



# THE COUNTY OF CHESTER

COMMISSIONERS  
Michelle Kichline  
Kathi Cozzone  
Terence Farrell

OFFICE OF THE COMMISSIONERS  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100



## AGENDA COMMISSIONERS' MEETING

February 15, 2017

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS
  - Executive Session – The Board of Commissioners met in Executive Session on Tuesday, February 14, 2017 to discuss personnel and legal matters.
4. MINUTES OF PREVIOUS MEETING
5. PUBLIC COMMENT ON AGENDA
6. OLD BUSINESS
  - a. Bid Award  
The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bid.
7. NEW BUSINESS
  - a. Ordinance 2017-01  
Amendment to Ordinance No. 2012-3 of the County of Chester, Pennsylvania known as the Hotel Room Rental Excise Tax Ordinance.
  - b. Contracts
  - c. Grants
8. PERSONNEL MATTERS
  - a. Human Resources Agenda
9. FINANCIAL MATTERS
  - a. Finance Agenda
10. PUBLIC COMMENT
11. ADJOURNMENT



# THE COUNTY OF CHESTER



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## COMMISSIONERS' MEETING MINUTES

February 2, 2017

**1. CALL MEETING TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:02 a.m. on February 2, 2017 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioner Kathi Cozzone and Commissioner Terence Farrell were also present.

**CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Chairman Kichline asked administrative assistant Adam Swope to lead the Pledge.

**PLEDGE OF ALLEGIANCE**

**3. ANNOUNCEMENTS**

- Commissioner Farrell read a Proclamation recognizing February as Black History Month.
- Commissioner Cozzone presented a Citation to Michelle Pellegrino of Girl Scout Troop 2665. Former Chester County Commissioner Carol Aichele made additional comments.
- Chairman Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, January 31, 2017 to discuss personnel and legal matters.

**ANNOUNCEMENTS**

**4. MINUTES OF PREVIOUS MEETINGS**

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board unanimously voted to accept the minutes from the January 12, 2017 Commissioners' meeting.

**MINUTES APPROVED**

**5. PUBLIC COMMENT ON AGENDA**

Representatives from Labor Local #413 made comments regarding the safety of the Mariner East 2 pipeline project.

**PUBLIC COMMENT**

**6. OLD BUSINESS**

**a. Bid Awards**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously awarded the following bids:

**Farmhouse Renovation-Phase I at the Government Services Center,  
Bid #357612-1273E:**

F.W. Houder, Inc. \$ 270,312.00

**Repair Cement in O Block Yard at the Prison, Bid #357612-1275E:**

F.W. Houder, Inc. \$ 59,512.00

**OLD BUSINESS  
Bid Awards**

**7. NEW BUSINESS**

**a. Resolution #04-17**

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners approved Resolution #04-17 authorizing signature authority and approving supplemental reimbursement agreement.

**NEW BUSINESS  
Resolution #04-17**

**7. NEW BUSINESS (continued)**

**b. Authorization to Bid**

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously gave authorization to bid the following:

- **Roof Replacement, Phase III at the Chester County Prison**

**Authorization to Bid**

**c. Contracts**

Commissioner Farrell made a Motion, which was Seconded by Commissioner Cozzone, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

**Contracts**

**d. Grants**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

**Grants**

**8. PERSONNEL MATTERS**

**Human Resources Agenda**

Commissioner Farrell made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the Human Resources Agenda.

**PERSONNEL**

Commissioner Cozzone noted the retirements of CYF director Keith Hayes and MH/IDD director Gary Entrekin.

**9. FINANCIAL MATTERS**

**Finance Agenda**

Commissioner Cozzone made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted unanimously to approve the following:

- Budget Change 21-16
- Budget Change 02-17
- Vouchers as submitted by the Controller

**FINANCE**

**10. PUBLIC COMMENT**

A representative from Western Chester County Council Government thanked the Commissioners for their help in their adoption of a regional emergency management system.

