



THE COUNTY OF CHESTER



COMMISSIONERS
Michelle Kichline
Kathi Cozzone
Terence Farrell

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA COMMISSIONERS' MEETING

February 14, 2018

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS
 - Executive Session – The Board of Commissioners met in Executive Session on Monday, February 12, 2018 to discuss personnel and legal matters.
4. MINUTES OF PREVIOUS MEETING
5. PUBLIC COMMENT ON AGENDA
6. OLD BUSINESS – There are no items of old business.
7. NEW BUSINESS
 - a. Contracts
 - b. Grants
8. PERSONNEL MATTERS
 - a. Human Resources Agenda
9. FINANCIAL MATTERS
 - a. Finance Agenda
10. PUBLIC COMMENT
11. ADJOURNMENT



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COMMISSIONERS' MEETING MINUTES

February 1, 2018

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:01 a.m. on February 1, 2018 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioners Kathi Cozzone and Terence Farrell were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chairman Kichline asked Controller Margaret Reif to lead the Pledge.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chairman Kichline announced that the Board of Commissioners met in Executive Session on Monday, January 29, 2018 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board voted to accept the minutes from the January 10, 2018 Commissioners' meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There were no comments from the public.

PUBLIC COMMENT

6. OLD BUSINESS

a. Bid Awards

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously awarded the following bids:

OLD BUSINESS
Bid Awards

Offices Supplies for the Southeastern Pennsylvania Counties Cooperative Purchasing Board, Bid #015710-1296A:

W.B. Mason Company, Inc. \$ 67,685.90

Drug Unit Expansion for District Attorney, General Contractor, Bid #129712-1301E:

BSS Contractors, LLC \$ 47,800.00

Drug Unit Expansion for District Attorney, Electrical Contractor, Bid #129712-1302E:

Cook's Service Company, Inc. \$ 28,697.00

Drug Unit Expansion for District Attorney, Mechanical (HVAC) Contractor, Bid #129712-1303E:

Clipper Pipe & Service, Inc. \$ 43,700.00

Drug Unit Expansion for District Attorney, Plumbing/Fire Protection Contractor, Bid #129712-1304E:

F.W. Houder, Inc. \$ 5,772.00

7. NEW BUSINESS

NEW BUSINESS

a. **Resolution 06-18**

Resolution 06-18

Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners approved Resolution 06-18 regarding a certain Chester County Industrial Development Authority application/project.

b. **Authorities, Boards and Commissions**

Authorities, Boards and Commissions

Following a Motion made by Commissioner Kichline, which was Seconded by Commissioner Farrell, the Board of Commissioners approved the following appointments.

Chester County Office of Aging Citizens' Advisory Council

Appoint Steven Trubey for a term ending 12/31/2020

Chester County Agricultural Land Preservation Board

Reappoint Mark Dunphy for a term ending 3/31/2021

Chester County Children, Youth and Families Citizens' Advisory Committee

Appoint Donna Pyne for a term ending 12/31/2020

Chester County Industrial Development Authority

Appoint Roger Huggins for a term ending 12/31/2022

Chester County Library Board

Reappoint James Norton for a term ending 12/31/2020

Chester County Mental Health/Intellectual and Developmental Disabilities

Appoint Rabbi Sue Greenberg for a term ending 1/31/2021

Chester County Parks and Recreation Board

Appoint Eric Schott for a term ending 12/31/2020

Reappoint Edward Auble for a term ending 12/31/2020

Reappoint Ben LaGarde for a term ending 12/31/2020

Reappoint Robert Morrison for a term ending 12/31/2020

Chester County Water Resources Authority

Reappoint Sidney Brooks for a term ending 12/31/2022

Reappoint Barbara D'Angelo for a term ending 12/31/2022

Reappoint Rick Smith for a term ending 12/31/2022

Chester County Workforce Development Board

Appoint Erik Gudmundson for a term ending 12/31/2020

Appoint Maria O'Connell for a term ending 12/31/2020

Appoint Janet Moran for a term ending 12/31/2020

Appoint Frances Pierce for a term ending 12/31/2020

Chester County Women's Commission

Appoint LeeAnn Riloff for a term ending 12/31/2020

Appoint Jackie Hickey Rothera for a term ending 12/31/2020

Appoint Marrea Walker-Smith for a term ending 12/31/2020

Appoint Jennifer Lopez for a term ending 12/31/2020

c. **Authorization to Bid**

Authorization to Bid

Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners unanimously gave authorization to bid the following:

