AGENDA
COMMISSIONERS’ MEETING

February 1, 2018

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS
   • Executive Session – The Board of Commissioners met in Executive Session on Monday, January 29, 2018 to discuss personnel and legal matters.

4. MINUTES OF PREVIOUS MEETING

5. PUBLIC COMMENT ON AGENDA

6. OLD BUSINESS

The Department of Procurement and General Services recommends that the Board of Commissioners award the attached bids.

7. NEW BUSINESS
   a. Resolution 06-18
      Resolution of the Chester County Commissioners approving a certain Chester County Industrial Development Authority application/project
   b. Authorities, Boards and Commissions
      It is recommended that the Board of Commissioners approve the attached appointments and reappointments.
   c. Authorization to Bid
      The Department of Procurement and General Services is requesting Authorization to Bid the following:
         • Pocopson Home – Jones Building Restroom Renovation, 3rd & 5th Floors
   d. Contracts
   e. Grants
8. PERSONNEL MATTERS
   a. Human Resources Agenda

9. FINANCIAL MATTERS
   a. Finance Agenda

10. PUBLIC COMMENT

11. ADJOURNMENT
1. **CALL MEETING TO ORDER**
   The public meeting of the Chester County Board of Commissioners was called to order at 10:05 a.m. on January 10, 2018 in the Commissioners’ Boardroom by Chairman of the Board of Commissioners Michelle Kichline. Commissioner Terence Farrell was also present. Commissioner Kathi Cozzone was absent.

2. **PLEDGE OF ALLEGIANCE**
   Chairman Kichline asked Register of Wills/Orphans’ Court Terri Clark to lead the Pledge.

3. **ANNOUNCEMENTS**
   Chairman Michelle Kichline announced that the Board of Commissioners met in Executive Session on Tuesday, January 9, 2018 to discuss personnel and legal matters.

4. **MINUTES OF PREVIOUS MEETINGS**
   Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board voted to accept the minutes from the December 13, 2017 and January 3, 2018 Commissioners’ meetings.

5. **PUBLIC COMMENT ON AGENDA**
   West Goshen township resident Margie Swart made comments regarding the 2018 Certification of Agricultural Conservation Easement Funding.

6. **OLD BUSINESS** – There were no items of old business.

7. **NEW BUSINESS**
   a. **Resolution 02-18**
      Following a Motion made by Commissioner Cozzone, which was Seconded by Commissioner Farrell, the Board of Commissioners approved Resolution 02-18 delegating signatory authority concerning the execution of certain Pennsylvania Department of Environmental Protection Grants to the Director of the Chester County Health Department.

   b. **Resolution 03-18**
      Following a Motion made by Commissioner Farrell, which was Seconded by Commissioner Cozzone, the Board of Commissioners approved Resolution 03-18 delegating signatory authority concerning the execution of certain contracts and motor vehicle leases to the Director of Financial Services.

   c. **Resolution 04-18**
      Following a Motion made by Commissioner Kichline which was Seconded by Commissioner Farrell, the Board of Commissioners approved Resolution 04-18 delegating signature authority to the Chairman for certain PennDOT ECMS projects.

   d. **Resolution 05-18**
      Following a Motion made by Commissioner Cozzone which was Seconded by Commissioner Farrell, the Board of Commissioners authorized Resolution 05-18 approving supplement C of Engineering Agreement and authorizing signature authority.
e. **2018 Certification of Agricultural Conservation Easement Funding**
   Following a Motion made by Commissioner Farrell which was Seconded by Commissioner Cozzone, the Board of Commissioners approved the 2018 Certification of Agricultural Conservation Easement Funding.

f. **Contracts**
   Commissioner Cozzone made a Motion, which was Seconded by Commissioner Farrell, to approve the Contracts Agenda. The Board voted to approve the Contracts Agenda.

g. **Grants**
   Commissioner Farrell made a Motion, which was Seconded by Commissioner Kichline, to approve the Grants Agenda. The Board voted to approve the Grants Agenda.

8. **PERSONNEL MATTERS**
   **Human Resources Agenda**
   Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Farrell, the Board voted to approve the Human Resources Agenda.

