



# THE COUNTY OF CHESTER



**COMMISSIONERS**  
Marian D. Moskowitz  
Josh Maxwell  
Michelle Kichline

**OFFICE OF THE COMMISSIONERS**  
313 W. Market Street, Suite 6202  
P.O. Box 2748  
West Chester, PA 19380-0991  
(610) 344-6100

## **AGENDA** **COMMISSIONERS' MEETING**

**February 4, 2021**

- 1. CALL MEETING TO ORDER**
- 2. ANNOUNCEMENTS**
  - Executive Session – The Board of Commissioners met in Executive Session on Tuesday, February 2, 2021 to discuss personnel and legal matters.
- 3. MINUTES OF THE PREVIOUS MEETING**
- 4. PUBLIC COMMENT ON AGENDA**
- 5. OLD BUSINESS**
  - a. **Bid Award**  
It is recommended by the Department of Procurement and General Services that the Board of Commissioners approve the attached bid award.
- 6. NEW BUSINESS**
  - a. **Bid Authorization**  
It is recommended by the Department of Procurement and General Services that the Board of Commissioners approve the attached authorization to bid.
  - b. **Memorandum of Understanding**  
Memorandum of Understanding between the County of Delaware and SEPA Regional Partners.
  - c. **Contracts**
  - d. **Grants**
- 7. PERSONNEL MATTERS**
  - a. **Human Resources Agenda**
- 8. FINANCIAL MATTERS**
  - a. **Finance Agenda**
- 9. PUBLIC COMMENT**
- 10. ADJOURNMENT**



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## COMMISSIONERS' MEETING MINUTES

**January 21, 2021**

### 1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:01 AM on January 21, 2021 via webinar by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

### CALL TO ORDER

### 2. ANNOUNCEMENTS

Ray McGarry of Brown, McGarry, and Nimeroff presented his findings on the investigation into Chester County's COVID-19 antibody test kit procurement. Mr. McGarry noted that the County staff and administration did not act inappropriately, criminally, or unethically at any time. He did identify areas for improvement and offered recommendations to correct those areas, which will be implemented. He stressed that in this unprecedented time, he believes everyone acted in the best interests of the County and its citizens given the circumstances.

### ANNOUNCEMENTS

Chester County Controller Margaret Reif presented the preliminary findings of the Controller's Office review of the antibody test kit purchase. She noted that her office did not find any instance of fraudulent or criminal activity. She did find areas for improvement and offered recommendations to address those areas, which the County will be implementing.

Chair Moskowitz charged County Administrator Bobby Kagel with leading the review of the recommendations and developing a corrective action plan. Commissioner Kichline stressed the importance of discussing the corrective action plan in a public meeting and providing regular updates in public meetings.

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Thursday, January 21, 2021 to discuss personnel and legal matters.

### 3. MINUTES OF PREVIOUS MEETING

Commissioner Maxwell made a motion to approve the minutes from the last meeting on January 7, 2021. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the minutes from the January 7, 2021 Commissioners' Meeting.

### MINUTES APPROVED

### 4. PUBLIC COMMENT ON AGENDA

There was no public comment on the agenda.

### PUBLIC COMMENT

### 5. OLD BUSINESS – There were no items of old business.

### OLD BUSINESS

## 6. NEW BUSINESS

## NEW BUSINESS

- a. **2021 Certification of Agricultural Conservation Easement Funding**  
Commissioner Kichline made a motion to approve the 2021 Certification of Agricultural Conservation Easement Funding. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and approved the 2021 Certification of Agricultural Conservation Easement Funding.

### 2021 Certification of Funds

- b. **Authorities, Boards, and Commissions**  
Commissioner Maxwell made a motion to approve the following appointments, which was seconded by Commissioner Kichline. After a roll call vote, all Commissioners approved the following appointments:

### Authorities, Boards, and Commissions

**Chester County Airport Authority**

Appoint Glen Cooper for a term ending December 31, 2025

**Chester County Industrial Development Authority**

Appoint Vincent Gillen for a term ending December 31, 2025

- c. **Resolution 03-21**  
Commissioner Kichline made a motion to approve Resolution 03-21 accepting the Active Transportation Municipal Ordinance Inventory and Outreach Project and closing out the Delaware Valley Regional Planning Commission's Transportation and Community Development Initiative Grant Project. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and approved Resolution 03-21.

### Resolution 03-21

- d. **Contracts**  
Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Contracts Agenda.

### Contracts

- e. **Grants**  
Commissioner Kichline made a motion to approve the Grants Agenda. Chair Moskowitz seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Grants Agenda.

### Grants

## 7. PERSONNEL MATTERS

## PERSONNEL

- a. **Human Resources Agenda**  
Chair Moskowitz made a motion to approve the Human Resources Agenda. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Human Resources Agenda.

## 8. FINANCIAL MATTERS

## FINANCE

### a. Finance Agenda

Commissioner Kichline made a motion to approve the Finance Agenda. Commissioner Maxwell seconded the motion. After a roll call vote, all Commissioners voted yes and unanimously approved the Finance Agenda with the following items:

- Budget Change 19-20
- Budget Change 02-21
- Vouchers as submitted by the Controller

## 9. PUBLIC COMMENT

There was no public comment.

## PUBLIC COMMENT

## 10. ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell. After a roll call vote, all Commissioners unanimously approved the motion to adjourn the meeting. Meeting adjourned at 10:23 AM.

## ADJOURNMENT



**Taken by Taylor Pettit**

**On behalf of Chief Clerk Robert J. Kagel**

**Commissioners Agenda 02/04/2021**

**Bid Award:**

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

**Respiratory Equipment Rental and Services for Pocopson Home Bid #501003-1376A**

RTE Specialty Medical	\$ 59,860.00
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**Other Bids Submitted:**

None

## **Commissioners Agenda 02/04/2021**

### **Authorization to Bid:**

The Department of Procurement and General Services is requesting Authorization to Bid the following:

- **Carpet Replacement at Hankin Library**
- **Window Replacement and Brick Repointing at Chester County Prison**

**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**The County of Delaware and SEPA Regional Partners**

This **MEMORANDUM OF UNDERSTANDING** (“Agreement”) is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2021 (the “Effective Date”), by and between the County of Delaware, Commonwealth of Pennsylvania (the “County”), and the Southeastern Pennsylvania Regional Partners (“SEPA Partners”)<sup>1</sup>, for the purpose of setting forth the Parties’ promises and agreements with respect to the configuration, installation and maintenance of a software application (the “Application”) and related hardware that will be used to establish bi-directional interoperability between the SEPA Partners’ Computer Aided Dispatch (“CAD”) systems to assist with delivery of 911 and disaster recovery services to the public; and

**WHEREAS**, the County is the recipient of a grant (the “PEMA Grant”) from the Pennsylvania Emergency Management Agency under the 9-1-1 Statewide Interconnectivity Funding Program in the maximum amount of \$1,789,816.00 to pay the costs of the Application; and

**WHEREAS**, the County (following the recommendations of the scoring team established by the SEPA Partners and the approval by the SEPA Partners’ 911 Coordinators, has engaged CentralSquare Technologies, LLC (“CS”) to install its Unify implementation of the CAD-to-CAD Hub, the terms of which engagement are set forth in the Software Subscription and Services Agreement (the “CS Contract”) between the County and CS.

