Sixth Year	50%
Seventh Year	40%
Eighth Year	30%
Ninth Year	20%
Tenth Year	10%

SECTION 3.05. An exemption for tax billing purposes granted under this Resolution shall first apply in the Chester County tax year following issuance of the final Use and Occupancy permit by the City of Coatesville.

SECTION 3.06. No exemption for tax billing purposes will be granted if the property owner is delinquent in the payment of real estate taxes to Chester County or any other taxing authority. Any failure to timely pay real estate taxes to all taxing authorities by the deadline stated on the respective taxing authorities' real estate tax bills during any calendar year or fiscal year during the LERTA exemption period shall immediately terminate the exemption effective as to the end of the year of delinquency.

SECTION 3.07. An exemption for tax billing purposes granted under this Resolution shall be upon the property exempted and shall not terminate upon the sale or exchange of the property. After the Tenth Year, the exemption shall terminate.

ARTICLE IV
Termination and Applicability

SECTION 4.01. Unless otherwise repealed by the Board of Chester County Commissioners, this Resolution shall be applicable from the effective date hereof, and shall expire on December 31, 2028 – unless extended by resolution duly adopted. Any applicant for tax abatement must have a building permit to be eligible for tax abatement treatment hereunder, with that permit having been issued on, or before, the 31st day of December 2028 and, in addition, the application for tax abatement must also be filed with the City of Coatesville by that same date.

ARTICLE V
Effective Date

SECTION 5.01. This Resolution shall be in full force and effect as of the date of adoption.

ARTICLE VI
Severability

SECTION 6.01. In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of the Resolution, it being the intent of Chester County that such remainder shall be and shall remain in full force and effect.

ARTICLE VII
Repealer

SECTION 7.01. All resolutions or parts of resolutions that are inconsistent with this Resolution shall be and the same expressly are repealed.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Chester County Commissioners hereby agrees to the above stated terms and conditions regarding the City of Coatesville LERTA, thereto as memorialized in this Resolution and effective upon execution by the Board of Chester County Commissioners and its attestation by the Chief Clerk.

THIS RESOLUTION, adopted this ____ day of _____, 2020, by the Board of Chester County Commissioners.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 13-20**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING
THE EXERCISE OF THE PURCHASE OPTION FOR PROPERTY DESIGNATED AS
313 WEST MARKET STREET, WEST CHESTER, PENNSYLVANIA 19380**

WHEREAS, , the County of Chester, Pennsylvania, entered into a Lease Agreement on October 23, 2008 for premises designated as 313 West Market Street, West Chester, Pennsylvania, for purposes of housing the County Commissioner's Office as well as other administrative County offices; and

WHEREAS, this Lease Agreement additionally provided the County with certain options to purchase the subject property; and

WHEREAS, upon review by the County's Finance Department, it has been determined that there is a considerable cost saving and economic benefit to the County to consider the purchase of the premises as opposed to a continuation of leasing; and

WHEREAS, in furtherance of that conclusion, the Chester County Commissioners hereby determine it to be financially prudent to exercise the purchase option which is permitted as set forth in the Lease Agreement; and

WHEREAS, the Chester County Commissioners also believe that the exercise of the purchase option relative to this property is in the best interests of the County.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners, that the County Solicitor and other requisite County personnel are authorized to exercise the purchase option on the County property identified herein and undertake the necessary process as outlined in the Lease Agreement to effectuate the exercise of the purchase option.

DULY ORDERED AND ENACTED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF CHESTER, PA, in lawful session duly assembled this ___ day of _____, 2020.

COMMISSIONERS:

Marian D. Moskowitz, Chair

Josh Maxwell, Commissioner

Michelle Kichline, Commissioner

ATTEST:

Robert J. Kagel, Chief Clerk

INTERGOVERNMENTAL COOPERATION AGREEMENT RELATING TO EMERGENCY PUBLIC HEALTH MATTERS

THIS AGREEMENT entered into by and between CHESTER COUNTY, PENNSYLVANIA and DELAWARE COUNTY, PENNSYLVANIA as of March ____, 2020

BACKGROUND

A. The Chester County Health Department is responsible to the County Commissioners for health matters relating to all Chester County residents. Services are available to residents regardless of race, color, religious creed, ancestry, national origin, age, handicap or sex. The Pennsylvania Local Health Administration Law (16 P.S. §12001 et seq.) directs the Health Department to prevent or remove conditions which constitute a menace to public health; to make and enforce rules and regulations, and institute such programs as may be necessary for the promotion and prevention of the public health; to execute the powers and duties vested in it by the laws of the Commonwealth, and the rules and regulations of the Commonwealth of Pennsylvania's Department of Health ("PA DOH") and other departments, boards, or commissions of the state government.

B. Delaware County Council decides the best means of providing services which are required by law, or are necessary for the well-being of the residents or visitors of Delaware County, and determines the participation of Delaware County in intergovernmental programs involving federal, state, and local government, as well as distributing federal and state grants for social services. Delaware County Council is also responsible for all legislative and administrative functions of the county government. Although Delaware County Council has overall responsibility for all actions of county departments, the Executive Director, a County Council appointee is directly responsible for the operations of certain departments as outlined in the home rule charter and as assigned by Delaware County Council. The primary administrative level staff assistance is provided to Council by the Executive Director and the County Clerk. Legal guidance and representation is provided by the County Solicitor.

C. The Delaware County Department of Intercommunity Health serves residents as a resource and referral center on public health issues. The mission is to promote wellness, protect safety and prevent disease, thereby advancing the public health and safety of all Delaware County residents. The Delaware County Department of Intercommunity Health partners with local boards of health, emergency personnel, public health providers and residents to coordinate services, disseminate information and facilitate local response to public health issues.

D. The purpose of this Agreement is to memorialize the understanding between Chester County and Delaware County during the COVID-19 public health emergency. Currently Delaware County is reliant on the Pennsylvania Department of Health for the provision of public health programs and emergency response including disease investigation. The COVID-19 public health emergency requires a large public health response for which the Chester County Department of Health can assist Delaware County in continued cooperation with PA DOH.

E. Chester County and Delaware County have the authority pursuant to 53 Pa.C.S.A 2301 *et seq.*, to enter into agreements with other counties in accordance with existing laws, in

performing governmental powers and duties and functions and in carrying into effect provisions of law relating to subjects with are common to such political subdivisions.

