



THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

AGENDA **COMMISSIONERS' MEETING**

January 6, 2022

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

- Proclamation – Human Trafficking Awareness and Prevention Month
- Executive Session – The Board of Commissioners met in Executive Session on Thursday, December 16, 2021, to discuss personnel and legal matters.

4. PUBLIC COMMENT ON AGENDA

5. ADOPTION OF AGENDA

6. CONSENT AGENDA – A single vote will approve the following routine items of business without discussion, unless individual agenda item action is requested by a Commissioner:

- a. Minutes of the December 16, 2021 Meeting**
- b. Bid Award for Youth Center Facility Painting**
- c. Contracts**

Children, Youth, and Families

Contract

With: J Pfarr Consulting, Inc.

Amount: \$15,000.00

Purpose: Urgency of Awareness Training

Term: 03/01/2022-06/30/2023

Facilities

Contract Amendment

With: Park O'Rourke Associates, Inc.

Amount: \$39,440.00

Purpose: Change orders for Exton Library Common Area project

Term: 01/06/2022-Until complete

Contract
With: IEI Group, Ltd.
Amount: \$34,900.00
Purpose: Professional Engineering Services for Prison projects
Term: 01/06/2022-Until complete

Contract Amendment
With: McCormick Taylor, Inc.
Amount: \$19,400.00
Purpose: Restricted Access Assessment of the Brandywine Valley viaduct crossing
Term: 01/06/2022-04/30/2022

Solicitors
Contract Amendment
With: Cozen O'Connor
Amount: \$60,000.00
Purpose: Legal Services
Term: 01/06/2022-12/31/2023

d. Grants

Adult Probation, Parole, and Pretrial Services

Grant Award
With: Pennsylvania Commission on Crime and Delinquency
Amount: \$533,144.00
Description: County Adult Probation Grant-in-Aid
Term: 07/01/2021-06/30/2022

Grant Award
With: Pennsylvania Commission on Crime and Delinquency
Amount: \$104,911.00
Description: Pretrial Program Resource Navigator
Term: 01/01/2022-12/31/2022

e. HR Agenda

Hires and Rehires
Transfers
Promotions
End of Employment
Retirements

f. Budget Change 19-21

Department: Voter Services
No Net Change
To align budget with anticipated expenditures

Department: Pocopson Home
Amount: \$402,851
To increase budget for CARES Provider Relief Fund phase IV payment received in December 2021

g. Vouchers as submitted by Controller

7. OLD BUSINESS – There are no items of Old Business

8. NEW BUSINESS

a. Adoption of Rules and Regulations

It is recommended the Board of Commissioners adopt the revised rules and regulations.

b. Contracts

Children, Youth, and Families

Contract Amendment

With: Merakey Montgomery County

Amount: \$50,000.00

Purpose: Residential foster care services

Term: 07/01/2021-06/30/2022

Contract Amendment

With: Edison Court, Inc.

Amount: \$94,556.00

Purpose: Residential placement services

Term: 07/01/2021-09/30/2021

Contract Amendment

With: Matyasovsky Jr., John Edward

Amount: \$1,500.00

Purpose: Technology consulting services to implement Alteryx Data System

Term: 01/01/2022-12/31/2022

Contract Amendment

With: Pearls Academy, Inc.

Amount: \$235,394.00

Purpose: Making Proud Choices, ACTION and Recognizing Your Strengths
Everyday Programs

Term: 07/01/2021-06/30/2023

Contract

With: CHOR Youth & Family Services, Inc.

Amount: \$660,712.00

Purpose: Provides Residential Placement Services

Term: 10/01/2021-06/30/2023

Community Development

Contract Amendment

With: Chester County Economic Development Council

Amount: \$22,455.00

Purpose: Project management services for Section 108 Loan Administration

Term: 01/01/2021-12/31/2021

Contract Amendment

With: Housing Authority of Chester County

Amount: \$0.00

Purpose: Revises payment schedule and provisions for Emergency Rental Assistance Program (ERAP) administration

Term: 01/01/2022-09/30/2022

Contract Amendment

With: Oxford Area Neighborhood Services Center

Amount: \$0.00

Purpose: Extends contract term and provides for advances for Emergency Rental Assistance Program (ERAP) administration

Term: 01/01/2022-09/30/2022

Contract

With: Human Services, Inc.

Amount: \$35,000.00

Purpose: Administration of the Continuum of Care Safe Haven Program

Term: 07/01/2021-06/30/2022

Contract

With: Human Services, Inc.

Amount: \$40,320.00

Purpose: Renews funding for the Continuum of Care Forensic House Program

Term: 12/01/2021-11/30/2022

Contract

With: Educational Data Systems, Inc.

Amount: \$290,481.02

Purpose: Renews funding for support staff to manage community and fiscal services project/ program activities

Term: 01/01/2022-12/31/2022

District Attorney

Contract

With: Michael, Brian A.