**WHEREAS**, the Application will be installed in connection with the SEPA Partners existing CAD systems; and

**WHEREAS**, the Parties desire to memorialize their understanding of the rights and responsibilities of each Party with respect to the installation of the Application.

**NOW THEREFORE**, the County and SEPA Partners, in consideration of the promises and agreements set forth below, together with other good and valuable consideration, the sufficiency of which is acknowledged by both the County and SEPA Partners, and intending to be legally bound, agree as follows:

1. **RECITALS.** The foregoing Recitals are incorporated in and made a part of this Agreement.

2. **TERM AND RENEWAL; SURVIVAL.**

(a) ***Term.*** The term of this Agreement shall be for a one (1) year period commencing on the Effective Date and ending on the one-year anniversary of such date (the “Initial Term”) and will automatically renew for additional one-year renewal periods until the termination of the CS Contract unless the County provides SEPA Partners with notice of termination, as set forth in Section 3 below. All terms and conditions of this MOU shall remain in effect at the time of renewal, unless the Parties hereto mutually agree in writing to amend the terms and conditions.

(b) ***Survival.*** The following terms of the Agreement shall survive any termination of the Agreement by failure of any Party to renew as provided in Subsection 2(a): Sections 5, 8, 9, 10, 11, 12 and 13(b), (c), (e), and (h).

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<sup>1</sup> The SEPA Partners are each a “Party” to this Agreement and include the following counties: Delaware County, Chester County, Berks County, Montgomery County, Bucks County and Philadelphia County. The County and SEPA Partners are collectively referred to as “Parties” herein and each as a “Party.”

3. **TERMINATION OF AGREEMENT.**

The County may terminate this Agreement with any or all SEPA Partners, and any SEPA Partner may terminate its participation in this Agreement, in each case for any reason, including for convenience, as long as it provides at least ninety (90) days written notice to all Parties. The Parties further recognize and agree that no Party is obligated to any other Party, and that nothing in this Agreement permits a Party to obligate any other Party, for any costs associated with termination under applicable tariffs, contracts or agreements.

4. **FUNDING ARRANGEMENT.**

The County agrees that it shall have sole responsibility for all costs associated with CS's implementation, installation and maintenance of the Application and related hardware. The Parties acknowledge that it is intended that all such costs will be paid from funds under the PEMA Grant, and no Party is obligated hereunder to make any payments from any source of funds other than funds paid under the PEMA Grant.

5. **RESTRICTED USE.**

The Parties shall not take any action or utilize the Application in any way that will jeopardize the goal of implementing bi-directional CAD-to-CAD interoperability among the SEPA Partners.

6. **APPLICATION PROVIDED.**

CS will provide the software subscription to the Application as well as related hardware and implementation, installation and maintenance services as set forth in the Statement of Work attached to the Agreement and which is also included as Exhibit A hereto.

7. **MAINTENANCE.**

The CS Contract includes provisions requiring CS to provide support and maintenance services for the Application. Payment of costs for support and maintenance is governed by Section 4, above.

8. **CONFIDENTIALITY.**

The Parties, during the term of this Agreement or at any time thereafter, shall not, without the express written mutual consent, directly or indirectly divulge or use for its own benefit or for the benefit of any other third party, any of each other's trade secrets, proprietary data, or any other confidential information communicated to or otherwise learned or acquired during their mutual relationship. However, a Party may disclose such information to the extent that such disclosure is required during their relationship with each other, or if such disclosure is demanded by a court or other governmental agency of competent jurisdiction or as otherwise required by applicable law. Prompt notice shall be given by such Party to the applicable other Party to provide that Party with an opportunity to intervene to protect its information.

9. **NOTICES.**

Any notice ("Notice") that the Parties may be required to or may desire to give to another Party shall be in writing and shall be sent via first class U.S. Mail, or to such other person(s) or place(s) as may be designated in writing by one Party to the other Party. Contact information for each SEPA Partner for Notices pursuant to this Section 9 is set forth on the applicable signature page.



10. **INSURANCE.**

(a) Each of the Parties shall, at its sole cost and expense, procure and maintain in full force and effect, Commercial General Liability insurance as specified below, or shall provide self-insurance as described below. The insurance shall be procured from reputable insurers admitted to conduct business on a direct basis in the Commonwealth of Pennsylvania or otherwise acceptable to the County. The insurance shall be written on an "occurrence" basis and not a "claims made" basis. Each of the Parties shall provide for at least thirty (30) days written notice to be given to the County in the event its respective coverage is materially changed, canceled or non-renewed.

**Commercial General Liability.** Limit of Liability: \$2,000,000 per occurrence combined single limit for bodily injury (including death) and property damage liability. The limit may be met in combination with excess/umbrella coverage. Coverage shall include premises operations; blanket contractual liability; personal injury liability; independent contractors; employees as additional insureds; cross liability; broad form property damage.

(b) The County shall require CS to obtain the insurance set forth in Section 18.11 of the CS Contract. CS shall name each SEPA Partner as an additional insured on its Commercial General Liability policy.

(c) To the extent permitted by law, any Party may be self-insured against claims to persons or property subject to the immunities, rights and defenses available to it in accordance with the provisions of the Pennsylvania Political Subdivision Tort Claims Act, 42 Pa. C.S.A. § 8541, et seq., as amended.

11. **INDEMNIFICATION.**

Each Party shall, to the extent permitted by applicable law, indemnify, defend and hold harmless each other Party, its officers, employees and agents, from and against any and all losses, costs (including, but not limited to, litigation and settlement costs, counsel fees and expenses), claims, suits, actions, damages, liability and expenses, occasioned wholly or in part by the indemnifying Party's own act or omission or negligence or fault or the act or omission or negligence or fault of the indemnifying Party's own agents, subcontractors, independent contractors, suppliers, employees or servants in connection with this Agreement, including, but not limited to, those in connection with loss of life, bodily injury, personal injury, damage to property, contamination or adverse effects on the environment, failure to pay such subcontractors and suppliers, any breach of this Agreement, and any infringement or violation of any proprietary right (including, but not limited to, patent, copyright, trademark, service mark and trade secret). This obligation shall survive the termination of this Agreement. If an indemnifying Party is responsible only in part for the losses, costs, claims, suits, actions, damages or liabilities, or two or more Parties are required to indemnify another Party to this Agreement as provided in this Paragraph and determined by a court of law, then the obligation of each such indemnifying Party shall be limited to the amount, expressed as a percentage of the whole, that the indemnifying Party's own act or omission or negligence or fault, or the act or omission or negligence or fault of the indemnifying Party's own agents, subcontractors, independent contractors, suppliers, employees or servants caused or resulted in, it being the intent of the Parties limit the responsibility of each Party solely to its own acts, omissions, negligence or fault.