**PUBLIC COMMENT**

An operating engineer covering southern Chester County thanked the Board for their approval of the Sunoco pipeline contracts.

**11. ADJOURNMENT**

The Meeting was adjourned at 10:24 a.m. following a Motion made by Commissioner Farrell and Seconded by Commissioner Cozzone. The Motion passed unanimously.

**ADJOURNMENT**

  
\_\_\_\_\_  
Chief Clerk



**ORDINANCE NO. 2017-01  
OF THE  
BOARD OF COUNTY COMMISSIONERS  
OF THE  
COUNTY OF CHESTER  
COMMONWEALTH OF PENNSYLVANIA**

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**AMENDMENT TO ORDINANCE NO. 2012-3 OF THE COUNTY OF CHESTER, PENNSYLVANIA,  
KNOWN AS THE HOTEL ROOM RENTAL EXCISE TAX ORDINANCE**

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**An Amendment to Ordinance No. 2012-3 of the County of Chester, Pennsylvania, known as the Hotel Room Rental Excise Tax Ordinance is effected as follows:**

**WHEREAS**, on December 13, 2012, the Chester County Commissioners approved Ordinance No. 2012-3 which, *inter alia*, established a hotel room rental excise tax rate of three percent (3%) per room rental transaction. The 2012 Ordinance effectively amended Ordinance No. 2-99 which had established a room rental rate of 2%; and

**WHEREAS**, pursuant to Act 18 of April 20, 2016, HB No.794, the Pennsylvania General Assembly authorized the County Commissioners of a Third Class County to impose a hotel excise tax not to exceed five percent (5%) ; and

**WHEREAS**, the Chester County Commissioners, by this Ordinance and pursuant to the legal authority set forth in Act 18 of 2016, desire to amend Ordinance No. 2012-3.

**NOW THEREFORE**, with the above matters incorporated by reference herein, it is **HEREBY ORDAINED AND ENACTED**, that the following Ordinance amends existing Sections of the above referenced Chester County Hotel Room Rental Excise Tax Ordinance as follows:

Section 1

This Ordinance shall be known as the "County Hotel Room Rental Tax Ordinance".

Section 2

This Ordinance takes effect and is applicable commencing on April 1, 2017 and takes precedence and otherwise supersedes all prior Ordinances including Ordinance No. 2012-3 and to the extent changed, amended or inconsistent herewith and to the extent inconsistent with Act 18 of 2016. Any Section of Ordinance No. 2012-3 not subject to change under this Amending Ordinance will remain in full force and effect.

### Section 3 – Definitions

The following words when used in this Ordinance shall have the meaning ascribed to them and are supplemental to existing definitions in Ordinance 2012-3 as set forth as follows:

#### **“BED AND BREAKFAST OR HOMESTEAD”.**

A public accommodation consisting of a private residence, which contains ten or fewer bedrooms, used for providing overnight accommodations to the public and in which breakfast is the only meal served and is included in the charge for the room.

#### **“CABIN”.**

A permanent structure with beds and running water that is located on a campground on state land or private property and is available to provide overnight lodging for consideration to persons seeking temporary accommodations. The term does not include a yurt or walled tent.

#### **“HOTEL”.**

A hotel, motel, inn, guesthouse, rooming house, bed and breakfast, homestead or other structure which holds itself out by any means, including advertising, license, registration with an innkeepers’ group, convention listing association, travel publication or similar association or with a government agency, as being available to provide overnight lodging for consideration to persons seeking temporary accommodation; any place which advertises to the public at large or any segment thereof that it will provide beds, sanitary facilities or other space for a temporary period to members of the public at large; any place recognized as a hostel or any cabin. The term does not include any of the following:

- (1) A charitable institution.
- (2) A portion of a facility that is devoted to persons who have an established permanent residence.
- (3) A college or university student residence hall currently occupied by students enrolled in a degree program.
- (4) An educational or religious institution camp for children, including a camp registered under the Act of November 10, 1959 (P.O. 1400, No. 497), entitled “An Act Providing for the annual registration of organized camps for children, youth and adults; defining the duties of the Department of Health of the Commonwealth of Pennsylvania; and Prescribing Penalties.”