Amount: \$146,153.00

Purpose: Deputy Director position for the Liberty Mid-Atlantic High Intensity Drug Trafficking Area

Term: 01/01/2022-12/31/2022

Managed Behavioral Healthcare

Contract Amendment

With: Community Care Behavioral Health Organization

Amount: \$0.00

Purpose: Revises the Program Standards and Requirements and provides for a reallocation of funds

Term: 01/01/2022-12/31/2022

Contract Amendment
With: Justice Rain, Inc.
Amount: \$0.00
Purpose: Provides for a reallocation of funds
Term: 01/01/2021-12/31/2021

Contract
With: Mingis, Gutowski & Company, LLP
Amount: \$4,500.00
Purpose: Provides Financial Consulting Services
Term: 12/01/2021-12/31/2022

Contract
With: Allegheny HealthChoices Inc.
Amount: \$52,250.00
Purpose: Consulting Services for the HealthChoices Program Information
Systems and Data Warehouse
Term: 01/01/2022-12/31/2022

Contract
With: Open Hearth, Inc.
Amount: \$148,500.00
Purpose: Assertive Community Respite Housing for residents with serious and
persistent mental illness
Term: 01/01/2022-12/31/2022

Public Health Admin

Contract
With: Chester County Suicide Prevention Task Force
Amount: \$6,000.00
Purpose: Community and school-based training programs to decrease the
prevalence of suicide
Term: 02/01/2022-06/30/2022

Contract
With: Oxford Senior Center
Amount: \$0.00
Purpose: COVID-19 Vaccination Clinic
Term: 01/01/2022-06/30/2022

Contract
With: Phoenixville Area Senior Center
Amount: \$0.00
Purpose: COVID-19 Vaccination Clinic
Term: 01/01/2022-06/30/2022

Youth Center

Contract

With: County of Snyder

Amount: \$0.00

Purpose: Bed space rental at the Chester County Youth Center

Term: 07/01/2021-06/30/2022

c. Budget Change 19-21

Department: Register of Wills

No Net Change

To align budget with anticipated expenditures for legal services

9. PUBLIC COMMENT

10. ADJOURNMENT



THE COUNTY OF CHESTER



COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

(Consent Agenda)

December 16, 2021

1. CALL MEETING TO ORDER

The public meeting of the Chester County Board of Commissioners was called to order at 10:01 AM on December 16, 2021 in the Commissioners' Board Room by the Chair of the Board of Commissioners, Marian D. Moskowitz. Commissioner Josh Maxwell and Commissioner Michelle Kichline were also present.

CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Moskowitz asked Becky Brain, Public Information Officer, to lead the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS

Chair Moskowitz announced that the Board of Commissioners met in Executive Session on Tuesday, December 14, 2021 to discuss personnel and legal matters.

ANNOUNCEMENTS

4. MINUTES OF PREVIOUS MEETING

Commissioner Maxwell made a motion to approve the minutes from the November 10, 2021 Commissioners' Meeting. Commissioner Kichline seconded the motion. Motion carried to approve the minutes from the November 10, 2021 Commissioners' Meeting.

MINUTES APPROVED

5. PUBLIC COMMENT ON AGENDA

There was no public comment on agenda items.

PUBLIC COMMENT

6. ADOPTION OF AGENDA

Commissioner Kichline made a motion to adopt the agenda. Commissioner Maxwell seconded the motion. Motion carried to adopt the December 16, 2021 Commissioners' Meeting agenda.

ADOPTION OF AGENDA

7. ORDINANCES

There were no ordinances.

ORDINANCES

8. RESOLUTIONS

RESOLUTIONS

a. Approve 2022 Budget

Approve 2022 Budget

Commissioner Maxwell made a motion to approve the 2022 budget of \$688,344,110. Commissioner Kichline seconded the motion. Motion carried to approve the 2022 budget.

b. Resolution 53-21

Commissioner Kichline made a motion to approve Resolution 53-21 authorizing the 2022 Real Estate Tax Rate. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 53-21.

Resolution 53-21

c. Resolution 54-21

Commissioner Maxwell made a motion to approve Resolution 54-21 authorizing the increase of Uniform Parcel Identifier (UPI) fee. Commissioner Kichline seconded the motion. Motion carried to approve Resolution 54-21.

Resolution 54-21

d. Resolution 55-21

Commissioner Kichline made a motion to approve Resolution 55-21 authorizing the exoneration of certain county taxes in East Bradford Township. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 55-21.

Resolution 55-21

e. Resolution 56-21

Commissioner Kichline made a motion to approve Resolution 56-21 authorizing the exoneration of certain county taxes in West Chester Borough. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 56-21.

Resolution 56-21

f. Resolution 57-21

Commissioner Maxwell made a motion to approve Resolution 57-21 authorizing the establishment of a property assessed clean energy program. Commissioner Kichline seconded the motion. Motion carried to approve Resolution 57-21.