- **Pocopson Home – Jones Building Restroom Renovation, 3rd & 5th Floors**

d. **Contracts**

Contracts

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted to approve the Contracts Agenda.

e. **Grants**

Grants

Commissioner Farrell made a Motion, which was Seconded by Commissioner Kichline, to approve the Grants Agenda. The Board voted to approve the Grants Agenda.

8. PERSONNEL MATTERS

PERSONNEL

Human Resources Agenda

Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted to approve the Human Resources Agenda.

9. FINANCIAL MATTERS

FINANCE

Finance Agenda

Commissioner Farrell made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted to approve the following:

- Budget Change 19-17
- Budget Change 02-18
- Vouchers as submitted by the Controller

10. PUBLIC COMMENT

**PUBLIC
COMMENT**

There were no comments from the public

11. ADJOURNMENT

ADJOURNMENT

The Meeting was adjourned at 10:15 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Farrell.



County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-FEB-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Adult Probation & Parole</u>				
Vendor: PA Home of the Sparrow Contract ID: 0017745	Amendment	68,683.00	01-01-2018 12-31-2018	Amendment #1: This amendment extends the contract term for an additional one (1) year period for Case Management and Support Services for participants in the Women's Re-Entry Assessment and Programming Initiative Program (WRAP). CO: 100% ST: 0% FED: 0%
<u>Children Youth and Families</u>				
Vendor: Hoskins III, Esq., Cecil R. Contract ID: 0018012	Amendment	0.00	12-01-2017 06-30-2018	Amendment #1: This amendment adds Levy and Hoskins Law Group, LLC as an additional Payee for Guardian Ad Litem Services. CO: 45% ST: 50% FED: 5%
Vendor: Levy, Esq. Irene Contract ID: 0018015	Amendment	0.00	12-01-2017 06-30-2018	Amendment #1: This amendment adds Levy and Hoskins Law Group, LLC as an additional Payee for Guardian Ad Litem Services. CO: 45% ST: 50% FED: 5%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-FEB-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Voice and Vision, Inc. Contract ID: 0017952	Amendment	960.00	06-01-2017 05-31-2018	Amendment #1: This amendment provides additional funding for the selection and preparation of consumers to attend a Decade to Doorways Stakeholder Meeting, representing the consumer voice as a valuable resource and advisory team to the Decade to Doorways Partnership. The cost associated with this amendment is funded by the Community Services Block Grant and Health Choices Reinvestment Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 56% FED: 44%
Vendor: Kennett Square Borough Contract ID: 0018261	Contract	500,000.00	01-01-2018 12-31-2019	This contract provides funding for the Borough of Kennett Square for a Parking Garage. The cost associated with this contract is funded by the Community Revitalization Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%
Vendor: South Coatesville Borough Contract ID: 0018263	Contract	300,000.00	01-01-2018 12-31-2019	This contract provides funding for the Borough of South Coatesville for Street Lighting Improvements. The cost associated with this contract is funded by the Community Revitalization Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-FEB-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Human Services, Inc. Contract ID: 0018264	Contract	59,808.00	12-01-2017 11-30-2018	This contract provides funding for housing for chronically homeless and mentally ill men exiting the Criminal Justice System. The cost associated with this contract is provided by the Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Honey Brook Borough Contract ID: 0018266	Contract	228,500.00	01-01-2018 12-31-2019	This contract provides funding for the Borough of Honey Brook for Street and Sidewalk Improvements. The cost associated with this contract is funded by the Community Revitalization Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%
<u>Drug and Alcohol Services</u>				
Vendor: Dashoff, Alan Contract ID: 0017827	Amendment	12,000.00	12-01-2017 06-30-2018	Amendment #2: This amendment provides additional funding for Management Information Systems (MIS) Programming Services for report development and software support to meet the requirements of the Pennsylvania Department of Health and Pennsylvania Department of Welfare. CO: 10% ST: 90% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-FEB-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Emergency Services</u>				
Vendor: ACD Telecom, LLC Contract ID: 0012356	Amendment	2,370,445.08	01-01-2018 12-31-2022	Amendment #12: This amendment provides annual On-Demand Engineering and Long Term Support services for the Integrated Emergency Communications System, which includes the Voice Radio System, Fire/EMS Paging, Mobile Data System and the Computer Aided Dispatch System that supports 5,000 emergency responders in Chester County. CO: 100% ST: 0% FED: 0%
<u>Facilities Management</u>				