(5) A Hospital.

(6) A Nursing Home.

(7) Any part of a campground that is not a cabin or permanent structure.

Section 4.

A tax of five percent (5%) is hereby imposed on the consideration received by each operator of a hotel (as defined herein and as defined in Act 18 of 2016) within Chester County from each transaction of renting a room or rooms to accommodate transients effective April 1, 2017.

Section 9 - Effective Date.

This Ordinance shall remain in effect commencing April 1, 2017 until the expiration of the enabling legislation, or any amendment thereof, or by appropriate action of the Chester County Board of Commissioners.

NOW THEREFORE, IT IS DULY ENACTED AND ORDAINED BY the Chester County Commissioners this \_\_\_\_ day of February, 2017 in lawful session duly assembled.

COUNTY OF CHESTER COMMISSIONERS:

\_\_\_\_\_  
Michelle Kichline, Chairman

\_\_\_\_\_  
Kathi Cozzone, Commissioner

\_\_\_\_\_  
Terence Farrell, Commissioner

ATTEST:

\_\_\_\_\_  
Janelle Swab, Chief Clerk

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 15-Feb-2017**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Children Youth and Families</u></b>				
Vendor: Adelphoi Village Contract ID: 0017626	Contract	0.00	07-01-2016 06-30-2018	This contract renews Residential Foster Care Services. CO: 40%    ST: 55%    FED: 5%
Vendor: Bethany Christian Services Contract ID: 0017635	Contract	0.00	07-01-2016 06-30-2017	This contract renews Residential Foster Care Services. CO: 20%    ST: 75%    FED: 5%
<b><u>Community Development</u></b>				
Vendor: Holcomb Associates, Inc. Contract ID: 0014932	Amendment	237,652.00	01-01-2017 12-31-2017	Amendment #4: This amendment provides additional funding and extends the contract term for an additional one (1) year period affordable housing with intensive support services transition age youth (TAY) consumers ages 18 to 26 years and of adult consumers with serious mental illness and co-occurring disorders. The cost associated with this amendment is funded by the HealthChoices Reinvestment Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0%    ST: 100%    FED: 0%