Nothing herein shall waive or amend any defense or immunity that a Party, its officers, agents or employees may have under the Pennsylvania Political Subdivision Tort Claims Act, 42 Pa.C.S.A. 8541 et. seq.

12. **COUNTY NOT LIABLE FOR MALFUNCTION OR DEFECT TO APPLICATION.**

The County shall not be liable to the Parties for (a) defects to, or malfunctions of, the Application; or (b) a defective or malfunctioning installation of the Application by CS or by any of CS's subcontractors or agents. No Party shall be liable to any other Party for defects to, or malfunctions of, the Application that are solely the result of actions or instructions given to CS by a Party specific to its own CAD system. No Party shall be liable for any interruption or interference with the operation of another Party's facility. No Party shall be liable for any special, indirect or consequential damages arising in any manner. The Parties shall promptly notify the County of any defects or malfunctions. The County shall use best efforts to cause CS to remedy any defects or malfunctions in the Application or associated hardware installed by CS.

13. **MISCELLANEOUS.**

a. **Best Efforts.** The Parties shall make their best efforts to expedite the installation of the Application. To the extent applicable, the Parties shall abide by the terms and conditions of the CS Contract.

b. **Assignability.** This Agreement shall inure to the benefit of and be binding upon the respective Parties, and no Party shall assign or permit a change in control of any of the rights granted pursuant to this Agreement, without the written consent of the other Parties.

c. **Applicable Law.** This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania.

d. **Entire Agreement.** This Agreement and any addenda and exhibits that may be attached hereto represent the entire agreement among the Parties. There are no collateral or oral agreements or understandings. The Parties and its agents have made no representations, agreements, conditions, warranties, understandings or promises, either oral or written, other than as set forth herein, with respect to this Agreement. This Agreement shall not be modified in any manner or terminated before the expiration of the term as set forth in this Agreement except by an instrument in writing executed by all Parties. Without limiting the enforceability of Section 13(h) of this Agreement, it is expressly agreed by the Parties that the confidentiality provision shall survive expiration or termination of this Agreement. No waiver of any portion of this Agreement shall be valid unless in writing and agreed to by the Party against whom it is being enforced.

e. **Severability.** The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, unless the invalidity or unenforceability would substantially deprive a Party of the benefits of this Agreement.

f. **Reserved.**

g. **No Joint Venture.** The Parties do not intend to create, and nothing contained in the Agreement shall be construed as creating, a joint venture arrangement or partnership among the Parties.

h. **Survival.** Any and all provisions set forth in the Agreement which, by its or their nature, would reasonably be expected to be performed after the termination of the Agreement shall survive and be enforceable after such termination. Any and all liabilities, actual or contingent, which shall have arisen in connection with the Agreement, shall survive any termination of the Agreement. Any express statement of survival contained in any Section of the Agreement shall not be construed to affect the survival of any other Section, which shall be determined pursuant to this Section.

i. **Other Party Interests.** Nothing in the Agreement, expressed or implied, is intended or shall be construed to confer upon or give to any person, firm, corporation, or legal entity, other than the Parties, any rights, remedies, or other benefits under or by reason of the Agreement.

j. **Counterpart Signatures.** This Agreement may be signed in counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument Agreement.

*{Rest of Page Intentionally Left Blank; Signatures Follow}*

IN WITNESS WHEREOF, intending to be legally bound, the parties hereto have executed this Agreement by their properly authorized officers or officials to be effective as of the Effective Date.

ATTEST:

\_\_\_\_\_  
County Clerk

**COUNTY OF DELAWARE:**

\_\_\_\_\_  
**Brian Zidek**, County Council Chair

ATTEST:

\_\_\_\_\_  
**Robert J. Kagel**, Chief Clerk

**COUNTY OF CHESTER:**

\_\_\_\_\_  
**Marian D. Moskowitz**, Chair

\_\_\_\_\_  
**Josh Maxwell**, Commissioner

\_\_\_\_\_  
**Michelle Kichline**, Commissioner

**Contacts:**

Delaware County  
Joseph Brennan  
Delaware County Emergency Services

360 N Middletown Rd.  
Media, PA 19063

Chester County  
Michael P. Murphy Jr.  
Chester County Department of Emergency  
Services  
601 Westtown Rd., Suite 012  
West Chester, PA 19380

**Exhibit A**

**Statement of Work**



**EXHIBIT C**  
**STATEMENT OF WORK**

CAD DATA SHARING – Delaware County Area CAD-to-CAD Hub Implementation  
Project

*Revision: April 30, 2020*

**1. DELAWARE COUNTY AREA CAD-TO-CAD HUB IMPLEMENTATION PROJECT**

This Statement of Work (SOW) is attached to and subject to the terms and condition of the Software License and Services Agreement (Agreement) entered on \_\_\_\_\_ between CentralSquare and the County of Delaware (“Customer”).

Customer shall make reasonable efforts to obtain cooperation of the other SEPA Partners (as defined in the Agreement) as required to fulfill the requirements of this SOW.

**2. SOLUTION OVERVIEW**

This Statement of Work (SOW) is entered into between CentralSquare and Customer. CentralSquare is the leading provider of bi-directional CAD-to-CAD interoperability through its Unify implementation of the CAD-to-CAD Hub. This patented interoperability system utilizes an intelligent hub design to enable CAD systems to communicate directly with one or more other CAD systems and incorporates the interoperability information through the existing CAD consoles familiar to the dispatchers.

At the completion of this SOW, the SEPA Partners’ PSAPs will be able to share emergency incident related data electronically with each other. The scope includes the the SEPA Partners’ PSAPs who will be able to share emergency incident related data electronically with each other. These CAD systems will be integrated using the CAD-to-CAD Hub product to enable bidirectional sharing of incidents, unit updates, and unit locations.

**3. DELIVERABLES – SYSTEM CONNECTIONS**

3.1. CentralSquare will provide the SEPA Partners with access to a regional Hub for the purpose of the following agencies connecting the referenced CAD systems and version:

Agency	Connecting System	Connection Type (if applicable)	Product Package	Interface
Delaware County	Hexagon iCAD 9.2	Bidirectional	Unify	Agency to Contract Directly with CAD Vendor (Expects to Utilize Existing Interface developed by Hexagon)
City of Philadelphia	Versaterm	Bidirectional	Unify	Agency to Contract Directly with CAD Vendor (Expects to Utilize Existing Interface developed by CST)
Montgomery County	Hexagon iCAD 9.2	Bidirectional	Unify	Agency to Contract Directly with CAD Vendor (Expects to Utilize Existing Interface developed by Hexagon)
Berks County	Tyler Technologies CAD Enterprise 2019.2	Bidirectional	Unify	Development by System Provider
Chester County	Hexagon iCAD 9.3 MR4	Bidirectional	Unify	Agency to Contract Directly with CAD Vendor (Expects to Utilize Existing Interface developed by Hexagon)
Bucks County	Versaterm	Bidirectional	Unify	Agency to Contract Directly with CAD Vendor (Expects to Utilize Existing Interface developed by CST)



3.2. Standard CAD-to-CAD Hub Functionality For Project Implementation – The Customer is licensed to use the CAD-to-CAD Hub functionality as described in the SID “Section 1 – Hub Unify Standard Scope”.