Vendor: Colonial Parking of Philadelphia, Inc. Contract ID: 0014841	Amendment	0.00	04-01-2018 03-31-2019	Amendment #1 This amendment extends the contract term for an additional one (1) year period for Management and Operating Services for the County Owned Parking Garage at 220 West Market Street. CO: 100% ST: 0% FED: 0%
Vendor: Frens and Frens, LLC Contract ID: 0015561	Amendment	35,000.00	02-02-2018 02-01-2019	Amendment #4: This amendment extends the contract term for an additional one (1) year period for Architectural and Engineering Consulting and Design Services on an as-needed basis. Payment for Design Services will be through individual capital project budgets and not exceed \$35,000.00 per year. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-FEB-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Facilities Management</u>				
Vendor: Cook's Service Company, Inc. Contract ID: 0017370	Amendment	-40,496.50	02-14-2018 UNTIL COMPLETE	Amendment #2: This amendment reduces the original contract value of the labor, materials and equipment to complete Plumbing Contractor Services as defined in Change Order #6 for the Chester County Firing Range at the Public Safety Training Center. CO: 100% ST: 0% FED: 0%
Vendor: Columbus Construction, LLC Contract ID: 0017371	Amendment	-242,259.38	02-14-2018 UNTIL COMPLETE	Amendment #1: This amendment reduces the original contract value of the labor, materials and equipment to complete General Contractor Services as defined in Change Order #1 for the Chester County Firing Range at the Public Safety Training Center. CO: 100% ST: 0% FED: 0%
Vendor: Columbus Construction, LLC Contract ID: 0017372	Amendment	-35,000.00	02-14-2018 UNTIL COMPLETE	Amendment #1: This amendment reduces the original contract value of the labor, materials and equipment to complete Firing Range Specialties Services as defined in Change Order #1 for the Chester County Firing Range at the Public Safety Training Center. CO: 100% ST: 0% FED: 0%
Vendor: Pagoda Electrical, Inc Contract ID: 0017374	Amendment	37,715.04	02-14-2018 UNTIL COMPLETE	Amendment #1: This amendment provides funding for labor, materials and equipment to complete additional electrical work as defined in Change Order #4 for the Chester County Firing Range at the Public Safety Training Center. CO: 100% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-FEB-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>MH/IDD</u>				
Vendor: Stages Arts Initiative Contract ID: 0018005	Contract	0.00	07-01-2017 06-30-2018	This contract renews services to provide individuals in mental health recovery opportunities to explore, develop and enhance their creative expression through the arts. CO: 0% ST: 100% FED: 0%
<u>Managed Behavioral Healthcare</u>				
Vendor: Dalesio and Associates, Inc. Contract ID: 0018228	Contract	5,000.00	01-01-2018 12-31-2018	This contract renews Psychological Consultation Services at Second-Level Grievance Hearings under the HealthChoices Program. CO: 0% ST: 100% FED: 0%
Vendor: Delligatti, PhD, Andrea M. Contract ID: 0018229	Contract	5,000.00	01-01-2018 12-31-2018	This contract renews Psychological Consultation Services at Second-Level Grievance Hearings under the HealthChoices Program. CO: 0% ST: 100% FED: 0%
<u>Open Space Preservation</u>				
Vendor: Brandywine Conservancy Contract ID: 0018268	Contract	375,000.00	02-14-2018 02-13-2021	Round 30 Preservation Partnership Program Grant; Roberta M. Odell Property. This contract is for the purchase of a 13.6 acre Brandywine Battlefield site including public access in Birmingham Township. The total project cost is \$1,285,940.00. County funding is \$375,000.00 (29%). Other funding: 21% Private. CO: 29% ST: 0% FED: 50%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-FEB-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Planning Commission</u>				
Vendor: Caln Township Contract ID: 0018260	Contract	43,936.00	01-01-2018 12-31-2019	This contract provides funding for the Vision Partnership Program – Township of Caln - Municipal Grant Manual - Capital Improvement Plan. The total project cost is \$81,085.00. County funding is \$43,936.00 (54%). Other funding: Municipality \$37,149.00 (36%). CO: 54% ST: 0% FED: 0%
<u>Prison</u>				
Vendor: PA District Attorney's Institute Contract ID: 0018262	Contract	0.00	01-01-2018 12-31-2018	This contract renews Maintenance Services for the Statewide Automated Victim Information and Notification System (SAVIN) that sends automated crime victim notifications to crime victims and law enforcement. There is no cost to the County. CO: 0% ST: 0% FED: 0%
<u>Public Health Admin</u>				
Vendor: Scantek Inc. Contract ID: 0018270	Contract	0.00	02-14-2018 UNTIL COMPLETE	This contract provides Digital Imaging Services as per the Request for Proposal #1710-01. CO: 100% ST: 0% FED: 0%
<u>Treasurer's Office</u>				
Vendor: New Garden Township Contract ID: 0015539	Amendment	0.00	01-01-2018 OPEN	Amendment #1: This amendment for the collection of Municipal Property Taxes increases the rate from \$1.65 to \$1.75 per tax bill. This is a revenue producing contract. CO: 0% ST: 0% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 14-FEB-2018