NOW THEREFORE, in consideration of the covenants and conditions contained in this Agreement, the parties hereto agree as follows;

AGREEMENT

1. **RESPONSIBILITIES OF CHESTER COUNTY.** The County of Chester, acting through the Chester County Health Department, will provide the following public health COVID 19 responses to Delaware County:
 - A. **COVID-19 Public Health Decision Making.** The Chester County Health Department Director is responsible for making all public health-related decisions relating to, but not limited to, investigation, quarantine, preparedness/prevention, contact tracing, prioritization.
 - B. **COVID-19 expanded testing.** Coordination of increased testing as it becomes available. Coordination and communication will include public and private labs, healthcare systems, primary care physicians and other medical professional as warranted. Prior to any public announcement of a positive case in Delaware County, the Chester County Health Department will provide the following information to the Delaware County Policy Specialist: Age, Sex, Municipality, Source, and current status. The Chester County Health Department will provide a time in which the public announcement will be made, and suggested notice language. Additionally, Chester County will provide a public-facing dashboard with relevant information.
 - C. **COVID-19 case investigation and surveillance.** Investigation of positive tests and close contact testing, by a public health nurse or disease intervention specialist.
 - D. **COVID-19 quarantine designations.** Quarantines will occur as directed by PA DOH and Chester County policy.
 - E. **COVID-19 epidemiology assistance.** Coordinate with PA DOH, Delaware County Medical Examiner and other health systems entities as required to monitor outbreak.
 - F. **COVID-19 public health communication.** Development and coordination of public health communication concerning COVID-19. Strictly public health messaging, including but not limited to announcement of cases, investigations, quarantines, and preparedness/prevention messaging will be issued by the Chester County Health Department and shared with Delaware County's Communication Department for their posting on Delaware County websites, social media pages, and other communication sources. Messaging that requires County Council input including policy messaging will be developed and coordinated with cooperation and assistance from the Delaware County communication department.

Communication between healthcare systems, healthcare professionals, the media, businesses and general public is intended to be part of the communication plan. Chester County will provide a web link and phone number for Delaware County to distribute for questions and information concerning COVID-19.

- G. **Daily monitoring of Emergency Room volume in hospitals in Delaware County.** Coded infectious syndromes, influenza like illness or other designations as required by the PA DOH for COVID-19 will be tracked and response activated where needed.
- H. **Public Call Center.** Provide access to a public health call center to respond to large volumes of calls from the public, healthcare professionals, and other impacted groups.
- I. **COVID-19 Public Safety Support.** Chester County Department of Emergency Services, in coordination with Delaware County Emergency Services, will coordinate and support the public safety response, planning, and messaging concerning COVID-19, as needed.

2. **RESPONSIBILITIES OF DELAWARE COUNTY.** In accepting the cooperation and assistance of Chester County, Delaware County agrees to do the following in support of Chester's County Public Health Activities in Delaware County:

- A. **COVID-19 Policy Specialist will Provide Coordination Between Two Counties.** Delaware County will assign a fulltime Policy Specialist that will be the point of coordination between Delaware and Chester Counties during the COVID-19 public health emergency. The Policy Specialist will have direct coordination with Delaware County Council, the Delaware County Executive Director, Delaware County Emergency Services, the Delaware County Intercommunity Health and other county agencies as designated.
- B. **Delaware County Communication.** The Delaware County communication department will provide needed resources to assist in the timely and efficient distribution of public health information in conjunction with Chester County and PA DOH.
- C. **Delaware County Call Center.** Delaware County will provide the needed additional staff for call center in coordination with Chester County, as required.

3. **TERM OF AGREEMENT.** This agreement is terminable by either Chester County or Delaware County upon written notice to the other party. Delaware County specifically acknowledges that Chester County may be required to terminate the Agreement if its public health capacity is required to be devoted exclusively to the citizens of Chester County, as a result of the intensification of the current public health emergency.

4. **FUNDING.** Delaware County acknowledges the obligation to reimburse Chester County on a timely basis for all amounts expended in providing services to Delaware County as specifically under this Intergovernmental Cooperation Agreement, except that services

which are funded or otherwise reimbursed by the governments of the Commonwealth of Pennsylvania or the United States of America shall not be required to be reimbursed by Delaware County. Chester County will invoice Delaware County within 90 days of the conclusion or termination of this agreement, whichever comes first, 30% of all incurred costs from the commencement of this agreement until the conclusion or termination of this agreement, whichever comes first, which are not otherwise reimbursed by the Commonwealth of Pennsylvania or the United States of America. Chester County will keep accurate and complete accounting records of all costs incurred and subsequently invoiced. Chester County will provide copies of such accounting records to Delaware County upon written request by Delaware County.

5. **COMPLIANCE WITH LAWS.** Each party shall comply with all applicable Federal, State and local laws, statues, ordinances, regulations and rules as such may be modified by all pending or forthcoming proclamations of emergencies.

ADOPTED AND EXECUTED this ____ day of March, 2020 by the Board of Commissioners of Chester County, Pennsylvania in lawful session duly assembled.

CHESTER COUNTY BOARD OF COMMISSIONERS

ATTEST: _____

By: _____

MARIAN MOSKOWITZ
On Behalf of the Board of Commissioners

ADOPTED AND EXECUTED this 18th day of March, 2020 by the County Council of Delaware County, Pennsylvania in lawful session duly assembled.