Resolution 57-21

g. Resolution 58-21

Commissioner Kichline made a motion to approve Resolution 58-21 authorizing the County to enter into the various opioid litigation settlement agreements and agree to the terms of the Pennsylvania Opioid Misuse and Addiction Abatement Trust. Commissioner Maxwell seconded the motion. Motion carried to approve Resolution 58-21.

Resolution 58-21

9. MEMORANDUMS OF UNDERSTANDING

There were no memorandums of understanding.

MOUs

10. BOARD APPOINTMENTS

Following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline, the Board of Commissioners approved the following appointments.

**BOARD
APPOINTMENTS**

Chester County Aging Citizens Advisory Council

Appoint Mary Galligan for a term ending 12/31/2024

Appoint William Schoell for a term ending 12/31/2024

Reappoint John Cardwell for a term ending 12/31/2024

Reappoint Rama Patel for a term ending 12/31/2024

Chester County Agricultural Development Council

Appoint Ryan Heenan for a term ending 12/31/2024

Reappoint Barbara Dallap-Schaer for a term ending 12/31/2024

Reappoint Jodi Gauker for a term ending 12/31/2024

Chester County Airport Authority

Appoint Nicholas Hartman for a term ending 12/31/2026

Reappoint Fred Goebert for a term ending 12/31/2026

Reappoint Paul McMinn for a term ending 12/31/2026

Chester County Children, Youth, and Families Advisory Committee

Appoint Clay Cauley for a term ending 12/31/2024

Appoint Nina Guzman for a term ending 12/31/2024

Appoint Leonard J. Rivera for a term ending 12/31/2024

Chester County Conference & Visitors Bureau

Reappoint Scott Huston for a term ending 12/31/2024

Reappoint Rosie Sylva for a term ending 12/31/2024

Chester County Conservation District

Reappoint Josh Maxwell for a term ending 12/31/2022

Reappoint Robert Struble for a term ending 12/31/2025

Chester County Drug and Alcohol Advisory Board

Appoint David Downes for a term ending 12/31/2024

Appoint Julie Harvey for a term ending 12/31/2024

Reappoint John Gailey for a term ending 12/31/2024

Chester County Environmental and Energy Advisory Board

Reappoint David Busch for a term ending 12/31/2023

Reappoint Jess Cadorette for a term ending 12/31/2023

Reappoint Mark Connolly for a term ending 12/31/2023

Reappoint Carol DeWolf for a term ending 12/31/2023

Reappoint Ann Hutchinson for a term ending 12/31/2023

Reappoint Kevin Warren for a term ending 12/31/2023

Chester County Health & Education Facilities Authority

Reappoint Linda Trabucco for a term ending 12/31/2026

Chester County Industrial Development Authority

Reappoint David Moser for a term ending 12/31/2026

Reappoint Susan Springsteen for a term ending 12/31/2026

Chester County Library Board

Reappoint Richard Hankin for a term ending 12/31/2024

Chester County Pipeline Safety Advisory Board

- Reappoint Matthew Eick for a term ending 12/31/2024
- Reappoint William Ford for a term ending 12/31/2024
- Reappoint Ernie Holling for a term ending 12/31/2024
- Reappoint Timothy Hubbard for a term ending 12/31/2024
- Reappoint Tom Kelly for a term ending 12/31/2024
- Reappoint Jerry McNaw for a term ending 12/31/2024
- Reappoint Byron Nickerson for a term ending 12/31/2024
- Reappoint Walker Tompkins Jr. for a term ending 12/31/2024

Chester County Solid Waste Authority

- Appoint Vincent Carosella for a term ending 12/31/2026

Chester County Veterans Affairs Advisory Board

- Appoint Kimberly Wilkinson for a term ending 12/31/2023

BIDS

11. BIDS

Authorization to Bid

a. Authorization to Bid

Following a motion made by Commissioner Kichline, which was seconded by Commissioner Maxwell, the Board of Commissioners authorized the following bids to be issued.

- I. Security Camera Equipment and Installation**
- II. Uninterruptible Power Supply (UPS) Equipment Maintenance and Repair**
- III. Metal Fabrication at the Prison**
- IV. Pocopson home Electrical Gear Replacement**

12. CONTRACTS

CONTRACTS

Commissioner Maxwell made a motion to approve the Contracts Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Contracts Agenda.

13. GRANTS

GRANTS

Commissioner Kichline made a motion to approve the Grants Agenda. Commissioner Maxwell seconded the motion. Motion carried to approve the Grants Agenda.

14. PERSONNEL MATTERS

PERSONNEL

a. HR Agenda

HR Agenda

Commissioner Maxwell made a motion to approve the Human Resources Agenda. Commissioner Kichline seconded the motion. Motion carried to approve the Human Resources Agenda.