9. **FINANCIAL MATTERS**
   **Finance Agenda**
   Commissioner Farrell made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted to approve the following:
   - Budget Change 18-17
   - Budget Change 01-18
   - Vouchers as submitted by the Controller

10. **PUBLIC COMMENT**
    There were no comments from the public

11. **ADJOURNMENT**
    The Meeting was adjourned at 10:25 a.m. following a Motion made by Commissioner Cozzone and Seconded by Commissioner Farrell.

[Signature]
Chief Clerk
Commissioners Agenda 02/01/2018

Bid Awards:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid awards as they are the lowest responsive and responsible bidders:

Offices Supplies for the Southeastern Pennsylvania Counties Cooperative Purchasing Board, Bid #015710-1296A:

W.B. Mason Company, Inc. $ 67,685.90

Other Bids Submitted:
Office Basics, Inc. $ 121,486.81

Drug Unit Expansion for District Attorney, General Contractor, Bid #129712-1301E:

BSS Contractors, LLC $ 47,800.00

Other Bids Submitted:
McCarty Construction, Inc. $ 49,863.00
F.W. Houder, Inc. $ 52,143.00
L.J. Paolella Construction, Inc. $ 68,044.00
Donald E. Reisinger, Inc. $ 68,600.00
Uhlig Construction, Inc. $ 89,800.00
DK Construction Services, LLC $ 91,900.00

Drug Unit Expansion for District Attorney, Electrical Contractor, Bid #129712-1302E:

Cook’s Service Company, Inc. $ 28,697.00

Other Bids Submitted:
Lenni Electric Corporation $ 30,486.00
AJM Electric, Inc. $ 34,800.00
Electric-Tech, Inc. $ 35,000.00
CMSE, Inc. $ 66,279.00
F.W. Houder, Inc. $ 77,750.00
Drug Unit Expansion for District Attorney, Mechanical (HVAC) Contractor, Bid #129712-1303E:

Clipper Pipe & Service, Inc. $ 43,700.00

Other Bids Submitted:
Five Star, Inc. $ 58,400.00
GEM Mechanical Services, Inc. $ 64,500.00
Cook’s Service Company, Inc. $ 66,400.00

Drug Unit Expansion for District Attorney, Plumbing/Fire Protection Contractor, Bid #129712-1304E:

F.W. Houder, Inc. $ 5,772.00

Other Bids Submitted:
Five Star, Inc. $ 21,950.00
RESOLUTION OF THE CHESTER COUNTY COMMISSIONERS APPROVING A CERTAIN CHESTER COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY APPLICATION/PROJECT

NAME: Stephen L. and Katie E. Stoltzfus AMOUNT: $524,000

WHEREAS: The Chester County Industrial Development Authority has held a public hearing on the above-referenced application/project in accordance with the requirements of the Tax Equity and Fiscal Responsibility Act of 1982, as amended; and

WHEREAS: The Chester County Industrial Development Authority has determined that the application/project conforms to the public purpose, eligibility and financial responsibility requirements of the Pennsylvania Economic Development Financing Law, and approved the above application/project at a publicly advertised meeting; and

WHEREAS: The project details are set forth in the public notice announcement attached hereto.

NOW, THEREFORE, BE IT RESOLVED: that the Commissioners of the County of Chester, hereby approve the revenue obligation, project, or tax exempt issue as referenced above.

This Resolution is effective upon adoption.

Date: ______________ _____________________________

Michelle Kichline, Chairman

___________________________

Kathi Cozzone, Commissioner

Attest: _____________________________

Terence Farrell, Commissioner

Janelle Swab, Chief Clerk
Authorities, Boards and Commissions Appointments and Reappointments

February 1, 2018

**Chester County Office of Aging Citizens’ Advisory Council**
Appoint Steven Trubey for a term ending 12/31/2020

**Chester County Agricultural Land Preservation Board**
Reappoint Mark Dunphy for a term ending 3/31/2021

**Chester County Children, Youth and Families Citizens’ Advisory Committee**
Appoint Donna Pyne for a term ending 12/31/2020

**Chester County Industrial Development Authority**
Appoint Roger Huggins for a term ending 12/31/2022

**Chester County Library Board**
Reappoint James Norton for a term ending 12/31/2020

**Chester County Mental Health/Intellectual and Developmental Disabilities**
Appoint Rabbi Sue Greenberg for a term ending 1/31/2021