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
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	Number of Contracts:	24		
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AGENDA ITEMS - GRANTS
February 14, 2018

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<u>Community Development</u>			
PA Department of Labor & Industry Contract / Award - Renewal 116-490000-331212-47200002-4900005-FY2016	\$4,400	10/01/2015 06/30/2018	PA Department of Labor & Industry Reimbursement PA CareerLink Signage 2018 No New Positions - No County Match Federal Funding = \$4,400
<u>Public Health</u>			
PA Department of Health Contract / Award - Renewal 001-478000-332207-15300001-4780003-FY2018	\$52,176	07/01/2018 06/30/2020	Tuberculosis Grant 2018 - 2020 No New Positions - No County Match State Funding = \$52,176

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 02/14/2018Hires and Rehires

1. Employee : Bricker, Suzanne
Department : 120000 - Court Administration
Job : 040780 - SSS IV
Salary Grade : N03
Compensation : \$ 30,082.78(A)
Effective Date : 02/20/2018
2. Employee : Castor, Danielle
Department : 124401 - Dist Court 15-4-01 Paoli
Job : 041150 - D J Clerk I
Salary Grade : N02
Compensation : \$ 27,973.40(A)
Effective Date : 02/20/2018
3. Employee : Ferris, Tuscania
Department : 120000 - Court Administration
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 27,973.40(A)
Effective Date : 02/26/2018
4. Employee : Figueroa, Emmanuel
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : N08
Compensation : \$ 46,715.76(A)
Effective Date : 02/26/2018
5. Employee : Grier, Jade
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Salary Grade : N27
Compensation : \$ 21,245.25(A)
Effective Date : 02/26/2018
6. Employee : Johnson, Ashleigh B
Department : 461210 - Pocopson Nursing Care
Job : 040262 - LPN
Salary Grade : N08
Compensation : \$ 46,715.76(A)
Effective Date : 02/26/2018
7. Employee : Johnston, Charles A
Department : 128000 - Coroner
Job : 220347 - Coroner's Transporter-PT
Salary Grade :
Compensation : \$ 15.00(H)
Effective Date : 02/20/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 02/14/2018Hires and Rehires