15. FINANCIAL MATTERS

FINANCE

a. Budget Change 18-21

Budget Changes

Commissioner Kichline made a motion to approve Budget Change 18-21. Commissioner Maxwell seconded the motion. Motion carried to approve Budget Change 18-21.

16. PUBLIC COMMENT

PUBLIC COMMENT

Paula Salvo expressed her concerns surrounding election procedures for the 2021 General Election.

Commissioner Kichline noted the attendance of public officials – Controller Margaret Reif and Recorder of Deeds Chris Pielli.

There was no further public comment.

17. ADJOURNMENT

ADJOURNMENT

The meeting was adjourned following a motion made by Commissioner Maxwell, which was seconded by Commissioner Kichline. Motion carried to adjourn the meeting. Meeting adjourned at 10:12 AM.



Taken by Taylor Pettit

On behalf of Chief Clerk Robert J. Kagel

Commissioners Agenda 01/06/2022

Bid Award:

The Department of Procurement & General Services recommends to the Board of Commissioners the following bid award as they are the lowest responsive and responsible bidder:

Youth Center Facility Painting, Bid #145112-1393E:

- Titan Industrial Services, Inc. \$ 32,190.00

Other Bids Submitted:

Dowco Painting Co., Inc.	\$ 62,900.00
Hannahoe Painting	\$178,310.00

**RULES AND REGULATIONS
FOR THE CONDUCT OF MEETINGS
OF THE BOARD OF COMMISSIONERS**

1. MEETINGS

Regular meetings of the Board will be held in the Commissioners' Board Room, 313 West Market Street, Sixth Floor, West Chester, Pennsylvania, and generally will be scheduled on a Thursday at 10:00 AM except when legal holidays shall fall on these days, in which case such meetings shall be held at the discretion of the Board and appropriate notice shall be given as legally required. Specific scheduled Commissioners' meeting dates will be publicized and will be designated on the County's website.

If, on account of hazardous driving conditions, bad weather, illness of one or more members of the Board, or any other valid reason, it is deemed advisable to cancel a regular meeting, this may be done by the agreement by two-thirds of the Board, and with notice to all members at least one hour prior to such scheduled meeting. The regular meeting shall be re-scheduled by the Chairman with the requisite proper legal notices to the Board and public of the rescheduled meeting. All members of the public having appointments with the Board shall be notified of the re-scheduled meeting if they can be contacted.

Because of the occasional need for a Board member to be physically absent from a regular meeting due to an assignment having to do with County business, or due to illness or other reason, but also keeping in mind the need for the Board to act efficiently, it shall be permissible for said Board member to participate virtually or by speaker telephone on any matter on which action is taken at the particular meeting, and any resulting vote shall be counted as though the member were personally present.

2. THE ORDER OF BUSINESS AT MEETINGS OF THE BOARD

- a. Call Meeting To Order
- b. Pledge of Allegiance
- c. Announcements
- d. Public Comment on Agenda Items
- e. Adoption of Agenda
- f. Consent Agenda
- g. Old Business
- h. New Business
- i. Commissioner Reports
- j. Public Comment
- k. Adjournment

The Order of Business may be changed by Motion supported by majority vote of the Board to accommodate the hearing and transaction of business. Any Motion made departing from the prescribed order of business shall be made before that Order of Business is commenced.

3. RULES OF PROCEDURES

The Board will apply the parliamentary procedures set forth in Robert’s Rules of Order in conducting its meetings.

A “public comment” opportunity will be permitted by the Board consistent with provisions of Section 710.1 of the Pennsylvania Sunshine Act (65 Pa. C.S.A. Section 701 et seq.). At such time a citizen may address the Board for a period of time not to exceed three minutes. The limitation on time associated with citizen comment may be waived by a majority vote of the Board.

Tape recorders or other recording devices may be used in a manner consistent with the provisions of Section 711 of the Sunshine Act to the extent that the use does not cause disruption of a meeting.

4. EXECUTIVE SESSION

The Board may, as the need arises, and in accordance with Section 708 of the Sunshine Act, meet in Executive Session to discuss: Personnel Issues; Labor Relations; Collective Bargaining and Arbitration; Purchase or Lease of Real Property; Litigation or anticipated Litigation; Matters which would violate lawful privilege or lead to the disclosure of information or confidentiality protected by Law, including investigations; and, certain public safety issues if disclosure of the information discussed would be reasonably likely to jeopardize or threaten public safety or preparedness or public protection. The Board shall announce the general reason for holding the Executive Session at an open meeting either preceding or following an executive session.

5. MEMORIALIZATION OF MINUTES

The Chief Clerk will designate an individual to memorialize the minutes of each Commissioners’ meeting in writing.

6. AMENDMENT OF RULES AND REGULATIONS

Changes by amendment to these Rules may be made at any regular meeting of the Board and shall not be effective until the next regular meeting.