**Chester County Parks and Recreation Board**
Appoint Eric Schott for a term ending 12/31/2020
Reappoint Edward Auble for a term ending 12/31/2020
Reappoint Ben LaGarde for a term ending 12/31/2020
Reappoint Robert Morrison for a term ending 12/31/2020

**Chester County Water Resources Authority**
Reappoint Sidney Brooks for a term ending 12/31/2022
Reappoint Barbara D’Angelo for a term ending 12/31/2022
Reappoint Rick Smith for a term ending 12/31/2022

**Chester County Workforce Development Board**
Appoint Erik Gudmundson for a term ending 12/31/2020
Appoint Maria O’Connell for a term ending 12/31/2020
Appoint Janet Moran for a term ending 12/31/2020
Appoint Frances Pierce for a term ending 12/31/2020

**Chester County Women’s Commission**
Appoint LeeAnn Riloff for a term ending 12/31/2020
Appoint Jackie Hickey Rothera for a term ending 12/31/2020
Appoint Marrea Walker-Smith for a term ending 12/31/2020
Appoint Jennifer Lopez for a term ending 12/31/2020
<table>
<thead>
<tr>
<th>Location</th>
<th>Type</th>
<th>Amount $</th>
<th>Term</th>
<th>Description/Funding Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Children Youth and Families</strong></td>
<td>Amendment</td>
<td>0.00</td>
<td>07-01-2017</td>
<td>Amendment #1: This amendment revises the Face to Face and Non-Face to Face rate for the Family Finding Program. CO: 20% ST: 75% FED: 5%</td>
</tr>
<tr>
<td>Vendor: Turning Points for Children</td>
<td>Contract ID: 0017967</td>
<td></td>
<td>06-30-2019</td>
<td>Amendment #1: This amendment revises the Face to Face and Non-Face to Face rate for the Family Finding Program. CO: 20% ST: 75% FED: 5%</td>
</tr>
<tr>
<td><strong>Community Development</strong></td>
<td>Amendment</td>
<td>0.00</td>
<td>01-01-2013</td>
<td>Amendment #3: This amendment renews the contract term for an additional two (2) year period for Loan Administration Services and other economic development activities. The cost associated with this amendment is funded by the Housing Trust Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Vendor: Chester County Economic Develop. Council</td>
<td>Contract ID: 0014925</td>
<td></td>
<td>12-31-2019</td>
<td>Amendment #3: This amendment renews the contract term for an additional two (2) year period for Loan Administration Services and other economic development activities. The cost associated with this amendment is funded by the Housing Trust Program. This supports Strategic Business Plan Community Revitalization activity. CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Vendor: Open Hearth, Inc.</td>
<td>Amendment</td>
<td>0.00</td>
<td>03-01-2017</td>
<td>Amendment #1: This amendment renews the contract term for an additional one (1) month period for Rental Subsidy for one (1) disabled homeless family and one (1) chronically homeless individual with mental illness. The cost associated with this amendment is funded by the U.S. Department of Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%</td>
</tr>
<tr>
<td>Contract ID: 0017679</td>
<td></td>
<td></td>
<td>11-30-2017</td>
<td>Amendment #1: This amendment renews the contract term for an additional one (1) month period for Rental Subsidy for one (1) disabled homeless family and one (1) chronically homeless individual with mental illness. The cost associated with this amendment is funded by the U.S. Department of Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%</td>
</tr>
<tr>
<td>Location</td>
<td>Type</td>
<td>Amount $</td>
<td>Term</td>
<td>Description/Funding Percentage</td>
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<tr>
<td><strong>Community Development</strong></td>
<td>Amendment</td>
<td>-12,619.00</td>
<td>09-01-2017</td>
<td>Amendment #1: This amendment decreases funding and shortens the contract term by five (5) months for Permanent Rental Subsidies for chronically homeless individuals and families with disabilities. The cost associated with this amendment is funded by the U.S. Department of Housing and Urban Development Continuum of Care Program. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%</td>
</tr>
<tr>
<td>Vendor: Open Hearth, Inc.</td>
<td>Contract</td>
<td>300,315.00</td>
<td>02-01-2018</td>
<td>This contract provides Environmental Services for the Firing Range Building located at the Public Safety Training Campus. This contract is a result of a Request for Proposal #1712-01. CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0018203</td>
<td></td>
<td></td>
<td>03-31-2018</td>
<td></td>
</tr>
<tr>
<td>Vendor: Locution Systems Inc.</td>
<td>Contract</td>
<td>24,890.00</td>
<td>02-01-2018</td>
<td>This contract provides for evaluation of the Locution Automated Voice Dispatch System as a viable replacement for the end of life Glenayre Fire and Emergency Medical Services Paging System. If found to be viable, fifty (50%) percent of the cost will be applied to the fully implemented solution. CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0018257</td>
<td></td>
<td></td>
<td>UNTIL COMPLETE</td>
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## Facilities Management