3.3. Site-Specific Configurations – A discovery phase will take place that will identify site-specific configurations for the Hub. These will be documented in an Operational Scenarios Document (OSD) and signed off by the customer before the configuration phase begins.

3.4. Customizations – The following customizations are outside of standard functionality already described:

- a) Interface development for each CAD system (Hexagon iCAD, Versatorm CAD, and Tyler Technologies CAD) will be contracted separately from this agreement. A current NDA between CentralSquare and each CAD vendor (separately) must be in place for CentralSquare to provide its Unify SDK/API.
- b) Hexagon and Versatorm each have developed an interface from their respective CAD systems to the CST Hub. However, development fees may apply, and the cost of the interface (licensing, implementation, testing, and training if applicable) are not included in this project or affiliated pricing.
- c) The Tyler Technologies CAD Enterprise 2018.2 interface to the Hub for Berks County has not yet been developed will be contracted separately from this agreement.

#### 4. DELIVERABLES – PROFESSIONAL SERVICES

4.1. Documentation - Standard professional services deliverables are documented in the following appendices:

- a) “Exhibit E – Section 2 – Hub Unify - Professional Services Deliverables”
- b) “Exhibit E – Section 3 - Hub Unify - Implementation”
- c) “Exhibit E – Section 4 - Hub Unify - System Testing”

#### 5. CUSTOMER DELIVERABLES

5.1. The Customer agrees to perform the functions in the SID, “Exhibit E – Section 5 – Hub Unify - Customer Deliverables”.

5.2. Hub Server Cluster Hosting (if On Premise) – The SEPA Partners will provide all required server hardware and host the on-premise Hub server cluster. The server cluster is designed to provide scalability and redundancy to the Hub solution. Typical server clusters contain one load balancer, two app servers, and three database servers. Discovery for server resources may change the requirements for this project. All components may be virtualized.

#### 6. PROJECT TIMELINE LIMITATIONS

In order to maintain the forward progress of the implementation, select project periods are subject to the following limitations. Once the timeline limitation has been met, the deliverables for that period will be deemed automatically accepted and any associated milestones and invoicing will occur. A complete overview of project phases is found in the SID, “Exhibit E – Section 3 – Hub Unify - Implementation”.

Phase	Timeline Limitation
Phase 5: Customer End-to-End / Acceptance Testing	4 weeks, per PSAP
Phase 6: Final Training – Deploy to Production	4 weeks



Phase 7: Reliability Period

4 weeks

## 7. ACCEPTANCE CRITERIA

CentralSquare and the SEPA Partners will use a standardized acceptance test plan for all work completed under this SOW to confirm the system meets the functional requirements of the COTS Hub system. Any defects that are raised will be prioritized as follows:

Priority	Description
P1: Critical Priority	A fatal software application error that prevents the system from starting/re-starting and/or a database integrity error.
P2: High Priority	Users are not able to use mission critical functionality necessary to capture or maintain their data. There is no known work-around or there is an unacceptable and production-limiting work-around.
Per industry standards, the system is considered ready for fielding when there are no known P1 or P2 defects.	
P3: Medium Priority	Users have an acceptable and defined work-around, which will allow them to continue or the problem will not inhibit production activity.
P4: Low Priority	This is a nuisance to the end-users, but is not a production-limiting problem.

## 8. PROJECT RISKS

The customization efforts involved when integrating the Bidirectional Adapters and interfaces with the CAD-to-CAD Hub includes several risks, the outcome of which are not completely certain until implementation and testing is complete. Based upon the differences of each CAD system, an agency may use different methods of sharing incidents and exchanging information through their connection to the Hub. Thus, actual functionality can vary widely by agency, even for those using the same make of CAD system. Accordingly, each agency is treated as a separate custom integration with inherent risks associated with configuration efforts. CentralSquare will discuss risk mitigation efforts with the SEPA Partners early in the discovery phase.