COMMISSIONERS:

Chief Clerk

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 06-JAN-2022

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Children Youth and Families</u>				
Vendor: Merakey Montgomery County Contract ID: 0018070	Amendment	50,000.00	07-01-2021 06-30-2022	Amendment #2: This amendment extends the contract term for an additional one (1) year period for Residential Foster Care Services. This amendment is funded by Act 148 for children in the Child Welfare Program and for children under the Juvenile Act. CO: 20% ST: 75% FED: 5%
Vendor: Edison Court, Inc. Contract ID: 0018132	Amendment	94,556.00	07-01-2021 09-30-2021	Amendment #2: This amendment extends the contract term for an additional three (3) month period and revises the Payment Schedule and Work Statement for Residential Placement Services. This amendment is funded by Act 148 for children in the Child Welfare Program and for children under the Juvenile Act. CO: 20% ST: 75% FED: 5%
Vendor: Matyasovsky Jr., John Edward Contract ID: 0018757	Amendment	1,500.00	01-01-2022 12-31-2022	Amendment #3: This amendment extends the contract term for an additional one (1) year period for Computer Technology Consulting Services to implement the Alteryx Data System for the Department of Juvenile Probation. This amendment is funded by Act 148 for children in the Child Welfare Program and for children under the Juvenile Act. CO: 35% ST: 51% FED: 14%
Vendor: Pearls Academy, Inc. Contract ID: 0019113	Amendment	235,394.00	07-01-2021 06-30-2023	Amendment #4: This amendment provides additional funding and revises the Payment Schedule for the Making Proud Choices, ACTION and Recognizing Your Strengths Everyday Programs for youth ages 10 - 21 years involved with Children, Youth and Families and the Juvenile Probation Office. This amendment is funded by Act 148 for children in the Child Welfare Program and for children under the Juvenile Act. CO: 20% ST: 75% FED: 5%
Vendor: CHOR Youth & Family Services, Inc. Contract ID: 0021156	Contract	660,712.00	10-01-2021 06-30-2023	This contract provides Residential Placement Services. This amendment is funded by Act 148 for children in the Child Welfare Program and for children under the Juvenile Act. CO: 20% ST: 75% FED: 5%
Vendor: J Pfarr Consulting, Inc. Contract ID: 0021157	Contract	15,000.00	03-01-2022 06-30-2023	This contract provides Urgency of Awareness Training to the department of Children, Youth and Families employees. This contract is funded by Act 148 for children in the Child Welfare Program and for children under the Juvenile Act. CO: 20% ST: 75% FED: 5%

(Consent Agenda)

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 06-JAN-2022

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Chester County Economic Develop. Council Contract ID: 0014925	Amendment	22,455.00	01-01-2021 12-31-2021	Amendment #5: This amendment provides additional funding for Project Management Services for Section 108 Loan Administration. The cost associated with this amendment is funded by the Housing Trust Program and was the result of a departmental Request for Proposals process. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 100% ST: 0% FED: 0%
Vendor: Housing Authority Of Chester County Contract ID: 0020269	Amendment	0.00	01-01-2022 09-30-2022	Amendment #3: This amendment revises the Payment Schedule and Provisions for Rental Assistance to individuals and families at risk of homelessness. The cost associated with this amendment is funded by the United States Department of the Treasury Emergency Rental Assistance Program and was a result of guidance provided by the Department of the Treasury per the Frequently Asked Questions document revised August 25, 2021. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Oxford Area Neighborhood Services Center Contract ID: 0020700	Amendment	0.00	01-01-2022 09-30-2022	Amendment #1: This amendment extends the contract term for an additional nine (9) month period and provides for advances up to \$500,000.00 upon request as deemed necessary to support successful implementation of the Direct Rental and Utility Assistance Program to individuals and families at risk of homelessness. The cost associated with this amendment is funded by the United States Department of the Treasury Emergency Rental Assistance Program and was a result of guidance provided by the Department of the Treasury per the Frequently Asked Questions document revised August 25, 2021. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Human Services, Inc. Contract ID: 0021158	Contract	35,000.00	07-01-2021 06-30-2022	This contract provides funding for administration of the Continuum of Care Safe Haven Program. The cost associated with this contract is funded by the Pennsylvania Department of Human Services Block Grant and was the result of a departmental Request for Proposals process. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 100% FED: 0%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 06-JAN-2022