**Vendor:** Bursich Associates, Inc.  
**Contract ID:** 0015559  
**Type:** Amendment  
**Amount:** $25,000.00  
**Term:** 01-30-2018 to 01-29-2019  
**Description/Funding Percentage:** Amendment #6: This amendment extends the contract term for an additional one (1) year period for Architectural and Engineering Consulting Services on an as-needed basis. Payment for Design Services will be through individual capital project budgets and not exceed $25,000.00.  
**CO:** 100%  
**ST:** 0%  
**FED:** 0%

**Vendor:** Tyco Integrated Security, LLC  
**Contract ID:** 0017499  
**Type:** Amendment  
**Amount:** $45,952.00  
**Term:** 01-20-2018 to 01-19-2019  
**Description/Funding Percentage:** Amendment #1: This amendment renews the contract term for an additional one (1) year period for Annual Maintenance Services for security access systems at the Government Services Center, Justice Center, 313 West Market, Historic Courthouse, Public Safety Training Center and the Data Center.  
**CO:** 100%  
**ST:** 0%  
**FED:** 0%

**Vendor:** West Chester Borough  
**Contract ID:** 0018258  
**Type:** Contract  
**Amount:** $0.00  
**Term:** 02-01-2018 to OPEN  
**Description/Funding Percentage:** This contract provides a Cost Sharing Agreement with the Borough of West Chester for the repair and improvements of pavement and storm water sewer system at Courthouse Alley, a Borough street, extending from North Darlington Street to North New Street.  
**CO:** 100%  
**ST:** 0%  
**FED:** 0%