**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 15-Feb-2017**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Carroll Engineering Corporation Contract ID: 0016485	Amendment	20,000.00	05-01-2015 12-31-2017	Amendment #1: This amendment provides additional funding for Engineering Services. The cost associated with this amendment is funded by the Community Development Block Grant. This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 0%    ST: 0%    FED: 100%
Vendor: Good Neighbors, Inc. Contract ID: 0017632	Contract	30,000.00	01-01-2017 12-31-2017	This contract provides funding for the 2017 Home Repairs Program for eligible residents. The cost associated with this contract is funded by the Housing Trust Program. This supports Strategic Business Plan Construction and Community Revitalization activity. CO: 100%    ST: 0%    FED: 0%
<b><u>Coroners Office</u></b>				
Vendor: Quincy Technology Solutions, Inc. Contract ID: 0017636	Contract	42,790.00	02-15-2017 12-31-2018	This contract provides for a Forensic Information Management System. CO: 100%    ST: 0%    FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Drug and Alcohol Services</u></b>				
Vendor: Main Line Behavioral Health Affiliates Contract ID: 0017171	Amendment	430.00	01-01-2017 06-30-2018	Amendment #1: This amendment provides additional funding for Outpatient, Intensive Outpatient and Case Management Screening/Assessment Services. Other Funding: DUI/Act 198= 1%. CO: 4% ST: 43% FED: 52%
<b><u>Emergency Services</u></b>				
Vendor: Crown Atlantic Company, LLC Contract ID: 0017533	Amendment	0.00	09-01-2016 08-31-2036	Amendment #1: This amendment revises the legal description language for the Tower Lease Agreement at the Downingtown site. CO: 0% ST: 0% FED: 0%
Vendor: PulsePoint Foundation Contract ID: 0017637	Contract	23,000.00	02-15-2017 OPEN	This contract provides for a smart phone application to allow first responders and residents to easily connect to the Pulse Point registry for emergency assistance with cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) needs. CO: 33% ST: 67% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Emergency Services</u></b>				
Vendor: Sprint Spectrum L.P. Contract ID: 0017641	Contract	0.00	03-01-2017 02-28-2032	This lease agreement will compensate the County \$25,000.00 to offset construction of the Spring Valley Tower plus annual rent of \$30,000.00 increasing of 3% per year for the initial five (5) year term. This is a revenue contract. CO: 0%    ST: 0%    FED: 0%
<b><u>Facilities Management</u></b>				
Vendor: Bursich Associates, Inc. Contract ID: 0015559	Amendment	25,000.00	01-30-2017 01-29-2018	Amendment #4: This amendment extends the contract term for an additional one (1) year period for Architectural and Engineering Consulting Services on an as-needed basis. Payment for Design Services will be through individual capital project budgets and not exceed \$25,000.00 per year. CO: 100%    ST: 0%    FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 15-Feb-2017**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Facilities Management</u></b>				
Vendor: Constellation NewEnergy, Inc. Contract ID: 0016289	Amendment	3,856,689.00	02-15-2017 01-28-2030	Amendment #2: This amendment provides for Phase 3 of the Guaranteed Energy Savings Contract. The work involves improvements to Pocopson Home's kitchen and laundry room HVAC system as well as electrical distribution equipment upgrades throughout Pocopson's West Wing and Jones buildings. The Government Services Center will have all the original lighting control panels replaced. CO: 100% ST: 0% FED: 0%
Vendor: Franklin Flooring, Inc. Contract ID: 0017503	Amendment	6,171.00	02-15-2017 UNTIL COMPLETE	Amendment #1: This amendment provides for carpet replacement at the Exton Library in the Childrens Section Offices. CO: 100% ST: 0% FED: 0%

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Facilities Management</u></b>				
Vendor: MKSD, LLC Contract ID: 0017629	Contract	25,600.00	02-02-2017 UNTIL COMPLETE	This contract provides Architectural Services to convert the existing cafeteria space at the Government Services Center into a conference facility with an employee nourishment center. This contract is a result of Request For Proposal #1610-02. CO: 100% ST: 0% FED: 0%
Vendor: CM3 Building Solutions Contract ID: 0017634	Contract	219,690.00	02-15-2017 12-31-2017	This contract provides for a Building Automation System upgrade required due to changes in Internet Support at the Justice Center, Historic Courthouse, Government Services Center, Prison, Youth Center and Work Release Facility. CO: 100% ST: 0% FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 15-Feb-2017**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Facilities Management</u></b>				
Vendor: Peco Energy Company Contract ID: 0017638	Contract	0.00	02-14-2017 UNTIL COMPLETE	This utility agreement will compensate the County \$25,890.00 for construction and installation of certain utility facilities as requested by PECO during replacement of Bridge #289, located on State Street over Indian Creek in Avondale Borough. This is a revenue contract. CO: 0%    ST: 0%    FED: 0%
<b><u>Human Resources</u></b>				
Vendor: General Healthcare Resources, Inc. Contract ID: 0010171	Amendment	0.00	02-01-2017 OPEN	Amendment #1: This amendment provides Temporary Staffing Services to supply Nursing and Social Workers as requested by the Health Department on an as needed basis. CO: 100%    ST: 0%    FED: 0%
Vendor: Delta-T Group, Inc. Contract ID: 0017628	Contract	0.00	03-23-2017 03-22-2018	This contract provides Temporary Staffing Services to supply qualified temporary employees as requested by the Human Services Department. CO: 100%    ST: 0%    FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 15-Feb-2017**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Planning Commission</u></b>				
Vendor: East Brandywine Township Contract ID: 0017633	Contract	35,000.00	02-01-2017 01-31-2019	This contract provides funding for the Vision Partnership Program – East and West Brandywine Townships' Bicycle and Pedestrian Facilities Plan. The total project cost is \$50,000.00. County funding is \$35,000.00 (70%). Other funding: East Brandywine Township \$7,000.00 (14%), West Brandywine Township \$7,000.00 (14%) and Uwchlan Township \$1,000.00 (2%). CO: 70% ST: 0% FED: 0%
<b><u>Public Health Admin</u></b>				
Vendor: Public Health Foundation Contract ID: 0017630	Contract	25,500.00	01-01-2017 06-16-2017	This contract provides for a Quality Improvement Plan to guide the County's continuous efforts to achieve measurable improvements in the populations' health. CO: 0% ST: 0% FED: 100%