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Community Development</u>				
Vendor: Human Services, Inc. Contract ID: 0021162	Contract	40,320.00	12-01-2021 11-30-2022	This contract renews funding for the Continuum of Care Forensic House Program for single men exiting the criminal justice system experiencing homelessness and with a mental health illness. The cost associated with this contract is funded by the United States Department of Housing and Urban Development Continuum of Care and was the result of a departmental Request for Proposals process. This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 0% FED: 100%
Vendor: Educational Data Systems, Inc. Contract ID: 0021168	Contract	290,481.02	01-01-2022 12-31-2022	This contract renews funding for support staff to manage community and fiscal services project/program activities and was the result of a departmental Request for Proposals process. The cost associated with this contract is funded by the United States Department of Housing and Urban Development Emergency Solutions Grant, the United States Department of the Treasury Emergency Rental Assistance Program and the Pennsylvania Housing Affordability and Rehabilitation Fund/Realty Transfer Grant . This supports Strategic Business Plan Housing and Community Support Services activity. CO: 0% ST: 29.6% FED: 70.4%
<u>District Attorney</u>				
Vendor: Michael, Brian A. Contract ID: 0021172	Contract	146,153.00	01-01-2022 12-31-2022	This contract provides funding for the Deputy Director position for the Liberty Mid-Atlantic High Intensity Drug Trafficking Area (LMAHIDTA). CO: 0% ST: 0% FED: 100%
<u>Facilities</u>				
Vendor: Park O'Rourke Associates, Inc. Contract ID: 0021084	Amendment	39,440.00	01-06-2022 UNTIL COMPLETE	Amendment #1: This amendment provides additional funding for unforeseen carpet replacement work as defined in Change Orders #1 and #2 for Exton Library Common Area Modifications per Bid #357107-1381E. CO: 50% ST: 50% FED: 0%
(Consent Agenda)				
Vendor: IEI Group, Ltd. Contract ID: 0021170	Contract	34,900.00	01-06-2022 UNTIL COMPLETE	This contract provides funding for Professional Engineering Services for the hot water assist system and countertop replacement projects at the Prison. CO: 100% ST: 0% FED: 0%
(Consent Agenda)				
Vendor: McCormick Taylor, Inc. Contract ID: 0021174	Contract	19,400.00	01-06-2022 04-30-2022	This contract provides for a Restricted Access Assessment of the Brandywine Valley viaduct crossing over US 322, Brandywine Creek and Bradford Avenue. CO: 100% ST: 0% FED: 0%
(Consent Agenda)				

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 06-JAN-2022

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Managed Behavioral Healthcare</u>				
Vendor: Community Care Behavioral Health Org Contract ID: 0019989	Amendment	0.00	01-01-2022 12-31-2022	Amendment #1: This amendment revises the Program Standards and Requirements and provides for a reallocation of funds as a result of the discontinuation of the program's Joint Participation Team activities for the HealthChoices Program. There is no change to the contract amount or term. CO: 0% ST: 100% FED: 0%
Vendor: Justice Rain, Inc Contract ID: 0020037	Amendment	0.00	01-01-2021 12-31-2021	Amendment #2: This amendment provides for a reallocation of funds for Recovery Support and Temporary Housing Services for residents who may have co-occurring mental health and substance use disorders. There is no change to the contract amount or term. CO: 0% ST: 100% FED: 0%
Vendor: Mingis, Gutowski & Company, LLP Contract ID: 0021124	Contract	4,500.00	12-01-2021 12-31-2022	This contract provides Financial Consulting Services for the review and implementation of operational issues related to the HealthChoices Program. CO: 0% ST: 100% FED: 0%
Vendor: Allegheny HealthChoices Inc. Contract ID: 0021142	Contract	52,250.00	01-01-2022 12-31-2022	This contract renews Consulting Services for the HealthChoices Program Information Systems and Data Warehouse. This contract was the result of a departmental Request for Proposal #2110-04. CO: 0% ST: 100% FED: 0%
Vendor: Open Hearth, Inc. Contract ID: 0021173	Contract	148,500.00	01-01-2022 12-31-2022	This contract renews Assertive Community Respite Housing for residents with serious and persistent mental illness. This contract was the result of a departmental Request for Proposal #2111-03. CO: 0% ST: 100% FED: 0%
<u>Public Health Admin</u>				
Vendor: Chester Cty Suicide Prevention Task Forc Contract ID: 0021169	Contract	6,000.00	02-01-2022 06-30-2022	This contract renews community and school-based training programs to decrease the prevalence of suicide. CO: 0% ST: 0% FED: 100%
Vendor: Oxford Senior Center Contract ID: 0021176	Contract	0.00	01-01-2022 06-30-2022	This Facility Use Agreement provides for the Health Department to lease space to conduct COVID-19 Vaccination Clinics. This contract is funded by the Immunization Action Plan Grant at no cost to the County. CO: 0% ST: 0% FED: 100%
Vendor: Phoenixville Area Senior Center Contract ID: 0021177	Contract	0.00	01-01-2022 06-30-2022	This Facility Use Agreement provides for the Health Department to lease space to conduct COVID-19 Vaccination Clinics. This contract is funded by the Immunization Action Plan Grant at no cost to the County. CO: 0% ST: 0% FED: 100%