8. Employee : Lynch, Gary B
Department : 133000 - Sheriff
Job : 041380 - Security Operator
Salary Grade : N03
Compensation : \$ 34,380.32(A)
Effective Date : 02/26/2018
9. Employee : Maas, Kendra
Department : 588500 - Parks Springton Manor
Job : 808500 - Maintenance Worker
Salary Grade :
Compensation : \$ 12.00(H)
Effective Date : 02/20/2018
10. Employee : MacQueen, Carol L
Department : 133000 - Sheriff
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 27,973.40(A)
Effective Date : 02/26/2018
11. Employee : Paroya, Anjum A
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Salary Grade : N27
Compensation : \$ 21,245.25(A)
Effective Date : 02/26/2018
12. Employee : Russell, Carly B
Department : 129000 - District Attorney
Job : 041120 - SSS III
Salary Grade : N02
Compensation : \$ 27,973.40(A)
Effective Date : 02/20/2018
13. Employee : Santos, Evelyn
Department : 465100 - Pocopson Food & Dietary
Job : 041671 - Dietary Aide
Salary Grade : N27
Compensation : \$ 21,245.25(A)
Effective Date : 02/26/2018
14. Employee : Senter, Rhondalee
Department : 461210 - Pocopson Nursing Care
Job : 041646 - Resident Services Technician
Salary Grade : N27
Compensation : \$ 21,245.25(A)
Effective Date : 02/26/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 02/14/2018

Hires and Rehires

- 15. Employee : Tejada,Diana M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : N01
Compensation : \$ 26,578.50(A)
Effective Date : 02/26/2018

- 16. Employee : Wagner,Joshua
Department : 588700 - Parks Chester Valley Trail
Job : 808102 - PT Ranger
Salary Grade :
Compensation : \$ 12.12(H)
Effective Date : 02/20/2018

- 17. Employee : Wallace,Brandy M
Department : 124401 - Dist Court 15-4-01 Paoli
Job : 041150 - D J Clerk I
Salary Grade : N02
Compensation : \$ 27,973.40(A)
Effective Date : 03/12/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 02/14/2018

Promotions

18.	Employee	:	Hart, Alesa M		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129000 - District Attorney		129000
	Job	:	040510 - SSS V		041120
	Salary Grade	:	N04		N02
	Compensation	:	\$ 33,067.58(A)		\$ 27,973.40(A)
	Effective Date	:	02/17/2018		01/06/2018
19.	Employee	:	Hurst, Ina B		
			<u>Proposed</u>		<u>Current</u>
	Department	:	451145 - Children, Youth and Families		451145
	Job	:	030012 - CYF Prgrm Specialist I		048560
	Salary Grade	:	N08		T04
	Compensation	:	\$ 52,128.68(A)		\$ 50,610.37(A)
	Effective Date	:	02/17/2018		12/23/2017
20.	Employee	:	Lewis, Rachel V		
			<u>Proposed</u>		<u>Current</u>
	Department	:	451145 - Children, Youth and Families		451145
	Job	:	020582 - Child Abuse Investigation Supv		048563
	Salary Grade	:	E04		T06
	Compensation	:	\$ 50,204.70(A)		\$ 39,322.41(A)
	Effective Date	:	02/17/2018		12/23/2017
21.	Employee	:	Matteson, Myles Brand		
			<u>Proposed</u>		<u>Current</u>
	Department	:	129000 - District Attorney		129000
	Job	:	801060 - General Clerk		230463
	Salary Grade	:			
	Compensation	:	\$ 22.98(H)		\$ 10.00(H)
	Effective Date	:	02/17/2018		01/16/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 02/14/2018End of Employment

