



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

March 20, 2019

1. **CALL MEETING TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ANNOUNCEMENTS**

- Executive Session – The Board of Commissioners met in Executive Session on Tuesday, March 19, 2019 to discuss personnel and legal matters.

4. **MINUTES OF PREVIOUS MEETINGS**

5. **PUBLIC COMMENT ON AGENDA**

6. **OLD BUSINESS – There are no items of old business.**

7. **NEW BUSINESS**

a. **Resolution 11-19**

Resolution of the Chester County Commissioners declaring that it is desirable for the health, safety and welfare of the residents of the County of Chester for the Chester County Health and Education Facilities Authority to undertake a project involving the issuance of revenue bonds in an amount not to exceed \$28,500,000; approving the project under Section 147(f) of the internal Revenue Code of 1986, as amended; and repealing all prior inconsistent ordinances and resolutions

b. **Resolution 12-19**

Resolution of the Chester County Commissioners delegating signatory authority concerning the execution of certain Pennsylvania Department of Environmental Protection Grants to the Chester County Health Department

c. **Resolution 13-19**

Resolution of the Chester County Commissioners authorizing certain Chester County Health Department fees

d. Contracts

e. Grants

8. PERSONNEL MATTERS

a. Human Resources Agenda

9. FINANCIAL MATTERS

a. Finance Agenda

10. PUBLIC COMMENT

11. ADJOURNMENT



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COMMISSIONERS' MEETING MINUTES

February 28, 2019

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:02 AM on February 28, 2019 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked constituent Margie Swart to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, February 26, 2019 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Farrell made a motion to approve the minutes from the last meeting on February 14, 2019. Commissioner Cozzone seconded the motion. Motion carried to approve the minutes from the February 14, 2019 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

Margie Swart came to the podium and requested that the Commissioners not approve the bond ordinance on the agenda explaining that if she understood it correctly, it would not be in the best interest of the tax payers. Chairman Kichline asked Chris Bamber of PFM Financial Advisors, LLC to explain the bond issue to Ms. Swart. Mr. Bamber explained in detail how the bond issue would save the county tax payers \$9.5 million dollars over the term of the bond. Ms. Swart had no further comment.

PUBLIC COMMENT

6. OLD BUSINESS

There were no items of old business.

OLD BUSINESS

7. NEW BUSINESS

NEW BUSINESS

a. Ordinance 2019-01

Ordinance

Commissioner Cozzone made a motion to approve Ordinance 2019-01 authorizing the issuance of general obligation bonds, series of 2019 in the aggregate principal amount not to exceed \$70,000,000 to finance the current refunding of all or a portion of the County's general obligation bonds, series of 2009 and general obligation bonds, series B of 2009 (federally taxable – Build America Bonds – direct payment) and to pay the costs of issuance of the bonds; and authorizing other necessary action. Chairman Kichline seconded the motion. Motion carried to approve Ordinance 2019-01.

b. **Authorities, Boards and Commissions**

Following a motion made by Commissioner Cozzone, which was seconded by Commissioner Farrell, the Board of Commissioners unanimously approved the following appointments:

Chester County Board of Health

Appoint Dr. Wendy Wallace for a term ending 12/31/2023

Appoint Deanne Butcher for a term ending 12/31/2023

Chester County Water Resources Authority

Appoint Tony Fernandes for a term ending 12/31/2024

**Authorities, Boards
and Commissions**

c. **Contracts**

Commissioner Cozzone made a motion to approve the Contracts Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Contracts Agenda.

Contracts

d. **Grants**

Commissioner Farrell made a motion to approve the Grants Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Grants Agenda.

Grants

8. **PERSONNEL MATTERS**

PERSONNEL

a. **Human Resources Agenda**

Chairman Kichline made a motion to approve the Human Resources Agenda. Commissioner Cozzone seconded the motion. Motion carried to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**

FINANCE

a. **Finance Agenda**

Chairman Kichline made a motion to approve the Finance Agenda. Commissioner Farrell seconded the motion. Motion carried to approve the Finance Agenda with the following items:

- Budget Changes 25-18 and 04-19
- Approve a Memorandum of Understanding between the County and the Chester County Detectives' Benevolent Association
- Vouchers as submitted by the Controller

10. **PUBLIC COMMENT**

There was no further public comment.

**PUBLIC
COMMENT**

11. **ADJOURNMENT**

The meeting was adjourned following a motion made by Commissioner Farrell which was seconded by Commissioner Cozzone. Motion carried to adjourn the meeting. Meeting adjourned at 10:12 AM.

ADJOURNMENT



**Taken by Paige Fenimore
On behalf of Chief Clerk Kara C. Rahn**

**COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 11-19**

Adopted March 20, 2019

A RESOLUTION DECLARING THAT IT IS DESIRABLE FOR THE HEALTH, SAFETY AND WELFARE OF THE RESIDENTS OF THE COUNTY OF CHESTER FOR THE CHESTER COUNTY HEALTH AND EDUCATION FACILITIES AUTHORITY TO UNDERTAKE A PROJECT INVOLVING THE ISSUANCE OF REVENUE BONDS IN AN AMOUNT NOT TO EXCEED \$28,500,000; APPROVING THE PROJECT UNDER SECTION 147(f) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED; AND REPEALING ALL PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS.

The following recitals are a part of this Resolution.

A. Barclay Friends (the "Corporation") has requested the Chester County Health and Education Facilities Authority (the "Authority") to approve a financing which will include, pursuant to the provisions of the Municipality Authorities Act, Act 22 of 2001; 53 Pa.C.S. §5601 et seq., as amended (the "Authorities Act") the issuance of Authority's Revenue Bonds, Series 2019 in an aggregate principal amount not to exceed \$28,500,000 (collectively, the "2019 Bonds").

B. The Corporation has asked the Authority to issue its bonds (the "2019 Bonds") to finance the project described on Exhibit "A" hereto (the "2019 Project").

C. The Authorities Act authorizes the financing of the 2019 Project for the Corporation and with respect to the 2019 Project, and certain other projects, requires that "each municipality organizing an Authority ... shall declare by resolution or ordinance that it is desirable for the health, safety and welfare of the people in the area served by such facilities to have such facilities ... financed through (the) Authority." 53 Pa.C.S. §5607(B)(2)(1V).

D. Pursuant to the Authorities Act, the Corporation and the Authority have requested the Board of County Commissioners of the County of Chester (the "Board of County Commissioners") to declare, by this resolution that the 2019 Project is desirable for the health, safety and welfare of the people in the area served by the Corporation.

E. Section 147(f) of the Internal Revenue Code of 1986, as amended, 26 U.S.C. §147(f) (the "Code"), requires that the applicable elected representatives of the governmental unit on behalf of which bonds are issued and of each governmental unit having jurisdiction over the area in which any facility, is located, approve bonds after a public hearing in order for a private activity bond to be a qualified bond under the Code.

F. The Board of County Commissioners constitutes the appropriate elected representatives for the purposes of giving Section 147(f) approvals.

G. On March 14, 2019, the Authority held a hearing in compliance with Section 147(f) pursuant to public notice.

H. The Authority approved the 2019 Project and the 2019 Bonds on March 14, 2019.

I. Pursuant to Section 147(f) of the Code, the Corporation and the Authority have requested the Board of County Commissioners to approve the issuance of the 2019 Bonds for the purposes of Section 147(f) of the Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Chester as follows:

SECTION 1. It is hereby determined and declared pursuant to the Authorities Act that it is desirable for the health, safety and welfare of the people in the area served by the Corporation for the Authority to undertake the financing of the 2019 Project through the issuance of the 2019 Bonds in an aggregate principal amount not to exceed \$28,500,000.

SECTION 2. The issuance of the 2019 Bonds and the financing of the 2019 Project are hereby approved for purposes of Section 147(f) of the Code.

SECTION 3. The foregoing determination, declaration and approval are for the purposes of the applicable provisions of the Authorities Act and the Code and do not constitute approval for any permit, license or zoning required for the construction or occupancy of any facilities to be financed or refinanced as part of the 2019 Project.