County of Chester
COMMISSIONERS' CONTRACT AGENDA
DATE: 06-JAN-2022

<u>Location</u>	<u>Type</u>	<u>Amount \$</u>	<u>Term</u>	<u>Description/Funding Percentage</u>
<u>Solicitors</u> Vendor: Cozen O'Connor Contract ID: 0021179 (Consent Agenda)	Amendment	60,000.00	01-06-2022 12-31-2023	Amendment #1: This amendment provides additional funding for Legal Services as required by the Solicitor's Office. CO: 100% ST: 0% FED: 0%
<u>Youth Center</u> Vendor: County of Snyder Contract ID: 0021171	Contract	0.00	07-01-2021 06-30-2022	This contract provides bed space rental for Fiscal Year 2021/2022 for Snyder County Children and Youth Services at the Chester County Youth Center. This is a revenue contract. CO: 0% ST: 0% FED: 0%

Number of Contracts: **26**

Grants Agenda
January 6, 2022

DEPARTMENT / FUND	AWARD	TERM	DESCRIPTION
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Adult Probation, Parole, and Pretrial Services

Pennsylvania Commission on Crime and Delinquency Contract / Award - Renewal 001-221000-332225-12900000-2210002 (Consent Agenda)	\$ 533,144.00	07/01/2021 06/30/2022	County Adult Probation Grant-in-Aid No New Positions - No County Match State Funding = \$533,144.00
Pennsylvania Commission on Crime and Delinquency Contract / Award - Renewal 001-221000-331200-13300350-2210002-FY2021 (Consent Agenda)	\$ 104,911.00	01/01/2022 12/31/2022	Pretrial Program Resource Navigator No New Positions - No County Match Federal Funding = \$104,911.00

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/06/2022

Hires and Rehires

1. Employee : Chamberlain, Don S
Department : 251315 - Safety and Security
Job : 041381 - Safety & Security Operator
Salary Grade : N03
Compensation : \$ 35,909.12(A)
Effective Date : 01/24/2022

2. Employee : Crist, Jacob
Department : 478120 - Population Health
Job : 040481 - PHEP Program Associate
Salary Grade : N07
Compensation : \$ 46,924.80(A)
Effective Date : 01/10/2022

3. Employee : Hallager, Latayshia S
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : P01
Compensation : \$ 39,000.00(A)
Effective Date : 02/28/2022

4. Employee : Krishnaswamy, Devayani
Department : 491100 - Dept of Community Development
Job : 040055 - Account Clerk IV
Salary Grade : N08
Compensation : \$ 44,071.30(A)
Effective Date : 01/10/2022

5. Employee : McClain, Tori L
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Salary Grade :
Compensation : \$ 16.00(H)
Effective Date : 01/10/2022

6. Employee : Milbourne, Iyanna
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Salary Grade : P01
Compensation : \$ 39,000.00(A)
Effective Date : 02/28/2022

7. Employee : Mourar, Karissa
Department : 221000 - Adult Probation
Job : 040860 - Pretrial Services Officer
Salary Grade : U03
Compensation : \$ 39,998.00(A)
Effective Date : 01/03/2022

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/06/2022

Hires and Rehires

- 8. Employee : Richards, Tamica A
 - Department : 453205 - Chester County Youth Center
 - Job : 040650 - Youth Center Officer I
 - Salary Grade : N04
 - Compensation : \$ 39,472.16(A)
 - Effective Date : 01/10/2022

- 9. Employee : Supplee, Deborah K
 - Department : 461212 - Pocopson Casual P/T Pool
 - Job : 396970 - PRN
 - Salary Grade :
 - Compensation : \$ 42.00(H)
 - Effective Date : 01/04/2022

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/06/2022

Transfers

10.	Employee	:	Carnevale II,Anthony John	
			<u>Proposed</u>	<u>Current</u>
	Department	:	478120 - Population Health	478120
	Job	:	020441 - PH Emerg Preparedness Planner	230435
	Salary Grade	:	N08	
	Compensation	:	\$ 50,367.20(A)	\$ 24.21(H)
	Effective Date	:	01/15/2022	11/16/2020
11.	Employee	:	Garcia-Jackson,Sophia C	
			<u>Proposed</u>	<u>Current</u>
	Department	:	128000 - Coroner	128000
	Job	:	000800 - Coroner	010442
	Salary Grade	:		E05
	Compensation	:	\$ 77,701.51(A)	\$ 63,153.67(A)
	Effective Date	:	01/01/2022	12/18/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/06/2022

Promotions

12. Employee	:	Zavala, Cassondra K	
		<u>Proposed</u>	<u>Current</u>
Department	:	451145 - Children, Youth and Families	451145
Job	:	020570 - Co Casework Supervisor	048560
Salary Grade	:	E03	T04
Compensation	:	\$ 48,092.85(A)	\$ 39,257.48(A)
Effective Date	:	01/15/2022	12/18/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/06/2022