Number of Contracts: 20

**AGENDA ITEMS - GRANTS**  
**February 15, 2017**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<b><u>Community Development</u></b>			
PA Dept. of Labor & Industry Contract Award - New 116-490000-332212-48400006-4900005-FY2016	\$323,000	01/01/2017 06/30/2018	PA Dept. of Labor & Industry - Strategic Initiative (PY - 2016 funds) No New Positions - No County Match State Funding = \$323,000
<b><u>District Attorney</u></b>			
PA District Attorneys Institute Contract Award - New 001-129000-331207-12100500-1290001	\$6,158	01/30/2017 09/01/2017	Child Abuse Unit Training No New Positions - No County Match Federal Funding = \$6,158
<b><u>Emergency Services</u></b>			
PA Emergency Management Agency Renewal - Application 001-251300-331231-14200700-2510003-FY2016	\$131,073	10/01/2016 09/30/2017	Emergency Management Performance Grant (EMPG) No New Positions Federal Funding = \$131,073 County Match = \$131,073 Total Funding = \$262,146



COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 02/15/2017

Hires and Rehires

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1. Employee : Agatsiotis, Michael A  
 Department : 453205 - Chester County Youth Center  
 Job : 806210 - Youth Center Officer  
 Salary Grade :  
 Compensation : \$ 13.75(H)  
 Effective Date : 02/20/2017
  
2. Employee : Arnold, Kelly E  
 Department : 462100 - Pocopson Resident Activities  
 Job : 351649 - Activity Aide (PT)  
 Salary Grade :  
 Compensation : \$ 13.36(H)  
 Effective Date : 02/20/2017
  
3. Employee : Conlin, Patrick W  
 Department : 588500 - Parks Springton Manor  
 Job : 808102 - PT Ranger  
 Salary Grade :  
 Compensation : \$ 12.12(H)  
 Effective Date : 03/13/2017
  
4. Employee : Hartley, Matthew S  
 Department : 588500 - Parks Springton Manor  
 Job : 808102 - PT Ranger  
 Salary Grade :  
 Compensation : \$ 12.12(H)  
 Effective Date : 03/13/2017
  
5. Employee : Lewis, Barbara J  
 Department : 461210 - Pocopson Nursing Care  
 Job : 040262 - LPN  
 Salary Grade : N08  
 Compensation : \$ 45,800.95(A)  
 Effective Date : 02/20/2017
  
6. Employee : Lindsay, Imani I  
 Department : 461212 - Pocopson Casual P/T Pool  
 Job : 351650 - Resident Services Technician  
 Salary Grade : 91  
 Compensation : \$ 9.32(H)  
 Effective Date : 02/20/2017
  
7. Employee : Luna, Nancy L  
 Department : 461210 - Pocopson Nursing Care  
 Job : 040262 - LPN  
 Salary Grade : N08  
 Compensation : \$ 45,800.95(A)  
 Effective Date : 02/20/2017

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 02/15/2017Hires and Rehires