DELAWARE COUNTY PENNSYLVANIA

ATTEST: Anne M. Coogan

By: _____

BRIAN P. ZIDEK
Chairman of Delaware County Council

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 26-MAR-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Adult Probation & Parole</u>				
Vendor: Burrell, William D. Contract ID: 0019303	Contract	2,000.00	03-19-2020 06-30-2020	This contract provides Consulting Services for the development of a strategic plan to guide the Criminal Justice Advisory Board over the next five (5) years. CO: 0% ST: 100% FED: 0%
<u>Assessment</u>				
Vendor: Wright, Peter J. Contract ID: 0019308	Contract	0.00	03-19-2020 03-18-2024	This contract provides for the appointment to serve as a member of the Chester County Board of Assessment Appeals. CO: 100% ST: 0% FED: 0%
Vendor: Reed, Todd Contract ID: 0019312	Contract	0.00	03-19-2020 03-18-2024	This contract provides for the appointment to serve as a member of the Chester County Board of Assessment Appeals. CO: 100% ST: 0% FED: 0%
Vendor: Fisher, Judith Contract ID: 0019313	Contract	0.00	03-19-2020 03-18-2024	This contract provides for the appointment to serve as a member of the Chester County Board of Assessment Appeals. CO: 100% ST: 0% FED: 0%
<u>Children Youth and Families</u>				
Vendor: Hoskins III, Esq., Cecil R. Contract ID: 0018012	Amendment	0.00	07-01-2020 06-30-2021	Amendment #4: This amendment extends the contract term for an additional one (1) year period for Guardian Ad Litem Services at the existing monthly rate. CO: 45% ST: 50% FED: 5%
Vendor: Levy, Esq. Irene Contract ID: 0018015	Amendment	0.00	07-01-2020 06-30-2021	Amendment #4: This amendment extends the contract term for an additional one (1) year period for Guardian Ad Litem Services at the existing monthly rate. CO: 45% ST: 50% FED: 5%
Vendor: Fisher, June Contract ID: 0018119	Amendment	20,000.00	07-01-2020 06-30-2021	Amendment #2: This amendment extends the contract term for an additional one (1) year period for Child Welfare Training Sessions to support foster care families at the existing annual rate. CO: 20% ST: 75% FED: 5%
Vendor: Platt Digiorgio & DiFabio Contract ID: 0018491	Amendment	0.00	07-01-2020 06-30-2021	Amendment #2: This amendment extends the contract term for an additional one (1) year period for Guardian Ad Litem Services at the existing monthly rate. CO: 45% ST: 50% FED: 5%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 26-MAR-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Human Services, Inc. Contract ID: 0019278	Contract	50,000.00	01-01-2020 12-31-2020	This contract renews funding for the SSI/SSDI Outreach, Access and Recovery Program (SOAR). The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Human Services, Inc. Contract ID: 0019299	Contract	80,000.00	01-01-2020 12-31-2020	This contract renews funding for Emergency Rental Assistance for low or median income families and individuals. The cost associated with this contract is funded by the Housing Trust Program and the Pennsylvania Affordability and Rehabilitation Enhancement Fund (PHARE). This supports Strategic Business Plan Housing and Community Support Services activity. CO: 50% ST: 50% FED: 0%
Vendor: Chester County OIC Inc. Contract ID: 0019281	Contract	30,000.00	01-01-2020 12-31-2020	This contract renews funding for the Certified Nursing Assistant Training Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Housing Authority Of Chester County Contract ID: 0019288	Contract	15,000.00	01-01-2020 12-31-2020	This contract renews funding for the administrative costs related to the Continuum of Care Rapid Re-Housing Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Housing Authority Of Chester County Contract ID: 0019292	Contract	30,000.00	01-01-2020 12-31-2020	This contract renews funding for the Housing Locator Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Community, Youth & Women's Alliance Contract ID: 0019289	Contract	173,703.20	01-01-2020 12-31-2020	This contract renews funding for the Emergency Shelter and Case Management Programs. The cost associated with this contract is funded by the Emergency Solutions Grant and the Community Services Block Grant. This supports Strategic Business Plan Homeless Shelter activity. CO: 0% ST: 0% FED: 100%
Vendor: Holcomb Associates, Inc. Contract ID: 0019291	Contract	196,925.00	01-01-2020 12-31-2020	This contract renews funding for affordable housing for Adult and Transition Age Youth. The cost associated with this contract is funded by the HealthChoices Reinvestment Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 26-MAR-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Pennsylvania Home of the Sparrow Contract ID: 0019293	Contract	25,000.00	01-01-2020 12-31-2020	This contract renews funding for the Shared Housing Program for homeless and low income individuals and families. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: WC Atkinson Memorial Community Contract ID: 0019294	Contract	61,386.31	01-01-2020 12-31-2020	This contract provides funding for Case Management Services to support individuals with housing needs in an Emergency Shelter setting. The cost associated with this contract is funded by the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Fund. This supports Strategic Business Plan Homeless Shelter activity. CO: 0% ST: 100% FED: 0%
Vendor: WC Atkinson Memorial Community Contract ID: 0019295	Contract	45,000.00	01-01-2020 12-31-2020	This contract renews funding for the Emergency Shelter Program. The cost associated with this contract is funded by the Community Services Block Grant and the Pennsylvania Housing Affordability and Rehabilitation Enhancement Grant. This supports Strategic Business Plan Homeless Shelter Services activity. CO: 0% ST: 67% FED: 33%
Vendor: Good Samaritan Shelter, Inc. Contract ID: 0019297	Contract	25,000.00	01-01-2020 12-31-2020	This contract renews funding for the Emergency Shelter Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Homeless Shelter activity. CO: 0% ST: 0% FED: 100%
Vendor: Handi-Crafters, Inc. Contract ID: 0019298	Contract	50,000.00	01-01-2020 12-31-2020	This contract renews funding for the Independent Living Solutions Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Domestic Violence Center of Chester Co. Contract ID: 0019300	Contract	15,000.00	01-01-2020 12-31-2020	This contract renews funding for the Domestic Violence Center's Emergency Shelter Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 26-MAR-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Oxford Area Neighborhood Services Center Contract ID: 0019301	Contract	15,000.00	01-01-2020 12-31-2020	This contract provides funding for the Persons Experiencing Homelessness Data Entry Program. The cost associated with this contract is provided by the Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: North Star of Chester County Contract ID: 0019302	Contract	22,000.00	01-01-2020 12-31-2020	This contract renews funding for the Homeless Prevention Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
<u>DCIS</u>				
Vendor: CivicPlus Contract ID: 0013932	Amendment	14,460.36	03-19-2020 OPEN ENDED	Amendment #7: This amendment provides for a Recreation Management System and Department Header Package for the Department of Parks and Open Space Preservation. CO: 100% ST: 0% FED: 0%
<u>District Attorney</u>				
Vendor: Adams, Ronald Contract ID: 0017652	Amendment	88,653.00	02-22-2020 02-21-2021	Amendment #3: This amendment extends the contract term for an additional one (1) year period for the Training, Prevention and Information-Sharing Systems Program Manager position for the Liberty Mid-Atlantic High Intensity Drug Trafficking Area (LMAHIDTA). CO: 0% ST: 0% FED: 100%
<u>District Justice Admin</u>				
Vendor: SHDC Springdale, LLC Contract ID: 0019316	Lease	0.00	09-01-2020 12-31-2030	This Lease Agreement provides for 4,577 rentable square feet of office space at 748 Springdale Drive, Exton for District Court 15-4-03. This is a result of Request for Proposal #1907-03. CO: 100% ST: 0% FED: 0%
<u>Drug and Alcohol Services</u>				
Vendor: Holcomb Associates, Inc. Contract ID: 0018534	Amendment	65,000.00	04-01-2020 06-30-2020	Amendment #3: This amendment provides additional funding for Outpatient Services and adds additional language regarding new requirements for federal funding. Other funding: DUI/ACT 198 = 11%. CO: 1% ST: 45% FED: 43%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 26-MAR-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Drug and Alcohol Services</u>				
Vendor: Creative Health Services, Inc. Contract ID: 0018538	Amendment	-25,000.00	04-01-2020 06-30-2020	Amendment #3: This amendment reduces the contract amount for Outpatient Services and updates contract language regarding new requirements for federal funding. Other funding: DUI/ACT 198 = 10%. CO: 1% ST: 38% FED: 51%
Vendor: Gaudenzia, Inc. Contract ID: 0018569	Amendment	-65,000.00	04-01-2020 06-30-2020	Amendment #3: This amendment reduces the contract amount for Outpatient Services and adds additional language regarding new requirements for federal funding. Other funding: DUI/ACT 198 = 4%. CO: 3% ST: 38% FED: 55%
<u>Facilities</u>				
Vendor: F. W. Houder, Inc. Contract ID: 0019205	Amendment	5,445.04	03-19-2020 UNTIL COMPLETE	Amendment #2: This amendment for the Redesign of the Attorney/Client Area in the Justice Center provides additional funding as defined in Change Orders #2 and #3 to allow for the installation of auxiliary drain, additional sprinkler heads and hardware to match existing hardware. CO: 100% ST: 0% FED: 0%
Vendor: MKSD, LLC Contract ID: 0019309	Contract	10,400.00	03-19-2020 12-31-2020	This contract provides Architectural and Interior Design Services for the carpet replacement at the Government Services Center. CO: 100% ST: 0% FED: 0%
Vendor: Gillan & Hartmann, Inc. Contract ID: 0019310	Contract	14,800.00	03-19-2020 UNTIL COMPLETE	This contract provides for replacement of the Domestic Hot Water Systems in Sections 7 and 8 of the Prison. CO: 100% ST: 0% FED: 0%
Vendor: Larson Design Group, Inc Contract ID: 0019311	Contract	347,105.24	03-19-2020 UNTIL COMPLETE	This contract provides funding for Environmental and Engineering Design Services for the rehabilitation of County Bridge #190 located on Seven Stars Road over French Creek in East Vincent Township. CO: 100% ST: 0% FED: 0%
<u>Human Resources</u>				
Vendor: General Healthcare Resources LLC. Contract ID: 0010171	Amendment	0.00	03-19-2020 OPEN ENDED	Amendment #5: This amendment for Temporary Staffing Services adds Social Worker rates to the fee schedule. CO: 100% ST: 0% FED: 0%
<u>Managed Behavioral Healthcare</u>				
Vendor: Open Hearth, Inc. Contract ID: 0019305	Contract	48,500.00	01-01-2020 12-31-2020	This contract provides funding for Assertive Community Treatment Respite Housing. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 26-MAR-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Open Space Preservation</u>				
Vendor: Cogran Systems LLC Contract ID: 0015641	Amendment	0.00	04-01-2020 OPEN ENDED	Amendment #6: This amendment revises the contract term to reflect a month to month renewal basis for Support Services for the Pavilion Reservation System. CO: 100% ST: 0% FED: 0%
Vendor: New London Township Contract ID: 0016365	Amendment	0.00	03-20-2020 03-19-2021	Amendment #4: This amendment extends the contract term for an additional one (1) year period for Round 27 Municipal Park Facilities: New London Village Park with no change in cost. Other funding: 30% Private/Municipality. CO: 20% ST: 50% FED: 0%
Vendor: West Pikeland Township Contract ID: 0016367	Amendment	0.00	03-20-2020 03-19-2021	Amendment #4: This amendment extends the contract term for an additional one (1) year period for Round 27 Municipal Park Facilities: White Property Park Development with no change in cost. Other funding: 51% Private/Municipality. CO: 16% ST: 33% FED: 0%
Vendor: Gossert, Jeffrey L. Contract ID: 0018764	Amendment	0.00	03-19-2020 OPEN ENDED	Amendment #1: This amendment provides additional funding for Forestry Consultant Services to assist the County with the Timber Harvest Sale and onsite supervision of logging operations on approximately 260 acres of forest located within Nottingham County Park. CO: 100% ST: 0% FED: 0%
Vendor: Clark, Joseph C Contract ID: 0019314	Contract	44,870.00	03-19-2020 UNTIL COMPLETE	12.82 acres of farmland in Lower Oxford Township, owned by Joseph C. Clark is recommended for preservation by the Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$44,870.00. The County will pay \$44,870.00 (100%) and be reimbursed by Lower Oxford Township \$20,191.50 (45%) per the Funding Agreement. The actual cost to the County is \$24,678.50 (55%). CO: 55% ST: 0% FED: 0%
Vendor: McKinstry, Elizabeth R Contract ID: 0019315	Contract	63,633.60	03-19-2020 UNTIL COMPLETE	10 acres of farmland in East Marlborough Township, owned by Elizabeth R. McKinstry is recommended by the Agricultural Land Preservation Board through the Commonwealth/County Program. The total project cost is \$63,633.60. The County will pay \$66,633.60 (100%) and be reimbursed by East Marlborough Township \$22,500.00 (35.4%) and Cheshire Land Preservation Fund \$3,500.00 (5.5%) per the Funding Agreement. The actual cost to the County is \$37,633.60 (59.1%). CO: 59.1% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 26-MAR-2020