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 04-FEB-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Adult Probation &amp; Parole</u></b>				
Vendor: MGS Consulting, LLC Contract ID: 0020064	Contract	42,750.00	02-04-2021 12-31-2021	This contract provides online Alcohol Highway Safety Classes. CO: 0%            ST: 100%            FED: 0%
<b><u>Children Youth and Families</u></b>				
Vendor: Chester County Intermediate Unit Contract ID: 0018029	Amendment	0.00	12-01-2020 06-30-2021	Amendment #3: This amendment revises the existing Appendices for Behavioral and School Liaison Specialists and Truancy Intervention Services. CO: 20%            ST: 75%            FED: 5%
<b><u>Community Development</u></b>				
Vendor: Spring City Borough Contract ID: 0020053	Contract	550,000.00	01-01-2021 12-31-2022	This contract provides funding for the revitalization of a vacant lot located on the corner of Yost Avenue and Main Street to construct an ADA compliant, terraced parking lot free to the general public. The cost associated with this contract is funded by the Community Revitalization Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100%            ST: 0%            FED: 0%
Vendor: Good Works, Inc. Contract ID: 0020057	Contract	105,000.00	01-01-2021 12-31-2021	This contract provides funding for the 2021 Home Repair Program for eligible residents. The cost associated with this contract is funded by the Housing Trust Program. This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 100%            ST: 0%            FED: 0%
Vendor: Andrews, Darrell Contract ID: 0020058	Contract	15,000.00	01-01-2021 06-30-2021	This contract provides funding for education, professional and personal development training services through various courses and topics as it relates to social equity. The cost associated with this contract is funded by the Pennsylvania Department of Human Services. This supports Strategic Business Plan Career and Workforce Development activity. CO: 0%            ST: 0%            FED: 100%
Vendor: Fair Housing Council of Suburban Phila. Contract ID: 0020059	Contract	20,000.00	01-01-2021 12-31-2021	This contract provides funding for Fair Housing Education and Compliance activities for housing consumers, social service agencies, and other stakeholders. The cost associated with this contract is funded by the U.S. Department of Housing and Urban Development Community Development Block Grant. This supports Strategic Business Plan Public Awareness activity. CO: 0%            ST: 0%            FED: 100%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 04-FEB-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Community Development</u></b>				
Vendor: Chester County Economic Dev. Foundation Contract ID: 0020060	Contract	200,000.00	01-01-2021 06-30-2021	This contract provides funding for incumbent worker training and business resource needs of companies adapting their businesses to survive and remain competitive throughout the impacts of COVID-19. The cost associated with this contract is funded by the Pennsylvania Department of Labor and Industry Workforce Innovation and Opportunities Act (WIOA). This supports Strategic Business Plan Career and Workforce Development activity. CO: 0%                      ST: 0%                      FED: 100%
Vendor: Housing Partnership of Chester County Contract ID: 0020061	Contract	100,000.00	01-01-2021 12-31-2023	This contract provides funding for the 2021 Home Maintenance Program for eligible residents. The cost associated with this contract is funded by the Housing Trust Program. This supports Strategic Business Plan Home Construction and Community Revitalization activity. CO: 100%                      ST: 0%                      FED: 0%
Vendor: Housing Partnership of Chester County Contract ID: 0020062	Contract	90,000.00	01-01-2021 12-31-2021	This contract provides funding for administration of the 2021 First Time Homebuyer and Home Rehabilitation Programs. The cost associated with this contract is funded by the Chester County Housing Trust Program. This supports Strategic Business Plan Housing and Community Service activity. CO: 100%                      ST: 0%                      FED: 0%
<b><u>Court Administration</u></b>				
Vendor: Children's Choice, Inc. Contract ID: 0020055	Contract	0.00	01-01-2021 12-31-2021	This contract renews Orphans' Court Investigator Services. CO: 100%                      ST: 0%                      FED: 0%
Vendor: Urdaneta, Andres E Contract ID: 0020066	Contract	0.00	01-01-2021 12-31-2021	This contract renews Spanish Interpreter and Translation Services for criminal cases in the Minor Judiciary and Court of Common Pleas. CO: 100%                      ST: 0%                      FED: 0%
Vendor: Larrea, Edgar Contract ID: 0020067	Contract	0.00	01-01-2021 12-31-2021	This contract renews Spanish Interpreter and Translation Services for criminal cases in the Minor Judiciary and Court of Common Pleas. CO: 100%                      ST: 0%                      FED: 0%
Vendor: Marmugi, Ugo Contract ID: 0020068	Contract	0.00	02-04-2021 12-31-2021	This contract provides Spanish Interpreter and Translation Services for criminal cases in the Minor Judiciary and Court of Common Pleas. CO: 100%                      ST: 0%                      FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 04-FEB-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>DCIS</u></b>				
Vendor: Kronos, Inc. Contract ID: 0008513	Amendment	75,093.26	03-04-2021 OPEN ENDED	Amendment #8: This amendment extends the contract term for an additional four (4) month period beginning March 4, 2021 through and including July 3, 2021 for the Workforce Telestaff subscriptions for the Kronos Timekeeping System. CO: 100%      ST: 0%      FED: 0%
<b><u>Emergency Services</u></b>				
Vendor: Tetra Tech Inc. Contract ID: 0019258	Amendment	0.00	01-01-2021 06-30-2021	Amendment #1: This amendment extends the contract term for an additional six (6) month period for a Multi-Jurisdictional Hazard Mitigation Plan pursuant to the Disaster Mitigation Act of 2000 at no additional cost. CO: 100%      ST: 0%      FED: 0%
Vendor: Benchmark Analytics, LLC Contract ID: 0020063	Contract	90,000.00	02-04-2021 02-03-2023	This contract provides services to advance the Department of Emergency Services training initiatives beyond the traditional in-person classroom model. This contract is a result of Request for Proposal #2010-03. CO: 0%      ST: 0%      FED: 100%
Vendor: American LE Training & Consulting LLC Contract ID: 0020073	Contract	16,230.00	02-07-2021 12-31-2021	This contract provides for employee and leadership development programs. CO: 100%      ST: 0%      FED: 0%
<b><u>Facilities</u></b>				
Vendor: Harley Ellis Devereaux Corporation Contract ID: 0019456	Amendment	65,000.00	02-04-2021 UNTIL COMPLETE	Amendment #1: This amendment for Coroner Facility Needs Assessment Services provides funding for additional services to further explore the feasibility of constructing a Coroner facility. CO: 100%      ST: 0%      FED: 0%
<b><u>Human Services</u></b>				
Vendor: Access Services, Inc. Contract ID: 0019031	Amendment	9,900.00	02-01-2021 06-30-2021	Amendment #1: This amendment increases funding for the addition of Weekly Support Groups for Family Support Services during the current pandemic and post pandemic environment. CO: 0%      ST: 100%      FED: 0%
<b><u>Managed Behavioral Healthcare</u></b>				
Vendor: The Council of Southeast PA, Inc. Contract ID: 0019141	Amendment	-28,114.00	10-01-2019 09-30-2020	Amendment #1: This amendment acknowledges a budget reduction for the Peer Support Expansion Initiative (PSEI). CO: 0%      ST: 100%      FED: 0%

**County of Chester**  
**COMMISSIONERS' CONTRACT AGENDA**  
**DATE: 04-FEB-2021**

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<b><u>Managed Behavioral Healthcare</u></b>				
Vendor: Justice Rain, Inc Contract ID: 0020037	Contract	127,138.00	01-01-2021 12-31-2021	This contract provides recovery support and temporary housing for residents who may have co-occurring mental health and substance use disorders. CO: 0%            ST: 100%            FED: 0%
Vendor: Open Hearth, Inc. Contract ID: 0020051	Contract	148,500.00	01-01-2021 12-31-2021	This contract provides for Assertive Community Respite Housing for residents with serious and persistent mental illness. CO: 0%            ST: 100%            FED: 0%
<b><u>Planning Commission</u></b>				
Vendor: ACDS, LLC Contract ID: 0020071	Contract	93,764.00	02-04-2021 11-30-2021	This contract provides for Consulting Services to prepare an Agricultural Economic Development Strategic Plan. This contract is a result of Request for Proposal #2010-07. The total project cost is \$93,764.00. The actual cost to the County is \$50,000.00 (53%). Other funding: \$37,764 (40.61%) from the Delaware Valley Regional Economic Development Fund and \$6,000.00 (6.39%) from Mushroom Farmers of PA and the Chester County Economic Development Council. CO: 53%            ST: 0%            FED: 0%
<b><u>Prison</u></b>				
Vendor: PrimeCare Medical, Inc Contract ID: 0019135	Amendment	0.00	04-01-2020 09-30-2022	Amendment #1: This amendment for Health Care Services reimburses PrimeCare Medical Inc. for unexpected and necessary costs associated with COVID-19 testing, laboratory fees and other ancillary fees. CO: 100%            ST: 0%            FED: 0%
<b><u>Public Health Admin</u></b>				
Vendor: American Academy of Pediatrics Contract ID: 0020065	Contract	121,572.74	07-01-2020 06-30-2021	This contract renews communication support, education and awareness campaigns focusing on flu immunizations. CO: 0%            ST: 0%            FED: 100%
Vendor: West Chester University of Pennsylvania Contract ID: 0020074	Contract	0.00	01-29-2021 08-13-2021	This Facilities Use Agreement provides for the use of the Health Science and Sturzebecker Gyms for COVID-19 vaccination sites. CO: 0%            ST: 0%            FED: 100%
<b><u>Water Resources</u></b>				
Vendor: Cedarville Engineering Group, LLC Contract ID: 0020070	Contract	49,680.00	02-04-2021 12-31-2022	This contract provides Stormwater Engineering and Consulting Services to review and update the County-wide Stormwater Management Model Ordinance. This contract is a result of Request for Proposal #2011-02 CCWRA. CO: 100%            ST: 0%            FED: 0%