SECTION 4. The adoption of this Resolution is not a pledge of any revenues or security by the County of Chester. Neither the credit nor the taxing power of the County of Chester, the Commonwealth of Pennsylvania, or any political subdivision, agency or instrumentality thereof is pledged for payment of the 2019 Bonds.

SECTION 5. All actions of this Board of County Commissioners taken in conformity with the intents and purposes of this Resolution are ratified, confirmed and approved in all respects.

SECTION 6. This Resolution shall take effect immediately. All prior ordinances or resolutions or portions thereof inconsistent herewith are hereby repealed.

RESOLVED AND ADOPTED this **20th day of March, 2019**, at a regular meeting of the Board of County Commissioners of Chester County, Pennsylvania.

THE COUNTY OF CHESTER

By: _____
Michelle Kichline, Chair
County Commissioner

Kathi Cozzone
County Commissioner

Terence Farrell
County Commissioner

Attest:

By: _____
Kara C. Rahn, Chief Clerk

This is to certify that the foregoing Resolution is a true and correct copy of the Resolution adopted by the Board of Commissioners of the County of Chester at its regular meeting held the **20th day of March, 2019**.

Kara C. Rahn, Chief Clerk

EXHIBIT A

The 2019 Project

(1) The refinancing on behalf of the Corporation of the Central and Western Chester County Industrial Development Authority Revenue Note, Series of 2012 (Barclay Friends Project) which refinanced the Authority's Revenue Bonds (Barclay Friends Project) Series A & B of 1996 (the "1996 Bonds") and the acquisition, design, construction, renovation, equipping and furnishing of certain of the Corporation's facilities. The 1996 Bonds financed a project for the Corporation consisting generally of the design and construction of its facilities.

(2) The refinancing of the Corporation's term note (the "Note") which financed the acquisition, design, construction, renovation, equipping and furnishing of certain of the Corporation's facilities.

(3) All or a portion of the costs of planning, marketing, development, designing, constructing, equipping and furnishing of a new approximately 61,000 square foot building for independent living, personal care and memory care for the elderly.

(4) All or a portion of the costs of renovating, replacing, expanding, equipping and furnishing the Corporation's existing facilities, including but not limited to the therapy gym, HVAC, equipment, sprinkler and phone systems and other capital improvements.

(5) Funded interest on the 2019 Bonds, if any, working capital expenditures related to the above-described capital projects, if any, and a deposit to a debt service reserve fund and various other necessary reserve funds, if any.

(6) Costs of issuance of the 2019 Bonds.

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 12-19**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS DELEGATING SIGNATORY
AUTHORITY CONCERNING THE EXECUTION OF CERTAIN PENNSYLVANIA DEPARTMENT
OF ENVIRONMENTAL PROTECTION GRANTS TO THE CHESTER COUNTY HEALTH
DEPARTMENT**

WHEREAS, the Chester County Commissioners, pursuant to the authority provided under the County Code, specifically 16 P.S. §1701 and 1801, are vested with and otherwise are responsible for the management and administration of County fiscal affairs and are the sole contractors for the County; and

WHEREAS, on some occasions, largely dependent upon statute, rule, regulation or by administrative necessity, it is required or otherwise beneficial for the Commissioners to delegate and authorize County Department heads and approved staff the authority to execute documents in furtherance and effectuation of certain programs, initiatives, grants and/or contractual obligations; and

WHEREAS, the Chester County Health Department participates in the procurement of certain Commonwealth grants which requires the execution of documentation in furtherance of seeking said grants; and

WHEREAS, one of the Commonwealth agencies, the Pennsylvania Department of Environmental Protection (DEP), has indicated that it will be requiring County approval of grants through the Commonwealth eGrants system to be made electronically and as a result must be executed electronically; and

WHEREAS, the DEP has indicated that it will accept a delegation of signatory authority involving DEP eGrants, including the Mosquito Borne Disease Control grant, and permit the execution of said grants by, in this case, the Director of the Chester County Health Department, or Designee, and by the Deputy Director of the Chester County Health Department, or Designee, as evidenced by Commissioner Resolution.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Chester County Commissioners, that the Director of the Chester County Health Department as well as the Deputy Director of the Chester County Health Department, or their Designees, are hereby authorized to electronically execute any Commonwealth eGrant documents as required in the furtherance of securing certain Commonwealth grants on behalf of the County of Chester, Pennsylvania

IN WITNESS WHEREOF, the County of Chester, hereby adopts and enacts this Resolution this **20th day of March , 2019.**

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

Terence Farrell, Commissioner

ATTEST:

Kara C. Rahn, Chief Clerk

**THE COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION No. 13-19**

**RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS AUTHORIZING
CERTAIN CHESTER COUNTY HEALTH DEPARTMENT FEES**

WHEREAS, the Chester County Health Department was created and administratively operates pursuant to the statutory authority of the Local Health Administration Law (16 P.S. Section 12001 et seq.); and

WHEREAS, pursuant to this legal authority, and, more specifically, 16 P.S. Section 12010(f), the Chester County Health Department is, inter alia, permitted to make and enforce operational Rules and Regulations, subject to the Commissioners approval; and

WHEREAS, the Chester County Health Department has previously promulgated Rules and Regulations and under Section 701.1.1, the Department "...is expressly authorized to establish appropriate fee schedules for its various services, as part of its regular administrative function"; and

WHEREAS, consistent with and in furtherance of that legal authority, the Department has determined to review, adjust and set certain administrative fees as listed in Exhibit 1 which is attached hereto and incorporated herein;

NOW THEREFORE, BE IT RESOLVED that the Chester County Commissioners, effective upon execution of this Resolution, approve the Chester County Health Department fees as reflected in attached Exhibit 1.

This Resolution adopted by the Chester County Commissioners this **20th day of March, 2019.**

COMMISSIONERS:

Michelle Kichline, Chairman

Kathi Cozzone, Commissioner

ATTEST:

Terence Farrell, Commissioner

Kara C. Rahn, Chief Clerk



Chester County Health Department

Fee Schedule

Effective May 1, 2019

FOOD FACILITY

License & Inspection:

Food Facility with Less Than 50 Seats.....	\$280
Food Facility with 50 or More Seats	\$400
Food Facility More Than 10,000 Sq.Ft.	\$600
Food Facility in Conjunction with PA Liquor License	\$400
Beverage Manufactured on Premises with Tasting Room, No Food Prep. ..	\$150
Take Out Only Food Facility	\$275
Retail Outlet	\$200
Commissary/Caterer	\$280
Tax Exempt Food Facility	\$ 50
Mobile Food Facility	\$275
Mobile Retail Outlet	\$200
School Food Facility with Private/Commercial Vendor.....	\$350
School Meal Program Inspection	\$200
Second Follow-Up Inspection	\$250
Third and Subsequent Follow-Up Inspection	\$350
Inspection Requested by Operator	\$200
Duplicate License	\$ 30

Plan Review:

Food Facility Plan Review	\$250
Food Facility More Than 10,000 Sq. Ft. Plan Review.....	\$400
Farmers' Market Vendor Review	\$ 50
Change of Ownership/Turn-Key Operation	\$ 50
Operating without Plan Review Approval.....	\$200
Phased Opening Inspection	\$150

Temporary Food Facility:

1-3 Day Food Event.....	\$ 60
4-7 Day Food Event	\$ 95
8-14 Day Food Even.....	\$150
1-14 Day Food Event Tax Exempt	\$ 35
Late Fee (Less than 5 Days Prior to Event)*	\$ 25
Tax Exempt Late Fee (Less than 5 Days Prior to Event)*	\$ 10

*Applications will not be accepted within 24 hours of the event.