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Planning Commission</u>				
Vendor: Phoenixville Borough Contract ID: 0019306	Contract	23,310.00	03-01-2020 02-28-2022	This contract provides for the Vision Partnership Program: Cash Grant Manual - Phoenixville Regional Comprehensive Plan Update. The total project cost is \$33,300.00. County funding is \$23,310.00 (70%). Other funding: The Region (Phoenixville Borough and Charlestown, East Pikeland, Schuylkill, West Pikeland and West Vincent Townships) \$9,990.00 (30%). CO: 70% ST: 0% FED: 0%
<u>Pocopson Home</u>				
Vendor: WT Hospice Holdings LLC Contract ID: 0019307	Contract	0.00	03-19-2020 OPEN ENDED	This contract provides Hospice Services to residents of Pocopson Home and will bill Medicare and third party insurances directly. This is a revenue contract with no cost to the County. CO: 0% ST: 100% FED: 0%

Number of Contracts: **48**

**Grants Agenda
March 26, 2020**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Community Development</u>			
Genuardi Family Foundation Contract /Award - Renewal 116-490000-367200-93100000-4900001-FY2020	\$25,000.00	09/01/2020 06/30/2021	Genuardi Family Foundation Core Grant 2020 No New Positions - No County Match Other - Private Foundation = \$25,000.00
Pennsylvania Department of Labor and Industry Contract /Award - Renewal 166-490000-332212-48400006-4900005-FY2020	\$300,000.00	06/01/2020 06/30/2022	Pennsylvania Department of Labor and Industry Strategic Innovation Gra No New Positions - No County Match State Funding = \$300,000.00
<u>District Attorney</u>			
Liberty Mid-Atlantic High Intensity Drug Trafficking Area Contract /Award - Amendment 001-129000-331208-12600650-1290002	\$88,653.00 Increase	02/22/2020 02/21/2021	Training / Prevention and Information Sharing Systems Program Manage No New Positions - No County Match Federal Funding = \$88,653.00
<u>Detectives</u>			
Immigration and Customs Enforcement (ICE), Homeland Security (HIS) Contract /Award - New 001-129000-331200-12600550-1290002	\$75,000.00	01/01/2020 12/31/2020	Immigration and Customs Enforcement (ICE), Homeland Security (HIS) No New Positions - No County Match Federal Funding = \$75,000.00
<u>Public Health</u>			
Pennsylvania Department of Environmental Protection Contract /Award - Renewal 001-478000-332235-15400200-4780001-FY2019	\$114,649.00	01/01/2020 12/31/2020	Mosquito-Borne Disease Control Grant Program No New Positions - No County Match State Funding = \$114,649.00
United States Department of Housing and Urban Development Contract /Award - Renewal 001-478310-331207-15200002-4780001-FY2017	\$187,630.00	03/01/2020 02/28/2021	Lead Hazard Control Program No New Positions - No County Match Federal Funding = \$187,630.00