22. Employee : Aderson,Oronde A
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 02/09/2018
23. Employee : Baynard,Latasia T
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 01/30/2018
24. Employee : Beard,Anna L
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 01/22/2018
25. Employee : Caceres,Lizabeth T
Department : 124401 - Dist Court 15-4-01 Paoli
Job : 041150 - D J Clerk I
Effective Date : 02/17/2018
26. Employee : Campbell, Frank C
Department : 589000 - Libraries P/T
Job : 805100 - Library Assistant
Effective Date : 02/11/2018
27. Employee : Euler, Michael J
Department : 129000 - District Attorney
Job : 020980 - ARD Investigator
Effective Date : 02/17/2018
28. Employee : Farkas, Ethan M
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 02/12/2018
29. Employee : Hernandez, Carlos R
Department : 015000 - Procurement & General Services
Job : 041532 - Mailroom Clerk II
Effective Date : 01/24/2018
30. Employee : Jenkins, Markiem K
Department : 451145 - Children, Youth and Families
Job : 048560 - County Caseworker II
Effective Date : 01/31/2018
31. Employee : Mami, Mary F
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 01/23/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 02/14/2018End of Employment

32. Employee : Masten,Robert I
Department : 466100 - Pocopson Operations & Maint
Job : 040574 - Maintenance Technician I
Effective Date : 02/06/2018
33. Employee : Mercer,Shatesha Q
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 02/06/2018
34. Employee : Muckley,Sonia E
Department : 478210 - Nursing
Job : 040780 - SSS IV
Effective Date : 02/07/2018
35. Employee : Reeves,Jacqueline L
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 02/06/2018
36. Employee : Robzen,Jeffrey H
Department : 451140 - Human Services Administration
Job : 010355 - Human Services Fiscal Officer
Effective Date : 02/12/2018
37. Employee : Sapp,Cortni J
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 02/06/2018
38. Employee : Schmitz,Anna E
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Effective Date : 01/22/2018
39. Employee : Schulkowski,Amanda C
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 02/03/2018
40. Employee : Starkey,Ashley M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 01/23/2018
41. Employee : Towles,Natasha D
Department : 491100 - Dept of Community Development
Job : 020720 - Fiscal Coordinator
Effective Date : 03/02/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 02/14/2018

End of Employment

- 42. Employee : Tracey, Serena M
Department : 065000 - Public Defender
Job : 041120 - SSS III
Effective Date : 02/07/2018

- 43. Employee : Williamson, Marie
Department : 588500 - Parks Springton Manor
Job : 808500 - Maintenance Worker
Effective Date : 01/13/2018

- 44. Employee : Woodworth, Kathryn F
Department : 589300 - Henrietta Hankin Library
Job : 030350 - Librarian II
Effective Date : 03/03/2018

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 02/14/2018

Retirements

- 45. Employee : Byrne, Mele E
Department : 460600 - Pocopson Admissions
Job : 030920 - Admissions Director
Effective Date : 04/06/2018

- 46. Employee : Torello, Daniel M
Department : 075800 - Wastewater Treatment Plant
Job : 030172 - Sr Wastewater Trtmnt Plnt Oprt
Effective Date : 02/03/2018

COUNTY OF CHESTER
Finance Agenda

Commissioners' Meeting, February 14, 2018

1. Budget Change 20-17
2. Budget Change 03-18
3. Vouchers as submitted by the Controller

AMENDMENT BUDEGT CHANGE
 BC-20 FOR 2017
 FEBRUARY 14, 2018

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
Capital Improv Fund	357	588900	471700	80400032	3570001		23,525.00	Land Improvements	To align budget with actual expenditures.	No Net Change
	357	588700	471700	80400036	3570001		-23,525.00	Land Improvements		

To align budget with anticipated expenditures for Black Rock Sanctuary - Trailhead project.