## Human Resources

**Vendor:** Reliance Standard Life Insurance Company  
**Contract ID:** 0018250  
**Type:** Contract  
**Amount:** $836,811.00  
**Term:** 01-01-2018 to 12-31-2018  
**Description/Funding Percentage:** This contract provides Specific Stop Loss Insurance benefits for County employees.  
**CO:** 100%  
**ST:** 0%  
**FED:** 0%
<table>
<thead>
<tr>
<th>Location</th>
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<tbody>
<tr>
<td><strong>Human Resources</strong></td>
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</tr>
<tr>
<td>Vendor: Robert Half International Inc.</td>
<td>Contract</td>
<td>0.00</td>
<td>01-01-2018</td>
<td>This contract provides Temporary Staffing Services as requested by Departments. CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0018253</td>
<td></td>
<td></td>
<td>12-31-2018</td>
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<tr>
<td><strong>Open Space Preservation</strong></td>
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<tr>
<td>Vendor: Beiler-Campbell Enterprises, Inc.</td>
<td>Amendment</td>
<td>0.00</td>
<td>02-01-2018</td>
<td>Amendment #1: This amendment increases the Appraisal Fee for farmland agricultural easement purchases for the Agricultural Land Preservation Board. CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0008008</td>
<td>Amendment</td>
<td>0.00</td>
<td>OPEN</td>
<td></td>
</tr>
<tr>
<td>Vendor: Bohem Associates, LLC</td>
<td>Amendment</td>
<td>0.00</td>
<td>02-01-2018</td>
<td>Amendment #1: This amendment increases the Appraisal Fee for farmland agricultural easement purchases for the Agricultural Land Preservation Board. CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0008009</td>
<td>Amendment</td>
<td>0.00</td>
<td>OPEN</td>
<td></td>
</tr>
<tr>
<td>Vendor: O’Donnell, MAI, Brian J.</td>
<td>Amendment</td>
<td>0.00</td>
<td>02-01-2018</td>
<td>Amendment #1: This amendment increases the Appraisal Fee for farmland agricultural easement purchases for the Agricultural Land Preservation Board. CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0008010</td>
<td>Amendment</td>
<td>0.00</td>
<td>OPEN</td>
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</tr>
<tr>
<td>Vendor: Eberly Appraisal Services LLC</td>
<td>Amendment</td>
<td>0.00</td>
<td>02-01-2018</td>
<td>Amendment #1: This amendment increases the Appraisal Fee for farmland agricultural easement purchases for the Agricultural Land Preservation Board. CO: 100% ST: 0% FED: 0%</td>
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<tr>
<td>Contract ID: 0016160</td>
<td>Amendment</td>
<td>0.00</td>
<td>OPEN</td>
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<tr>
<td>Location</td>
<td>Type</td>
<td>Amount $</td>
<td>Term</td>
<td>Description/Funding Percentage</td>
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<tr>
<td><strong>Open Space Preservation</strong></td>
<td>Contract</td>
<td>1,131,737.50</td>
<td>02-01-2018</td>
<td>UNTIL COMPLETE</td>
</tr>
<tr>
<td>Vendor: Civil War Preservation Trust</td>
<td>Contract ID: 0018255</td>
<td></td>
<td></td>
<td>88.1 acres of Brandywine Battlefield Tract, including public access in Birmingham and Westtown Townships owned by the Moore Family Trust is recommended for preservation through the American Battlefield Preservation Program as administered by the National Park Service. CO: 0% ST: 0% FED: 100%</td>
</tr>
<tr>
<td><strong>Planning Commission</strong></td>
<td>Amendment</td>
<td>0.00</td>
<td>01-01-2018</td>
<td>06-30-2018</td>
</tr>
<tr>
<td>Vendor: West Bradford Township</td>
<td>Amendment</td>
<td>0.00</td>
<td>01-01-2018</td>
<td>06-30-2018</td>
</tr>
<tr>
<td>Contract ID: 0016302</td>
<td>Amendment</td>
<td>0.00</td>
<td>01-01-2018</td>
<td>06-30-2018</td>
</tr>
<tr>
<td>Amendment #3: This amendment for the Vision Partnership Program - West Bradford Natural Resource Protection Plan extends the contract term for an additional six (6) month period. CO: 0% ST: 0% FED: 0%</td>
<td></td>
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</tr>
<tr>
<td>Vendor: London Britain Township</td>
<td>Contract</td>
<td>33,150.00</td>
<td>01-01-2018</td>
<td>12-31-2019</td>
</tr>
<tr>
<td>Contract ID: 0018247</td>
<td>Contract</td>
<td>33,150.00</td>
<td>01-01-2018</td>
<td>12-31-2019</td>
</tr>
<tr>
<td>This contract provides funding for the Vision Partnership Program – Comprehensive Plan Update - London Britain Township - Municipal Grant Manual. The total project cost is $55,250.00. County funding is $33,150.00 (60%), Brandywine Conservancy will pay $5,525.00 (10%) and the Municipality minimum commitment is $16,575.00 (30%). CO: 60% ST: 0% FED: 0%</td>
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</table>
### Location

**Planning Commission**

Vendor: East Fallowfield Township  
Contract ID: 0018248  
Vendor: GD Correctional Services, LLC  
Contract ID: 0016455  
Vendor: Willistown Township  
Contract ID: 0016966