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/26/2020Hires and Rehires

1. Employee : Banul, Skylar
Department : 030000 - Voter Services
Job : 040510 - SSS V
Salary Grade : N04
Compensation : \$ 34,538.14(A)
Effective Date : 04/13/2020
2. Employee : Beulah, LeDajha J
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Salary Grade : 91
Compensation : \$ 9.32(H)
Effective Date : 04/13/2020
3. Employee : Burgos, Gabrielle
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 030390 - IDD Program Specialist I
Salary Grade : N08
Compensation : \$ 47,219.25(A)
Effective Date : 04/13/2020
4. Employee : Centeno Jr Jr, James
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048461 - ID Support Coordinator
Salary Grade : T04
Compensation : \$ 35,757.54(A)
Effective Date : 04/13/2020
5. Employee : Davis, Cody G
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Salary Grade : T04
Compensation : \$ 34,054.80(A)
Effective Date : 04/13/2020
6. Employee : Keefer, Troy S
Department : 589100 - Chester County Library
Job : 041740 - Bldg Maintenance Wrkr
Salary Grade : N01
Compensation : \$ 29,610.88(A)
Effective Date : 04/13/2020
7. Employee : Kohri, Joseph M
Department : 589100 - Chester County Library
Job : 020310 - Manager, Finance & Admin Svcs
Salary Grade : E06
Compensation : \$ 65,000.00(A)
Effective Date : 04/13/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/26/2020Hires and Rehires

8. Employee : Lauritsen,Alyssa M
Department : 124401 - Dist Court 15-4-01 Paoli
Job : 041150 - D J Clerk I
Salary Grade : N02
Compensation : \$ 29,216.46(A)
Effective Date : 04/13/2020
9. Employee : Lenaroishi-Mugo,Susan
Department : 221000 - Adult Probation
Job : 040783 - SSS IV
Salary Grade : N03
Compensation : \$ 35,909.12(A)
Effective Date : 04/13/2020
10. Employee : Lu,Stephanie
Department : 070000 - Recorder of Deeds
Job : 040146 - Document Recording Tech I
Salary Grade : N03
Compensation : \$ 31,420.48(A)
Effective Date : 04/13/2020
11. Employee : Macdonald,Mercedes Cassese
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048460 - EI Service Coordinator
Salary Grade : T04
Compensation : \$ 35,757.54(A)
Effective Date : 04/13/2020
12. Employee : Monaghan,Sean
Department : 453205 - Chester County Youth Center
Job : 240653 - Security Control Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 04/13/2020
13. Employee : Reyes,L'Tanya D
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Salary Grade : T04
Compensation : \$ 34,054.80(A)
Effective Date : 04/13/2020
14. Employee : Sheahan,Elizabeth M
Department : 070000 - Recorder of Deeds
Job : 040146 - Document Recording Tech I
Salary Grade : N03
Compensation : \$ 31,420.48(A)
Effective Date : 04/13/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/26/2020

Hires and Rehires

- 15. Employee : Slaugh, Jeffrey R
Department : 451140 - Human Services Administration
Job : 040792 - Administrative Specialist
Salary Grade : N03
Compensation : \$ 35,348.04(A)
Effective Date : 04/13/2020

- 16. Employee : Terrane, Rhutana
Department : 465100 - Pocopson Food & Dietary
Job : 351670 - Dietary Aide
Salary Grade :
Compensation : \$ 14.23(H)
Effective Date : 04/13/2020

- 17. Employee : Tormey, Sheyenne
Department : 221000 - Adult Probation
Job : 040783 - SSS IV
Salary Grade : N03
Compensation : \$ 35,909.12(A)
Effective Date : 04/13/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/26/2020

Transfers

18. Employee : Baker, Lauren

	<u>Proposed</u>	<u>Current</u>
Department	: 491100 - Dept of Community Development	491100
Job	: 030494 - Homeless Coordinator	220492
Salary Grade	: N08	
Compensation	: \$ 44,071.30(A)	\$ 24.32(H)
Effective Date	: 04/11/2020	03/30/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/26/2020

Promotions

19.	Employee	: Drumeler, Holly Lynn	
		<u>Proposed</u>	<u>Current</u>
	Department	: 251200 - Public Safety Communications	251200
	Job	: 040190 - Platoon Leader	040192
	Salary Grade	: N08	N08
	Compensation	: \$ 64,636.18(A)	\$ 61,558.27(A)
	Effective Date	: 04/11/2020	01/04/2020
20.	Employee	: Imms, Michael C	
		<u>Proposed</u>	<u>Current</u>
	Department	: 095000 - Archives & Record Services	126000
	Job	: 041075 - Digital Archives Technician	041120
	Salary Grade	: N03	N02
	Compensation	: \$ 31,420.48(A)	\$ 29,388.10(A)
	Effective Date	: 04/11/2020	01/04/2020
21.	Employee	: McGowan, Keeleigh C	
		<u>Proposed</u>	<u>Current</u>
	Department	: 129000 - District Attorney	129000
	Job	: 040780 - SSS IV	041120
	Salary Grade	: N03	N02
	Compensation	: \$ 31,420.48(A)	\$ 29,216.46(A)
	Effective Date	: 04/11/2020	01/04/2020
22.	Employee	: Schenker, Nathan M	
		<u>Proposed</u>	<u>Current</u>
	Department	: 065000 - Public Defender	065000
	Job	: 020636 - Public Defender	020041
	Salary Grade	: D01	L05
	Compensation	: \$133,732.24(A)	\$129,837.13(A)
	Effective Date	: 04/11/2020	01/04/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/26/2020End of Employment