**Grants Agenda  
February 4, 2021**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
<b><u>Adult Probation, Parole, and Pretrial Services</u></b>			
Pennsylvania Commission on Crime and Delinquency Contract / Award - Amendment Various	\$ 107,132.00 <i>Increase</i>	03/01/2020 01/31/2022	Coronavirus Emergency Supplemental Relief No New Positions - No County Match Federal Funding = \$107,132.00 Revised Total Federal Funding = \$362,223.00
<b><u>Community Development</u></b>			
U.S. Department of Labor Application / New TBD	\$ 1,000,000.00	06/01/2021 09/30/2023	YouthBuild Grant No New Positions - No County Match Federal Funding = \$1,000,000.00
U.S. Department of Housing and Urban Development Contract / Award - Amendment 116-490000-331200-41900401-4900001-FY2021	\$ 2,624,037.00 <i>Increase</i>	09/02/2020 09/01/2026	Community Development Block Grant - CARES Act No New Positions - No County Match Federal Funding = \$2,624,037.00 Revised Total Federal Funding = \$4,145,498.00
<b><u>District Attorney</u></b>			
Pennsylvania Commission on Crime and Delinquency Contract / Award - Renewal 001-129000-332281-12100550-1290001	\$ 313,421.00	01/01/2021 12/31/2021	Endowment Act-Prevention Year 4 No New Positions - No County Match State Funding = \$313,421.00
<b><u>Emergency Services</u></b>			
Pennsylvania Emergency Management Agency Contract / Award - New 123-251200-332231-96000122-2510001	\$ 110,884.92	01/01/2021 12/31/2021	911 Statewide Intereconnectivity Funding No New Positions - No County Match State Funding = \$110,884.92

**Grants Agenda  
February 4, 2021**

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
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**Juvenile Probation**

Pennsylvania Juvenile Court Judges' Commission Contract / Award - Renewal 001-222000-332281-13700000-2220001	\$	330,093.00	07/01/2020 06/30/2021	Juvenile Probation Services Grant FY2020-2021 No New Positions - No County Match State Funding = \$330,093.00
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COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 02/04/2021

Hires and Rehires

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1. Employee : Edwards, Kathleen M  
Department : 451145 - Children, Youth and Families  
Job : 048559 - GPS Specialist  
Salary Grade : T04  
Compensation : \$ 34,054.80(A)  
Effective Date : 02/08/2021
  
2. Employee : Holloway, Trudy  
Department : 075100 - Facilities Management - Admin  
Job : 020953 - Financial Coordinator  
Salary Grade : E05  
Compensation : \$ 62,000.00(A)  
Effective Date : 02/08/2021
  
3. Employee : Matelan, Samantha  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Salary Grade : N04  
Compensation : \$ 37,498.55(A)  
Effective Date : 03/01/2021
  
4. Employee : Rauscher, Madison  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Salary Grade : N04  
Compensation : \$ 37,498.55(A)  
Effective Date : 03/01/2021
  
5. Employee : Shultz, Joanne  
Department : 465100 - Pocopson Food & Dietary  
Job : 041671 - Dietary Aide  
Salary Grade : N01  
Compensation : \$ 27,760.20(A)  
Effective Date : 02/16/2021
  
6. Employee : Wettlaufer, Kayla  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Salary Grade : N04  
Compensation : \$ 37,498.55(A)  
Effective Date : 03/01/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 02/04/2021

Transfers

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7.	Employee	:	Holmes,Patricia E		
			<u>Proposed</u>		<u>Current</u>
	Department	:	465100 - Pocopson Food & Dietary		465100
	Job	:	041670 - Dietary Aide		351670
	Salary Grade	:	N01		
	Compensation	:	\$ 27,760.20(A)		\$ 14.23(H)
	Effective Date	:	02/13/2021		11/30/2020
8.	Employee	:	Karakas,Daniel		
			<u>Proposed</u>		<u>Current</u>
	Department	:	251315 - Safety and Security		251315
	Job	:	041381 - Safety & Security Operator		841381
	Salary Grade	:	N03		
	Compensation	:	\$ 35,909.12(A)		\$ 17.26(H)
	Effective Date	:	03/27/2021		09/21/2020
9.	Employee	:	Kargbo,Marian		
			<u>Proposed</u>		<u>Current</u>
	Department	:	465100 - Pocopson Food & Dietary		465100
	Job	:	041670 - Dietary Aide		351670
	Salary Grade	:	N01		
	Compensation	:	\$ 27,760.20(A)		\$ 14.23(H)
	Effective Date	:	02/13/2021		12/07/2020
10.	Employee	:	Scaramuzza,Nicholas S		
			<u>Proposed</u>		<u>Current</u>
	Department	:	251315 - Safety and Security		251315
	Job	:	041381 - Safety & Security Operator		841381
	Salary Grade	:	N03		
	Compensation	:	\$ 35,909.12(A)		\$ 17.26(H)
	Effective Date	:	02/13/2021		11/18/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 02/04/2021

Promotions

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11.	Employee	: Chromo, Jennifer	
		<u>Proposed</u>	<u>Current</u>
	Department	: 132000 - Register of Wills/Orphans' Crt	015000
	Job	: 040055 - Account Clerk IV	041532
	Salary Grade	: N08	N03
	Compensation	: \$ 44,071.30(A)	\$ 31,420.48(A)
	Effective Date	: 01/30/2021	12/19/2020
12.	Employee	: Dracup, Angela M	
		<u>Proposed</u>	<u>Current</u>
	Department	: 035100 - Assessment	035100
	Job	: 040610 - Real Estate Appraiser II	040780
	Salary Grade	: N06	N03
	Compensation	: \$ 38,715.04(A)	\$ 31,420.48(A)
	Effective Date	: 02/13/2021	12/19/2020
13.	Employee	: Hinkle, Jennifer	
		<u>Proposed</u>	<u>Current</u>
	Department	: 035100 - Assessment	251315
	Job	: 040610 - Real Estate Appraiser II	041381
	Salary Grade	: N06	N03
	Compensation	: \$ 38,715.04(A)	\$ 35,909.12(A)
	Effective Date	: 02/13/2021	12/19/2020
14.	Employee	: Rosado, Florimar	
		<u>Proposed</u>	<u>Current</u>
	Department	: 135000 - Domestic Relations	135000
	Job	: 040271 - Intake Coordinator	040510
	Salary Grade	: N06	N03
	Compensation	: \$ 38,715.04(A)	\$ 34,352.79(A)
	Effective Date	: 02/13/2021	12/19/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 02/04/2021

Promotions

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15. Employee : Sieb,Elizabeth A

Proposed

Current

Department	:	030000	-	Voter Services		030000
Job	:	040152	-	Voter Services Information Crd		040360
Salary Grade	:	N07				N06
Compensation	:	\$ 41,059.20(A)				\$ 38,715.04(A)
Effective Date	:	01/30/2021				12/19/2020

16. Employee : Turnier,David S

Proposed

Current

Department	:	035100	-	Assessment		035100
Job	:	040347	-	Commercial/Industr Specialist		040610
Salary Grade	:	N08				N06
Compensation	:	\$ 44,071.30(A)				\$ 38,715.04(A)
Effective Date	:	02/13/2021				12/23/2020

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 02/04/2021End of Employment