<table>
<thead>
<tr>
<th>Location</th>
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<tbody>
<tr>
<td><strong>Planning Commission</strong></td>
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</tr>
<tr>
<td>Vendor: East Fallowfield Township</td>
<td>Contract</td>
<td>3,500.00</td>
<td>01-01-2018</td>
<td>This contract provides funding for the Vision Partnership Program – Township of East Fallowfield - Municipal Grant Manual - Official Map. The total project cost is $5,400.00. County funding is $3,500.00 (65%) with a Municipality minimum commitment of $1,900.00 (35%). CO: 65% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0018248</td>
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<tr>
<td>Vendor: GD Correctional Services, LLC</td>
<td>Amendment</td>
<td>1,430,231.92</td>
<td>05-23-2018</td>
<td>Amendment #1: This amendment renews the contract term for an additional one (1) year period for Food Service at the Chester County Prison and Correctional Center. CO: 100% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0016455</td>
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</tr>
<tr>
<td>Vendor: Willistown Township</td>
<td>Amendment</td>
<td>0.00</td>
<td>01-01-2018</td>
<td>Amendment #1: This amendment for the collection of Municipal Property Taxes increases the rate from $1.65 to $1.75 per tax bill. This is a revenue producing contract. CO: 0% ST: 0% FED: 0%</td>
</tr>
<tr>
<td>Contract ID: 0016966</td>
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Number of Contracts: 21
<table>
<thead>
<tr>
<th>DEPARTMENT / FUND</th>
<th>AWARD</th>
<th>TERM</th>
<th>DESCRIPTION</th>
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<tbody>
<tr>
<td><strong>Community Development</strong></td>
<td></td>
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</tr>
<tr>
<td>PA Department of Labor &amp; Industry Application</td>
<td></td>
<td></td>
<td>Chester County Workforce Development  Grant Agreement 07/01/2018 06/30/2021</td>
</tr>
<tr>
<td><strong>District Attorney</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>PA Commission on Crime and Delinquency Contract / Award - Renewal</td>
<td>$49,985</td>
<td>01/01/2018 12/31/2018</td>
<td>Child Advocacy Center Support Position Continued Funding No New Positions - No County Match State Funding = $49,985</td>
</tr>
<tr>
<td>PA Commission on Crime and Delinquency Contract / Award - New</td>
<td>$402,639</td>
<td>01/01/2018 12/31/2020</td>
<td>Endowment Act - Prevention No New Positions - No County Match State Funding = $402,639</td>
</tr>
<tr>
<td><strong>Drug and Alcohol Services</strong></td>
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</tr>
<tr>
<td>PA Dept. of Drug and Alcohol Programs Contract / Award - New</td>
<td>$163,108</td>
<td>07/01/2017 04/30/2018</td>
<td>CURES - Opioid State Targeted Response (STR) No New Positions - No County Match Federal Funding = $163,108</td>
</tr>
<tr>
<td><strong>Emergency Services</strong></td>
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<tr>
<td>PA Emergency Management Agency Application / Renewal</td>
<td>$143,175</td>
<td>10/01/2017 09/30/2018</td>
<td>FY-2018 Emergency Management Performance Grant (EMPG) No New Positions County Match = $143,175 Federal Funding = $143,175</td>
</tr>
<tr>
<td>No.</td>
<td>Employee</td>
<td>Department</td>
<td>Job</td>
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<td>Brittingham, Rochelle M</td>
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<td>Hammond, Corey J</td>
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<td>Kopp, Michael T</td>
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Hires and Rehires

8. Employee : Magana, Mary E  
Department : 589000 - Libraries P/T  
Job : 805100 - Library Assistant  
Salary Grade :  
Compensation : $ 10.00(H)  
Effective Date : 02/05/2018

9. Employee : Mendenhall, Sharon  
Department : 126000 - Clerk of Courts  
Job : 803760 - Court Clerk  
Salary Grade :  
Compensation : $ 11.41(H)  
Effective Date : 02/05/2018

10. Employee : O'Brien, Alexis C  
Department : 451145 - Children, Youth and Families  
Job : 048563 - Casework Specialist  
Salary Grade : T06  
Compensation : $ 38,177.10(A)  
Effective Date : 01/16/2018

11. Employee : Robzen, Jeffrey H  
Department : 451140 - Human Services Administration  
Job : 010355 - Human Services Fiscal Officer  
Salary Grade : E07  
Compensation : $ 71,500.00(A)  
Effective Date : 02/12/2018

12. Employee : Seningen, Caeli  
Department : 124403 - Dist Court 15-4-03 Exton  
Job : 041150 - D J Clerk I  
Salary Grade : N02  
Compensation : $ 27,973.40(A)  
Effective Date : 01/16/2018
Transfers

13. Employee : Achenbach, Michelle

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<td>$ 26,78 (H)</td>
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15. Employee : London, Aja M