23. Employee : Alloway, Susan A
Department : 589100 - Chester County Library
Job : 041319 - Library Assist II
Effective Date : 03/21/2020
24. Employee : Black, Jazmeena D
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Effective Date : 02/28/2020
25. Employee : Doss, Alesia Nicole
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 03/03/2020
26. Employee : Doumit, Maya
Department : 129000 - District Attorney
Job : 040780 - SSS IV
Effective Date : 03/13/2020
27. Employee : Dzus, Joanne Georgette
Department : 451144 - Drug and Alcohol
Job : 030019 - D&A Program Specialist I
Effective Date : 04/04/2020
28. Employee : Edwards, Megan E
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 03/14/2020
29. Employee : Garcia, Enrique
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 03/28/2020
30. Employee : Jackson, Kathleen
Department : 035100 - Assessment
Job : 801060 - General Clerk
Effective Date : 03/13/2020
31. Employee : Jones, Emily C
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 648610 - County Caseworker
Effective Date : 04/13/2020
32. Employee : Loftus, Jacqueline M
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 03/15/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/26/2020End of Employment

33. Employee : Martinez, Stephanie M
Department : 478210 - Nursing
Job : 030651 - Nutritionist
Effective Date : 05/09/2020
34. Employee : Moyer, Zachary
Department : 129100 - County Detectives
Job : 020334 - Forensic Analyst
Effective Date : 04/04/2020
35. Employee : O'Donnell, Elen
Department : 129000 - District Attorney
Job : 030423 - Attorney I
Effective Date : 03/21/2020
36. Employee : Pacocha, Margaret L
Department : 460100 - Pocopson Home Admin
Job : 041540 - Switchboard/Mailrm Clrk
Effective Date : 03/21/2020
37. Employee : Perry-Bost, Erica M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 02/29/2020
38. Employee : Petovic, Sabrina
Department : 251315 - Safety and Security
Job : 841381 - Safety & Security Operator-PT
Effective Date : 03/16/2020
39. Employee : Richards, Samuel C
Department : 124403 - Dist Court 15-4-03 Exton
Job : 801310 - District Justice Clerk
Effective Date : 04/11/2020
40. Employee : Riley, Rachelle
Department : 451143 - Office of Aging Services
Job : 048567 - Protective Service Care Managr
Effective Date : 03/14/2020
41. Employee : Schreiber, Jennifer A
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 03/13/2020
42. Employee : Schwendeman, Daniel Alan
Department : 090100 - Dept of Computing Info Service
Job : 030045 - Sr Network Engineer-DCIS
Effective Date : 03/14/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/26/2020

End of Employment

- 43. Employee : Slickers,Rachael L
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 04/04/2020

- 44. Employee : Swider,Amy
Department : 451144 - Drug and Alcohol
Job : 048655 - D&A Case Mgmt Spclst
Effective Date : 03/28/2020

- 45. Employee : Valentin,Marilyn S
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 03/15/2020

- 46. Employee : Wilson,Geonna
Department : 135000 - Domestic Relations
Job : 040780 - SSS IV
Effective Date : 03/12/2020

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/26/2020

Retirements

- 47. Employee : Clemens, Diane C
Department : 221000 - Adult Probation
Job : 048251 - Probation Officer Specialist
Effective Date : 05/02/2020

- 48. Employee : Gonsalves, Mark R
Department : 221000 - Adult Probation
Job : 048251 - Probation Officer Specialist
Effective Date : 04/02/2020

- 49. Employee : Merrick, John R
Department : 065000 - Public Defender
Job : 020636 - Public Defender
Effective Date : 04/02/2020

- 50. Employee : Reid, Carroll
Department : 012000 - Finance
Job : 020610 - Administrative Assistant
Effective Date : 04/11/2020

COUNTY OF CHESTER

Finance Agenda

Commissioners' Meeting, March 26, 2020

1. Budget Change 25-19
2. Budget Change 5-20
3. Vouchers as submitted by the Controller

**2019
Amendment
BC-25
March 26, 2020**

Date	Department Name	Fund	Org	Acct	Proj	Activity	Bud Ref	Amount	Account Description	Change to Budget
31-Dec-2019	Sheriff	001	133000	411120	00000000	1330001		\$9,872	Regular Salaries	Net Change +\$59,237
	Sheriff	001	133000	411120	00000000	1330002		\$9,873	Regular Salaries	
	Sheriff	001	133000	411120	00000000	1330003		\$9,873	Regular Salaries	
	Sheriff	001	133000	411120	00000000	1330004		\$9,873	Regular Salaries	
	Sheriff	001	133000	411120	00000000	1330005		\$9,873	Regular Salaries	
	Sheriff	001	133000	411120	00000000	1330007		\$9,873	Regular Salaries	
	Non-Departmental	001	902100	499999	00000000	9021001		(\$59,237)	Unappropriated	
To align budget with departmental expenditures at year end.										
31-Dec-2019	Benefits Fund	604	902410	369280	00000000	6040001		\$3,000,000	Stop/Loss Reimbursements	Net Change + \$3,000,000
	Benefits Fund	604	902410	420000	00000000	6040001		\$3,000,000	Materials and Services	
To align budget with stop/loss reimbursements and claim expenditures at year end.										

