THE COUNTY OF CHESTER

COMMISSIONERS
Terence Farrell
Kathi Cozzone
Ryan A. Costello

OFFICE OF THE COMMISSIONERS
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COMMISSIONERS' MEETING MINUTES

December 15, 2011

1. CALL MEETING TO ORDER — **CALL TO ORDER**

The public meeting of the Chester County Board of Commissioners was called to order at 10:32 a.m. on Thursday, December 15, 2011 in the Commissioners' Boardroom by Chairman of the Board of Commissioners Terence Farrell. Commissioner Kathi Cozzone and Commissioner Ryan Costello were also present.

2. PLEDGE OF ALLEGIANCE — **PLEDGE OF ALLEGIANCE**

Commissioner Farrell asked JT Hutchinson, Assistant Vice President of PNC Bank, to lead the Pledge.

3. ANNOUNCEMENTS — **ANNOUNCEMENTS**

- Mark Rupsis, Chief Operating Officer, gave recognition to the following Kronos Implementation Team:
  - Sally Weaver
  - Stephanie Phillips
  - Jessica Smiley
  - Debbie Whitney
  - Sally Lombardo
  - Tom Fooks
- Commissioner Farrell announced that the Board of Commissioners met in Executive Session on Tuesday, December 13, 2011 to discuss personnel matters.

4. MINUTES OF PREVIOUS MEETING — **MINUTES APPROVED**

Following a Motion made by Commissioner Costello, which was Seconded by Commissioner Cozzone, the Board voted unanimously to accept the Minutes from the November 30, 2011 meeting.

5. PUBLIC COMMENT ON AGENDA — **PUBLIC COMMENT**

There were no comments from the Public.

6. OLD BUSINESS — **OLD BUSINESS**

a. Bid Awards — **Bid Awards**

Following a motion by Commissioner Cozzone, and a Second by Commissioner Costello, the Commissioners unanimously voted to approve the following bid awards:

Replace HVAC System for the Historic Courthouse,
Bid # 301109-1085E - HVAC:

Allstates Mechanical, LTD **$ 869,000.00**

Other Bids Submitted:

Five Star, Inc.	$ 895,000.00
Gaudelli Bros., Inc.	$ 968,000.00
Worth & Company, Inc.	$ 1,031,000.00
R.A.M.M., Inc.	$ 1,198,000.00
Heisey Mechanical, Ltd.	$ 1,249,000.00
MBR Construction Services, Inc.	$ 1,424,000.00

6. OLD BUSINESS (continued)

Replace HVAC System for the Historic Courthouse, Bid # 301109-1086E - Electrical:

Wescott Electric Company $ 93,000.00

Other Bids Submitted:

AJM Electric, Inc.	$ 98,900.00
Cook's Service Co., Inc.	$ 116,768.00
Lenni Electric Corporation	$ 117,975.00
MJF Electrical Contracting, Inc.	$ 129,079.00
J. R. Metzger, Inc.	$ 139,700.00
Hobbs and Company, Inc.	$ 147,950.00
Mc Goldrick Electric, Inc.	$ 151,450.00
Yates Electrical Service, Inc.	$ 153,269.00
Greg A. Vietri, Inc.	$ 198,368.00

Replace HVAC System for the Historic Courthouse, Bid # 301109-1102E - General Construction:

Purcell Construction $ 269,000.00

Other Bids Submitted:

Donald E. Reisinger, Inc.	$ 286,516.00
L.J. Paolella Construction, Inc.	$ 850,000.00

Paper Products for the Southeastern Pennsylvania Counties Cooperative Purchasing Board, Bid # 015110-1087A:

Prestige Packaging, Inc. $ 549,658.35

Other Bids Submitted:

Central Poly Corporation	$ 469,293.06*
Xpedx - Harrisburg	$ 516,792.24*
Singer Equipment Company	$ 521,515.09*
W. B. Mason Co., Inc.	$ 548,610.68*
Penn Jersey Paper Co.	$ 576,579.09
Interline Brands, Inc./AmSan	$ 629,329.75

*Bids did not meet specifications.

Drug Test Kits for Adult Probation - Bid #221110-1101A:

Redwood Toxicology Laboratory, Inc. $ 31,732.70

Other Bids Submitted:

Micro Distributing II, Ltd.	$ 37,317.04
American Screening Corp.	$ 53,819.91

7. NEW BUSINESS

NEW BUSINESS

a. Resolution 49-11 **Resolution 49-11**

Following a motion made by Commissioner Costello, which was Seconded by Commissioner Cozzone, the Board unanimously adopted Resolution 49-11, a Cooperative Purchasing Board Resolution for Fuel.

b. Resolution 50-11 **Resolution 50-11**

Following a motion made by Commissioner Cozzone, which was Seconded by Commissioner Costello, the Board unanimously adopted Resolution 50-11, authorizing the filing of an application for funds with the Office of the Budget, Commonwealth of Pennsylvania as outlined in the Resolution.

c. Resolution 51-11 **Resolution 51-11**

Following a motion made by Commissioner Costello, which was Seconded by Commissioner Cozzone, the Board unanimously adopted Resolution 51-11, adopting and approving an Amendment to the Articles of Incorporation of the Chester County Solid Waste Authority.