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8. Employee : Moreno, Patricia L  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 351650 - Resident Services Technician  
Salary Grade : 91  
Compensation : \$ 9.32(H)  
Effective Date : 02/20/2017
9. Employee : Morgan, Alison M  
Department : 095000 - Archives & Record Services  
Job : 801060 - General Clerk  
Salary Grade :  
Compensation : \$ 10.50(H)  
Effective Date : 02/27/2017
10. Employee : Moss, Caleshia D  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Salary Grade : N01  
Compensation : \$ 26,055.90(A)  
Effective Date : 02/20/2017
11. Employee : Poole-Gulick, Jesse  
Department : 128000 - Coroner  
Job : 220342 - Coroner's Investigator-PT  
Salary Grade :  
Compensation : \$ 15.00(H)  
Effective Date : 02/21/2017
12. Employee : Price, Susan V  
Department : 097000 - Veterans' Affairs  
Job : 030428 - Veterans' Service Officer  
Salary Grade : E02  
Compensation : \$ 38,540.32(A)  
Effective Date : 03/06/2017
13. Employee : Roten, Shadasia A  
Department : 465100 - Pocopson Food & Dietary  
Job : 351670 - Dietary Aide  
Salary Grade :  
Compensation : \$ 10.68(H)  
Effective Date : 02/20/2017
14. Employee : Sapp, David Alex  
Department : 131000 - Prothonotary  
Job : 801060 - General Clerk  
Salary Grade :  
Compensation : \$ 15.00(H)  
Effective Date : 02/21/2017  
Comment : Temp end 12/31/17

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 02/15/2017

Hires and Rehires

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- 15. Employee : Washington, Cynthia E  
Department : 465100 - Pocopson Food & Dietary  
Job : 041670 - Dietary Aide  
Salary Grade : N01  
Compensation : \$ 20,828.80(A)  
Effective Date : 02/20/2017
  
- 16. Employee : Washington, Jasmine N  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 351650 - Resident Services Technician  
Salary Grade : 91  
Compensation : \$ 9.32(H)  
Effective Date : 02/20/2017
  
- 17. Employee : Whilden, Casey  
Department : 128000 - Coroner  
Job : 220342 - Coroner's Investigator-PT  
Salary Grade :  
Compensation : \$ 15.00(H)  
Effective Date : 02/21/2017

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 02/15/2017

Promotions

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18. Employee : Hanna,Elizabeth

	<u>Proposed</u>	<u>Current</u>
Department	: 135000 - Domestic Relations	135000
Job	: 040271 - Intake Coordinator	040780
Salary Grade	: N06	N03
Compensation	: \$ 36,339.94(A)	\$ 29,711.35(A)
Effective Date	: 02/18/2017	01/07/2017

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 02/15/2017End of Employment

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19. Employee : Casey, Amanda G  
Department : 589000 - Libraries P/T  
Job : 805010 - Library Page  
Effective Date : 02/23/2017
20. Employee : Ferrer-Saud, Alvinya  
Department : 461210 - Pocopson Nursing Care  
Job : 040262 - LPN  
Effective Date : 01/27/2017
21. Employee : Hampton, Shakiya M  
Department : 451145 - Children, Youth and Families  
Job : 048563 - Casework Specialist  
Effective Date : 02/06/2017
22. Employee : Heininger, Glenn D  
Department : 251400 - Emerg Svcs - HAZMAT Admin  
Job : 241345 - Hazmat Responder  
Effective Date : 02/01/2017
23. Employee : Holmes, Michael J  
Department : 251320 - ES Fire Services  
Job : 607150 - Assistant Fire Marshal  
Effective Date : 02/01/2017
24. Employee : King, Andrea S  
Department : 461210 - Pocopson Nursing Care  
Job : 041420 - Nurse Aide  
Effective Date : 01/31/2017
25. Employee : Knudson, Scott  
Department : 589000 - Libraries P/T  
Job : 805010 - Library Page  
Effective Date : 02/12/2017
26. Employee : Stoltzfus, Kimberly A  
Department : 451141 - Mental Hlth/Intel & Dev Disabl  
Job : 020570 - Co Casework Supervisor  
Effective Date : 02/09/2017
27. Employee : Whitney, Evan M  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 01/30/2017
28. Employee : Willis, Christine M  
Department : 465100 - Pocopson Food & Dietary  
Job : 240710 - Cook (Part-Time)  
Effective Date : 02/11/2017