**2020
Amendment
BC-05
March 26, 2020**

Date	Department Name	Fund	Org	Acct	Proj	Activity	Bud Ref	Amount	Account Description	Change to Budget
26-Mar-2020	Detectives	001	129000	411300	12600550	1290002		\$75,000	Overtime	Net Increase \$75,000
	Detectives	001	129000	331200	12600500	1290002		\$75,000	Federal Operating	
										To budget Detectives Immigration, Custom Enforcement and Homeland Security Investigation grant.
26-Mar-2020	Adult Probation	001	221000	332281	13300950	2210002		\$2,000	State-Executive	Net change + \$2,000
	Adult Probation	001	221000	420000	13300950	2210002		\$2,000	Materials and Services	
										To roll-forward of Criminal Justice Advisory Board grant (CJAB) from prior year 2019.
26-Mar-2020	Public Health	001	478000	390145	00000000	4780001		\$12,162	Transfer from CYF	Net change +\$12,162
	Public Health	001	478310	420000	00000000	4780001		\$12,162	Materials and Services	
										To align budget with anticipated revenue and expenditures per Memorandum of Understanding (MOU) with Children, Youth, and Families.
26-Mar-2020	Public Health	001	478000	331207	15200002	4780001	FY2017	\$91,080	Federal-Health	Net change +\$91,080
	Public Health	001	478310	420000	15200002	4780001	FY2017	\$91,080	Materials and Services	
										To align budget with anticipated revenue and expenditures for the Lead Hazard Control Program grant.
26-Mar-2020	DCIS	001	090000	331231	00000019	0900010		\$20,000	Federal Emerg Management Agency	Net Increase \$20,000
	DCIS	001	090600	420000	00000019	0900010		\$20,000	Materials & Services	
										To establish revenue and expenditure budget related to COVID-19.
26-Mar-2020	Emergency Services	001	251300	420000	00000019	2510003		\$3,600,000	Fed-Penn Emerg Mngement Agency	Net Increase \$3,600,000
	Emergency Services	001	251300	331231	00000019	2510003		\$3,600,000	Materials & Services	
										To establish revenue and expenditure budget related to COVID-19.
26-Mar-2020	Prison	001	210000	420000	00000019	2100003		\$50,000	Fed-Penn Emerg Mngement Agency	Net Increase \$50,000
	Prison	001	210000	331231	00000019	2100003		\$50,000	Materials & Services	
										To establish revenue and expenditure budget related to COVID-19.
26-Mar-2020	Drug & Alcohol Fund	144	450044	331207	65008400	4514001	FY2019	\$194,031	Federal-Health	Net Increase +\$194,031
	Drug & Alcohol Fund	144	452144	439740	65008400	4514001	FY2019	\$27,350	Provider Services	
	Drug & Alcohol Fund	144	452144	439300	65008400	4514001	FY2019	\$12,500	Training and Staff Development	
	Drug & Alcohol Fund	144	453144	439300	65008400	4514001	FY2019	\$18,110	Training and Staff Development	
	Drug & Alcohol Fund	144	454205	439740	65008400	4514001	FY2019	\$21,920	Provider Services	
	Drug & Alcohol Fund	144	454205	490001	65008400	4514001	FY2019	\$6,546	Transfer to General	
	Drug & Alcohol Fund	144	454205	490116	65008400	4514001	FY2019	\$82,412	Transfer to DCD	
	Drug & Alcohol Fund	144	454208	439740	65008400	4514001	FY2019	\$25,193	Provider Services	
										To increase budget for the State Opioid Response Grant (SOR) based on additional allocation from the Department of Drug & Alcohol Programs.
26-Mar-2020	Drug & Alcohol Fund	144	450044	332207	65500100	4514001	FY2019	\$324,434	State-Health	Net Increase +\$410,868
	Drug & Alcohol Fund	144	450044	332207	65500100	4514001	FY2020	\$86,434	State-Health	
	Drug & Alcohol Fund	144	454205	439740	65500100	4514001	FY2019	\$324,434	Provider Services	
	Drug & Alcohol Fund	144	454205	439740	65500100	4514001	FY2020	\$86,434	Provider Services	
										To increase budget for the Human Services Block Grant (HSBG) based on additional allocation from the Department of Drug & Alcohol Programs.
26-Mar-2020	Drug & Alcohol Fund	144	450044	332207	65003900	4514001	FY2019	\$4,349	State-Health	Net Increase +\$4,349

**2020
Amendment
BC-05
March 26, 2020**

Date	Department Name	Fund	Org	Acct	Proj	Activity	Bud Ref	Amount	Account Description	Change to Budget
	Drug & Alcohol Fund	144	454205	439740	65003900	4514001	FY2019	\$4,349	Provider Services	
	To increase budget for the State Gaming Fund - Drug & Alcohol Treatment Services (Act 1) based on additional allocation from the Department of Drug & Alcohol Programs.									
26-Mar-2020	Drug & Alcohol Fund	144	450044	332207	65003100	4514001	FY2019	\$33,113	State-Health	Net Increase +\$33,113
	Drug & Alcohol Fund	144	452144	439740	65003100	4514001	FY2019	\$33,113	Provider Services	
	To increase budget for the Compulsive and Problem Gambling Treatment Fund (Act 50) based on additional allocation from the Department of Drug & Alcohol Programs.									
26-Mar-2020	Drug & Alcohol Fund	144	450044	390001	65000100	4514001	FY2019	\$36,100	Transfer from General Fund	Net Increase +\$36,100
	Drug & Alcohol Fund	144	452144	432700	65000100	4514001	FY2019	\$36,100	Advertising	
	To increase budget for the Chester County Health Department Inter-Agency Agreement based on expected increase in program activity.									
26-Mar-2020	Capital Reserve Fund	301	131000	431700	80720035	3010001		\$8,800	Other Professional Services	No Net Change
	Capital Reserve Fund	301	000000	499999	00000000	3010001		(\$8,800)	Unappropriated	
	To carry forward the 2019 Digital Imaging Services project balance from original contract.									
26-Mar-2020	Capital Reserve Fund	301	000000	499999	00000000	3010001		(\$9,921)	Unappropriated	No Net Change
	Capital Reserve Fund	301	132000	431700	80720035	3010001		\$9,921	Other Professional Services	
	To carry forward the 2019 Microfilm Conversion project.									
26-Mar-2020	Capital Reserve Fund	301	045000	425100	80720042	3010001		\$3,040	PC Hardware/Software	No Net Change
	Capital Reserve Fund	301	000000	499999	00000000	3010001		(\$3,040)	Unappropriated	
	To carry forward the 2019 Treasurer's Document Imaging project.									
26-Mar-2020	Capital Reserve Fund	301	090100	475400	80200114	3010001		\$83,962	Computer Hardware/Softwr	No Net Change
	Capital Reserve Fund	301	000000	499999	00000000	3010001		(\$83,962)	Unappropriated	
	To carry forward the 2019 backup storage project.									
26-Mar-2020	Capital Reserve Fund	301	070000	420000	80710001	3010001	FY2020	\$386	Materials & Services	No Net Change
	Capital Reserve Fund	301	000000	499999	00000000	3010001		(\$386)	Unappropriated	
	To carry forward the 2019 Recorder of Deeds records improvement verification of film and images project.									
26-Mar-2020	Capital Reserve Fund	301	070000	341800	16900002	3010001		\$120,000	Departmental Earnings	Net Increase +\$120,000
	Capital Reserve Fund	301	000000	499999	00000000	3010001		\$120,000	Unappropriated	
	To adjust budget for County Records Improvement.									
26-Mar-2020	Capital Reserve Fund	301	075400	471500	80102225	3010001		\$25,000	Building Improvements	No Net Change
	Capital Reserve Fund	301	000000	499999	00000000	3010001		(\$25,000)	Unappropriated	
	To budget the Justice Center Crosswalk Modification.									
26-Mar-2020	Capital Reserve Fund	301	000000	499999	00000000	3010001		(\$12,414)	Unappropriated	No Net Change
	Capital Reserve Fund	301	132000	431700	80720035	3010001		\$12,414	Other Professional Services	
	To align budget with anticipated expenditures.									
26-Mar-2020	Capital Improvement Fund	357	490900	441000	80360037	3570001		\$419,963	To Municipalities	No Net Change