Certified Food Manager (CFM):

CFM Certificate.....	\$60
CFM Duplicate Certificate	\$30



Chester County Health Department

Fee Schedule

Effective May 1, 2019

Administrative:

Late Fee	\$ 50
Tax Exempt Late Fee	\$ 20
Request for Administrative Hearing	\$400



Chester County Health Department

Fee Schedule

Effective May 1, 2019

MOBILE HOME PARK AND CAMP/ CAMPGROUND

License & Inspection:

Mobile Home Park Base Fee	\$200
Mobile Home Park per Lot Fee	\$ 10
Organized Camp	\$250
Campground	\$225
Second Follow-Up Inspection	\$250
Third and Subsequent Follow-Up Inspection	\$350
Inspection Requested by Operator	\$150
Duplicate License	\$ 30

Plan Review:

Park/Campground Plan Review	\$250
Change of Ownership/Turn-Key Operation	\$ 50
Operating without Plan Review Approval.....	\$200
Phased Opening Inspection	\$150

Administrative:

Late Fee	\$50
Request for Administrative Hearing	\$400



Chester County Health Department

Fee Schedule

Effective May 1, 2019

INSTITUTION

License & Inspection:

School.....	\$250
School No Higher than Kindergarten	\$150
Day Care Facility.....	\$150
Hospital/Long Term Care.....	\$300
Second Follow-Up Inspection	\$250
Third and Subsequent Follow-Up Inspection	\$350
Inspection Requested by Operator	\$150
Duplicate License	\$ 30

Plan Review:

Institution Plan Review	\$250
Institution More Than 10,000 Square Fee	\$300
Change of Ownership/Turn-Key Operation	\$ 50
Operating without Plan Review Approval.....	\$200
Phased Opening Inspection	\$150

Administrative:

Late Fee	\$ 50
Request for Administrative Hearing	\$400



Chester County Health Department

Fee Schedule

Effective May 1, 2019

PUBLIC BATHING PLACE/POOL

License & Inspection:

Swimming Pool per Pool/Spa.....	\$100
Each Additional Filtration System	\$ 50
Inspection Requested by Operator	\$150
Duplicate Registration	\$ 30

Plan Review:

Change of Ownership/Turn-Key Operation	\$ 50
Operating without Plan Review Approval.....	\$200
Phased Opening Inspection	\$150

Administrative:

Late Fee	\$50
Request for Administrative Hearing	\$400



Chester County Health Department

Fee Schedule

Effective May 1, 2019

SEWAGE SYSTEMS

Notes:

- Sewage system fees are based on equivalent dwelling units (EDU) with an EDU equal to 400 gallons per day (gpd) for commercial and non-residential properties, including those served by a community system.
- A qualified soil scientist is required for test pit evaluations for all residential subdivisions of 10 lots or more, and multi-family residential or commercial projects with sewage flows of 10 EDUs or more. The Chester County Health Department contracted soil scientist must be used; property owners are responsible for the contracted fee for the soil scientist (see below).
- All sewage permit applications include a non-refundable processing fee of \$100.00.
- A Record Rider Form must be submitted at the time of application with the required fees.
- Payment should be made at each step of the permitting process being completed. The site evaluation fee should be paid to start the process. Once the evaluation is completed and the applicant is ready to proceed with permitting the permitting/inspection fee should be paid.

Site Evaluations:

New Construction:

(Includes both primary and replacement absorption areas if done at the same time.)

Residential (Initial EDU).....	\$1,000
Commercial (Initial EDU).....	\$1,000
Each Additional EDU	\$ 200 /EDU

Repair:

Residential (Initial EDU).....	\$ 600
Commercial (Initial EDU).....	\$ 600 /EDU
Each Additional EDU.....	\$100 /EDU
Each Additional Test Pit Evaluation	\$250
Each Additional Percolation Test.....	\$250

Major Permits and Inspections:

New Construction:

Residential (Initial EDU).....	\$1,000
Commercial (Initial EDU).....	\$1,000
Each Additional EDU	\$200 /EDU

Repair:

Residential (Initial EDU)	\$600
Commercial (Initial EDU).....	\$600
Each Additional EDU	\$100 /EDU

Redesign:

New Construction	\$600
Repair.....	\$300



Chester County Health Department

Fee Schedule

Effective May 1, 2019

Minor Permits and Inspections:

New Construction	\$200
Repair	\$100
Septic Tank Only	\$400
New Construction Holding Tank.....	\$500
Repair Holding Tank.....	\$300
Temporary Holding Tank Due to Weather	\$300

Subdivision Plan Review:

Residential Component I, Component II, Exemptions	\$150	/Lot
Non-Residential & Land Development	\$200	/Site
Non-Building Waiver Plans & Inspection	\$200	Flat Fee
Public Sewer/SFTF Reviews–Component 3	\$500	Flat Fee
Substantial Plan Re-Review After Initial Review	\$ 50	/Lot

Administrative:

Evaluate Existing System for Building Alterations, Additions,Change in Use	\$300
Verification of Existing Site Testing	\$150
<i>(Site testing conducted over 6 years ago will only be accepted if the SEO who witnessed the site testing is still employed with the Chester County Health Department.)</i>	
Additional Inspection Fee Due to Delay	\$100
Soil Scientist	Per contract
Penalty Fee for Failing to Obtain a Sewage Permit.....	2x Permit Fee
Float Rental Fee	\$ 50 /Set
Float Rental Deposit	\$100
Transfer of Permits/Record Rider Form.....	\$ 75
Duplicate Permit	\$100
Request for Administrative Hearing.....	\$400
Returned Check Fee	\$ 50
Administrative Fee Charge for Refunds	\$100
Photo Copies	\$ 0.25/Page



Chester County Health Department

Fee Schedule

Effective May 1, 2019

WELLS

Permits:

New Well Permits	\$ 250
2nd or Additional Well Permits	\$ 150
Monitoring Wells, Test Wells, Open Loop Geothermal Wells	\$ 150 /Well
Closed Loop Geothermal Wells	
1 st through 5 th Well.....	\$ 250
Each Additional Well.....	\$ 50 /Borehole
Up to a Maximum	\$2,500
Direct Core Boring	\$ 100 /Parcel
Well Relocation Prior to Being Drilled	\$ 80 /Well
Well Relocation after Well is Drilled	Requires New Permit
Geothermal Relocations Prior to Being Drilled	\$ 50 /Application
Alteration of Existing Well (Extend Casing, 2nd Water Line)	\$ 100

Administrative:

Penalty Fee for Failing to Obtain a Well Permit.....	2x Permit Fee
Transfer of Permits.....	\$ 75
Duplicate Permit	\$100
Request for Administrative Hearing.....	\$400
Returned Check Fee	\$ 50
Administrative Fee Charge for Refunds	\$100
Photo Copies	\$0.25/Page

CONTRACTORS

Well Drilling License	\$400
Geothermal Well License	\$100
Pump Installer License	\$300
Liquid Waste Hauler License.....	\$175 /Vehicle
Well Driller, Geothermal Well, Pump Installer Test	\$ 40 /Test Late
Fee for License Renewal.....	\$ 50
Duplicate License.....	\$100
Request for Administrative Hearing	\$400
Returned Check Fee	\$ 50
Administrative Fee Charge for Refunds	\$100
Photo Copies.....	\$ 0.25/Page
GIS Site Assessment Map	\$125



Chester County Health Department

Fee Schedule

Effective May 1, 2019

VACCINATIONS

Healthcare insurance is accepted for the vaccinations listed below.

Individuals without insurance, or insurance without vaccination coverage, may qualify for vaccinations at no cost.