AMENDMENT BUDGET CHANGES
BC - 3 for 2018
FEBRUARY 14, 2018

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
Clerk of Courts	001	126000	369290	16910000	1260001		8,068.00	Other Reimbursements	To align budget with anticipated revenues and expenditures.	Net Change +8,068
	001	126000	420000	16910000	1260001		8,068.00	Materials and Services		
To budget for copier replacement purchase out of Clerk of Courts' Automation Fund.										
Coroner	001	128000	341800	00000000	1280001		33,000.00	Departmental Earnings	To align budget with anticipated revenues and expenditures	Net Change +33,000
	001	128000	411120	00000000	1280001		8,158.00	Regular Salaries		
	001	128000	411200	00000000	1280001		24,449.00	Wages		
	001	128000	411300	00000000	1280001		744.00	Overtime/On-Call		
	001	128000	412001	00000000	1280001		2,551.00	FICA		
	001	128000	412200	00000000	1280001		547.00	County Retirement		
	001	902100	499999	00000000	9021001		-3,449.00	Unappropriated		
To align budget with approved fee structure and expenditures.										
Sheriff	001	133000	331200	13300850	1330007	FY2017	3,392.00	Federal - Operating Revenue	To align budget with anticipated revenues and expenditures.	Net Change +3,392
	001	133000	411300	13300850	1330007	FY2017	3,392.00	Overtime / On-Call		
To carryforward 2017 budget for the Sheriff's portion of the Swift, Certain and Fair Sanctions Program (SCF/Project HOPE) grant.										
Conservation District	001	603000	369000	61400000	6030001		59,903.00	Other Miscellaneous Revenue	To align budget with anticipated revenues and expenditures.	Net Change +59,903
	001	603000	411120	61400000	6030001		46,500.00	Regular Salaries		
	001	603000	412001	61400000	6030001		3,557.00	FICA		
	001	603000	412100	61400000	6030001		6,630.00	Standard Fringe Benefits		
	001	603000	412200	61400000	6030001		2,860.00	County Retirement		
	001	603000	420000	61400000	6030001		356.00	Materials & Services		
To establish budget for Agricultural Engineer position.										
Non-Departmental	001	902100	420000	95500000	9021001		2,100.00	Materials and Services	To align budget with anticipated expenditures.	Net Change +2,100
	001	902100	499999	00000000	9021001		-2,100.00	Unappropriated		
To carry forward 2017 budget for Pennsylvania Counties Risk Pool (Crop) safety training grant.										
Capital Reserve Fund	301	090100	431700	80720008	3010001		4,748.00	Other Professional Serves	To align budget with anticipated expenditures.	Net Change +84,748
	301	210000	475400	80200100	3010001		70,000.00	Computer Hardware/Softer		
	301	210000	475400	80200097	3010001		10,000.00	Computer Hardware/Softer		
	301	000000	300000	00000000	3010001		84,748.00	Revenues & Oath Finking So		
To carry forward Technology projects.										

AMENDMENT BUDGET CHANGES
BC - 3 for 2018
FEBRUARY 14, 2018

Department Name	Fund	Org	Acct	Proj.	Activity	Bud Ref	Amount	Account Description	Justification Loaded in PS	Change to Budget
Capital Improv Fund	357	000000	300000	00000000	3570001		5,700.00	Revenues & Oth Fincing So	To align budget with anticipated expenditures.	Net Change +5,700
	357	085300	441000	80310074	3570001		5,700.00	To Municipalities		
To carry forward the project balance for the Municipal Park Facilities grant, Kennett Area Park Authority, Anson B. Nixon Park Improvements.										
Capital Improv Fund	357	085300	475110	80300200	3570001	FY2017	-375,000.00	Land Development Rights	To align budget with anticipated expenditures.	No Net Change
	357	085300	442000	80330109	3570001		375,000.00	To Organizations		
To budget a Preservation Partnership Program grant, Round 30, to the Brandywine Conservancy & Museum of Art, Odell Property Acquisition.										
Capital Improv Fund	357	085300	475110	80300200	3570001	FY2017	-400,000.00	Land Development Rights	To align budget with anticipated expenditures.	No Net Change
	357	085300	441000	80310083	3570001		400,000.00	To Municipalities		
To budget the 2018 portion of the Municipal Park Conservation Easement grant, Schuylkill Township, Freedoms Foundation Conservation Easement Acquisition.										
Capital Improv Fund	357	588200	475100	80380009	3570001		-3,420,000.00	Land	To align budget with actual expenditures.	No Net Change
	357	000000	499999	00000000	3570001		3,420,000.00	Unappropriated		
To align budget with anticipated expenditures for the Crane property acquisition.										