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17. Employee : Barker, Hunter  
Department : 210000 - Chester County Prison  
Job : 040920 - Correctional Officer I  
Effective Date : 01/22/2021
18. Employee : Fenstermaker, Tonia C  
Department : 460100 - Pocopson Home Admin  
Job : 351540 - Swtchbd/Mailrm Clk  
Effective Date : 01/11/2021
19. Employee : Gibson, Justin R  
Department : 221000 - Adult Probation  
Job : 040513 - SSS V  
Effective Date : 01/27/2021
20. Employee : Keys, Kelly  
Department : 122000 - Court Reporters  
Job : 030980 - Court Reporter I  
Effective Date : 01/11/2021
21. Employee : Liebsch, Alison  
Department : 251200 - Public Safety Communications  
Job : 040730 - Telecommunicator I  
Effective Date : 01/25/2021
22. Employee : Merritt, Ross  
Department : 589000 - Libraries P/T  
Job : 805010 - Library Page  
Effective Date : 01/30/2021
23. Employee : Rowe, Donald  
Department : 478120 - Population Health  
Job : 801060 - General Clerk  
Effective Date : 01/23/2021
24. Employee : Sladek, Kristina  
Department : 222000 - Juvenile Probation  
Job : 048250 - Probation Officer Spclst  
Effective Date : 02/10/2021
25. Employee : Smith, Tristin G  
Department : 251315 - Safety and Security  
Job : 841381 - Safety & Security Operator-PT  
Effective Date : 02/06/2021
26. Employee : Tyer, Lorin R  
Department : 461212 - Pocopson Casual P/T Pool  
Job : 396970 - PRN  
Effective Date : 01/22/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 02/04/2021

End of Employment

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27. Employee : Walker, Emanuel E  
Department : 468100 - Pocopson Laundry  
Job : 041762 - Laundry Worker  
Effective Date : 01/29/2021

COUNTY OF CHESTER  
Board of Commissioners Human Resources Agenda  
Meeting Date - 02/04/2021

Retirements

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- 28. Employee : Denman, Margaret P  
Department : 120000 - Court Administration  
Job : 803710 - Tipstaff  
Effective Date : 02/27/2021
  
- 29. Employee : Marshall, Karen S  
Department : 085100 - Planning  
Job : 020173 - Heritage Preservation Coord  
Effective Date : 04/24/2021

**COUNTY OF CHESTER**

**Finance Agenda**

**Commissioners' Meeting, February 4, 2021**

1. Budget Change 20-20
2. Budget Change 03-21
3. Vouchers as submitted by the Controller



**2020  
Budget Amendment  
BC-20  
February 4, 2021**

Date	Department Name	Fund	Org	Account	Project	Activity	Bud Ref	Amount	Account Description	Change to Budget
31-Dec-2020	Court Administration	001	124100	331200	92000008	1240001	FY2020	\$ 15,070	Federal - Executive Offices	Net increase +\$15,070
	Court Administration	001	124100	420000	92000008	1240001	FY2020	\$ 15,070	Material and Services	
To align budget with anticipated revenue and expenditures for Coronavirus Emergency Supplemental Relief Grant.										
31-Dec-2020	Juvenile Probation	001	222000	331200	92000008	2220001	FY2020	\$ 7,360	Federal - Executive Offices	Net increase +\$7,360
	Juvenile Probation	001	222000	420000	92000008	2220001	FY2020	\$ 7,360	Material and Services	
To align budget with anticipated revenue and expenditures for Coronavirus Emergency Supplemental Relief Grant.										
31-Dec-2020	Non-Departmental	001	000000	331231	00000019	0000001		\$ (548,800)	Fed-Penn Emerg. Management Agency	Net Decrease -\$548,800
	Non-Departmental	001	902100	442000	00000019	9021001		\$ (548,800)	To Organizations	
To decrease budget by roll-forward amount for CARES funding for the Emergency Responder Program.										
31-Dec-2020	Community Development	116	490000	331231	00000019	4900001		\$ (10,000,000)	Fed-Penn Emerg. Management Agency	Net Decrease -\$10,000,000
	Community Development	116	491200	442000	00000019	4900001		\$ (10,000,000)	To Organizations	
To decrease budget by carry-forward amount for CARES funding for the Main Street Program 2.										

**2021  
Budget Amendment  
BC-03  
February 4, 2021**

<b>Date</b>	<b>Department Name</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	<b>Project</b>	<b>Activity</b>	<b>Bud Ref</b>	<b>Amount</b>	<b>Account Description</b>	<b>Change to Budget</b>
04-Feb-2021	Adult Probation	001	221000	331200	92000008	2210002	FY2020	\$ 15,178	Federal - Executive Offices	Net Increase +\$15,178
	Adult Probation	001	221000	420000	92000008	2210002	FY2020	\$ 15,178	Material and Services	
To align budget with anticipated revenue and expenditures for Coronavirus Emergency Supplemental Relief Grant.										
04-Feb-2021	Adult Probation	001	221000	332225	13304000	2210002	FY2020	\$ 1,493	State- Board of Prob. & Parole	Net Increase +\$1,493
	Adult Probation	001	221000	420000	13304000	2210002	FY2020	\$ 1,493	Materials and Services	
To budget carry-forward of Administrative Office of Pennsylvania Courts (AOPC) Treatment Court grants - Drug Court.										
04-Feb-2021	Adult Probation	001	221000	332225	13305000	2210002	FY2020	\$ 1,021	State- Board of Prob. & Parole	Net Increase +\$1,021
	Adult Probation	001	221000	420000	13305000	2210002	FY2020	\$ 1,021	Materials and Services	
To budget carry-forward of Administrative Office of Pennsylvania Courts (AOPC) Treatment Court grants - Mental Health Court.										
04-Feb-2021	Adult Probation	001	221000	332225	13306000	2210002	FY2020	\$ 6,192	State- Board of Prob. & Parole	Net Increase +\$6,192
	Adult Probation	001	221000	420000	13306000	2210002	FY2020	\$ 6,192	Materials and Services	
To budget carry-forward of Administrative Office of Pennsylvania Courts (AOPC) Treatment Court grants - Recovery Court.										
04-Feb-2021	Adult Probation	001	221000	332225	13307000	2210002	FY2020	\$ 1,018	State- Board of Prob. & Parole	Net Increase +\$1,018
	Adult Probation	001	221000	420000	13307000	2210002	FY2020	\$ 1,018	Materials and Services	
To budget carry-forward of Administrative Office of Pennsylvania Courts (AOPC) Treatment Court grants - Veterans Court.										
04-Feb-2021	Adult Probation	001	221000	331200	13300350	2210002	FY2020	\$ 87,600	Federal - Executive Offices	Net Increase +\$87,600
	Adult Probation	001	221000	420000	13300350	2210002	FY2020	\$ 87,600	Materials and Services	
To budget carry-forward of PCCD - Pretrial Resource Navigator Grant.										
04-Feb-2021	Adult Probation	001	221000	331200	92000008	2210002	FY2020	\$ 1,215	Federal - Executive Offices	Net Increase +\$1,215
	Adult Probation	001	221000	420000	92000008	2210002	FY2020	\$ 1,215	Materials and Services	
To budget carry-forward of PCCD - Coronavirus Emergency Supplemental Relief Grant.										
04-Feb-2021	District Attorney	001	129000	331200	92000008	1290001	FY2020	\$ 1,013	Federal - Executive Offices	Net Increase +\$1,013
	District Attorney	001	129000	442000	92000008	1290001	FY2020	\$ 1,013	Material and Services	
To budget carry-forward of PCCD - Coronavirus Emergency Supplemental Relief Grant.										
04-Feb-2021	District Attorney	001	129000	331200	92000008	1290001	FY2020	\$ 595	Federal - Executive Offices	Net Increase +\$595
	District Attorney	001	129000	442000	92000008	1290001	FY2020	\$ 595	Material and Services	
To align budget with anticipated revenue and expenditures for Coronavirus Emergency Supplemental Relief Grant.										