__________________________  ____________________________
Proposed                                Current

Department : 461210 - Pocopson Nursing Care  461210
Job        : 041421 - Lead Nurse Aide (CNA)   041420
Salary Grade : N02                        N01
Compensation : $ 33,514.41 (A)            $ 32,538.27 (A)
Effective Date : 02/03/2018             01/06/2018

16. Employee : London, Chantal A

__________________________  ____________________________
Proposed                                Current

Department : 461210 - Pocopson Nursing Care  461210
Job        : 041421 - Lead Nurse Aide (CNA)   041420
Salary Grade : N02                        N01
Compensation : $ 30,938.21 (A)            $ 30,037.10 (A)
Effective Date : 02/03/2018             01/06/2018

17. Employee : McCain, Cheryl E

__________________________  ____________________________
Proposed                                Current

Department : 461210 - Pocopson Nursing Care  461210
Job        : 041421 - Lead Nurse Aide (CNA)   041420
Salary Grade : N02                        N01
Compensation : $ 38,315.09 (A)            $ 37,199.11 (A)
Effective Date : 02/03/2018             01/06/2018

18. Employee : McGovern, Jessica

__________________________  ____________________________
Proposed                                Current

Department : 221000 - Adult Probation    221000
Job        : 048251 - Probation Offcr Specialist 048784
Salary Grade : U07                        U04
Compensation : $ 46,556.00 (A)            $ 41,804.00 (A)
Effective Date : 02/03/2018             12/23/2017
Promotions

19. Employee: Miller, Jeremy R

Proposed

Department: 131000 - Prothonotary
Job: 040786 - Automation & Docketing Clerk
Salary Grade: N03
Compensation: $30,082.78 (A)
Effective Date: 02/03/2018

Current

Department: 131000
Job: 041120
Salary Grade: N02
Compensation: $27,973.40 (A)
Effective Date: 01/06/2018

20. Employee: Remaley, Lauren K

Proposed

Department: 129000 - District Attorney
Job: 040780 - SSS IV
Salary Grade: N03
Compensation: $30,082.78 (A)
Effective Date: 02/03/2018

Current

Department: 129000
Job: 041120
Salary Grade: N02
Compensation: $27,973.40 (A)
Effective Date: 01/06/2018

21. Employee: Santiago-Diaz, Angel L

Proposed

Department: 466100 - Pocopson Operations & Maint
Job: 040576 - Maintenance Technician II
Salary Grade: N06
Compensation: $39,713.70 (A)
Effective Date: 02/03/2018

Current

Department: 466100
Job: 040574
Salary Grade: N04
Compensation: $35,429.55 (A)
Effective Date: 01/06/2018

22. Employee: Skymba, Kevin

Proposed

Department: 133000 - Sheriff
Job: 040950 - Deputy Sheriff I
Salary Grade: N05
Compensation: $36,743.74 (A)
Effective Date: 01/29/2018

Current

Department: 133000
Job: 041380
Salary Grade: N03
Compensation: $36,743.74 (A)
Effective Date: 01/06/2018
Promotions

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23. Employee : Stickland, Jessica

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Department : 126000 - Clerk of Courts
Job : 040135 - Court Clerk
Salary Grade : N06
Compensation : $ 37,066.22 (A)
Effective Date : 02/03/2018

Department : 126000 - Clerk of Courts
Job : 041120
Salary Grade : N02
Compensation : $ 27,973.40 (A)
Effective Date : 01/06/2018

24. Employee : Torres, Jason

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Department : 222000 - Juvenile Probation
Job : 040585 - SSS V
Salary Grade : N04
Compensation : $ 35,429.55 (A)
Effective Date : 02/17/2018

Department : 221000 - Juvenile Probation
Job : 040783
Salary Grade : N03
Compensation : $ 35,583.98 (A)
Effective Date : 01/12/2018
End of Employment

25. Employee : Berry, Natalie J  
Department : 133000  - Sheriff  
Job : 040950  - Deputy Sheriff I  
Effective Date : 01/26/2018

26. Employee : Cumens, Samantha R  
Department : 461212  - Pocopson Casual P/T Pool  
Job : 351420  - Nurse Aide  
Effective Date : 01/11/2018

27. Employee : Edwards, Jocelyn R  
Department : 210000  - Chester County Prison  
Job : 040920  - Correctional Officer I  
Effective Date : 01/22/2018