DTaP (Diphtheria, Tetanus, Pertussis)
Hepatitis A (Series of 2)
Hepatitis B (Series of 3)
Hepatitis A/B (Series of 3)
HIB (Haemophilus Influenzae type b) – Children
HIB (Haemophilus Influenzae type b) – Adults
HPV 9 (Series of 2 or 3)
Flu
Flublok Flu (adults age 18 and older with egg allergy)
Flu High Dose
Measles, Mumps & Rubella (MMR series of 2)
Meningitis – Quadrivalent
Meningitis B – Bexsero (series of 2)
Meningitis B – Trumenba (series of 2 or 3)
Pneumococcal Polysaccharide (Pneumovax)
Pneumococcal Conjugate (Prevnar 13)
Polio – Children
Polio – Adults
PPD (TB Test)
Rabies (Series of 3)
Td (Tetanus, Diphtheria)
Tdap (Tetanus, Diphtheria, Pertussis)
Varicella (Series of 2) (Chickenpox)
Zoster (Shingles)

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 20-MAR-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Adult Probation & Parole</u>				
Vendor: Vigilnet America LLC Contract ID: 0018823	Contract	0.00	03-01-2019 02-29-2020	This contract renews Alcohol Monitoring Services using the Secure Continuous Remote Alcohol Monitoring (SCRAM) System. CO: 10% ST: 90% FED: 0%
<u>Children Youth and Families</u>				
Vendor: Quantum, Incorporated Contract ID: 0017422	Amendment	0.00	07-01-2018 06-30-2020	Amendment #1: This amendment for International Translation Services extends the contract term for an additional two (2) year period and updates the current rate schedule. CO: 20% ST: 75% FED: 5%
Vendor: Access Services, Inc. Contract ID: 0017936	Amendment	0.00	07-01-2018 06-30-2019	Amendment #1: This amendment for Specialized Foster Care Services updates the payment schedule. CO: 20% ST: 75% FED: 5%
Vendor: Matyasovsky Jr., John Edward Contract ID: 0018757	Contract	4,000.00	01-01-2019 12-31-2019	This contract provides Computer Technology Consulting Services for the Department of Juvenile Probation to implement the Alteryx Data System. CO: 35% ST: 51% FED: 14%
Vendor: Miranda, Denisse Feliciano Contract ID: 0018762	Contract	4,000.00	01-01-2019 06-30-2019	This contract provides for Child Care Supervision for the Familias Unidas Program. CO: 5% ST: 95% FED: 0%
Vendor: University of Miami Contract ID: 0018784	Contract	29,000.00	01-01-2019 06-30-2019	This contract provides for training and licensing for the Familias Unidas Services Program. CO: 5% ST: 95% FED: 0%
<u>Community Development</u>				
Vendor: Spring City Borough Contract ID: 0018016	Amendment	0.00	01-01-2019 12-31-2020	Amendment # 1: This amendment extends the contract term for an additional two (2) year period for street improvements and trail connection in Spring City Borough with no change in cost. The cost associated with this amendment is funded by the Community Revitalization Program. This supports Strategic Business Plan and Community Revitalization activity. CO: 100% ST: 0% FED: 0%
Vendor: Open Hearth, Inc. Contract ID: 0018781	Contract	210,320.00	01-01-2019 12-31-2019	This contract renews funding for the Mental Health Housing Resource Program. The cost associated with this contract is funded by the HealthChoices Reinvestment Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 20-MAR-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u> Vendor: Open Hearth, Inc. Contract ID: 0018791	Contract	85,000.00	01-01-2019 12-31-2019	This contract renews funding for the Goal Achievement, the Financial Insight Resource Management and the Family Savings Programs. The cost associated with this contract is funded by the Community Services Block Grant and Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Open Hearth, Inc. Contract ID: 0018792	Contract	780,010.00	04-01-2019 03-31-2020	This contract renews funding for Permanent Rental Subsidies for homeless individuals with disabilities. The cost associated with this contract is funded by the U.S. Department of Housing and the Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Open Hearth, Inc. Contract ID: 0018797	Contract	55,000.00	01-01-2019 12-31-2019	This contract renews funding for the Continuum of Care Housing Options Administration Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Life Transforming Ministries Contract ID: 0018786	Contract	15,000.00	01-01-2019 12-31-2019	This contract renews funding for the Volunteer Income Tax Assistance Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Housing Authority Of Chester County Contract ID: 0018787	Contract	60,000.00	01-01-2019 12-31-2019	This contract renews funding for the Housing Locator Program. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Safe Harbor of Greater West Chester Contract ID: 0018788	Contract	120,000.00	01-01-2019 12-31-2019	This contract renews funding for Emergency Shelter Operations and the Case Management Program. The cost associated with this contract is funded by the Community Services Block Grant and Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 20-MAR-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u> Vendor: Human Services, Inc. Contract ID: 0018789	Contract	50,000.00	01-01-2019 12-31-2019	This contract renews funding for SSI/SSDI, Outreach Access and Recovery Programs (SOAR) for homeless individuals. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Human Services, Inc. Contract ID: 0018790	Contract	485,000.00	01-01-2019 12-31-2019	This contract provides funding for acquisition services for their office and training facility in Caln Township, Pennsylvania. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 0% ST: 0% FED: 100%
Vendor: Human Services, Inc. Contract ID: 0018805	Contract	35,000.00	01-01-2019 12-31-2019	This contract renews funding for the Continuum of Care Rapid-Re-housing Program for homeless families or individuals. The cost associated with this contract is funded by the HUD Emergency Solutions Grant and the Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Good Samaritan Shelter, Inc. Contract ID: 0018795	Contract	25,000.00	01-01-2019 12-31-2019	This contract renews funding for the Emergency Shelter Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Handi-Crafters, Inc. Contract ID: 0018799	Contract	50,000.00	01-01-2019 12-31-2019	This contract renews funding for the Independent Living Solutions Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Housing Partnership of Chester County Contract ID: 0018801	Contract	10,000.00	01-01-2019 12-31-2019	This contract renews funding for the 2019 Housing Counseling Program for eligible residents. The cost associated with this contract is funded by the Community Development Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 20-MAR-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: WC Atkinson Memorial Community Contract ID: 0018802	Contract	45,000.00	01-01-2019 12-31-2019	This contract renews funding for the Emergency Shelter Program. The cost associated with this contract is provided by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: PathStone Corporation Contract ID: 0018804	Contract	100,000.00	01-01-2019 09-30-2019	This contract renews funding for the Work Ready and Supplemental Nutrition Assistance Program (SNAP). The cost associated with this contract is funded by the Pennsylvania Department of Human Services. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0% ST: 0% FED: 100%
Vendor: Holcomb Associates, Inc. Contract ID: 0018807	Contract	191,985.00	01-01-2019 12-31-2019	This contract renews funding for affordable housing for at least five (5) transition age youth. The cost associated with this contract is funded by the HealthChoices Reinvestment Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%
Vendor: Family Service of Chester County Contract ID: 0018808	Contract	6,000.00	01-01-2019 12-31-2019	This contract renews funding for tenant based rental assistance for individuals enrolled in the Housing Opportunities for Persons with AIDS Program. The cost associated with this contract is funded by the Community Services Block Grant. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
<u>Court Administration</u>				
Vendor: BenLath Law Group Contract ID: 0018810	Contract	31,103.31	03-21-2019 12-31-2019	This contract provides Conflict Counsel Legal Services for Criminal Cases at a monthly rate of \$3,324.84. CO: 100% ST: 0% FED: 0%
Vendor: West Publishing Corporation Contract ID: 0018811	Contract	6,600.00	04-01-2019 03-31-2024	This contract provides a Legal Print Books subscription for Justice Center Courtroom 10. CO: 100% ST: 0% FED: 0%
Vendor: West Publishing Corporation Contract ID: 0018812	Contract	54,780.00	04-01-2019 03-31-2024	This contract provides a Legal Print Books subscription for the Public Law Library. CO: 100% ST: 0% FED: 0%
Vendor: West Publishing Corporation Contract ID: 0018813	Contract	30,816.00	04-01-2019 03-31-2022	This contract provides a Legal Print Books subscription for Justice Center Courtroom 11. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 20-MAR-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Court Administration</u>				
Vendor: West Publishing Corporation Contract ID: 0018814	Contract	6,072.00	04-01-2019 03-31-2021	This contract provides a Legal Print Books subscription for Justice Center Courtroom 18. CO: 100% ST: 0% FED: 0%
Vendor: West Publishing Corporation Contract ID: 0018815	Contract	16,144.20	04-01-2019 03-31-2024	This contract provides a Legal Print Books subscription for Justice Center Courtroom 8. CO: 100% ST: 0% FED: 0%
Vendor: West Publishing Corporation Contract ID: 0018816	Contract	30,456.00	04-01-2019 03-31-2022	This contract provides a Legal Print Books subscription for Justice Center Courtroom 1. CO: 100% ST: 0% FED: 0%
Vendor: West Publishing Corporation Contract ID: 0018817	Contract	3,480.00	04-01-2019 03-31-2024	This contract provides a Legal Print Books subscription for Justice Center Courtroom 19. CO: 100% ST: 0% FED: 0%
Vendor: West Publishing Corporation Contract ID: 0018818	Contract	22,752.00	04-01-2019 03-31-2022	This contract provides a Legal Print Books subscription for Justice Center Courtroom 6. CO: 100% ST: 0% FED: 0%
Vendor: West Publishing Corporation Contract ID: 0018819	Contract	22,212.00	04-01-2019 03-31-2022	This contract provides a Legal Print Books subscription for Justice Center Courtroom 15. CO: 100% ST: 0% FED: 0%
Vendor: West Publishing Corporation Contract ID: 0018820	Contract	38,220.00	04-01-2019 03-31-2024	This contract provides a Legal Print Books subscription for Justice Center Courtroom 5. CO: 100% ST: 0% FED: 0%
Vendor: West Publishing Corporation Contract ID: 0018821	Contract	8,100.00	04-01-2019 03-31-2022	This contract provides a Legal Print Books subscription for Justice Center Courtroom 4. CO: 100% ST: 0% FED: 0%
Vendor: West Publishing Corporation Contract ID: 0018822	Contract	144,720.00	04-01-2019 03-31-2024	This contract provides a Legal Print Books subscription for the Chester County Court Administration Department. CO: 100% ST: 0% FED: 0%
<u>Drug and Alcohol Services</u>				
Vendor: BridgeWay House Inc. Contract ID: 0018770	Contract	20,000.00	01-01-2019 06-30-2020	This contract provides Recovery Housing Services for eligible residents. CO: 0% ST: 0% FED: 100%
Vendor: Synergies LLC Contract ID: 0018803	Contract	20,000.00	02-01-2019 06-30-2020	This contract provides Recovery Housing Services for eligible residents. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 20-MAR-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Emergency Services</u>				
Vendor: Locution Systems Inc. Contract ID: 0018257	Amendment	171,637.00	01-31-2019 UNTIL COMPLETE	Amendment #1: This amendment increases funding for Phase II of the Locution Automated Voice Dispatch System for production and installation and replaces a component of the Emergency Services Fire/EMS paging system that is no longer supported by the manufacturer. This enhancement will automate a segment of dispatch by providing a text-to-voice audio stream. CO: 100% ST: 0% FED: 0%
<u>Human Services</u>				
Vendor: Morpho USA Inc. Contract ID: 0018809	Contract	0.00	03-20-2019 OPEN ENDED	This contract provides Biometric Identification Services (FBI clearances) for current and potential employees and the public. This is a revenue contract. CO: 0% ST: 0% FED: 0%
<u>Managed Behavioral Healthcare</u>				
Vendor: The Council of Southeast PA, Inc. Contract ID: 0018650	Amendment	-15,294.00	10-01-2018 09-30-2019	Amendment #1: This amendment updates the budget for the Peer Support Expansion Initiative reducing the total contract amount. CO: 0% ST: 100% FED: 0%
Vendor: Voice and Vision, Inc. Contract ID: 0018769	Contract	12,140.00	01-01-2019 12-31-2020	This contract provides for implementation of the Recovery Oriented System of Care philosophy and practice model. CO: 0% ST: 100% FED: 0%
<u>Open Space Preservation</u>				
Vendor: New London Township Contract ID: 0016365	Amendment	0.00	03-20-2019 03-19-2020	Amendment #3: This amendment extends the contract term for an additional one (1) year period for Round 27 Municipal Park Facilities; New London Village Park with no change in cost. Other funding: 30% Private/Municipality. CO: 20% ST: 50% FED: 0%
Vendor: West Pikeland Township Contract ID: 0016367	Amendment	0.00	03-20-2019 03-19-2020	Amendment #3: This amendment extends the contract term for an additional one (1) year period for Round 27 Municipal Park Facilities; White Property Park Development with no change in cost. Other funding: 51% Private/Municipality. CO: 16% ST: 33% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 20-MAR-2019