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 02/15/2017

Retirements

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- 29. Employee : Fisher, Judith L  
Department : 035100 - Assessment  
Job : 040347 - Commercial/Industr Specialist  
Effective Date : 02/25/2017
  
- 30. Employee : Kolb, Elizabeth M  
Department : 085100 - Planning  
Job : 040157 - Graphic Arts Spclst II  
Effective Date : 03/11/2017
  
- 31. Employee : Wilmont, William W  
Department : 460582 - Pocopson LTD  
Job : 040583 - Maint/Const Tech III  
Effective Date : 03/01/2017

**COUNTY OF CHESTER**  
**Finance Agenda**

**Commissioners' Meeting, February 14, 2017**

1. Budget Change 03-17
2. Vouchers as submitted by the Controller

Amendment Budget Change  
BC - 03  
2017

Date	Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget	Description
15-Feb-2017	Facilities	001	075100	332235	15802000	0750002		2,608.00	State- Environmental Protection:	To roll forward Recycling Grant.	Net Change +2,609	
		001	075100	420000	00000000	0750002		-290.00	Materials and Services			
		001	075100	420000	15802000	0750002		2,898.00	Materials and Services			
To roll forward Act 101, Sec. 902 Recycling Grant awarded in prior year.												
15-Feb-2017	Planning	001	085100	331207	14800001	0851011	FY2014	9,000.00	Federal-Health	To align budget with anticipated expenditures	Net Change +9,000	
		001	085100	420000	14800001	0851011	FY2014	2,000.00	Materials and Services			
		001	085100	411120	00000000	0851011		-1,326.00	Regular Salaries			
		001	085100	411120	00000000	0851016		-3,913.00	Regular Salaries			
		001	085100	411120	14800001	0851011	FY2014	5,239.00	Regular Salaries			
		001	085100	412001	00000000	0851011		-102.00	FICA			
		001	085100	412001	00000000	0851016		-299.00	FICA			
		001	085100	412001	14800001	0851011	FY2014	401.00	FICA			
		001	085100	412100	00000000	0851011		-274.00	Standard Fringe Benefits			
		001	085100	412100	00000000	0851016		-763.00	Standard Fringe Benefits			
		001	085100	412100	14800001	0851011	FY2014	1,037.00	Standard Fringe Benefits			
		001	085100	412200	00000000	0851011		-82.00	County Retirement			
		001	085100	412200	00000000	0851016		-241.00	County Retirement			
		001	085100	412200	14800001	0851011	FY2014	323.00	County Retirement			
	Non-Dept	001	902100	499999	00000000	9021001		7,000.00	Unappropriated			
To adjust the budget for the Planning Commission portion of the Health Department's Safe and Healthy Communities Grant.												
14-Feb-2017	District Attorney	001	129000	420000	12100500	1290001		6,158.00	Materials & Services	To budgeter District Attorney Child Abuse Unit	Net Change +6,158	
		001	129000	331207	12100500	1290001		6,158.00	Federal -Health			
To Adjust District Attorney 2017 Budget for Child Abuse Unit Grant.												
08-Feb-2017	Community Developme	116	490000	332212	48400006	4900005	FY2016	323,000.00	State Labor and Industry	To budget Strategic Innovation in Reemployment Grant	Net Change +323,000	
		116	493100	420000	48400006	4900005	FY2016	32,300.00	Material and Services			
		116	493200	420000	48400006	4900005	FY2016	290,700.00	Material and Services			
These funds will be used under the category of Employment of those re-entering the workforce under the Strategic Innovation Grant												
15-Feb-2017	Capital Improv Fund	357	085300	445000	80340055	3570001		52,518.00	To Individuals	To align budget with anticipated expenditures.	No Net Change	
		357	085300	475110	80300200	3570001	FY2016	-52,518.00	Land Development Rights			
To budget the Agricultural Conservation Easement purchase, Commonwealth Program, for David S. and Priscilla K. Stoltzfus, 2nd installment.												