28. Employee : Foray-Musa, Mary S  
Department : 461210  - Pocopson Nursing Care  
Job : 041646  - Resident Services Technician  
Effective Date : 01/22/2018

29. Employee : Gavin, Samantha M  
Department : 045000  - Treasurer  
Job : 030851  - Accountant I  
Effective Date : 02/01/2018

30. Employee : Gomez, Samantha J  
Department : 210000  - Chester County Prison  
Job : 040920  - Correctional Officer I  
Effective Date : 01/31/2018

31. Employee : Henry, Thomas E  
Department : 461210  - Pocopson Nursing Care  
Job : 040262  - LPN  
Effective Date : 01/22/2018

32. Employee : Jones Jr, Joseph L  
Department : 210000  - Chester County Prison  
Job : 040110  - Correctional Officer IV  
Effective Date : 01/22/2018

33. Employee : Kerrigan, Daniel J  
Department : 251320  - ES Fire Services  
Job : 240202  - E S Instructor  
Effective Date : 01/07/2018

34. Employee : Kostick, Thomas M  
Department : 210000  - Chester County Prison  
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COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 02/01/2018

Retirements

40. Employee : Genin, Anatoly L
   Department : 090100 - Dept of Computing Info Service
   Job : 030686 - Network Administrator
   Effective Date : 01/13/2018

41. Employee : Malan, Catherine B
   Department : 451140 - Human Services Administration
   Job : 040792 - Administrative Specialist
   Effective Date : 01/06/2018

42. Employee : Sellers, Kathleen H
   Department : 221000 - Adult Probation
   Job : 041123 - SSS III
   Effective Date : 02/01/2018
1. Budget Change 19-17

2. Budget Change 02-18

3. Vouchers as submitted by the Controller
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To align 2017 budget with anticipated WIC (Women, Infants and Children) expenditures.

| Drug & Alcohol    | 144  | 450044 | 332207 | 65000100 | 4514001 | FY2017  | 200,000.00 | State - Health      | To budget additional funding to cover anticipated program expenditures. | Net Change +200,000 |
|                   | 144  | 454205 | 439740 | 65000100 | 4514001 | FY2017  | 200,000.00 | Provider Services    |                        |                  |

To budget additional Drug and Alcohol State Block Grant funding to cover anticipated program expenditures.

| Drug & Alcohol    | 144  | 450044 | 331207 | 50040028 | 4514001 | FY2017  | 33,533.00  | Federal - Health     | To align budget with actual expenditures. | Net Change +33,533 |
|                   | 144  | 454205 | 439740 | 50040028 | 4514001 | FY2017  | 33,533.00  | Provider Services    |                        |                  |

To budget the new Opioid State Targeted Response (STR) Grant to Drug & Alcohol Fund for the Opioid Crisis.

| CCIS              | 146  | 450046 | 332221 | 70800000 | 4516001 | FY2017  | 75,000.00  | State-Public Welfare | To align budget with actual expenditures. | Net Change +75,000 |
|                   | 146  | 454236 | 439740 | 70800000 | 4516001 | FY2017  | 75,000.00  | Provider Service     |                        |                  |

To accommodate additional client service expenditures as projected by Department of Human Services/Office of Child development and Early Learning.
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<td>Land Development Rights anticipated expenditures.</td>
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To align the budget with anticipated Agricultural Conservation Easement, Commonwealth Program, incidental costs for 2017.

To align budgets for Agricultural Conservation Easements with expenses based on Funding Agreements.

To align budgets for Agricultural Conservation Easements that had delayed settlements until 2018.

To budget the Crane property acquisition at Hibernia Park.
<table>
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To adjust the budget for the Planning Commission portion of the Health Department's Walk Works Grant.

To increase budget to reflect 2017 deferred revenue for Act 122.

To budget District Attorney Child abuse prevention endowment Act

To budget the new Opioid State Targeted Response (STR) Grant to Drug & Alcohol Fund for the Opioid Crisis.

To carryforward Server Infrastructure Upgrades (FY2017) project.

To carryforward the Government Services Center Building Entrance Security Upgrade project.

To carryforward Building Automation System Upgrade project.
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To carryforward Park Acquisition - Schuylkill River Trail Right-of-Way project.