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Public Health Admin</u>				
Vendor: MXI Environmental Services, LLC Contract ID: 0018794	Contract	150,000.00	04-01-2019 12-31-2020	This contract provides Environmental Services and Waste Disposal for the Southeastern Pennsylvania Counties Regional Household Hazardous Waste Collection Program. The Chester County Health Department will bill participating municipalities for total reimbursement. The Recycling Coordinator will apply for 50% reimbursement to be returned to the municipalities. Other Funding: 50% Municipalities. CO: 0% ST: 50% FED: 0%
Vendor: Ruback Associates LLC Contract ID: 0018806	Contract	63,120.00	03-01-2019 06-30-2019	This contract provides Professional Services to identify and standardize the role and responsibilities of the Chester County Health Department in regards to all phases of disaster resilience. CO: 0% ST: 0% FED: 100%

Number of Contracts: **47**

AGENDA ITEMS - GRANTS
March 20, 2019

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Adult Probation, Parole and Pretrial Services</u>			
Pennsylvania Commission on Crime and Delinquency Application / Amendment	\$ 26,250.00 <i>Increase</i>	07/01/2018 06/30/2019	Intermediate Punishment Treatment Program (State Intermediate Punishment / Drug and Alcohol Restrictive Intermediate Punishment) No New Positions - No County Match
<u>Aging Services</u>			
Pennsylvania Department of Aging Contract /Award - Amendment 143-450043-331210-6010000X-4513001-FY2016-2021 143-450043-331210-6010000X-4513001-FY2016-2021	\$ 134,049.00 <i>Increase</i>	07/01/2016 06/30/2021	Pennsylvania Department of Aging Cooperative Grant Agreement No New Positions - No County Match
<u>Community Development</u>			
Pennsylvania Department of Community and Economic Development Application / New 116-490000-332224-42600000-4900003-FY2018	\$ 100,000.00	04/01/2019 12/31/2020	Pennsylvania Department of Community and Economic Development Keystone Communities Accessible Housing Grant Programs No New Positions - No County Match State Funding = \$100,000 Resolution # 10-19
U.S. Dept.of Housing and Urban Development Contract /Award - Renewal 116-490000-331200-40X000XX-4900001-FY2018	\$ 984,848.00	04/01/2019 03/31/2020	Continuum of Care Program - FY2018 Master Scope of Work No New Positions - No County Match Federal Funding = \$984,848
<u>Coroner</u>			
PA Department of Health Contract /Award - Renewal 001-128000-331207-12899900-1280001	\$ 10,000.00	07/01/2018 08/31/2018	Supplement to CDC-RFA-CE-16-1608:Enhanced State Surveillance of Opioid- Involved Morbidity and Mortality US Centers for Disease Control and Prevention (CDC) No New Positions - No County Match Federal Funding = \$10,000
<u>Drug & Alcohol Services</u>			
Pennsylvania Department of Drug and Alcohol Programs Contract/ Award - New 144-450044-331207-65008400-4514001-FY2018	\$ 342,084.00	10/01/2018 09/29/2019	State Opioid Response (SOR) No New Positions - No County Match Federal Funding = \$342,084

AGENDA ITEMS - GRANTS
March 20, 2019

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Facilities and Parks</u>			
PA Dept. of Conservation & Natural Resources Contract/ Award - New 357-588550-332238-80380010-3570001	\$ 100,000.00	04/23/2018 12/31/2022	Community Conservation Partnership Program (C2P2) Trail Development Grant: Struble Trail North - Acquisition No New Positions State Funding = \$100,000
<u>Human Services</u>			
PA Department of Agriculture Contract/ Award - Amendment 140-450040-332204-50200000-4510002-FY2018	Contract Language Change	07/01/2018 06/30/2019	The Emergency Food Assistance Program (TEFAP)
<u>Veterans Affairs</u>			
PA Department of Military and Veterans Affairs Contract / Award- New 001-097000-332200-09700001-0970001	\$ 20,000.00	06/01/2019 05/31/2020	Pennsylvania Veterans' Trust Fund 1 Part-time Position State Funding = \$20,000