**2020
Amendment
BC-05
March 26, 2020**

Date	Department Name	Fund	Org	Acct	Proj	Activity	Bud Ref	Amount	Account Description	Change to Budget
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$419,963)	Unappropriated	
	To carry forward the 2019 Coatesville Lincoln Highway Community Revitalization Program.									
26-Mar-2020	Capital Improvement Fund	357	490900	441000	80360043	3570001		\$136,522	To Municipalities	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$136,522)	Unappropriated	
	To carry forward the 2019 Modena South Brandywine Ave and Bridge Community Revitalization Program.									
26-Mar-2020	Capital Improvement Fund	357	490900	441000	80360045	3570001		\$320	To Municipalities	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$320)	Unappropriated	
	To carry forward the 2019 Spring City River Trail Connection Community Revitalization Program.									
26-Mar-2020	Capital Improvement Fund	357	490900	441000	80360047	3570001		\$255,451	To Municipalities	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$255,451)	Unappropriated	
	To carry forward the 2019 Kennett Square Parking Garage Expansion Community Revitalization Program.									
26-Mar-2020	Capital Improvement Fund	357	075400	475700	80101140	3570001		\$235,000	Operating Equipment	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$235,000)	Unappropriated	
	To carry forward the 2019 Courtroom Audio Visual Upgrade project.									
26-Mar-2020	Capital Improvement Fund	357	460100	471500	80101233	3570001		\$200,000	Building Improvements	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$200,000)	Unappropriated	
	To carry forward the 2019 Pocopson Home replacement of HVAC in the connector hallway project.									
26-Mar-2020	Capital Improvement Fund	357	075200	471500	80101228	3570001		\$230,000	Building Improvements	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$230,000)	Unappropriated	
	To carry forward the 2019 GSC Cooling Tower Replacement project.									
26-Mar-2020	Capital Improvement Fund	357	075400	471500	80101230	3570001		\$109,830	Building Improvements	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$109,830)	Unappropriated	
	To carry forward the 2019 Justice Center - Redesign Attorney/Client Area in Sherriff Area project.									
26-Mar-2020	Capital Improvement Fund	357	075200	471500	80101227	3570001		\$75,000	Building Improvements	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$75,000)	Unappropriated	
	To carry forward the 2019 GSC Rework, Plumbing and Drainage project.									
26-Mar-2020	Capital Improvement Fund	357	129000	471500	80800214	3570001		\$34,886	Building Improvements	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$34,886)	Unappropriated	
	To carry forward the 2019 Justice Center - Detectives Area Suite Modification project.									
26-Mar-2020	Capital Improvement Fund	357	210000	471500	80101244	3570001		\$37,000	Building Improvements	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$37,000)	Unappropriated	
	To carry forward the 2019 Prison - HVAC Negative Pressure System Replacement project.									
26-Mar-2020	Capital Improvement Fund	357	251200	475700	80600004	3570001		\$262,754	Operating Equipment	No Net Change

**2020
Amendment
BC-05
March 26, 2020**

Date	Department Name	Fund	Org	Acct	Proj	Activity	Bud Ref	Amount	Account Description	Change to Budget
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$262,754)	Unappropriated	
	To carry forward 2019 budget for Emergency Services Data Systems infrastructure									
26-Mar-2020	Capital Improvement Fund	357	251200	475700	80600013	3570001		\$23,831	Operating Equipment	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$23,831)	Unappropriated	
	To carry forward the 2019 Emergency Services Microwave System Expansion project.									
26-Mar-2020	Capital Improvement Fund	357	251200	475700	80600017	3570001		\$222,763	Operating Equipment	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$222,763)	Unappropriated	
	To carry forward the 2019 Emergency Services Mobile Data System Replacement project.									
26-Mar-2020	Capital Improvement Fund	357	251200	475700	80600018	3570001		\$2,883,840	Operating Equipment	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$2,883,840)	Unappropriated	
	To carry forward the 2019 Emergency Services Next Generation 9-1-1 Enhancement project.									
26-Mar-2020	Capital Improvement Fund	357	251200	475700	80600020	3570001		\$125,000	Operating Equipment	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$125,000)	Unappropriated	
	To carry forward the 2019 Emergency Services Communication Towers project.									
26-Mar-2020	Capital Improvement Fund	357	251200	475700	80600022	3570001		\$307,250	Operating Equipment	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$307,250)	Unappropriated	
	To carry forward the 2019 Emergency Services Integrated Communications System project.									
26-Mar-2020	Capital Improvement Fund	357	085300	441000	80310078	3570001		\$25,000	To Municipalities	No Net Change
	Capital Improvement Fund	357	085300	441000	80310086	3570001		\$26,627	To Municipalities	
	Capital Improvement Fund	357	085300	441000	80310091	3570001		\$22,500	To Municipalities	
	Capital Improvement Fund	357	085300	442000	80330089	3570001		\$100,000	To Organizations	
	Capital Improvement Fund	357	085300	442000	80330125	3570001		\$170,720	To Organizations	
	Capital Improvement Fund	357	085300	445000	80340098	3570001		\$89,369	To Individuals	
	Capital Improvement Fund	357	000000	499999	00000000	3570001		(\$434,216)	Unappropriated	
	To carry forward the 2019 Municipal Grants, Preservation Partnership Grants, and an Agricultural Easement.									
26-Mar-2020	Capital Improvement Fund	357	030000	475700	80101226	3570001		(\$848,502)	Operating Equipment	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	3570001		\$848,502	Unappropriated	
	To align budget with anticipated expenditures for Election Equipment.									
26-Mar-2020	Capital Improvement Fund	357	085300	445000	80340105	3570001		\$44,870	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2020	(\$44,870)	Land Development Rights	
	To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Joseph C. Clark.									
26-Mar-2020	Capital Improvement Fund	357	085300	445000	80340103	3570001		\$63,634	To Individuals	No Net Change
	Capital Improvement Fund	357	085300	475110	80300200	3570001	FY2020	(\$63,634)	Land Development Rights	
	To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for Elizabeth R. McKinstry.									

**2020
Amendment
BC-05
March 26, 2020**

Date	Department Name	Fund	Org	Acct	Proj	Activity	Bud Ref	Amount	Account Description	Change to Budget
26-Mar-2020	Pocopson Home	501	460000	331231	00000019	4600007		\$50,000	Fed-Penn Emerg Mngement Agency	Net Increase \$50,000
	Pocopson Home	501	460100	420000	00000019	4600007		\$50,000	Materials & Services	
To establish revenue and expenditure budget related to COVID-19.										
26-Mar-2020	Capital Improvement Fund	357	075500	475200	80101208	\$3,570,001		\$250,000	Buildings	No Net Change
	Capital Improvement Fund	357	000000	499999	00000000	\$3,570,001		(\$250,000)	Unappropriated	
To budget for the purchase option for 313 W Market Street. (This adjustment was electronicly voted on [March 15, 2020] to allow for processing as a result of the COVID-19 COOP activation.)										