End of Employment

- 13. Employee : Arena, Judilyn
Department : 478210 - Nursing
Job : 020553 - Personal Hlth Prog Supervisor
Effective Date : 12/18/2021
- 14. Employee : Boyle, James A
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 12/21/2021
- 15. Employee : Burroughs, Luca D
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 01/08/2022
- 16. Employee : Donaldson, Deidre H
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 12/20/2021
- 17. Employee : Durham, Dawn M
Department : 465100 - Pocopson Food & Dietary
Job : 040710 - Cook
Effective Date : 01/08/2022
- 18. Employee : Fgueroa Aviles, Rosario Rubi
Department : 478210 - Nursing
Job : 041123 - SSS III
Effective Date : 12/20/2021
- 19. Employee : Gades, Tara A
Department : 461212 - Pocopson Casual P/T Pool
Job : 396970 - PRN
Effective Date : 12/20/2021
- 20. Employee : Godfrey, Katharine E
Department : 589000 - Libraries P/T
Job : 805100 - Library Assistant
Effective Date : 12/31/2021
- 21. Employee : Haines, David I
Department : 210000 - Chester County Prison
Job : 040550 - Correctional Officer II
Effective Date : 01/03/2022
- 22. Employee : Holmes, Naja K
Department : 251200 - Public Safety Communications
Job : 040730 - Telecommunicator I
Effective Date : 12/17/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/06/2022

End of Employment

- 23. Employee : Hutcheson, Stacy S
Department : 589100 - Chester County Library
Job : 040830 - Library Assistant III
Effective Date : 12/31/2021

- 24. Employee : Lilley, Rebecca D
Department : 131000 - Prothonotary
Job : 040780 - SSS IV
Effective Date : 12/13/2021

- 25. Employee : Lugo, Haley M
Department : 461210 - Pocopson Nursing Care
Job : 041420 - Nurse Aide
Effective Date : 01/05/2022

- 26. Employee : Malone, Robert C
Department : 451140 - Human Services Administration
Job : 030014 - H S Program Specialist II
Effective Date : 12/31/2021

- 27. Employee : Rawls, Melony T
Department : 210000 - Chester County Prison
Job : 040920 - Correctional Officer I
Effective Date : 12/31/2021

- 28. Employee : Roscovich, Gordon W
Department : 603000 - Chester Cty Conservation Dist
Job : 020421 - Team Leader-Resource Conserv.
Effective Date : 01/08/2022

- 29. Employee : Rudnicki, James C
Department : 478310 - Environmental Health Protection
Job : 040061 - Env Health Specialist
Effective Date : 12/28/2021

- 30. Employee : Trotter, Ashley V
Department : 120000 - Court Administration
Job : 030080 - Attorney II
Effective Date : 12/20/2021

- 31. Employee : Vansant, Darren L
Department : 075200 - Facilities Management - GSC
Job : 040578 - Maintenance Technician III
Effective Date : 12/12/2021

- 32. Employee : Walker, Dorothy J
Department : 462100 - Pocopson Resident Activities
Job : 030832 - Resident Recreation Staff
Effective Date : 12/16/2021

COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/06/2022

End of Employment

- 33. Employee : Wells, Malik T
Department : 453205 - Chester County Youth Center
Job : 806210 - Youth Center Officer
Effective Date : 12/05/2021

- 34. Employee : Wise, Jordan A
Department : 221000 - Adult Probation
Job : 040860 - Pretrial Services Officer
Effective Date : 12/31/2021

January 06, 2022

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COUNTY OF CHESTER
Board of Commissioners Human Resources Agenda
Meeting Date - 01/06/2022

Retirements

35. Employee : DelPaggio, Jane
Department : 070000 - Recorder of Deeds
Job : 040146 - Document Recording Tech I
Effective Date : 01/29/2022

2021
Budget Amendment
BC - 19
January 6, 2022

Date	Department Name	Fund	Org	Account	Project	Activity	Bud Ref	Amount	Account Description	Change to Budget
31-Dec-2021	Register of Wills	001	132000	420000	00000000	1320001		\$ (900)	Materials and Services	No Net Change
	Register of Wills	001	132000	420000	00010010	1320001		\$ 900	Materials and Services	
(Consent Agenda)		To align budget with anticipated expenditures for legal services.								
31-Dec-2021	Voter Services	001	030000	420000	00000000	0300003		\$ 45,746	Materials and Services	No Net Change
	Non-Departmental	001	902100	499999	00000000	9021001		\$ (45,746)	Unappropriated	
		To align budget with anticipated expenditures.								
31-Dec-2021	Pocopson Home	501	460000	331207	92000005	4600007		\$ 402,851	Federal - Health	Net Increase + \$402,851
	Pocopson Home	501	460100	420000	92000005	4600007		\$ 402,851	Materials and Services	
		To increase budget for CARES Provider Relief Fund phase IV payment received in December 2021.								