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/20/2019Hires and Rehires

1. Employee : Alexander, Mercedes M
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Salary Grade :
Compensation : \$ 15.67(H)
Effective Date : 03/25/2019
2. Employee : Armagost, Deanne L
Department : 129000 - District Attorney
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 30,000.00(A)
Effective Date : 04/08/2019
3. Employee : Avella, Anthony
Department : 131000 - Prothonotary
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 28,532.14(A)
Effective Date : 04/08/2019
4. Employee : Chobany, Susan
Department : 129000 - District Attorney
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 28,532.14(A)
Effective Date : 03/25/2019
5. Employee : Clarke, Kyshma J
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 03/25/2019
6. Employee : Criddell Jr, Keith
Department : 135000 - Domestic Relations
Job : 048644 - Enforcement Officer
Salary Grade : U01
Compensation : \$ 36,590.00(A)
Effective Date : 04/01/2019
7. Employee : DiAndrea-Clifford, Christopher J
Department : 128000 - Coroner
Job : 020342 - Coroner's Investigator
Salary Grade : N05
Compensation : \$ 40,372.80(A)
Effective Date : 04/01/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/20/2019

Hires and Rehires

- 8. Employee : Diaz, Eddie Y
 Department : 135000 - Domestic Relations
 Job : 048644 - Enforcement Officer
 Salary Grade : U01
 Compensation : \$ 36,590.00(A)
 Effective Date : 04/01/2019

- 9. Employee : England, Walter
 Department : 310000 - Liquid Fuels
 Job : 040575 - Maintenance Technician I
 Salary Grade : N04
 Compensation : \$ 38,546.56(A)
 Effective Date : 03/25/2019

- 10. Employee : Garcia-Jackson, Sophia C
 Department : 128000 - Coroner
 Job : 020618 - First Deputy Coroner
 Salary Grade : E03
 Compensation : \$ 50,096.80(A)
 Effective Date : 04/01/2019

- 11. Employee : Goodman, Michael J
 Department : 251315 - ES Security Services
 Job : 041381 - Security Safety Operator
 Salary Grade : N03
 Compensation : \$ 35,066.72(A)
 Effective Date : 03/25/2019

- 12. Employee : Green, Geraldine D
 Department : 251315 - ES Security Services
 Job : 841381 - Security Safety Operator - PT
 Salary Grade :
 Compensation : \$ 16.86(H)
 Effective Date : 03/25/2019

- 13. Employee : Hoopes, Jessica
 Department : 131000 - Prothonotary
 Job : 803760 - Court Clerk
 Salary Grade :
 Compensation : \$ 11.00(H)
 Effective Date : 03/18/2019

- 14. Employee : Houston, Sabrea
 Department : 251315 - ES Security Services
 Job : 841381 - Security Safety Operator - PT
 Salary Grade :
 Compensation : \$ 16.86(H)
 Effective Date : 03/25/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/20/2019Hires and Rehires

15. Employee : Jennings, Jill A
Department : 132000 - Register of Wills/Orphans' Crt
Job : 040780 - SSS IV
Salary Grade : N03
Compensation : \$ 30,683.38(A)
Effective Date : 03/12/2019
16. Employee : Kerr, Gregory A
Department : 251315 - ES Security Services
Job : 841381 - Security Safety Operator - PT
Salary Grade :
Compensation : \$ 16.86(H)
Effective Date : 03/25/2019
17. Employee : Lavine, Hannah S
Department : 251315 - ES Security Services
Job : 041381 - Security Safety Operator
Salary Grade : N03
Compensation : \$ 35,066.72(A)
Effective Date : 03/25/2019
18. Employee : Libener, David J
Department : 251315 - ES Security Services
Job : 841381 - Security Safety Operator - PT
Salary Grade :
Compensation : \$ 16.86(H)
Effective Date : 03/25/2019
19. Employee : LoGiurato, Lisa A
Department : 035100 - Assessment
Job : 040610 - Real Estate Appraiser II
Salary Grade : N06
Compensation : \$ 37,808.68(A)
Effective Date : 03/25/2019
20. Employee : Morales, Emanuel
Department : 251315 - ES Security Services
Job : 841381 - Security Safety Operator - PT
Salary Grade :
Compensation : \$ 16.86(H)
Effective Date : 03/25/2019
21. Employee : Murphy, Chemelle K
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Salary Grade :
Compensation : \$ 15.67(H)
Effective Date : 03/25/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/20/2019Hires and Rehires

22. Employee : Poe, Mary J
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Salary Grade : N27
Compensation : \$ 21,670.35(A)
Effective Date : 03/25/2019
23. Employee : Richmond, Melanie A
Department : 045000 - Treasurer
Job : 040870 - Account Clerk II
Salary Grade : N03
Compensation : \$ 30,683.38(A)
Effective Date : 03/11/2019
24. Employee : Roberts, Bethany A
Department : 120000 - Court Administration
Job : 040510 - SSS V
Salary Grade : N04
Compensation : \$ 40,400.00(A)
Effective Date : 04/22/2019
25. Employee : Rogers, Enatorma
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 30,570.15(A)
Effective Date : 03/25/2019
26. Employee : Rudolph, Della D
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : N08
Compensation : \$ 47,650.72(A)
Effective Date : 03/25/2019
27. Employee : Sacko, Elisa A
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N02
Compensation : \$ 30,570.15(A)
Effective Date : 03/25/2019
28. Employee : Slaff, Ashley E
Department : 451145 - Children, Youth and Families
Job : 048563 - Casework Specialist
Salary Grade : T06
Compensation : \$ 38,177.10(A)
Effective Date : 03/11/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/20/2019

Hires and Rehires

- 29. Employee : Smith,Tristin G
 Department : 251315 - ES Security Services
 Job : 841381 - Security Safety Operator - PT
 Salary Grade :
 Compensation : \$ 16.86(H)
 Effective Date : 03/25/2019

- 30. Employee : Terra Jr,Thomas
 Department : 251315 - ES Security Services
 Job : 841381 - Security Safety Operator - PT
 Salary Grade :
 Compensation : \$ 16.86(H)
 Effective Date : 03/25/2019

- 31. Employee : Walker,Sylvina K
 Department : 461210 - Pocopson Nursing Care
 Job : 040262 - LPN
 Salary Grade : N08
 Compensation : \$ 47,650.72(A)
 Effective Date : 03/25/2019

- 32. Employee : Walsh,Devin
 Department : 251315 - ES Security Services
 Job : 841381 - Security Safety Operator - PT
 Salary Grade :
 Compensation : \$ 16.86(H)
 Effective Date : 03/25/2019

- 33. Employee : Williams,Tonia R
 Department : 461210 - Pocopson Nursing Care
 Job : 351420 - Nurse Aide
 Salary Grade :
 Compensation : \$ 15.67(H)
 Effective Date : 03/25/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/20/2019

Transfers

34. Employee	:	Davidson, Lawrence R	
		<u>Proposed</u>	<u>Current</u>
Department	:	097000 - Veterans' Affairs	097000
Job	:	801060 - General Clerk	010530
Salary Grade	:		E05
Compensation	:	\$ 30.30(H)	\$ 55,157.59(A)
Effective Date	:	03/30/2019	01/05/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/20/2019

Promotions

35.	Employee	:	Barone,Michelle V		
			Proposed	_____	Current

	Department	:	129000 - District Attorney		129000
	Job	:	020261 - Attorney III		030081
	Salary Grade	:	L03		L02
	Compensation	:	\$ 66,597.44(A)		\$ 60,072.23(A)
	Effective Date	:	03/30/2019		01/05/2019
36.	Employee	:	Carbohn,Leane D		
			Proposed	_____	Current

	Department	:	251100 - ES Admin/Director		478110
	Job	:	020724 - Fiscal Coordinator		040055
	Salary Grade	:	E03		N08
	Compensation	:	\$ 50,096.80(A)		\$ 47,377.13(A)
	Effective Date	:	03/30/2019		01/05/2019
37.	Employee	:	Cummings,Steven C		
			Proposed	_____	Current