**2021  
Budget Amendment  
BC-03  
February 4, 2021**

Date	Department Name	Fund	Org	Account	Project	Activity	Bud Ref	Amount	Account Description	Change to Budget	
04-Feb-2021	District Attorney	001	129000	332281	12100550	1290001		\$ 313,421	State - Executive Offices	Net Increase +\$313,421	
	District Attorney	001	129000	420000	12100550	1290001		\$ 299,641	Materials and Services		
	District Attorney	001	129000	442000	12100550	1290001		\$ 13,780	To Organizations		
To budget the District Attorney Endowment Act Grant.											
04-Feb-2021	Emergency Services	001	251300	331200	92000008	2510003	FY2020	\$ 68,929	Federal - Executive Offices	Net Increase +\$68,929	
	Emergency Services	001	251300	420000	92000008	2510003	FY2020	\$ 68,929	Material and Services		
To align budget with anticipated revenue and expenditures for Coronavirus Emergency Supplemental Relief Grant.											
04-Feb-2021	Emergency Services	001	251300	331200	92000008	2510003	FY2020	\$ 24,343	Federal - Executive Offices	Net Increase +\$24,343	
	Emergency Services	001	251300	420000	92000008	2510003	FY2020	\$ 24,343	Material and Services		
To budget 2021 carry-forward of PCCD- Coronavirus Emergency Supplemental Relief grant- from prior year 2020											
04-Feb-2021	Emergency Services	001	251300	420000	96000114	2510003		\$ 45,000	Materials & Services	Net Increase +\$45,000	
	Emergency Services	001	251300	331231	96000114	2510003		\$ 45,000	Federal-Penn Emerge Mgmt Agency		
To adjust budget to reflect PEMA funding for LMS (Learning Management System).											
04-Feb-2021	Non-Departmental	001	902100	442000	00000019	9021001		\$ 548,800	To Organizations	Net Increase +\$548,800	
	Non-Departmental	001	000000	331231	00000019	0000001		\$ 548,800	Federal-Penn Emerge Mgmt Agency		
To budget carry-forward of COVID-19 CARES Funding for Emergency Responder Program.											
04-Feb-2021	Planning	001	085100	332207	98600571	0851017		\$ 5,000	State Conserv & Natural Resources	Net Increase +\$500	
	Planning	001	085100	332207	98600565	0851016		\$ (5,000)	Federal-Operating		
	Planning	001	085100	411120	00000000	0851017		\$ (3,706)	Regular Salaries		
	Planning	001	085100	412001	00000000	0851017		\$ (284)	FICA		
	Planning	001	085100	412100	00000000	0851017		\$ (704)	Standard Fringe Benefits		
	Planning	001	085100	412200	00000000	0851017		\$ (334)	County Retirement		
	Planning	001	085100	411120	98600571	0851017		\$ 3,706	Regular Salaries		
	Planning	001	085100	412001	98600571	0851017		\$ 284	FICA		
	Planning	001	085100	412100	98600571	0851017		\$ 704	Standard Fringe Benefits		
	Planning	001	085100	412200	98600571	0851017		\$ 334	County Retirement		
	Planning	001	085100	420000	98600571	0851017		\$ 500	Materials & Services		
	Non-Departmental	001	902100	499999	00000000	9021001		\$ (500)	Unappropriated		
To adjust the budget for the DCNR Complete Streets Policy Grant.											

**2021  
Budget Amendment  
BC-03  
February 4, 2021**

<b>Date</b>	<b>Department Name</b>	<b>Fund</b>	<b>Org</b>	<b>Account</b>	<b>Project</b>	<b>Activity</b>	<b>Bud Ref</b>	<b>Amount</b>	<b>Account Description</b>	<b>Change to Budget</b>
04-Feb-2021	Planning	001	085100	360000	00000000	0851011		\$ 6,000	Miscellaneous Revenues	Net Increase +\$6,000
	Planning	001	085100	442000	98600569	0851014		\$ (37,764)	To Organizations	
	Planning	001	085100	420000	00000000	0851011		\$ 43,764	Materials & Services	
To align the budget for the Agricultural Economic Development Study										
04-Feb-2021	Capital Improvement	357	210000	471500	80101240	3570001		\$ 136,000	Building Improvements	Net Increase +\$1,932,637
	Capital Improvement	357	589100	471700	80101252	3570001		\$ 331,464	Land Improvements	
	Capital Improvement	357	075200	471500	80101254	3570001		\$ 9,500	Building Improvements	
	Capital Improvement	357	075200	471500	80101256	3570001		\$ 96,072	Building Improvements	
	Capital Improvement	357	075200	471500	80101257	3570001		\$ 150,000	Building Improvements	
	Capital Improvement	357	589100	471500	80101267	3570001		\$ 775,000	Building Improvements	
	Capital Improvement	357	210000	471700	80101273	3570001		\$ 34,766	Land Improvements	
	Capital Improvement	357	210000	471500	80101274	3570001		\$ 399,835	Building Improvements	
	Capital Improvement	357	000000	499999	00000000	3570001		\$ (1,932,637)	Unappropriated	
To carry-forward 2020 approved projects to 2021.										
04-Feb-2021	Community Development	116	490000	331231	00000019	4900001		\$ 10,000,000	Fed-Penn Emerge. Management Agency	Net Increase +\$10,000,000
	Community Development	116	491200	442000	00000019	4900001		\$ 10,000,000	To Organizations	
To carry-forward funding for the Main Street Program Round 2.										
04-Feb-2021	Public Safety Communications	123	251200	420000	96000122	2510001		\$ 110,885	Materials & Services	Net Increase +\$110,885
	Public Safety Communications	123	251200	332231	96000122	2510001		\$ 110,885	Federal-Penn Emerg Mgmt Agency	
To budget the 2021 Interconnectivity Grant.										
04-Feb-2021	Youth Center	145	450045	331221	92000008	4517002	FY2020	\$ 12,910	Federal Revenue	Net Increase + \$12,910
	Youth Center	145	454240	420000	92000008	4517002	FY2020	\$ 12,910	Material & Services	
To roll-over Pennsylvania Commission on Crime and Delinquency Coronavirus Emergency Relief Grant funds.										