NEW BUSINESS (continued)

d. **Resolution 52-11** **Resolution 52-11**

Don Thompson, of the Facilities department, recommended that the Board of Commissioners adopt the attached Resolution 52-11, which accepts the terms and conditions of Borough of South Coatesville, Pennsylvania, Resolution 2011-02, relative to a County Public Safety Training Facility, which will be located in the Borough of South Coatesville. Following a motion made by Commissioner Cozzone, which was Seconded by Commissioner Costello, the Board unanimously adopted Resolution 52-11.

e. **Resolution 53-11** **Resolution 53-11**

Following a motion made by Commissioner Costello, which was Seconded by Commissioner Cozzone, the Board unanimously adopted Resolution 53-11, authorizing compliance with the County Officer and Employee Fiscal Security Act as outlined in the Resolution.

f. **Authorities, Boards and Commissions** **Authorities, Boards and Commissions**

Following a motion made by Commissioner Costello, which was Seconded by Chairman Farrell, the Board unanimously approved the following Authorities, Boards and Commissions Appointments and Reappointments.

Agricultural Development
Reappoint Christopher Alonzo to a term ending 12/31/2014

Agricultural Land Preservation
Reappoint Richard Abbott to a term ending 7/1/2014
Reappoint John Diament to a term ending 7/1/2014

Airport Authority
Reappoint Greg Cary to a term ending 12/31/2016
Reappoint Paul McMinn to a term ending 12/31/2016
Appoint Fred Goebert to a term ending 12/31/2016

Conference and Visitors
Reappoint Rosie Silva to a term ending 12/31/2015

Conservation District
Reappoint Brian Campbell to a term ending 12/31/2015
Reappoint Terence Farrell to a term ending 12/31/2012

Health
Reappoint Dr. Winslow Murdoch to a term ending 1/1/2016

Health and Education
Reappoint Linda Trabucco to a term ending 12/31/2016

Library
Reappoint Chris Fiorentino to a term ending 1/1/2015
Reappoint James Norton to a term ending 1/1/2015

Planning
Reappoint Daniel DiMucci to a term ending 12/31/2015
Reappoint Doug Fasick to a term ending 12/31/2015
Reappoint Matthew Hammond to a term ending 12/31/2015
Reappoint Martin Shane to a term ending 12/31/2014

Women's Commission
Reappoint Christine Singer to a term ending 6/30/2014

g. **Chester County Conference & Visitors Bureau Foundation Tourism Grant Recommendations – Round 21 for 2012** **Grant Recommendations**

Following a motion made by Commissioner Cozzone, which was Seconded by Commissioner Costello, the Board unanimously approved the list of Round 21 for 2012 Chester County Conference & Visitors Bureau Foundation Tourism Grant Recommendations.

NEW BUSINESS (continued)

h. Contracts — **Contracts**

Commissioner Costello made a Motion, which was Seconded by Chairman Farrell, to approve the Contracts Agenda. The Board voted unanimously to approve the Contracts Agenda.

i. Grants — **Grants**

Commissioner Cozzone made a Motion, which was Seconded by Commissioner Costello, to approve the Grants Agenda. The Board voted unanimously to approve the Grants Agenda.

8. PERSONNEL MATTERS — **PERSONNEL**

Human Resources Agenda

Commissioner Cozzone made a Motion to approve the Human Resources Agenda. Following a Second of the Motion by Commissioner Costello, the Board voted unanimously to approve the Human Resources Agenda.

9. FINANCIAL MATTERS — **FINANCE**

Finance Agenda

Commissioner Costello made a Motion to approve the Finance Agenda. Following a Second of the Motion by Commissioner Cozzone, the Board voted unanimously to approve the following:

- Budget Change 19-2011.
- Approve the renewal of the Property/Casualty Insurance Program, including the Health Department, for the period 1/1/2012 – 1/1/2013 brokered through Francis Hall Insurance & Risk Management Services and the Gleason Agency, Inc.
- Approve the private room rate fee of 4285 at Pocopson Home, effective January 1, 2012.
- Vouchers as submitted by the Controller.

Jack Healy recommended that the Board approve the attached Memorandum of Understanding for ACT 22 Services. The Board unanimously approved the Memorandum of Understanding for Act 22 Services.

10. PUBLIC COMMENT — **PUBLIC COMMENT**

There were no comments from the Public.

11. ADJOURNMENT — **ADJOURNMENT**

The Meeting was adjourned at 10:52 a.m., following a Motion made by Commissioner Cozzone and Seconded by Chairman Farrell. The Motion passed unanimously.

Janelle Swab

Chief Clerk