	Department	:	090100 - Dept of Computing Info Service		090100
	Job	:	020454 - Application Developer II		020452
	Salary Grade	:	N11		N10
	Compensation	:	\$ 64,550.72(A)		\$ 60,462.81(A)
	Effective Date	:	03/30/2019		01/05/2019
38.	Employee	:	Frei,Michelle E		
			Proposed	_____	Current

	Department	:	129000 - District Attorney		129000
	Job	:	020071 - Chief Deputy DA		020081
	Salary Grade	:	L05		L04
	Compensation	:	\$ 88,000.00(A)		\$ 82,845.68(A)
	Effective Date	:	03/30/2019		01/05/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/20/2019

Promotions

39. Employee : Shaw,Alexis J

Proposed

Current

Department	: 129000	-	District Attorney	129000
Job	: 030081	-	Attorney II	030423
Salary Grade	: L02			L01
Compensation	: \$ 58,911.84(A)			\$ 49,714.11(A)
Effective Date	: 03/30/2019			01/05/2019

40. Employee : Walschburger,Erik T

Proposed

Current

Department	: 129000	-	District Attorney	129000
Job	: 020081	-	Attorney IV	020261
Salary Grade	: L04			L03
Compensation	: \$ 75,372.96(A)			\$ 72,298.74(A)
Effective Date	: 03/30/2019			01/05/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/20/2019End of Employment

41. Employee : Alburger, Jennifer L
Department : 467100 - Pocopson Housekeeping
Job : 041711 - Housekeeper
Effective Date : 03/15/2019
42. Employee : Alton, Angela D
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 03/12/2019
43. Employee : Archer III, James Edward
Department : 222000 - Juvenile Probation
Job : 048250 - Probation Officer Spclst
Effective Date : 03/23/2019
44. Employee : Barnes, Amber N
Department : 461213 - Pocopson Clinic
Job : 041422 - Nurse Aide/Patient Drvr
Effective Date : 03/28/2019
45. Employee : Betz, Carol J
Department : 588500 - Parks Springton Manor
Job : 808500 - Maintenance Worker
Effective Date : 03/12/2019
46. Employee : Brady, Katelyn o
Department : 128000 - Coroner
Job : 220342 - Coroner's Investigator-PT
Effective Date : 03/11/2019
47. Employee : Britt, Waleah L
Department : 461212 - Pocopson Casual P/T Pool
Job : 351650 - Resident Services Technician
Effective Date : 03/06/2019
48. Employee : Brumfield, Roena V
Department : 461210 - Pocopson Nursing Care
Job : 351420 - Nurse Aide
Effective Date : 02/25/2019
49. Employee : Butler, Natasha Y
Department : 451145 - Children, Youth and Families
Job : 048563 - Casework Specialist
Effective Date : 03/23/2019
50. Employee : Congo, Paris N
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 03/07/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/20/2019End of Employment

51. Employee : Davila,Leilany
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 03/14/2019
52. Employee : Edgington,Dianna L
Department : 460582 - Pocopson LTD
Job : 041420 - Nurse Aide
Effective Date : 02/26/2019
53. Employee : Galloway,Matthew
Department : 210000 - Chester County Prison
Job : 040550 - Correctional Officer II
Effective Date : 03/24/2019
54. Employee : Greisler,Ronit
Department : 589000 - Libraries P/T
Job : 805100 - Library Assistant
Effective Date : 03/04/2019
55. Employee : Howard,Cameron S
Department : 120000 - Court Administration
Job : 040510 - SSS V
Effective Date : 03/05/2019
56. Employee : Hudecki,Krista M
Department : 465100 - Pocopson Food & Dietary
Job : 351670 - Dietary Aide
Effective Date : 03/12/2019
57. Employee : Johnson,Wayne T
Department : 133000 - Sheriff
Job : 040950 - Deputy Sheriff I
Effective Date : 03/09/2019
58. Employee : Jolley,Marylin C
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 03/25/2019
59. Employee : Keenan,Aidan
Department : 588300 - Parks Nottingham
Job : 808102 - PT Ranger
Effective Date : 04/06/2019
60. Employee : Mace,Rebecca R
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 03/10/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/20/2019End of Employment

61. Employee : Martinez Guadarrama, Brenda L
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 03/22/2019
62. Employee : McDonald, Nancy A
Department : 451142 - Managed Behavioral Healthcare
Job : 801068 - Temporary Administrator
Effective Date : 03/30/2019
63. Employee : McSpadden, Michael A
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Effective Date : 03/07/2019
64. Employee : O'Brien, Alexis C
Department : 451145 - Children, Youth and Families
Job : 048563 - Casework Specialist
Effective Date : 03/30/2019
65. Employee : Parrish, Maggie
Department : 135000 - Domestic Relations
Job : 801060 - General Clerk
Effective Date : 03/21/2019
66. Employee : Pate, Noemi
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Effective Date : 03/07/2019
67. Employee : Quinn, Thomas S
Department : 478310 - Environmental Health Protection
Job : 020420 - Environmental Hlth Supv
Effective Date : 03/14/2019
68. Employee : Rabin, Kathi M
Department : 014200 - Human Resources/LTD
Job : 030980 - Court Reporter I
Effective Date : 01/29/2019
69. Employee : Rodriguez, Edward R
Department : 221000 - Adult Probation
Job : 048784 - Probation Officer I-AP
Effective Date : 04/09/2019
70. Employee : Rozman, Gregory A
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 03/21/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/20/2019

End of Employment

- 71. Employee : Shahpurwala, Tehni
Department : 451141 - Mental Hlth/Intel & Dev Disabl
Job : 048460 - EI Service Coordinator
Effective Date : 03/01/2019

- 72. Employee : Shum, Jacqueline
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 03/08/2019

- 73. Employee : Slaff, Ashley E
Department : 451145 - Children, Youth and Families
Job : 048563 - Casework Specialist
Effective Date : 03/14/2019

- 74. Employee : Warsteane, Ian Eugene
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 02/11/2019

- 75. Employee : Young, Huilin
Department : 045000 - Treasurer
Job : 040235 - Accounts&Special Project Coord
Effective Date : 03/16/2019

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 03/20/2019

Retirements

- 76. Employee : Dziekonski, Michelene A
Department : 451143 - Office of Aging Services
Job : 048567 - Protective Service Care Managr
Effective Date : 03/16/2019

- 77. Employee : Hillebrecht, Wayne R
Department : 126000 - Clerk of Courts
Job : 803760 - Court Clerk
Effective Date : 03/14/2019

- 78. Employee : Purnell, Roberta D
Department : 045000 - Treasurer
Job : 010450 - Deputy Treasurer
Effective Date : 03/16/2019

COUNTY OF CHESTER
Finance Agenda

Commissioners' Meeting, March 20, 2019

1. Budget Change 26-18
2. Budget Change 05-19
3. Letter of Engagement for Legal Services
4. Vouchers as submitted by the Controller

Amendment
BC - 26
2018
March 20, 2019

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
31-Dec-2018	Veterans' Affairs Non-Departmental	001	097000	411120	00000000	0970001		\$ 4,549.00	Regular Salaries	To align budget with year-end expenditures	No Net Change
		001	902100	499999	00000000	9021001		\$ (4,549.00)	Unappropriated		
To align budget with expenditures at year-end											
31-Dec-2018	Coroner	001	128000	331207	12899900	1280001		\$ 10,000.00	State - Health	Align budget for Opioid Involved Morbidity and Mortality grant	Net Change +10,000
		001	128000	420000	12899900	1280001		\$ 10,000.00	Materials and Services		
To budget for Enhanced State Surveillance of Opioid Involved Morbidity and Mortality grant - 07/01/2018-08/31/2018.											
31-Dec-2018	Sheriff Non-Departmental	001	133000	411120	00000000	1330005		\$ 37,759.00	Regular Salaries	To align budgets with expenditures	Net Change +37,759
		001	902100	499999	00000000	9021001		\$ (37,759.00)	Unappropriated		
To align budget with expenditures at year-end											
31-Dec-2018	Prison	001	210000	411120	00000000	2100003		\$ 826,000.00	Regular Salaries	To adjust Prison year end budget	Net Change +616,000
		001	210000	420000	00000000	2100003		\$ (210,000.00)	Material and Services		
		001	210000	332211	12850000	2100004		\$ 616,000.00	State Corrections		
To align budget with expenditures at year-end											
31-Dec-2018	Capital Reserve Fund	301	085100	441000	80950090	3010001		\$ 3,500.00	To Municipalities	To align budget with anticipated expenditures	No Net Change
		301	000000	499999	00000000	3010001		\$ (3,500.00)	Unappropriated		
To align budget with the Vision Partnership Program, East Fallowfield Township, Official Map project.											

Amendment
BC - 05
March 20, 2019

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
20-Mar-2019	Veterans' Affairs	001	097000	332200	09700001	0970001		\$ 12,000.00	State - Operating	To budget new grant funding	Net Change +12,000
		001	097000	411200	09700001	0970001		\$ 10,550.00	Wages		
		001	097000	412001	09700001	0970001		\$ 690.00	FICA		
		001	097000	412200	09700001	0970001		\$ 760.00	Retirement		
		To budget Veterans' Court Mentor Program funding.									
20-Mar-2019	Human Resources	001	014000	420000	00000000	0140002		\$ 39,831.00	Materials & Services	NeoGov	Net change +39,831
		001	902100	499999	00000000	9021001		\$ (39,831.00)	Unappropriated	Subscription	
		To budget for NeoGov software subscription .									
20-Mar-2019	District Attorney	001	129000	383300	80960076	1290002	FY2019	\$ 21,837.00	Fin. Source Leases	Initial Vehicle Lease	Net Change +21,837
		001	129000	475810	80960076	1290002	FY2019	\$ 21,837.00	Vehicle Leases		
		To set-up initial vehicle lease.									
20-Mar-2019	Public Health	001	478000	360000	16300000	4780003	FY2018	\$ 1,005.00	Miscellaneous Revenues	To align budget with anticipated	Net Change +1,005
		001	478120	420000	16300000	4780003	FY2018	\$ 1,005.00	Materials & Services	revenues and expenditures.	
		To add budget for WIC (Women, Infants, and Children) grant for funds from the sale of vehicle.									
20-Mar-2019	Public Health	001	478000	369290	15401500	4780003		\$ 20,000.00	Other Reimbursements	To align budget with anticipated	Net Change +20,000
		001	478120	420000	15401500	4780003		\$ 20,000.00	Materials & Services	revenues and expenditures.	
		To rollover Phoenixville Community Health grant unspent funds from 2018 to 2019.									
20-Mar-2019	Emergency Services	001	251110	367000	96000200	2510002		\$ 12,000.00	Donations	To budget donations	Net Change +12,000
		001	251110	420000	96000200	2510002		\$ 12,000.00	Materials & Services		
		To adjust budget donations collected for the Public Safety training campus from the Public Safety Training Foundation.									
20-Mar-2019	Emergency Services	001	251300	420000	14200800	2510003	FY2018	\$ 273,225.00	Materials & Services	To rollforward the ES Stop	Net Change +273,225
		001	251300	331200	14200800	2510003	FY2018	\$ 273,225.00	Federal-Operating	the Violence Grant	
		To rollover Emergency Services Stop the Violence grant into 2019									
20-Mar-2019	Domestic Relations	101	135000	383300	80960079	1350001	FY2019	\$ 22,304.00	Fin. Source Leases	Initial Vehicle Lease	Net Change +22,304
		101	135000	475810	80960079	1350001	FY2019	\$ 22,304.00	Vehicle Leases		
		To set-up initial vehicle lease.									
20-Mar-2019	Public Safety	123	251200	420000	96000119	2510001		\$ 1,100,516.00	Materials and Services	To rollover PEMA Call delivery Grant	Net Change +1,100,516
		123	251200	332231	96000119	2510001		\$ 1,100,516.00	State - Penn Emerg Mgmt Agency		
		To rollover Public Safety PEMA Call Delivery Grant funds into 2019.									

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
20-Mar-2019	Aging	143	450043	331210	60100007	4513001	FY2018	\$81,247.00	Federal-Aging	Rate adjustment	Net Change + 90,274
		143	450043	332210	60100007	4513001	FY2018	\$9,027.00	State-Aging		
		143	453112	411120	60100007	4513001	FY2018	\$90,274.00	Regular Salaries		
To adjust 2019 county budget for a rate adjustment from Aging Well Assessments This is a fee for service agreement based on completing assessments											
20-Mar-2019	Aging	143	450043	331204	60400000	4513001	FY2018	\$20,620.00	Federal-Agriculture	Increased funding	Net Change + 134,049
		143	450043	332210	60100001	4513001	FY2018	\$104,194.00	State-Aging		
		143	450043	332210	60100002	4513001	FY2018	\$9,235.00	State-Aging		
		143	455115	439740	60100001	4513001	FY2018	\$104,049.00	Provider Services		
		143	453111	439740	60100001	4513001	FY2018	\$30,000.00	Provider Services		
To adjust 2019 county budget for increased funding from the PA Department of Aging Block Grant.											
20-Mar-2019	Drug and Alcohol	144	450044	331207	65008400	4514001	FY2018	\$ 342,084.00	Federal - Health	To align budget with anticipated revenues	Net Change +342,084
		144	454205	439740	65008400	4514001	FY2018	\$ 257,459.00	Provider Services		
		144	452144	439740	65008400	4514001	FY2018	\$ 30,000.00	Provider Services		
		144	454208	439740	65008400	4514001	FY2018	\$ 29,625.00	Provider Services		
		144	453144	439300	65008400	4514001	FY2018	\$ 25,000.00	Training and Staff Development		
State Opioid Response (SOR) Grant - this amendment will provide funds to cover increased use of provider services and training services implemented for opioid use disorder.											
20-Mar-2019	Capital Reserve Fund	301	000000	300000	00000000	3010001		\$ 2,000,000.00	Revenues & Oth Fincing So	To carryforward 2018 funds.	Net Change +2,000,000
		301	000000	499999	00000000	3010001		\$ 2,000,000.00	Unappropriated		
To carry forward funds from 2018.											
20-Mar-2019	Capital Improv Fund	357	000000	300000	00000000	3570001		\$ 18,000,000.00	Revenues & Oth Fincing So	To carryforward 2018 funds.	Net Change +18,000,000
		357	000000	499999	00000000	3570001		\$ 18,000,000.00	Unappropriated		
To carry forward funds from 2018.											
20-Mar-2019	Capital Improv Fund	357	460100	471500	80101215	3570001		\$ 175,280.00	Building Improvements	To align budget with anticipated expenditures.	No Net Change
		357	000000	499999	00000000	3570001		\$ (175,280.00)	Unappropriated		
To align budget with current expenditures for the Pocopson Home - Fire Alarm System Replacement project.											
20-Mar-2019	Capital Improv Fund	357	085300	441000	80101215	3570001		\$ 200,000.00	To Municipalities	To align budget with anticipated expenditures.	No Net Change
		357	000000	499999	00000000	3570001		\$ (200,000.00)	Unappropriated		
To carry forward 2018 project for Municipal Park Grant, New Garden Township, St. Anthony in the Hills Conservation Easement.											
20-Mar-2019	Capital Improv Fund	357	251200	475700	80600019	3570001		\$ (50,000.00)	Operating Equipment	To align budget with anticipated expenditures.	No Net Change
		357	000000	499999	00000000	3570001		\$ 50,000.00	Unappropriated		
To align the budget with anticipated expenditures for the Department of Emergency Services, Uninterrupted Power Supply/Generator Replacement project.											
20-Mar-2019	Capital Improv Fund	357	251200	475700	80600013	3570001		\$ 415,000.00	Operating Equipment	To reallocate funds.	No Net Change
		357	251200	475700	80600015	3570001		\$ (415,000.00)	Operating Equipment		
To reallocate funds from Microwave System Redundancy to the Microwave Expansion project.											